

**PORTAGE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
OCTOBER 9, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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**I. CALL TO ORDER**

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

**II. ROLL CALL**

The Recording Secretary will please call the roll.

**III. RECOGNITION OF VISITORS**

Those who wish to speak should limit their remarks to three but no longer than five minutes.

**IV. PUBLIC READING OF PROPOSED DISTRICT POLICIES – FIRST READING**

150 – Title I – Comparability of Services

702.2 – Crowdfunding

201 – Admission of Students

208 – Withdrawal from School

805.2 – School Security Personnel

**V. ROUTINE MATTERS**

**1. NEXT REGULAR MEETING**

The Committee of the Whole Meeting will be held **Wednesday, November 13, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

**2. APPROVING THE MINUTES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends approving the September meeting minutes. A copy of the minutes was distributed with the advance agenda.

**3. REPORTS**

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

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School Solicitor **McGlynn & Moore**

Business Administrator **Jeff Vasilko**

**4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

**A. Treasurers' Reports**

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

**B.**

<b>General Fund Invoices</b>	<b>\$963,530.45</b>
<b>Cafeteria Fund Invoices</b>	<b>\$67,365.32</b>
<b>Athletic Fund Invoices</b>	<b>\$56,830.22</b>
<b>Capital Reserve Fund Invoices</b>	<b>\$0.00</b>
<b>Capital Projects Fund Invoices</b>	<b>\$119,039.46</b>
<b>Total Invoices paid</b>	<b>\$1,206,765.45</b>

**C.**

<b>Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation</b>	<b>\$4,215.53</b>
<b>Mrs. Eney - Portage Boro – Property, Per Capita, Occupation</b>	<b>\$3,125.14</b>
<b>Mrs. Chappell Portage Township – Property, Per Capita, Occupation</b>	<b>\$220,241.63</b>
<b>Berkheimer Tax Administrators PASD – EIT (Current)</b>	<b>\$22,694.82</b>
<b>Total Taxes</b>	<b>\$250,278.12</b>

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**5. APPROVING SCHOOL DISTRICT CREDIT CARD**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_  
(Roll Call Vote)

The Administration requests permission to obtain a credit card through S&T Bank.

**6. APPROVING THE 2020-2021 BUDGET CALENDAR**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration recommends approving the 2020-2021 school year budget calendar as presented with the advance agenda.

**7. APPROVING AGREEMENT FOR MOTORCYCLE SAFETY USE OF FACILITIES**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

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The Administration recommends approving an agreement with Total Control Training Inc. to use district facilities for the purpose of conduction motorcycle safety program classroom and range classes for the period January1, 2020 to December 31, 2023.

**8. APPROVING REVISED POLICIES**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

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The Administration recommends approving the following revised policies:

- 220 – Student Expression/Distribution and Posting of Materials
- 335 – Family and Medical Leaves
- 913 – Nonschool Organizations/Groups/Individuals
- 004 – Membership
- 204 – Attendance
- 209 – Health Examinations/Screenings
- 808 – Food Service
- 333 – Professional Development
- 705 – Facilities and Workplace Safety
- 709 – Building Security
- 805 – Emergency Preparedness and Response



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**VII. BOARD REQUESTS / USE OF FACILITIES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

Request for Approved Travel:

<b>Requester</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Approximate Cost</b>	<b>Budgeted Y/N</b>
Tara Williams, Mary Ann George, Lisa Dividock, Jen Pisarski, Laura Glass and Lisa Civis	Cambria County Elementary and Secondary SAP Network Day 2019 St. Francis University	October 22, 2019	\$380.00	Yes
Amanda George	Treating Speech Sound Disorders Seminar	October 25, 2019	\$19.23	Yes
John Smithmyer and Mary Boland	Food Safety Manager Certification, Altoona, PA	October 16, 2019	\$356.06	Yes

Request for Approved Field Trip:

<b>Requester</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Approximate Cost</b>	<b>Budgeted Y/N</b>
Lisa Civis/Student Council	Take 24 student council members to a Curve Game	May 21, 2020	\$0.00 (Paid by Student Council)	N/A
Mary Kenny	Take the senior class anatomy and physiology II class to Allegheny General Hospital to observe surgery	October 15, 2019	\$297.14 (transportation)	Yes
Dana Peles	Take 3 students to district chorus pre-auditions at Chestnut Ridge High School	October 20, 2019	\$15.00	Yes
Kristen Gribbin	Take 10 students to Accounting Career Day at St. Francis University	November 6, 2019	\$170.00	Yes
Dana Peles	Take 15 students to Penn Cambria for County Chorus Festival	November 14, 2019	\$239.62	Yes
Nicole Hunt	Take the forensic team to a workshop at Windber Area High School	October 24, 2019 7:50 a.m. to 1:30 p.m.	\$235.67	Yes

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Requests for Use of Facilities:

<b>Requester</b>	<b>Purpose</b>	<b>Facility</b>	<b>Date(s)</b>	<b>Rental Fee/ Amount</b>
Bradley Walker	Basketball Practice	Gyms as available	Tuesdays and Wednesdays, as available	No Charge
Portage Rotary	Pancake Sausage Breakfast	HS Cafeteria and Kitchen	November 10, 2019	No Charge
One Good Turn Dance Company	Dress Rehearsal for Competition and Pictures	HS Auditorium/café/bandroom and 3 classrooms	February 15, 2020 8:00 am – 4:00 pm	No Charge
One Good Turn Dance Company	Dance Pictures	Len Chappell Gymnasium	April 3, 2020 3:00 – 9:00 p.m.	No Charge
One Good Turn Dance Company	Dress Rehearsal and Dance Recital	HS Auditorium/Bandroom/ Cafeteria	May 4 – 9, 2020 (excluding May 8, 2020)	\$20.00
PAHS Theater	Rehearsal for Spring Production	HS Auditorium	Monday, Wednesday & Thursday February through May, 2020 6:00 – 8:00 p.m.	No Charge
PAHS Theater	Spring Production	HS Auditorium	May 1 & 2, 2020 4:00 – 10:00 p.m.	No Charge

**VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Time: \_\_\_\_\_