

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	May 21, 2019
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMHS Music Students: Jessica Berkun, Nicholas Cavuoto, Matthew Hassiak, Justin Howard, Allan Lian, Ryan McNulty, Sarah Morris, Eliza Peery, Hannah Spinner, Terrell Williams, Cory Woolley, Connor Stahl, Joshua Abel, Madeline de la Parra, Brian Hinger, Madison Lafontan, Chloe Onorato, Christina Onorato

B. NMPS Stars of the Month: Gail Burger, Kate DeBarber, Sarah Divine, Kim Foss, Mary Lavoie, Nancy Mowrey

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. PRESENTATION

A. Food and Nutrition Services Program Report

7. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Workshop Minutes April 23, 2019
2. Regular Meeting Minutes April 23, 2019
3. Special Meeting Minutes May 2, 2019

8. SUPERINTENDENT'S REPORT

9. BOARD CHAIRMAN'S REPORT

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10. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mrs. McInerney
- D. Committee on Learning – Mr. Schemm
- E. EdAdvance – Mrs. Monaghan
- F. Connecticut Boards of Education (CABE) – Mr. Lawson
- G. Magnet School – Mrs. Monaghan

11. DISCUSSION AND POSSIBLE ACTION (Executive Session Anticipated)

- A. Interview and discuss candidate for the position of Northville Elementary School Principal
- B. Appointment of candidate to the position of Northville Elementary School Principal

12. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 21, 2019
- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-722
 - 3. Request for Budget Transfers
- C. Gifts and Donations
 - 1. PTO – Exhibit B
- D. Approval of the Following Curriculum
 - 1. German AP
- E. Policies for Approval
 - 1. 6146 Graduation Requirements
 - 2. 6141.4 Independent Study
 - 3. 6172.6 Virtual/Online Courses/College/University Courses
- F. Grant Approvals
 - 1. Adult Education ED 244
 - 2. IDEA
 - 3. Title III Immigration
- G. Food and Nutrition Services – Exhibit C
 - 1. Healthy Food Certification Statement
 - 2. Food Certification Exemptions for School Fundraisers
 - 3. Beverage Certification Exemptions
- H. Authorization for Signatory on School District Accounts – Exhibit D Revised
- I. MOU Between NMBOE and CEA-NM dated 5/6/19
- J. End of Year Balance
- K. End of Year Projects
- L. 2019-20 Budget

13. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report

14. DISCUSSION AND POSSIBLE ACTION (Executive Session Anticipated)

- A. Discussion and possible action regarding successor collective bargaining agreement between the New Milford Board of Education and the United Public Service Employees Union (“UPSEU”), representing the New Milford Board of Education Paraeducators, Local 424 – Unit 107
- B. Possible contract/terms of employment/employment of a new superintendent

15. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Special Meeting Minutes – May 6, 2019

Committee on Learning Special Meeting Minutes – May 6, 2019

Facilities Sub-Committee Minutes – May 14, 2019

Operations Sub-Committee Minutes – May 14, 2019

Policy Sub-Committee Meeting June 4, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting June 11, 2019 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Sub-Committee Meeting June 4, 2019 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Reception June 18, 2019 – 6:30 p.m. Sarah Noble Intermediate School, Cafeteria
Facilities Sub-Committee Meeting June 11, 2019 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting June 18, 2019 – 7:30 p.m. Sarah Noble Intermediate School, LMC

Overview:

The Food and Nutrition Services Department participates in the National School Breakfast Program and the National School Lunch Program at all New Milford Schools. It is in its own self-sustaining fund and audited separately from the general fund.

Offerings:

All food is prepared onsite at each school and is oven baked. A variety of fresh fruits and vegetables are offered daily. Local produce is provided when possible. Students have a wide variety of menu choices to pick from daily. All food, supplies and the equipment used are paid by the self-sustaining fund without any assistance from the general fund.

- K-5: Six choices daily, attached as **Exhibit A**
- 6-8: Eight choices daily, attached as **Exhibit B**
- 9-12: Nine choices daily, attached as **Exhibit C**

Staffing:

There are 32 food service staff members, an Administrative Assistant and a Director in the Food and Nutrition Services Department. All salary and benefit costs are paid by the self-sustaining fund without any assistance from the general fund. The staffing breakout by schools is as follows:

- High School – 11
- Schaghticoke Middle School – 7
- Sarah Noble Intermediate School – 8
- Hill & Plain Elementary School - 3
- Northville Elementary School – 3

Health Inspections:

Health inspections are conducted 3 times per year by the New Milford Health Department. Scores are consistently high. The most recent inspection scores are as follows:

- High School 95%
- Schaghticoke 98%
- Sarah Noble 99%
- Hill & Plain 100%
- Northville 100%

Participation and Pricing:

There are approximately 2200 lunch and 200 breakfast meals served daily. There are no planned increases to meal pricing for SY 19-20. The current pricing is as follows:

GRADE	PAID STUDENTS	REDUCED PRICE STUDENTS	FREE STUDENTS	DELI MEAL	PREMIUM MEAL*
K-5	\$2.35	\$0.40	FREE	-	-
SMS	\$2.60	\$0.40	FREE	\$3.10	-
NMHS	\$2.60	\$0.40	FREE	\$3.10	\$3.60

*Premium meals include: specialty salads, specialty wraps, yogurt parfaits, hummus plate.

Free and Reduced:

There are 933 approved free and 267 reduced students in the district as of March 2019. The breakout of total meals served versus the amount of free and reduced meals served by location is attached as **Exhibit D.**

State Administrative Review:

In February 2016, the State of Connecticut conducted the most recent Administrative Review of the Food and Nutrition Services department. New Milford received an excellent rating. The comments section of the report is attached as **Exhibit E.** The next expected Administrative Review of the Food and Nutrition Services department by the State will be in 19/20.

