

Minutes of the December 3, 2018 Planning/Action Meeting of the Shippensburg Area Board of School Directors held in the Middle School Cafeteria, 101 Park Place, Shippensburg, PA 17257.

EXECUTIVE SESSION: 6:30 P.M.

OPENING

Call to Order

Dr. David Lovett called the meeting to order at 7:13 p.m.

Roll Call

On roll call, the following members were present: Dr. David Lovett, President; Mrs. Susan Spicka, Vice President; Mrs. Erica Burg; Dr. Nathan Goates; Dr. Michael Lyman; Mr. Hunter Merideth; Mrs. Tracy Montoro; Mr. Charles Suders; Dr. Geno Torri; and Samuel Burg, Student Representative. Tatum Parks, Student Representative, was absent.

Others present were: Dr. Jerry Wilson, Superintendent; Mrs. Teri Mowery, Shippensburg Area Intermediate School Principal; Mr. Scott Shapiro, James Burd Elementary Principal; Mrs. Susan Martin, Nancy Grayson Elementary Principal; Mr. Steven Smith, Director of the Grace B. Luhrs University Elementary School; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Dr. Troy Stevens, Technology Coordinator; Mr. Andrew Milone, The News Chronicle; parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Betty Jeane Binner (Mentzer) ~ April 9, 1925 - November 15, 2018
1943 Graduate of Shippensburg High School

Glenn William Myers ~ November 1, 1932 - November 26, 2018
1951 Graduate of Shippensburg High School

Dana L. Diehl ~ November 3, 1949 - November 29, 2018
1967 Graduate of Shippensburg High School

Connie S. Bard (Tosten) ~ November 23, 1961 - November 29, 2018
1979 Graduate of Shippensburg Area Senior High School

George H. W. Bush ~ June 12, 1924 - November 30, 2018
41st President of the United States of America

(Action)

Agenda Approval

Dr. Lovett asked if there are any changes or amendments to tonight's agenda.

Dr. Wilson stated there are no changes or amendments to tonight's agenda.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

None

REPORTS

Student Representatives Report

Sam Burg, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) The yearly locker and door decorating contest has begun.
- 2) There was a field trip to the 911 Memorial in New York City.
- 3) The Drama Club and Journalism Club are planning a trip to the National Cathedral and the Newsome.
- 4) The auditions for "Legally Blonde" have concluded.
- 5) Keystone season is upon us and testing will begin next week.
- 6) The Winter Sports Season kicks off next week.

Franklin County Career Center Report - Susan Spicka and/or Charlie Suders

Mrs. Spicka reported she spent half a day participating in mock interviews for young women. She stated the students did an excellent job.

Finance Report - Cristy Lentz

Mrs. Cristy Lentz, Business Administrator, presented information to the Board regarding the 2019-2020 Budget. The presentation included the proposed timeline and a very early indication of projected expenses/revenues.

Superintendent's Report

Updates

Dr. Wilson reiterated a section of Mrs. Lentz's 2019-2020 Budget presentation information to the Board pertaining to the Resolution option or Preliminary Budget option.

Dr. Wilson congratulated the appointed Board Officers.

1. Donation Report: The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

- **Shetron's Tire Service**, monetary donation of \$100.00 for the Veteran's Day Program held at the Shippensburg Area Senior High School.
- **Hub City**, monetary donation of \$500.00 for the Veteran's Day Program held at the Shippensburg Area Senior High School.
- **Henry's Pharmacy**, monetary donation of \$50.00 for the Veteran's Day Program held at the Shippensburg Area Senior High School.
- **An anonymous Veteran**, monetary donation of \$100.00 for the Veteran's Day Program held at the Shippensburg Area Senior High School.

2. Enrollment Report: The December 3, 2018 Enrollment Report was presented to the Board. Enrollment numbers are as follows:

| | | | | | |
|--------------|-----|---------------|-----|-----------------|-----|
| Kindergarten | 273 | Fifth Grade | 281 | Tenth Grade | 265 |
| First Grade | 244 | Sixth Grade | 274 | Eleventh Grade | 262 |
| Second Grade | 257 | Seventh Grade | 279 | Twelfth Grade | 253 |
| Third Grade | 227 | Eighth Grade | 262 | Out of District | 27 |
| Fourth Grade | 235 | Ninth Grade | 257 | | |

Updates (continued)

Dr. Wilson spoke to the Board regarding the preliminary information on Future Ready Index as it pertains to the Every Student Succeeds Act (ESSA). He stated the District has been preliminarily notified that the James Burd Elementary School has been designated as a targeted support and improvement school under ESSA. The reasons for the designation pertains to the performance of students with disabilities on State assessments in both Language Arts and Mathematics over the last two years (2016-2017 and 2017-2018). Other factors for this designation may include attendance and growth. Dr. Wilson indicated S.A.S.D. does not have a growth factor based on our enrollment configurations at our K-3 buildings.

Ready Math Presentation

Ms. Marsha Schmus, (SAIS), Ms. Diane Root (GBLUES), and Ms. Desirae Cupp (NGES) presented information to the Board regarding Ready Math and how the curricular resource assists teachers with effective math pedagogy in the classroom and feedback from the different levels on implementation.

