

Premier High School

Student Enrollment Checklist

2020-2021 School Year

Student Name _____

These documents assist in, but are not required for enrollment and can be obtained through a records request to the student's previous school.

- Official withdrawal slip from previous high school
- Birth Certificate or other reliable proof of pupil's identity and age
- Discipline Record (if applicable)
- Proof of Residency
- Immunization records
- Standardized Test Results
- Transcripts and other official documents
- Promotion Certificate (9th Grade Only)
- IEP Records & MET Evaluation (if applicable)
- All Form in Enrollment packet filled out and Signed

All forms must be signed and dated by parents or student if 18 or over.

Note to parents:

Pursuant to A.R.S. §15-183 (F), Premier High School has on file the resumes of all current and former employees who provide instruction to pupils at the school. This information is available upon request. The school encourages your support. You may contact the school at any time to check on the status of your child's academics.

Notes:

Student Data Entered in Schoolmaster by _____

Date _____

Premier High School

Enrollment Form

2020-2021 School Year

Student Information

Student Name
Last _____ First _____ Middle _____

Date of Birth

Month _____ Day _____ Year _____ Gender M F

State of Birth _____ Country of Birth _____

Mailing Address _____ Apt. # _____

City _____ State _____ Zip _____

Student Cell Phone _____ Student Email Address _____

What is the primary language used in the home regardless of the language spoken by the student? _____

What is the language spoken most often by the student? _____

What is the language that the student first acquired? _____

Military Family Yes No

Previous School Information

Previous School Attended _____

Current Grade _____ First Year of High School _____

Anticipated Graduation Date _____

Do you receive Special Education services? YES NO

Did you attend gifted classes? YES NO

Parent/Guardian Information

Name _____ Relationship _____

Home Phone _____ Cell Phone _____

Work Phone _____ Parent E-mail Address _____

Student lives with:

Mother Stepmother Guardian Group Home

Father Stepfather Grandparents Self

Other, please explain _____

Student Signature _____

Parent/Guardian Signature _____

Premier High School

Enrollment Form

2020-2021 School Year

Emergency Information

1st Contact

Name _____ Relationship _____

Home Phone _____ Work/Cell Phone _____

2nd Contact

Name _____ Relationship _____

Home Phone _____ Work/Cell Phone _____

3rd Contact

Name _____ Relationship _____

Home Phone _____ Work/Cell Phone _____

Doctor's Name _____ Phone Number _____

Preferred Hospital for student in case of emergency _____

Please list any medications that the student is currently taking and describe any medical conditions that the school should be aware of:

All information is kept confidential and will be used to help the student achieve his/her full potential. I also understand that by failing to disclose this information, I am relieving Premier High School of all responsibility in the event that the student is unable to perform to the standards of the school.

Parent/Guardian Signature

Date

Premier High School

RACE and ETHNICITY DATA COLLECTION FORM

In accordance with federal guidance, a two-part question must be used to collect data about student race and ethnicity. The first part of the question is on ethnicity and the second is on race. The race question can have multiple values.

Student Name _____ Date _____

Race/Ethnicity Two-Part Question: Answer BOTH questions.

Part 1: Ethnicity:

Is this student Hispanic or Latino? (*Choose only one*)

____ No, not Hispanic or Latino

____ Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

Part 2: Race: What is the student's race?

(Regardless of how the first question was answered, please choose one or more of the following)

____ American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)

____ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)

____ Black or African American (A person having origins in any of the black racial groups of Africa.)

____ Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)

____ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

Parent/Guardian Signature

Date

Premier High School Student Discipline Codes

*NOTE: This chart is to inform students and parents of various rule violations and their range of consequences. Some offenses are rarely committed but are included because of the danger to the school population. Consequences for breaking rules and regulations will range progressively from left to right at the discretion of a school administrator.