State Financial Review:

All expenditures and revenues for Food & Nutrition Services Department are reported to the State and certified annually. A minimum of three months of operating expenses are required to be maintained as per the State. Any balance over that amount requires submission of a spending plan directly correlated to costs for staffing, new equipment, current equipment maintenance and other upgrades specific to the serving of breakfast and lunch during school hours at our school locations. The most recent financial form certified by the state covering 2017-2018 is attached as **Exhibit F.**

Local Fiscal Audit:

All transactions for the Food & Nutrition Services Department are in a self-sustaining fund separate from the general fund. It is subject to our normal yearly audit. The most recent schedule from the 2017-2018 Audit conducted by Mahoney Sabol is attached as **Exhibit G.**






Exhibit A

Food & Nutrition Services New Milford Elementary Menu - May 2019

Board of Education Meeting

May 21, 2019

6-A

Daily Alternates	Monday	Tuesday	Wednesday	Thursday	Friday
Whole Wheat Bagel/ Yogurt Plate, Cereal/Yogurt Plate, Chef Salad, Sunbutter & Jelly or Egg Salad			Breakfast for Lunch ¹ French Toast Sticks Sausage Links Baked Hashbrown Puffs Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	 Baked Chicken Patty on Wheat Roll Oven Roasted Zucchini Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	 NEW! Double Stuffed Crust Pizza ³ Tossed Green Salad w/Cucumber & Baby Grape Tomatoes Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk
Whole Wheat Bagel/ Yogurt Plate, Cereal/Yogurt Plate, Sunbutter & Jelly or Turkey & Cheese	Meatless Monday ⁶ Macaroni & Cheese w/Broccoli Trees Strawberries & Cream Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	⁷ Seasoned Beef with Baked Tostito Chips to dip Shredded Cheddar Salsa Golden Corn Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	⁸ Baked Mozzarella Sticks w/Marinara Sauce Fresh Garden Salad Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	⁹ Baked Chicken Nuggets Warm Dinner Roll Farm Fresh Green Beans Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	¹⁰ Personal Pizza (Plain or Vegetable) Caesar Salad Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk
Whole Wheat Bagel/ Yogurt Plate, Cereal/Yogurt Plate, Chef Salad, Sunbutter & Jelly or Yogurt Parfait Or Ham & Cheese	¹³ Hamburger or Cheeseburger on Wheat Roll Oven Baked Potatoes Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	¹⁴ Breaded Chicken Drumstick w/Macaroni & Cheese Steamed Broccoli Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	¹⁵ Cheesiest Con Queso (Mini Cheese Quesadillas) w/Salsa Refried Beans Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	¹⁶ Baked Chicken Tenders Garlic Breadstick Roasted Summer Squash Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	¹⁷ Pizzeria Style Pizza Baby Spinach Salad w/Grape Tomatoes & Cucumber Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk
Whole Wheat Bagel/ Yogurt Plate, Cereal/Yogurt Plate, Chef Salad, Sunbutter & Jelly or Tuna	²⁰ Baked Popcorn Chicken Wheat Dinner Roll Sliced Cucumbers & Baby Carrotsw/Ranch Dip Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	²¹ Pizza Crunchers Baby Spinach Salad Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	²² Steak & Cheese on a Kaiser Roll Baked Oven Potatoes Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	²³ Chicken Tacos Salsa, Lettuce, Tomato & Shredded Cheddar Corn Niblets Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	²⁶⁴ Stuffed Crust Pizza Tossed Garden Salad Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk
Whole Wheat Bagel/ Yogurt Plate, Cereal/Yogurt Plate, Chef Salad, Sunbutter & Jelly or Chicken Wrap	²⁷ No School Memorial Day	²⁸ Asian Mandarin Chicken Brown Rice Steamed Broccoli Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	²⁹ Mini Maple Pancakes Sausage Links Baked Hashbrown Puffs Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	 Almost Summer Picnic ³⁰ Hot Dog on Wheat Roll Vegetarian Baked Beans Watermelon Special Treat Bug Bite Crackers	³¹ Pizza Spring Salad Mix Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk

*** Menus subject to change

Exhibit B

Food & Nutrition Services New Milford SMS Menu - May 2019

Board of Education Meeting
May 21, 2019 6-A

Daily Alternates	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
Traditional Hot Lunch Character Trait for November is Courage	Meatball Grinder Roasted Summer Squash Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Pulled BBQ Beef on Kaiser Roll Cole Slaw Baked Potato Wedges Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Asian Chicken Brown Rice Steamed Broccoli Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Stuffed Crust Pizza Caesar Salad Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Cheese Quesadilla w/Salsa & Sour Cream Refried Beans Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk
Deli Bar Made to Order Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Boar's Head Meat: Turkey, Ham or Buffalo Chicken Cheese: Provolone, Pepper Jack, or American TOPPINGS AVAILABLE: LETTUCE, TOMATO	Boar's Head Meat: Turkey, Ham or Buffalo Chicken Cheese: Provolone, Pepper Jack, or American PICKLES, ONIONS, OLIVES, PEPPER STRIPS & BANANA PEPPERS	Boar's Head Meat: Turkey, Ham or Buffalo Chicken Cheese: Provolone, Pepper Jack, or American	Boar's Head Meat: Turkey, Ham or Buffalo Chicken Cheese: Provolone, Pepper Jack, or American	Boar's Head Meat: Turkey, Ham or Buffalo Chicken Cheese: Provolone, Pepper Jack, or American
Assorted Wraps Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Ham w/Provolone Turkey w/American Buffalo Chicken w/American Special: Turkey BLT	Ham w/Provolone Turkey w/American Buffalo Chicken w/American Special: Turkey BLT	Ham w/Provolone Turkey w/American Buffalo Chicken w/American Special: Turkey BLT	Ham w/Provolone Turkey w/American Buffalo Chicken w/American Special: Turkey BLT	Ham w/Provolone Turkey w/American Buffalo Chicken w/American Special: Turkey BLT
Salads	<i>Chicken Caesar Salad</i>	<i>Chicken Caesar Salad</i>	<i>Chicken Caesar Salad</i>	<i>Chicken Caesar Salad</i>	<i>Chicken Caesar Salad</i>
Alternate Lunch Rainbow Fruit & Vegetable Tray Fat Free or 1% Milk	Macaroni & Cheese w/ Wheat Dinner Roll ~ or ~ Hot Dog on Wheat Roll ~ or ~ Hot Pretzel w/Yogurt & String Cheese	Pizza ~ or ~ Hamburger/Cheeseburger on Wheat Roll ~ or ~ Hot Pretzel w/Yogurt & String Cheese	Pizza Crunchers ~ or ~ Hot Dog on Wheat Roll ~ or ~ Hot Pretzel w/Yogurt & String Cheese	Spicy Chicken on Wheat Roll ~ or ~ Hamburger/Cheeseburger on Wheat Roll ~ or ~ Hot Pretzel w/Yogurt & String Cheese	Bosco Sticks w/Marinara Sauce ~ or ~ Hot Dog on Wheat Roll ~ or ~ Hot Pretzel w/Yogurt & String Cheese

