

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, August 16, 2005 in the Nehaunsey Middle School Library.

The meeting was called to order by President Frank J. Minniti at 7:02 p.m.

Roll Call:

Frank J. Minniti  
Robyn Glocker Hammond  
JoAnne Caira  
Larry Hall  
James Sorbello  
Susan Vernacchio

Also present were Dr. Francine Marteski, Superintendent, and Scott A. Campbell, School Business Administrator/Board Secretary.

Absent:

Marie Downes McDonald

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. PRESENTATION

A. The Cycle II AYP Testing Report and Curriculum Coordinator Update was presented by Alisa Whitcraft, Curriculum Coordinator. (Presentation attached.)

2. MINUTES

Motion: (Hall/Minniti) to approve the following minutes:

June 13, 2005 - Workshop Meeting  
June 13, 2005 - Caucus  
June 21, 2005 - Regular Meeting  
June 21, 2005 - Caucus #1

June 21, 2005 - Caucus #2

Motion carried by unanimous roll call vote.

3. **SUPERINTENDENT'S REPORT**

Motion: (Sorbello/Glocker Hammond) to approve the following:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions, as of June 15, 2005. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of June 15, 2005. (Attachment - EXHIBIT B2)
3. 2004-2005 Violence & Vandalism Report as of June 15, 2005. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of June 15, 2005. (Attachment - EXHIBIT B4)

Motion carried by unanimous roll call vote.

4. **PERSONNEL**

Motion: (Hall/Minniti) to approve the following as one, (A-H):

- A. The approval of the Job Description for Curriculum Coordinator (#1013, Administration) as per the attached. (Attachment - EXHIBIT C)
- B. The approval for the appointment of the following teaching staff members for the extra-curricular position listed below for the 2005-2006 school year:

Position	Stipend per Hour	Not to Exceed	Staff Member
Art Enrichment - Broad Street School & Nehansey Middle School	\$25.00	\$750.00	Gina Hicks

- C. The approval for the appointment of Robert Rebyak as a Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- D. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent

basis for a period not to exceed three (3) months pending a positive Criminal History check and completion of required paperwork:

1. The approval for the appointment of Janet Oliveri as One-On-One Special Education Aide for T.D. at Broad Street School for the 2005-2006 school year at a salary of \$120.33 per day, student days only plus two in-service days, with benefits.
  2. The approval for the appointment of Lesette Coleman as a Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- E. The approval for payment to Sandra Schwartz for cataloging and installing software, creating a “software reference manual” for the Greenwich Township School District, pending completion of paperwork, at \$25.00 per hour not to exceed 40 hours (funding to come from Instructional Supplement Aid).
- F. The approval for the appointment of Robert Rebyak as Non-Instructional Aid for P.S. at Nehaunsey Middle School for the 2005-2006 school year (9:00 am to 3:00 pm/student attendance days only; 9:00 am to 1:00 pm/one-session days) at a salary rate of \$8.50 per hour, without benefits.
- G. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and completion of required paperwork:
1. The approval for the appointment of Janet Oliveri as a Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- H. The approval for the appointment of Michael O’Leary, Jr. as Substitute Custodian for the 2005-2006 school year. Substitute rate of pay will be \$8.00 per hour.

Motion carried by unanimous roll call vote.

## 5. CURRICULUM & INSTRUCTION

Motion: (Vernacchio/Sorbello) to approve the following as one, (A-D):

- A. The approval for the following Fairleigh Dickinson student to complete the required hours of field experience at Broad Street School beginning September, 2005:

Student  
DonnaLee Eberle

Cooperating Teacher  
Beth Miller - Grade 2

B. Workshops

1. The approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Suzanne Mlynarczyk Kim Robostello Diane Shirley Megan Sizemore	Beginning The School Year Rowan University, Glassboro, NJ 8/22/05	\$65.00
Suzanne Mlynarczyk	Classroom Management Rowan University, Glassboro, NJ 8/23/05	\$65.00
Alisa Whitcraft Jody Harris Joann Parker Cheryl Pindur Bill Porreca	Curriculum Mapping - Part II & Part III Maple Shade, NJ 9/27/05 & 9/30/05	\$150.00 each Plus Mileage Plus Substitutes
Kate Brown Paula Carrozzino Lynn Leupold Sharon Salvatore	Curriculum Mapping - Part III Maple Shade, NJ 9/30/05	\$80.00 each Plus Mileage Plus Substitutes
Jennifer Ellick Toshia Kersey	Safety & Security Measures Cherry Hill, NJ 10/4/05	\$169.00 each Plus Mileage Plus Substitutes
Violet Gregg Sharon Salvatore	New Jersey Science Convention Somerset, NJ 10/5/05 & 10/6/05	\$137.00 each Plus Mileage Plus Substitutes