Consequences				
Offense	Parent Contact	Suspension	Arrest	Expulsion
Alcohol/Drug Possession	✓	✓	✓	✓
Arson	✓	✓	✓	✓
Bomb Threat	✓	✓	✓	✓
MP3 player/cell phone use during school hours	✓	✓		
Conduct Interference	✓	✓	✓	✓
Disobedience	✓	✓	✓	✓
Disrespect	✓	✓		
Endangering the safety of others	✓	✓	✓	✓
Excessive Discipline Referrals	✓	✓		
False fire alarm	✓	✓	✓	✓
Fighting	✓	✓	✓	✓
Graffiti, Tagging, or defacing school property	✓	✓	✓	✓
Hats or any kind of headgear/wear	✓	✓		
Inappropriate physical contact	✓	✓		
Leaving without permission	✓	✓		
Markers or any other Materials that can be used for graffiti, tagging or defacing school property	✓	✓		
Profanity	✓	✓		
Required uniform not worn during school hours	✓	✓		
Tardiness	✓	✓		
Theft	✓	✓	✓	✓
Truancy	✓	✓	✓	✓**
Use of Tobacco or possession of tobacco products on school property (regardless of age)	✓	✓	✓	✓
Vandalism	✓	✓	✓	✓
Weapon Possession	✓	✓	✓	✓

*Upon receipt of this sheet, you are deemed to have read, understood, and agreed to its contents. If you do not understand something on this chart or have any questions, it is your responsibility to ask for clarification. Your signature means you agree to this chart as the terms of the student's enrollment.

** ARS 15-841 Age 16 years and older

Parent/Guardian Signature

Date

Premier High School

Mandatory School Uniform Policy

A safe and disciplined learning environment is the first requirement of a good school. Students who are safe and secure, who learn the essentials of good citizenship, are better students. The Administration believes that the adoption of a school uniform policy promotes school safety, improves discipline, and enhances learning environment. The following is a list of other potential benefits of these policies.

- Decreasing violence and theft, even life threatening situations
- Helping prevent gang members from wearing gang colors and insignias at school
- Instilling students with discipline
- Helping parents and students resist peer pressure
- Helping students concentrate on their school work
- Helping school officials recognize intruders who come to the school

Therefore, the school has adopted a mandatory school uniform policy, requiring all students to wear school uniforms. All students must wear the uniform daily upon entry to the school. Violation of this policy may lead to disciplinary action.

Parent/Guardian Signature

Date

Premier High School

ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF PREMIER HIGH SCHOOL

In order for the school to be able to make its computer network and internet access available, all students must understand that inappropriate internet use can result in one or more of the following school discipline, loss of privilege of using internet resources and/or criminal prosecution.

Below is the acceptable use and internet safety policy of the school that provides internet access. Upon reviewing, signing, and returning this Policy, a student will be eligible for Internet access at the school. The school cannot provide access to any student who is 18 or older until the policy is signed and recorded or to a student under 18, until the "PARENTS OR GUARDIANS AGREEMENT" is signed and recorded.

Listed below are the provisions of your agreement regarding computer network and internet use.

I. PERSONAL RESPONSIBILITY

By signing this Policy, you are agreeing not only to follow the rules in this policy.

II. TERM OF THE PERMITTED USE

A student who returns a properly signed Policy will have computer network and Internet access during the remainder of the students' academic career while enrolled in Premier High School.

II. ACCEPTABLE USES

A. Educational Purposes Only. Premier High School is providing access to its computer networks and the Internet for ONLY educational purposes. If you have any doubt whether a contemplated activity is educational, you may consult with the person(s) designated by the school to help you decide if a use is appropriate.

B. Unacceptable uses of network.

Among the uses that are considered unacceptable and which constitute a violation of this Policy are any uses that violate State, Federal, and/or Local law or encourage others to violate these laws. A complete list is available upon request.

III. INTERNET SAFETY

A. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians and are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged pupils. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guide to materials to shun. If a student finds that other users are visiting offensive or harmful sites, he or she should report such use to the person designated by the school.

B. Personal Safety. Be safe in using the computer network and Internet, do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the internet in a secluded place or in a private setting.