*** Menus subject to change

Exhibit C

Food & Nutrition Services New Milford NMHS Menu - May 2019

Board of Education Meeting
May 21, 2019 6-A

Daily Alternates	Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17
Today's Dish Meals come with: <i>Rainbow Fruit & Vegetable Tray</i> <i>Fat Free or 1% Milk</i>	 Baked Mozzarella Sticks w/Marinara Sauce Wedge Salad w/Baby Tomatoes Choice of: Ranch or Blue Cheese	Baked Chicken Tenders w/Macaroni & Cheese Buffalo Cauliflower	Waffle Bar w/All the Toppings Sausage Links	Sizzler Seasoned Chicken Served with Warm Flatbread & your Choice of Topping & Sauces	Nacho Bar Nacho Chips w/Taco Meat & Shredded Cheddar Cheese w/Choice of toppings: Onion, Black Olives, Corn, Peppers, Tomatoes, Jalapenos, Sour Cream, Salsa
Pasta of the Day & Pizza Oven Meals come with: <i>Rainbow Fruit & Vegetable Tray</i> <i>Fat Free or 1% Milk</i>	Macaroni & Cheese "Bar" w/Wheat Dinner Roll or Garlic French Bread Pizza <i>w/Salad</i>	Chicken Parm w/Side of Pasta or Pizzeria Style Pizza (Plain, Pepperoni or Vegetable) <i>w/Salad</i>	Pizza Pocket w/Marinara Sauce or Personal Pizza <i>w/Salad</i>	Bosco Sticks (Cheese Filled Breadsticks) w/Marinara Sauce or Pizzeria Style Pizza (Plain, Pepperoni or Vegetable) <i>w/Salad</i>	Pasta Or Pizza <i>w/Salad</i>
Green Wave Grill Meals come with: <i>Rainbow Fruit & Vegetable Tray</i> <i>Fat Free or 1% Milk</i>	Chicken Parm Panini	Bacon Cheeseburger or Hamburger on Wheat Roll w/Lettuce, Tomato, Onions, & Pickles Baked Hashbrown Puffs	Spicy Chicken Patty on Wheat Roll w/Lettuce, Tomato	Grilled Steak & Cheese Panini	Warm Asian Wrap (General Tso Chicken w/Cabbage & Chinese Noodles in a Warm Wrap)
Sandwich Board Meals come with: <i>Rainbow Fruit & Vegetable Tray</i> <i>Fat Free or 1% Milk</i>	Boar's Head <i>Offered Daily:</i> Buffalo Chicken, Ham, Turkey, Roast Beef, Salami, Tuna Salad	Boar's Head <i>Offered Daily:</i> Buffalo Chicken, Ham, Turkey, Roast Beef, Salami, Tuna Salad	Boar's Head <i>Offered Daily:</i> Buffalo Chicken, Ham, Turkey, Roast Beef, Salami, Tuna Salad	Boar's Head <i>Offered Daily:</i> Buffalo Chicken, Ham, Turkey, Roast Beef, Salami, Tuna Salad	Boar's Head <i>Offered Daily:</i> Buffalo Chicken, Ham, Turkey, Roast Beef, Salami, Tuna Salad
Garden Greens & More Meals come with: <i>Rainbow Fruit & Vegetable Tray</i> <i>Fat Free or 1% Milk</i>	Large or Small Chef Salad, Yogurt, Fruit & Granola Parfait, Hummus w/Pita Bread & Carrots Specialty Wrap: <i>Turkey BLT</i> Specialty Salad: <i>Chicken Caesar</i>	Large or Small Chef Salad, Yogurt, Fruit & Granola Parfait, Hummus w/Pita Bread & Carrots Specialty Wrap: <i>Turkey BLT</i> Specialty Salad: <i>Chicken Caesar</i>	Large or Small Chef Salad, Yogurt, Fruit & Granola Parfait, Hummus w/Pita Bread & Carrots Specialty Wrap: <i>Turkey BLT</i> Specialty Salad: <i>Chicken Caesar</i>	Large or Small Chef Salad, Yogurt, Fruit & Granola Parfait, Hummus w/Pita Bread & Carrots Specialty Wrap: <i>Turkey BLT</i> Specialty Salad: <i>Chicken Caesar</i>	Large or Small Chef Salad, Yogurt, Fruit & Granola Parfait, Hummus w/Pita Bread & Carrots Specialty Wrap: <i>Turkey BLT</i> Specialty Salad: <i>Chicken Caesar</i>

*** Menus subject to change

Exhibit D
Free & Reduced Numbers and Serving Statistics

March 2019

Location	Enrollment	Free Students	Reduced Students	Total Free & Reduced Students	Percent Free & Reduced Students	Prior Year Percent Free & Reduced Students	Total Lunchs Served (19 days)	Avg. Lunchs Served/Day	Overall Percentage of Students Served	Total Breakfasts Served (19 days)	Avg. Breakfasts Served/Day
HPS	340	112	25	137	40%	45%	4061	214	63%	417	22
NES	408	98	31	129	32%	30%	4043	213	52%	584	31
SMS	987	250	78	328	33%	30%	11368	598	61%	589	31
HS	1317	252	66	348	26%	26%	12487	657	50%	413	22
SNIS	807	221	67	288	36%	34%	9682	510	63%	1938	102
Total	3859	933	267	1230	32%*	31%*	41641	2192	58%	3941	208

* Includes directly certified free and reduced meal eligibility from State related to Medicaid status. This change occurred in March 2018 and continues today. Without this directly certified data from the State related to Medicaid, this number for our district is 10 percentage points lower.