Mrs. Montoro indicated she is a hands-on proponent for learning and expressed concerns with following a scripted math program with limited manipulative activities.

(Action)

CONSENT AGENDA

On motion of Suders, seconded by Goates to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented and attached from the November 13, 2018 Board meeting.

Finance

- All financial reports will be on the January 14, 2019 Board agenda for approval.

Personnel

Administration

- The Superintendent recommends employing the individual below pending receipt of all required documentation:

1. **William B. Brindle**, Assistant Principal at the Middle School, effective pending release from his current district.

Education: University of Scranton, Shippensburg University, Indiana University of PA

Certification: Administrative, Principal PK-12, Special Education, Elementary Education

Experience: Middle School Teacher 1994 - Present

Salary: \$76,131.00 (prorated)

Replacing: Bernadette Benbow

Support Staff

- The Superintendent recommends approval of the following support staff employees who have completed the 60 day probationary period and reached regular status. This is in accordance with the SAESP Bargaining Agreement, Article III, Section 3.02:

1. **Mari Aumick**, Classroom Assistant at the Middle School, retroactive to November 14, 2018.

2. **Amy Ellingson**, Secretary to the Director of Operations & Maintenance, retroactive to November 19, 2018.

- The Superintendent recommends acceptance of the following resignation for the purpose of retirement:
 1. **Debra Knutelsky**, Accounting Assistant, full-time (approximately 7 hours per day) at the Administration Building, effective January 8, 2019.
- The Superintendent recommends acceptance of the following resignation:
 1. **Heidi Sterner**, Cafeteria Kitchen Helper, part-time (approximately 4.25 hours per day) at the James Burd Elementary School, retroactive to November 16, 2018.
- The Superintendent recommends approval of the following promotion:
 1. **Lisa Musser**, from Elementary Student Services Secretary, part-time (approximately 5.75 hours per day) to Accounting Assistant, full-time (approximately 7 hours per day) at the Administration Building, effective December 17, 2018 with no change in rate.
- The Superintendent recommends employing the individual below for substituting:
 1. **Andrea Barber** - Cafeteria

Walmart Foundation Grant

- The Superintendent recommends approval for James Burd Elementary School to apply for and accept funds from the Walmart Foundation in the amount of \$5,000.00. If awarded, the funds will be used towards renovating their playground and purchasing new playground equipment.

KaBOOM Grant

- The Superintendent recommends approval for James Burd Elementary School to apply for and accept funds from the KaBOOM grant in the amount of \$20,000.00. If awarded, the funds will be used towards renovating their playground and purchasing new playground equipment.

JLG Grant

- The Superintendent recommends approval for James Burd Elementary School to apply for and accept funds from the JLG grant in the amount of \$40,000.00. If awarded, the funds will be used towards renovating their playground and purchasing new playground equipment.

Support of PA Smart Grant Application for the CAIU

- The Superintendent recommends approval to support the Capital Area Intermediate Unit's application for a PA Smart Grant to support teacher participation in PIPELINE/STEM Fellowships. Support for the CAIU's application does not necessitate Shippensburg Area School District teacher participation.

Information regarding the grant proposal was provided to the Board.

Appointment of Newspaper of General Circulation

- The Superintendent recommends the Shippensburg News Chronicle newspaper as the newspaper of general circulation in the Shippensburg Area School District which shall be used to advertise meeting notices and other legal notices required by law. Urgent notices which cannot be advertised in the weekly newspaper will be advertised in The Sentinel.

On roll call, all present voted yes to these Consent Agenda items.

(Action)

ACTION AGENDA

On motion of Merideth, seconded by Goates to approve the following Action Agenda item:

Special Education and Non-Public Transportation Contract Addendum

- The Superintendent recommends approval of a one year extension to the Special Education and Non-Public Transportation Contract with Boyo Transportation Services, Inc. The one year extension will allow the District to align the expiration date of our Special Education and Non-Public Transportation contract with our Regular Education Transportation Contract date. This will allow the District to review both contracts at the same time. Rates for the one year extension will remain the same as the rates in 2018/19. A copy of the addendum was provided to the Board.

On roll call, all present voted yes to this Action Agenda item except **Suders** who **abstained**.

BOARD COMMENTS

Mrs. Spicka spoke to the Board regarding increased special education costs and the lack of increased funding from the State to cover these increased expenses. She stressed that District's are being forced to fund these programs through increased real estate taxes to cover the State funding shortfalls.

Dr. Wilson welcomed and introduced Mr. William Brindle, the new Assistant Principal at the Shippensburg Area Middle School.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

None

INFORMATION

Datesaver

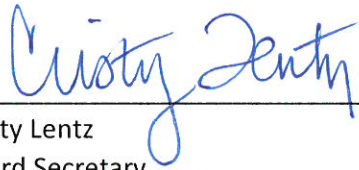
December 4 - Middle School Orchestra Concert, 7 p.m. in the middle school auditorium

December 17 - 6th Grade band/choral concert, 7 p.m. in the middle school auditorium

December 18 - Holiday concert, 7 p.m. in the high school auditorium

ADJOURNMENT

On motion of Torri, seconded by Merideth to adjourn at 8:01 p.m.



Cristy Lentz
Board Secretary