C. "Hacking" and other illegal activities. It is a violation of this Policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

D. Confidentiality of student information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information as defined by Arizona law, for internal administrative purposes or approved educational projects and activities.

Premier High School

ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF PREMIER HIGH SCHOOL

- E. Active Restriction Measures. Premier High School, either by itself or in combination with the Data Acquisition Site providing the Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are obscene, child pornography, or harmful to minors. Premier High School will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

V. PRIVACY

Network and Internet access is provided as a tool for your education. The School reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School and no user shall have any expectation of privacy regarding such materials. The user's use of the computer network and Internet is a privilege, not a right. A user, who violates this Policy, may have his or her access to the computer network and Internet immediately terminated, which the School may refuse to reinstate for the remainder of the student's enrollment in the School. A user violates this Policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this Policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The School District may also take other disciplinary action in such circumstances. In some instances inappropriate computer and Internet use violates state and/or federal laws and may result in criminal prosecution or juvenile court action.

VII. WARRANTIES/INDEMNIFICATION

The School District makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this Policy. It shall not be responsible for any claims, losses, damages or costs (including ~ fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this Policy. By signing this Policy, users are taking full responsibility for his/her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the School, the School District, the Data Acquisition Site that provides the computer and Internet access opportunity to the School District and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the School in the event of the School's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a School computer or on another computer outside the School District's network.

VIII. UPDATES

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new Policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new Policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the School to receive such information.

Premier High School

ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF PREMIER HIGH SCHOOL

STUDENT AGREEMENT

Every student, regardless of age, must read and sign below:

I have read, understand and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school's computer network and the internet, I understand and agree that my access privilege may be revoked and school disciplinary action may taken against me.

Student Signature _____ Date _____

_____ I am 18 or older

_____ I am under 18

If I am signing this Policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this Policy.

PARENT/GUARDIAN AGREEMENT

To be read and signed by parents or guardians of students who are under 18:

As the parent or legal guardian of the above student, I have read, understand, and agree that my child or ward shall comply with the terms of the School's Acceptable Use and Internet Safety Policy for the student's access to the School's computer network and Internet. I understand that access is being provided to the students for educational purposes only. I understand that it is impossible for the School to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the policy. I am therefore signing this Policy and agree to indemnify and hold harmless the School, the school and Internet provider against all claims, damages, losses and cost, of whatever kind, that may result from my child's or wards, use of his or her access to such networks or his or her violation of foregoing the Policy. Further, I hereby give permission for my child/student or ward to use the School's computer network and the Internet.

Parent/Guardian Name _____

Parent/Guardian Signature _____

This Policy is in compliance with the following laws: Children's Internet Protection Act of 2000 (H.R. 4577, P.L 106-554) Communications Act of 1934, as amended (47 U.S.C. 254[b], (i))Elementary and Secondary Education Act of 1965, as amended (20 U.S.C 6801 et seq.,Part F, and Arizona Law A.R.S.34-502

Premier High School Notice and Policy for Homeless Students

In accordance with the Title X, Part C, § 722, et seq, the school guarantees and champions all students' rights to a free and appropriate public education.

Therefore, the school will remove all barriers to enrollment, attendance, and school success for any student experiencing homelessness.

Furthermore, Title X, Part C, § 722(g)(1)(A) states the school will designate a Homeless Liaison to insure that the following occurs:

- (I) homeless children and youths are identified by school personnel and through coordination activities with other entities and agencies;
- (II) homeless children and youths enroll in and have a full and equal opportunity to succeed in school of that local educational agency;
- (III) homeless families, children, and youths receive educational services for which such families, children and youths are eligible including Head Start and Even Start programs and preschool programs administered by the local educational agency, and referrals to health care services, dental services, mental health services, and other appropriate services;
- (IV) the parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- (V) public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens;
- (VI) enrollment disputes are mediated in accordance with paragraph (3)(E); and
- (VII) the parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin, as described in paragraph (1)(J)(iii), and is assisted in accessing transportation to the school that is selected under paragraph (3)(A).