Child Nutrition Program Administrative Review Overview Report

It was a pleasure visiting the New Milford Public School system and it was evident throughout the Administrative Review that the district was well organized and prepared. All of the staff observed during the visit were professional, cooperative and provided a very welcoming environment. Thank you!

The Sarah Noble Intermediate School offered a variety of menu items and the meals that were observed were well received by the students. The variety of fruits and vegetables helped to promote the program and support the US Department of Agriculture's recommendations.

It is also evident that the district has a strong commitment towards the Child Nutrition Programs. The food service director's strong financial and operational management skills allows the NMPS food service operation to run a fiscally sound and very successful child nutrition program in what many find to be challenging times. The investment of the updated serving areas appear to be having a positive impact on participation, great job!

The food service department did an excellent job in completing the USDA menu worksheets which validated compliance with the USDA meal pattern for both the breakfast and lunch programs. It is also evident that the food service program provides training for all school food service staff which helps to enforce the many new regulations that USDA has issued during the past few years.

The Child Nutrition Program (CNP) State Agency reviewer and the sponsor representative must sign and date this report at the exit conference. A copy must be made for the sponsor and the CNP reviewer retains the original. *Note: You have the right to appeal any or all findings directly to the Connecticut State Department of Education. Procedures and timelines for filing an appeal are attached.*

State Reviewer, Child Nutrition Programs:



Date:

2/23/16

Sponsor Representative:



Date:

2/23/16

Exhibit F

SNP Financial Form Details
for July 1, 2017 - June 30, 2018

09600 Status: Active
New Milford School Lunch
 DBA:
 New Milford Food Service Department
 22 Hipp Rd.
 New Milford, CT 06776
 Type of Agency: Educational Institution
 Type of SNP Organization: Public

REVENUES AND EXPENDITURES

1. Revenue for Reporting Period	
a. Cash From Daily Sales	\$1,000,727.00
b. Other Local Revenue	\$54,997.26
c. BOE Subsidies to Food Services Dept.	\$0.00
d. Total Revenue	\$1,055,724.26
2. Expenditure for Reporting Period	
a. Purchased Food Used	\$551,024.54
b. Direct Labor	\$739,448.39
c. Employee Benefits	\$194,601.23
d. Purchased Services	\$33,395.74
e. Equipment Purchase	\$154,199.27
f. Supplies / Miscellaneous	\$55,735.03
g. BOE Subsidies	\$0.00
h. Total Costs	\$1,728,404.20
3. Computed Operating Position	
a. Ending Cash Balance	\$914,223.21
b. Accounts Receivable	\$143,753.62
c. Value of Inventories on Hand	\$15,141.03
d. Total 3A + 3B + 3C	\$1,073,117.86
e. Minus Accounts Payable	\$150,086.54
f. Computed Operating Position (3D-3E)	\$923,031.32
g. Number of Operating Months	10
h. Three Month Average Operating Cost (2H/3G)*3	\$518,521.26
i. Excess Balance (3F-3H)	\$404,510.06

☒ I certify that the information supplied above is correct to the best of my knowledge, that records are available to support this report. I understand that this information is being given in connection with the receipt of federal funds and that deliberate misrepresentation may subject the applicant to prosecution under applicable state and federal statutes.

Exhibit G

Food & Nutrition Services

Board of Education Meeting
May 21, 2019 6-A

TOWN OF NEW MILFORD, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	School Cafeteria Fund	Special Education Grants Fund	Library Memorial Trust Fund	Library Expansion Fund	Education Services Fund	Federal Asset Forfeiture Fund	Parks Gift Fund
REVENUES							
Intergovernmental	\$ 698,275	\$ 1,545,856	\$ 1,684	\$ -	\$ 24,550	\$ -	\$ -
Charges for services	1,069,382	-	29,899	-	1,090,192	44,045	-
Investment earnings	-	-	205,643	6,104	-	280	82
Other	-	-	3,969	-	-	-	7,850
Total revenues	<u>1,767,657</u>	<u>1,545,856</u>	<u>241,195</u>	<u>6,104</u>	<u>1,114,742</u>	<u>44,325</u>	<u>7,932</u>
EXPENDITURES							
Current:							
Public safety	-	-	-	-	-	11,442	-
Health and welfare	-	-	-	-	-	-	-
Library	-	-	1,045,691	122	-	-	-
Culture and recreation	-	-	-	-	-	-	12,957
Education	<u>1,809,841</u>	<u>1,545,852</u>	<u>-</u>	<u>-</u>	<u>1,085,608</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>1,809,841</u>	<u>1,545,852</u>	<u>1,045,691</u>	<u>122</u>	<u>1,085,608</u>	<u>11,442</u>	<u>12,957</u>
Excess (deficiency) of revenues over expenditures	(42,184)	4	(804,496)	5,982	29,134	32,883	(5,025)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	1,023,046	-	-	-	-
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>1,023,046</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	(42,184)	4	218,550	5,982	29,134	32,883	(5,025)
Fund balances - beginning	<u>965,215</u>	<u>808</u>	<u>1,928,643</u>	<u>114,200</u>	<u>38,764</u>	<u>4,800</u>	<u>11,701</u>
Fund balances - ending	<u>\$ 923,031</u>	<u>\$ 812</u>	<u>\$ 2,147,193</u>	<u>\$ 120,182</u>	<u>\$ 67,898</u>	<u>\$ 37,683</u>	<u>\$ 6,676</u>

(Continued)

**New Milford Board of Education
Board Workshop Minutes
April 23, 2019
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mr. Bill Dahl Mrs. Tammy McInerney Mrs. Eileen P. Monaghan (6:37 p.m.) Mr. J.T. Schemm
Absent:	Mrs. Angela C. Chastain Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley

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Also Present:	Dr. Stephen Tracy, Interim Superintendent of Schools Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal of New Milford High School
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance	A. Pledge of Allegiance
	The Board Workshop of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	
2.	Presentation	Presentation
A.	Special Education Update	A. Special Education Update
	<ul style="list-style-type: none"> Mrs. Olson presented an update on Special Education as of April 2019. She said there will be a presentation by members of ESS about their program and she will end the meeting with an update on the IDEA Grant on why we use it, how we apply for it and how to maintain it. She then introduced the Guest Speakers: Gerard (Jerry) Barone, Chief Clinical Officer; Cheryl Planten, Regional Director; Sarah Moodie, Coordinator at NES; and Debbie Leone, Coordinator at NMHS. 	