- C. The approval for a tuition increase for A.V. at Bancroft School in the amount of \$119.00 per diem for required intensive staffing as per the attached. (Attachment - EXHIBIT D)
- D. The approval for acceptance of the 2005-2006 Italian Funding Agreement from the Italian American Committee on Education in the amount of \$8,000.00 as per the attached. (Attachment - EXHIBIT L)

Motion carried by unanimous roll call vote.

**6. BUSINESS & FINANCE**

Motion: (Caira/Hall) to approve the following:

A. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT E)

P104	\$ -0-
P105	\$ 60,567.09
P106	\$ 714.00
P107	\$ -0-
P108	\$ 35,544.33
P109	\$ 31,700.00
P110	\$ -0-
P111	(\$ 714.00)
P112	\$ 70,529.58
P113	\$ 17,422.46
P114	\$ -0-
P115	\$ 30,904.77
P1	\$ 94,921.48
P2	\$ 89,676.38
P3	\$ 3,091.41
P4	\$ 62,577.18
P5	\$ 58,061.14
P6	\$135,710.83
P7	\$ -0-

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Glocker Hammond) to approve the following as one, (B-E):

B. Student Activities Report

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of June, 2005. (Attachment - EXHIBIT F)

Motion carried by unanimous roll call vote.

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of June, 2005. (Attachment - EXHIBIT G)
  - a. Pursuant to N.J.A.C.6A:23-2.11 (c) 4, the Greenwich Township Board of Education certifies by a roll call vote that as of June 30, 2005, after review of the Board Secretary's Report for June, 2005, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June, 2005. The Treasurer's Report and Secretary's Report are in agreement for the month of June, 2005. (Attachment - EXHIBIT H)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the month of June, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT I)

Motion: (Hall/Vernacchio) to approve the following as one, F1-F2:

F. Grants

1. The approval to submit the Greenwich Township School District IDEA grant to the NJDOE for the fiscal year 2006 as follows:

PROGRAM NAME	AMOUNT	NON-PUBLIC SHARE
IDEA Combined		
Basic	\$177,471.00	\$9,859.00
Preschool	\$11,483.00	\$883.00

2. The approval to submit of the Greenwich Township School District No Child Left Behind (NCLB) Grant Application for the fiscal year 2006 as listed below:

PROGRAM NAME	REPORT NUMBER	FY 2005 ALLOCATION AMOUNT
NCLB CONSOLIDATED	NCLBCV-151830	████████████████████
TITLE I, PART A BASIC	████████████████████	\$54,525.00
TITLE II, PART A	████████████████████	\$20,988.00
TITLE II, PART D	████████████████████	\$1,002.00
TITLE IV	████████████████████	\$2,342.00
TITLE V	████████████████████	\$1,296.00
TOTAL ALLOCATION	████████████████████	\$80,153.00

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Minniti) to approve the following:

G. Transportation

1. The approval of the district bus route and bus routes for Paulsboro High School, Nehaunsey Middle School and Broad Street School for the 2005-2006 school year as per the attached. (Attachment - EXHIBIT J)

Motion carried by unanimous roll call vote.

Motion: (Caira/Minniti) to approve the following:

H. Cafeteria Prices

1. The approval of the Greenwich Township School District's cafeteria prices for the 2005-2006 school year as follows:

Breakfast:

Student: Paid \$1.25  
 Reduced \$ .40

Lunch:

Student: Paid \$2.25  
 Reduced \$ .40

Adult: \$1.75 Adult: \$3.50

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Hall) to approve the following as one, I1-I2:

I. Contracts

1. Gloucester County Special Services School District Extended Summer Program Placement

- a. The retroactive approval of the Agreement between Greenwich Township Board of Education and Gloucester County Special Services District for the placement of A.V. with a one-on-one teacher assistant in the Extended 2005 Summer Program as per the attached. (Attachment - EXHIBIT D)