If you are currently homeless, please request assistance in the enrollment process.

Please sign to acknowledge you have read this notice.

Signature of Parent/Guardian or student if 18 or older

Notice to Parents/Guardians and Students, of their rights under the Family Educational Rights and Privacy Act

The FERPA Law protects the confidentiality of a student's educational records. The Law has two parts.

Part I

- 1) It gives students right to inspect and review their own educational records and request corrections
- 2) Halt the release of personally identifiable information, and obtain a copy of their institution's policy concerning access to educational records. (20 U.S.C.S § 1232g(a))
- 3) It prohibits educational institutions from disclosing "personally identifiable information" in education records without the written consent of the student, or if the student is a minor, the student's parents. (20 U.S.C.S. § 1232g(b))

Schools that fail to comply with FERPA risk losing federal funding.

Part II

However, there are several exceptions that allow the release of student records to certain parties or under certain conditions.

Records may be released without the student's consent:

- 1) to school officials with legitimate educational interest;
- 2) to other schools to which a student seeks or intends to enroll;
- 3) to education officials for audit and evaluation purposes;
- 4) to accrediting organizations;
- 5) to parties in connection with financial aid to a student
- 6) to organizations conducting certain studies for or on behalf of a school;
- 7) to comply with a judicial order or lawfully issued subpoena
- 8) in the case of a health or safety emergency; and
- 9) to state and local authorities within a juvenile justice system 20 U.S.C.S. § 1232g(b) (1))

In addition, some records maintained by schools are exempt from FERPA, including:

- 1) records in the sole possession of school officials;
- 2) records maintained by a law enforcement unit of the educational institution;
- 3) records of an educational institution's not student employees

However, this law was changed in 2002, and high schools are required to provide student's names, addresses, and telephone numbers to military recruiters, unless a student or a parent opt out of such disclosure.

Signature of Parent/Guardian or student if 18 or older

Date

NOTICE

SEARCH & SEIZURE

Random searches will be conducted as part of the safety and welfare of the educational institution, or as part of the safety and welfare of any person attending the educational institution. All students will be subject to the random searches and/or group random searches, depending on the necessity or situation. All other student searches may be based on a reasonable suspicion of a violation of the school rules and/or state or federal law by a student. The search shall be made pursuant to the reasonableness, under all the circumstances, of the search. The search of the student shall be justified at its inception, based on reasonable suspicion and reasonable in scope in light of age and sex of the student and nature of the infraction. Contraband and other property unauthorized to be on school property or at school sponsored activities will be seized for evidence in a school hearing and/or legal hearing. Return of the property may be made to the parents/legal guardians of the student.

No Weapons No Drugs

Please sign to acknowledge you have read this notice

Signature of Parent/Guardian or student if 18 or older

Date

Photo Consent Form

The undersigned does hereby consent, authorize and release Premier High School, and its assignees, their producers, agencies, clients, affiliates, sponsors, successors, or other acting on behalf of any of the aforementioned parties, to use and reproduce the pictures, video images and/or audio for specifically lawful purposes such as television commercials, videos, brochures, CD, DVD and websites for promotional communications.

The undersigned further consents to permit the broadcast of the same picture/audio/video in promotion and publicity associated with the aforementioned video, television, film radio programs or public advertisements.

Name

Address

City, State, Zip

Telephone

Student signature/
(Parent or Guardian) if minor



State of Arizona
Department of Education
Office of English Language Acquisition Services

**Primary Home Language Other Than English (PHLOTE)
Home Language Survey**
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. What is the primary language used in the home regardless of the language spoken by the student? _____
2. What is the language most often spoken by the student? _____
3. What is the language that the student first acquired? _____

Student Name _____ Student ID _____

Date of Birth _____ SAIS ID _____

Parent/Guardian Signature _____ Date _____

District or Charter _____

School _____

Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.