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| | <ul style="list-style-type: none">• Mr. Barone began the presentation about ESS with quotes and comments from parents whose student use the program, on the effectiveness of ESS and the progress their children have made using it. He continued with the ESS mission statement, which embodied cost-effective clinical programs that were embedded into the school districts for use by students with emotional and behavioral challenges. He then added in history about the development and growth of the program.• Mr. Barone went over the impact of the program on the district that included improvement of school related performance, education in the least restrictive environment, and reduction in out of district placement for students.• There are three levels of care offered through ESS including intensive support, on demand support, and preventative support to provide teacher training on crisis intervention and prevention.• Mr. Barone stated that the students enrolled with ESS are generally the students who have previously exhausted district resources and end up in out of district placement or require in home treatment. Enrollment with ESS eliminates these needs and helps student stay in schools and stay a part of their community while also allowing for cost savings to the district.• Mr. Barone described the other programs that ESS offers as well as a newsletter called INSIGHTS sent monthly to staff and another newsletter is sent to parents monthly called SOLUTIONS for help with different topics.• The presentation began focusing on the impact ESS has had on New Milford specifically. Mr. Barone stated the programs have assisted in a cost surplus for district finances at approx. \$350,000 with anticipation of an increase for 2020. They have brought 6 out of district placement students and 2 home instruction | |
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	<p>students back to New Milford, and have prevented 20 students from being out of district placement.</p> <ul style="list-style-type: none">• Mr. Barone provided a cost comparison for the district for the difference between implementing ESS and avoiding out of district placement for students with these needs. He then compared year to year student absence reports showing that ESS can decrease number of days students are absent. The program also allows for less urgent non-scheduled sessions that staff hours are used for allowing an increase in overall staff time.• Mr. Barone presented a slide showing the overall reduction in the need for restraints on students in crisis when program is in place. From September 2018 through April 2019, the number went from 25 to 0.• The end of the PowerPoint indicated again the 100% satisfaction survey results from parents whose students participate in this program.• Dr. Tracy asked about how many families this survey was representative of and Ms. Leone responded about 17 families and the survey is offered twice per year.• Ms. Leone presented on her experience at the High School as the program coordinator. She said that attendance rates have improved and students who have anxiety or a lack of social skills have somewhere to go when they need to express something. She stated students can use the program as needed but they generally have group sessions and a one on one session once weekly, they may stop by daily or as needed to say hello or talk. The program generally lasts about 2 years but there is no end date. ESS allows students who were not on track to graduate the opportunity to graduate and move forward in life with college or careers. ESS is a better solution to out-patient programs that cannot take place in the moment to help with real time coping and crisis and intervention.	
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Board Workshop Minutes

April 23, 2019

Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none"> • Ms. Moodie shared her experience at NES and was in agreement with Debbie stating the kids feel part of something and always have a group to listen. The students learn coping skills right in the moment and it helps teach the staff what the students reset plans are to recognize and suggest coping strategies prior to crisis. • Mr. Barone points out that restraint numbers being down means staff is recognizing and stepping in quicker due to training and they get students to ESS employees faster. • Mrs. McInerney states that there are 19 spots available at the High School; 18 are filled, how many are at NES? Ms. Moodie commented that they have 9 spots available and 8 are filled. • Mrs. McInerney asked if any students from HPS are moved to NES to utilize the program. Ms. Moddie said there is 1 student. • Mrs. McInerney asked if the program will be implemented at other schools such as SMS or SNIS. Mrs. Olson stated that NES was isolated due to this year's specific need and they will need to reassess as students move to new schools. • Mrs. McInerney asked how many students will be moving to SNIS next year from NES? Ms. Moodie replied that 5 students will be moving. • Mr. Schemm commented that he saw a cost for this program at around \$275,000 and recalled the High School program only costing \$200,000. Was the remaining amount for the STAR program at NES? Mrs. Olson replied that yes the cost was combined for the two programs. • Mr. Schemm asked if the students are selected based on their IEP? Mrs. Olson responded that no, 30-40% are general education students not on IEP who otherwise may not have been classified or diagnosed. • Mr. Schemm asked is we would be avail to excess cost if we have students who would be an out of district placement per pupil or is it a 	
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	<p>modular cost? Mrs. Olson replied that we would still extract per pupil cost using ESS total cost so will be below excess cost threshold per student.</p> <ul style="list-style-type: none">• Mr. Shugrue made a statement about the program at NMHS and how well it is working. He said it is nice to have good staff on hand that student's feel safe with when they need to use them.• Mr. Dahl asked how students are selected for the program. Mr. Barone commented that they generally look at students who have been hospitalized, had recent suicide attempts, have a large number of absences, take medications, or suffer with anxiety. They use early identification to use low level techniques prior to admitting to ESS.• Ms. Leone stated that admittance to the ESS program generally comes from guidance or social workers referral and they then look into student. The student and their family need to be willing to participate in order to be admitted.• Mr. Lawson stated that the program seems to help students remain in district which can reduce anxiety to students who may have to otherwise manage an out of district placement.• Dr. Tracy asked Mr. Barone if there was a specific psych. Model or philosophy on who is selected as staff for the ESS program.• Mr. Barone said the program is based on years of experience in intensive outpatient therapy work. It is a combination of group therapy, individual therapy, education, skills groups, and family groups with strong group supervisory support. The program becomes fully embedded into the schools with strong support from the building leadership.• Dr. Tracy asked if providing professional development to staff is a prevention method.• Mr. Barone replied that yes tier 1 intervention for staff is priority because the more students	
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	<p>can stay in the classroom the more energized and well-regulated the class becomes.</p> <ul style="list-style-type: none">• Mrs. McInerney asked what a typical day for students is like and if some students are pulled out and given private instruction or do they stay in classes and are only pulled when necessary.• Ms. Leone replied that they have a small group room and small office where some students do stay most of the day and a teacher will come give them instruction for an assignment. They limit this type of session due to students becoming too comfortable with the one on one treatment. They try to integrate into the classroom as much as they can.• Mrs. McInerney asked what it means when you graduate from the program. Ms. Leone replied that the student is released from ESS and no longer in the program. The student may still stop by to say hello but ESS can no longer offer services.• Mrs. Planten added that ESS will step them down to the guidance counselors or connect them with additional support from the social workers.• Mrs. McInerney asked if the students get set up with a buddy or peer. Mr. Barone said that they do not but throughout group therapy they become friends with other group members and use them for support. He mentioned they are working on a fully teen run program for this type of scenario.• Mrs. Olson began presentation about the IDEA Grant with PowerPoint. The IDEA grant is significant revenue for the district at about \$1,000,000 annually. Mrs. Olson would like to go over what the impact of the grant is and what our responsibility is to maintain the grant.• IDEA is an annual federal grant and allocation is based on number of students in New Milford and incidence of poverty for the students. We receive two parts of the Grant: 611 for ages 5-	
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	<p>21 at \$871,018 and 619 for ages 3-5 at \$31,989.</p> <ul style="list-style-type: none">• We are entitled to the grant every year however the amount is to be spent over two years so there is always an overlap in funds.• Mrs. Olson went over the goals of the grant which included; increasing opportunities for students with disabilities, increase the parent partnership in their students education, increase access to technology in order to promote communication, provide specialized instruction to students with disabilities, increase proficiency and accuracy of IEPs, and to promote best practice for transition planning for 18-21 year olds.• In order to be compliant for the grant, there are two parts that need to be satisfied: 1. We need to provide a share to non-public schools within New Milford; Canterbury and Faith Academy, where we will identify any students who may need services and provide staff and opportunities at these locations and 2. To budget the same amount or more for special education as the previous year continuously.• Mrs. McInerney asked that if we spend all of the money available on those schools do any remaining funds needed come from our own budget?• Mrs. Olson replied that no we can use the grant money as we see fit and she will pro rate the amount for a 9 month period. The teachers in those assignments know what hours they work and for what specific dollar amount per assignment. The services provided are a service plan and it is limited.• Mrs. Olson provided a break down in how the funds are allocated with the primary bulk of the funds being used for staffing.• Mrs. Olson pointed out the two goals for the pre-school portion of the grant part 619. These goals are to provide preschool programming within a fully inclusive environment with non-disabled peers and to enhance programming to	
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	<p>improve accountability for early childhood outcomes.</p> <ul style="list-style-type: none">• Mrs. Olson will bring the new application for the grant to the BOE next month for approval.	
3.	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 7:22 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:22 p.m.</p>

Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

**New Milford Board of Education
Regular Meeting Minutes
April 23, 2019
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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Also Present:	Dr. Stephen Tracy, Interim Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mr. Greg Shugrue, Principal, New Milford High School Ms. Elizabeth Meskill, Student Representative Mr. Craig Benvenuti, Student Representative
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Recognition	Recognition
A.	Excellence in Writing: SMS student Stella Mahlke <ul style="list-style-type: none"> Dr. Tracy recognized Stella Mahlke for her award in writing from the Annual Scholastic Writing Competition that takes place throughout the country. 	A. Excellence in Writing: SMS student Stella Mahlke
B.	First Place Winner Unified Sports Michael's Cup Essay Contest: SMS student Carly Lynch	B. First Place Winner Unified Sports Michael's Cup Essay

	<ul style="list-style-type: none"> Dr. Tracy recognized Carly Lynch for winning 1st place in the Unified Sports Michael's Cup Essay Contest. Carly discussed how the program and working with special education students in sports has impacted her positively. <p>C. NMHS Art Students: Isabella Baggott, Aaron Hollister, Chloe Onorato, Christina Onorato, Alyssa Parsons, Colleen Ryan, Julia Sparaco, Emma Street, Michaela Zegarelli and Kyle Paist</p> <ul style="list-style-type: none"> Dr. Tracy invited Annette Marcus, Art teacher at NMHS, to join him in recognizing the students whose art was selected for and displayed at exhibitions and in competitions over the year, several of which had won awards. <p>D. NMPS Stars of the Month: Rebecca Allen, Diana Beddows, Jane Cornelis, Kelly Gallo, Megan Lago, George Osuch</p> <ul style="list-style-type: none"> Dr. Tracy invited Mrs. Tracey O'Connor from Ingersoll Automotive to assist with the recognition. Dr. Tracy read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Kelly Gallo was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:39 p.m. for a brief reception and reconvened at 7:46 p.m.</p>	<p>Contest: SMS student Carly Lynch</p> <p>C. NMHS Art Students: Isabella Baggott, Aaron Hollister, Chloe Onorato, Christina Onorato, Alyssa Parsons, Colleen Ryan, Julia Sparaco, Emma Street, Michaela Zegarelli and Kyle Paist</p> <p>D. NMPS Stars of the Month: Rebecca Allen, Diana Beddows, Jane Cornelis, Kelly Gallo, Megan Lago, George Osuch</p>
3.	<p>Public Comment</p> <ul style="list-style-type: none"> Megan Byrd said she was disappointed in the recent budget reduction and had reviewed the proposed budget to offer suggestions of where to save funding for different programs. She suggested keeping pay to play but reducing the cost to \$65.00 and imposing a similar fee to other clubs and activities since most parents would be willing to pay for their child to participate. She pointed out items on the DOI 	<p>Public Comment</p>

	<p>line of the budget that seemed unnecessary including a new line for transportation costs that should be cut. A line regarding the field trip budget should also be cut as field trips are paid for by parents and it was not included in the elementary line. She suggested a reduction in staffing for non-certified interscholastic as well as reduction in staffing to PE. She was concerned that the younger aged schools seem to get hit harder than the others.</p> <ul style="list-style-type: none"> • Mike Nahom said he is concerned about sports participation decreasing in schools and had asked for a report from Keith Lipinsky to indicate possible causes. After comparing data to other schools it does not seem to be a trend amongst them. Mike stated he would be willing to start a committee to work on increasing sports participation. • Amy Photopoulos said she was also disappointed in the recent budget decrease and suggested items to assist in funding. She suggested lowering thermostats in the buildings to save on electrical, have parents pay to provide supplies to the classrooms rather than supplied from the budget, and to reinstate pay to play since most parents are willing. She wanted to find a way to safely work within the lower budget to prevent reduction in staffing. • Jessica Ryan requested that no cuts be made from the Talented and Gifted program since her daughter was just accepted and already benefiting greatly from the program. She also commented on the thermostat and the above average temperatures in the buildings. 	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Mandi MacDonald reported they are working on preparations for the 19-20 school year. The PTO raised funds for special education at all schools through sale of autism awareness shirts. Camella's Cupboard has an upcoming Junk in the Trunk fundraiser for funding supplies for summer lunch programs. The HPS 	<p>PTO Report</p>