1. Gloucester County Special Services School District for Chapters 192 and 193 Services

- a. The approval of the Nonpublic Services Agreement between Greenwich Township Board of Education and Gloucester County Special Services District for the 2005-2006 school year as per the attached resolution. (Attachment - EXHIBIT K)

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Minniti) to approve the following:

J. Tuition Rates

- 1. The approval of the 2005-2006 tuition contracts with the Paulsboro School District. The net amount of the tuition is \$1,178,249.00. This includes regular, special education and out-of-district placements as per the attached. Also, permission is granted for the Board President and Business Administrator to execute the corresponding contracts. (Attachment - EXHIBIT M)

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Glocker Hammond) to approve the following as one, K1-K2:

K. Facilities

- 1. RESOLVED, that the Greenwich Township School District Board of



Education authorize that the Educational Facilities Construction Act Grant Agreement for the School Facilities Project No. SP 1830-060-05-2400-Emergent, for the grant amount of \$203,122.00 be duly executed and submitted to the New Jersey Economic Development Authority, along with the required application and documentation.

2. RESOLVED, that the Greenwich Township School District Board of Education authorize that Scott A. Campbell, School Business Administrator/Board Secretary, supervise the Educational Facilities Construction and Financing Act Grant Agreement for the School Facilities Project No. SP 1830-060-05-2400-Emergent, for the grant amount of \$203,122.00

Motion carried by unanimous roll call vote.

Motion: (Minniti/Caira) to approve the following:

3. The acceptance of the resolution regarding certain determinations in connection with the proposed building program and acceptance of the PEC letter. (Attachment-EXHIBIT N)

Motion carried by unanimous roll call vote.

## **7. USE OF FACILITIES**

Motion: (Caira/Glocker Hammond) to approve the following as one, (A-C):

- A. The approval for Gibbstown SACC to use the Broad Street School gymnasium and playground for after school and summer hours from September 1, 2005 through August 31, 2006.
- B. The approval for the Gloucester County School Nurses to use the Nehaunsey Middle School gymnasium and kitchen for the county-wide in-service on Wednesday, November 9, 2005 from 7:30 a.m. to 1:30 p.m.
- C. The approval for the Greenwich Township PTA to use the Broad Street School teachers lounge for meetings at 6:30 p.m. on the following dates:

Thursdays:	September 15, 2005	February 23, 2006
	October 20, 2005	March 16, 2006
	November 17, 2005	April 20, 2006
	January 19, 2006	May 18, 2006

Roll Call Vote:

Frank Minniti - Yes to all  
Robyn Glocker Hammond - Yes to all  
JoAnn Caira - Yes to all  
Larry Hall - Yes to all  
James Sorbello - Yes to all  
Susan Vernacchio - Abstained on item A  
Yes to item B & C

8. OLD BUSINESS

Board President Frank J. Minniti, updated everyone on the following items from this summer:

- a. Purchase of new trophy case at Nehaunsey Middle School
- b. Development of audit sheet for teachers rooms
- c. Implementation of district-wide recycling program
- d. New teacher orientation
- e. Security update

9. NEW BUSINESS

Scott A. Campbell updated the Board on the work done on the buildings this summer.

10. CORRESPONDENCE

None at this time.

11. BOARD OF EDUCATION COMMITTEE REPORTS

Frank J. Minniti commented that the personnel committee will be meeting in the near future to discuss the Superintendent's contract.

**12. PUBLIC-AGENDA/NON-AGENDA ITEMS**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Lee Lucas, 361 Democrat Road, Gibbstown, NJ, asked Board President Frank J. Minniti if the Board would be going out for another bond referendum in September 2005?

Frank J. Minniti responded that the Board would not be going out in September, 2005 for two reasons: The first reason is that the Board has not discussed the subject in recent months and the second reason is that if we wanted to go out, the time lines to go out for September have already passed.

Frank J. Minniti reiterated that we will not go out in September, 2005 and we will not discuss going out again until at least September 2005.

Mr. Lucas then conveyed his feelings on NCLB and AYP.

**13. ADJOURNMENT**

Motion: (Sorbello/Glocker Hammond) to adjourn the meeting at 8:12 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

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Scott A. Campbell, Board Secretary