Premier High School

RECORDS REQUEST

Date _____

Attention Registrar: (last school attended) _____

City and State: _____

Student Name _____

Last Date of Attendance _____ Date of Birth _____

Last Grade Attended _____ Student ID Number _____

The above student has chosen to enroll at Premier High School. Please send the following documents as soon as possible. No cumulative files please.

- Unofficial Transcript - Please Fax
- Official Transcripts Showing Grades and Credits Earned – Please Mail
- ILLP - Individual Language Learner Plan
- Student ECAP (Education Career Alternative Program) Form
- Discipline
- Dates of Enrollment and Attendance Record
- Health and Immunization Records
- AIMS and Standardized Test Scores
- Birth Certificate
- For Special Education Students: Psychological Evaluations, Current and Previous IEP's, Current Hearing/Vision Tests, Other Test Results (achievement or teacher tests, etc)

If you do not maintain Special Education Records, please forward this request to the appropriate office.

Send To: Registrar
Premier High School
7544 W. Indian School Road
Phoenix, AZ 85033

Phone: 623-245-1500
Fax: 623-245-8401

I consent to the transfer of the above requested records.

Signature of Parent/Guardian or Student if 18 or older

A.R.S. 15-828 F – Any school requested to forward a copy of a transferring pupil's record to the school shall comply and forward the record within **ten school days** after the receipt of the request unless the record has been flagged pursuant to section 15-829.

Premier High School

McKinney-Vento Eligibility Questionnaire

Name of Student: _____

Birth Date ____/____/____ SAIS ID # _____

This questionnaire is intended to address the McKinney-Vento Act U.S.C. 11435. The answers to this residency information help determine the services the student may be eligible to receive.

1. Is your current address a temporary living arrangement?
_____ Yes _____ No
2. Is this temporary living arrangement due to loss of housing or economic hardship?
_____ Yes _____ No

If you answered YES to the above questions, please complete the remainder of this form.

If you answered NO, you may stop here.

Where is the student presently living? (Check one box)

In a Motel

In a shelter

With more than one family in a house or apartment

Moving from place to place

In a place not designed for ordinary sleeping accommodations (ex. car, park, campsite)

Other _____

Name of Parent(s)/Legal Guardian(s) _____

Address _____ Zip _____ Phone _____

Signature of Parent/Legal Guardian _____

OFFICE USE ONLY

Please send a copy to Mike Froio.

I certify the above named student qualifies for the Child Nutrition Program under the provisions of the McKinney-Vento Act.

McKinney-Vento Liaison Signature

Date



Screening Form to Determine History of Chickenpox (Varicella) Disease

ADHS Var 6/05

Student Name: _____ **Date of Birth:** _____

School Name: _____ **Grade:** _____

Parent/Guardian Name (please print): _____

Address: _____

Telephone Number (where you can be reached during the day): _____

Please fill out one of the following boxes

If your child had the Varicella vaccine, please fill out this box.

Dates of vaccines _____

Parent/Guardian Signature: _____ Date: _____

If your child saw a doctor for a rash that the doctor said was chickenpox, please fill out this box.

Doctor's Name: _____

Approximate Date of the Doctor Visit: Month: Year: _____

Parent/Guardian Signature: _____ Date: _____

If you filled out this box then your child will not need to get the chickenpox vaccine for school admission. Present this to the school nurse as proof of chickenpox disease.

If you think your child had chickenpox even though he or she was not taken to the doctor, please fill out this box.

Approximate Date of Illness: Month: Year: _____

Did your child have a rash on his/her body for 3 or more days? Yes No Not Sure

Did the rash have blisters? Yes No Not Sure

Did the blisters itch? Yes No Not Sure

Did the blisters turn into scabs? Yes No Not Sure

Parent/Guardian Signature: _____ Date: _____

If you answered "Yes" all the questions in this box then your child will not need the chickenpox vaccine for admission to school. Present this to the school nurse as proof that your child already had chickenpox.