	<p>PTO created a wellness room at HPS for de-stressing students and are planning a family fun night of yoga for relaxation. NES PTO hosted a read- a-thon and spring fling for kick off of spring break. SNIS to host Fiesta del Norte art exhibit. SMS is holding a Mother's Day Krispy Kreme donut fundraiser. NMHS held a penny wars fundraiser which the junior class won and NMHS will be hosting a movie night at Bank Street Theater for the new Avengers movie. All school PTOs are setting up luncheons for teacher and bus driver appreciation days.</p>	
5.	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • Student representatives Elizabeth and Craig reported that April 21 the Wind ensemble played with the West Point Band as organized by the Band Parent Association and the concert went well. This week there will be a Jazz Fest in the high school cafeteria where all school bands come together to play. On April 29, the high school and middle school chorus groups will come together to perform a chorus festival. The NAMES program will travel to SMS for an intro to the NAMES program to help 8th graders transition to high school. There is two months until graduation for seniors. AP exams, NGSS science exams for students in grade 11, and final college acceptances are all taking place over the next few weeks. 	Student Representative's Report
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes March 19, 2019</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes March 19, 2019</p> <p>Motion made and passed to approve the following Board of Education</p>

	<p>Meeting Minutes March 19, 2019, seconded by Mr. McCauley and passed 7-0-2.</p> <p>Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Failla Abstain: Mr. Schemm, Mrs. Monaghan</p> <p>2. Special Meeting Minutes March 26, 2019</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 26, 2019, seconded by Mr. Schemm and passed unanimously.</p> <p>3. Special Meeting Minutes April 4, 2019</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes April 4, 2019, seconded by Mrs. Faulenbach and passed 8-0-1.</p> <p>Aye: Mr. Failla, Mrs. Faulenbach, Mr. Lawson, Mrs. McInerney, Mrs. Monaghan, Mr. Schemm, Mr. Dahl, Mrs. Faulenbach Abstain: Mr. McCauley</p>	<p>Meeting Minutes: Regular Meeting Minutes March 19, 2019.</p> <p>2. Special Meeting Minutes March 26, 2019</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 26, 2019.</p> <p>3. Special Meeting Minutes April 4, 2019</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes April 4, 2019.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Tracy reported that Eric Williams will begin his new assignment as principal of HPS on May 6. Initial interviews for a new NES principal will take place May 9. Dr. Tracy would like two Board members to participate in the process. Interested board members can contact the Board Chair. Dr. Tracy commented that the current budget is on track. He referenced that the 2019-20 budget with the \$600,000 reduction will be moving forward to a town meeting on May 7 and then will be voted on at a referendum, date to be 	<p>Superintendent's Report</p>

	<p>announced. Board will discuss how to implement those changes once approved. Dr. Tracy mentioned he saw both the school musical, Footloose, and the West Point Band Concert. He expressed how impressed he was with both and reminded all how important arts are to the students.</p>	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mr. Lawson asked for patience as they wrap up the 2018-19 school year and transition into the 2019-20 year in regards to staffing positions, open contracts and curriculum that needs to be finalized. Mr. Lawson commented that the final budget date is not yet set and reiterated the \$600,000 reduction the Board will be working with. Mr. Lawson advised all audience members that if they have concerns to contact Dr. Tracy so they can work on it together as a community. 	Board Chairman's Report
9.	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> Mr. McCauley said there needs to be repairs on the SNIS roof prior to the full roof replacement to prevent current leaking issues. Mr. McCauley mentioned some recent donations from the Scouts of a compost bin and new picnic tables for SNIS. Lillis Oil tank project was paid and work will continue. Roof for SNIS and NMHS will be going out for bond and hopefully work will commence over summer. Rooftop AC unit for SNIS was approved and will be installed prior to need for use. Dr. Tracy wanted to thank the Town Council for their support in joining forces to complete the funding for oil tank. The issues with the ledge and the sewer line would have been an issue regardless of when they were discovered and he appreciates that it has been resolved. 	Committee And Liaison Reports A. Facilities Sub-Committee

	<p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there is a revised Exhibit A for approval, and the monies Mr. McCauley referenced will show on the purchase resolution for monthly reports as SNIS roof repairs. A memo was sent regarding items for clarification if there were questions prior to meeting about professional services, tech services, lease services and furniture. Next month there will be a clearer snapshot of where the district is and how we will finish year for budget. Usual gifts and donations are on for approval and she commented in appreciation of the generosity of the community. <p>C. Policy Sub-Committee – Mrs. McInerney</p> <ul style="list-style-type: none"> Mrs. McInerney said there will be policies for second review on the agenda for the evening and Board members are advised to weigh in on the topics. All other topics will be moved to the next meeting. One policy for approval is on the agenda regarding gifts to students. The next meeting date is currently TBD. <p>D. Committee on Learning – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said there are three curricula and a K-8 CREC Unit of Study Bundle for approval on the agenda. Advanced mathematics for high school level and beyond, and honors geometry for approval as a course for 8th graders and high school students that can be used by 8th graders for high school credits if the Board permits. Reference made to NGSS presentation from COL that was given to board members demonstrating a 5 year plan to shift from lecture based to hands on learning for sciences. The benefit of the bundles allows us to learn from other districts and model the phenomenon to be more community based. Curricula allow flexibility to teach sciences based on unique qualities of each town. 	<p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>
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	<p>Continue to develop staff as we advance the next five years.</p> <p>E. EdAdvance – Mrs. Monaghan</p> <ul style="list-style-type: none"> Mrs. Monaghan said there was a newsletter published online by EdAdvance and she was impressed by how integrated EdAdvance is into so many areas in the state. Chromebook ordering is coming up and needs to be addressed soon. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> Mr. Lawson said CABE is involved in lobbying for the benefit of the school district, such as retirement board payments coming from municipalities which is off the table not discussable. Current issues with monies that come to school districts throughout the state such as ECS monies and special education monies, CABE and CAPPS are pushing unfunded mandates. <p>G. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> Mrs. Monaghan said there is no update at this time. 	<p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Magnet School</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 23, 2019</p> <p>Mr. Dahl moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of April 23, 2019, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mr. Lawson questioned staff member listed on both the first and second page. 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 23, 2019</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of April 23, 2019.</p>

- Ms. Baldelli said the person is on paid leave for the year and then moving to unpaid days and then resigning at the end of the school year.

