**Davidson High School Senior Project**

**Mentor Consent Form**

\*\* This form must be filled out by the MENTOR, not the STUDENT.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company or Organization Affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title at this Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years of Experience:\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May my teacher call you at this number? Yes No

|  |
| --- |
|  **Signature and Consent** |

I understand that my position is primarily one of advising and giving technical assistance when needed and appropriate. I understand that it is not my responsibility to complete this project. I agree to supervise and sign off on the hours the mentee works. When requested I agree to send a written evaluation of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_’s work.

Based on my experience and expertise, I approve of the Project Proposal. I am willing to serve as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_’s mentor and I understand that I will be expected to complete a final evaluation on the student’s performance.

Mentor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We will be contacting you by email to verify the student’s community service or job shadowing hours. If you have an email address, other than the one above, that you would rather be contacted at, please add that email address below:

Mentoring Arrangement Guidelines

**The requirements of the Senior Project Mentors are as follows:**

**-**The mentor will meet with the student for a minimum of ten hours to complete the project. These ten hours should be spread out over the time allotted for projects. All ten hours cannot be completed on one date.

-The mentor should be at least a 25-year-old adult who is not related to the student and who resides in the city or in a nearby one.

-The mentor will assist the student in establishing objectives and keeping a log of all activities completed while meeting.

-The student will assist the mentor while on the job.

-The mentor will assist the student in designing the project in the area of study. For example, a graphic arts intern might help produce a T-shirt order and design something for a business. The student may assist in an existing project or design a new project with the assistance of a mentor. This area is flexible; the only requirement is some sort of visual aid that can be reproduced to document the completion of the project.

-In order to determine a student’s grade for that phase, the mentor will provide feedback about both the student and the project, and report to the teacher any senior who is not meeting the timelines or requirements in order to determine the student’s grade for that phase.

Basically, the mentor needs to meet with the student for at least ten hours to discuss, assist, and provide guidance on the product phase. The purpose is not to waste time or materials, but to gain some “real world” experience and knowledge before leaving high school. Each student should main a **photographic record** of visits and work on the project.

Mentors are asked to contact us with any questions or concerns. We may call you to check progress or verify the student’s work. Thank you again for agreeing to assist our students in this exciting and meaningful endeavor.

DHS Senior English Teachers

Ms. Sarah Hoeb and Mrs. Lydia Shantazio

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