The motion passed unanimously.

B. Monthly Reports

1. Budget Position
2. Purchase Resolution: D-721 (Revised)
3. Request for Budget Transfers (Revised)

Mrs. Faulenbach moved to approve monthly reports: Budget Position dated March 31, 2019; Revised Purchase Resolution D-721; and Revised Request for Budget Transfers, seconded by Mrs. McInerney.

- Mrs. Faulenbach wanted to provide a breakdown on a few changes. Budget position was a snapshot of where we are based on March total and wanted to address change on the capital reserve line due to significant activity in account.
- Mr. Giovannone mentioned that capital reserve as of April 23 is \$770,184.21 reflecting recent activity. Difference between March and now is Town Council and Board of Finance both agreed and Town Finance deposited security money from grant, interest payment from March, and withdrew the oil tank and rooftop AC unit for SNIS. Anticipated change will be \$40,000 for next month and they will keep an eye on costs and projects.
- Mrs. Faulenbach said based on prior Operations minutes looking at where we are now versus last year this time we are finishing above our goal. We are down with certified salary account and approx. \$134,000 down in excess cost.
- Mr. Giovannone said based on the March meeting update on excess costs we are projecting to be \$121,000 under at end of fiscal year. Mr. Giovannone commented that the number could change based on May payment but if all in line

B. Monthly Reports

1. Budget Position
2. Purchase Resolution: D-721 (Revised)
3. Request for Budget Transfers (Revised)

Motion made and passed unanimously to approve monthly reports: Budget Position dated March 31, 2019; Revised Purchase Resolution: D-721; and Revised Request for Budget Transfers.

	<p>based on February payment that is where we will be.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach commented that the excess costs will be absorbed into the Operations Budget. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Mr. Lawson moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$20,569.99, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson made a comment thanking the PTO for their generosity. <p>The motion passed unanimously.</p> <p>D. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. CP Algebra II 2. Honors Algebra II 3. Honors Geometry 4. NGSS CREC Bundles for K-8 Science <p>Mrs. McInerney moved to approve the following curricula:</p> <ol style="list-style-type: none"> 1. CP Algebra II 2. Honors Algebra II 3. Honors Geometry 4. NGSS CREC Bundles for K-8 Science <p>Seconded by Mr. Schemm.</p> <ul style="list-style-type: none"> • Dr. Tracy made a comment to thank Ms. DiCorpo for her work with curricula. <p>The motion passed unanimously.</p>	<p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$20,569.99.</p> <p>D. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. CP Algebra II 2. Honors Algebra II 3. Honors Geometry 4. NGSS CREC Bundles for K-8 Science <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. CP Algebra II 2. Honors Algebra II 3. Honors Geometry 4. NGSS CREC Bundles for K-8 Science
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<p>E. Policy for Approval 1. 1323 Gifts to Students</p> <p>Mr. Dahl moved to approve Policy 1323 Gifts to Students, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • No Discussion <p>The motion passed unanimously.</p> <p>F. Policies for Second Review 1. 6146 Graduation Requirements 2. 6141.4 Independent Study 3. 6172.6 Virtual/Online Courses/College/University Courses</p> <ul style="list-style-type: none"> • Mr. Failla said overall he is on board with the graduation requirement changes. He has concerns with the 3 credits transferring from middle school to high school. Issue was raised that seniors will not be required to be in school during their senior year right before starting college. • Mrs. Faulenbach agreed that she is not quite on board yet with the 3 credit transfer from middle to high school. Will be back on agenda for review at next Board meeting for further discussion. • Mrs. Faulenbach stated that there is a Policy meeting next month around this discussion and parents are welcome to attend to discuss their expectations of this policy and what they prefer and to get their input and questions. • Mr. Schemm asked if there is any movement on Act 1742, the legislation, or is it not official as of yet? • Ms. DiCorpo looked at proposed legislation that is going up for discussion with the Education Committee and graduation requirements are not listed for discussion. This will mean the requirements will be in effect for the class of 2023. • Mr. Schemm pointed out that the 3 credit was simply a proposed idea and not a hard and fast 	<p>E. Policy for Approval 1. 1323 Gifts to Students</p> <p>Motion made and passed unanimously to approve Policy 1323 Gifts to Students.</p> <p>F. Policies for Second Review 1. 6146 Graduation Requirements 2. 6141.4 Independent Study 3. 6172.6 Virtual/Online Courses/College/University Courses</p>
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	<p>one. This will allow students to graduate in 6 semesters rather than 7 which causes concern to him with seniors having too much free time prior to college entry.</p> <ul style="list-style-type: none"> • Ms. DiCorpo stated that the following courses are being proposed for high school credit at the middle school Level: Algebra 1 Honors, French A and B, Spanish A and B, and Geometry Honors. They are looking at opportunities to offer world language to all 7th and 8th grade students to alleviate pressures on high school staffing for language. • Mrs. McInerney is in approval of 3 credit proposal. The courses offered in middle school have the same curriculum and exams as the courses offered in high school so same standards should be applied. These students will generally seek out those more difficult courses throughout high school as well. Why would a student enroll in this during middle school if it will not count towards high school? • Mrs. Chastain expressed concern over anxiety and stress levels placed on the students by increasing the standard at a younger age. Students stress over GPA as is without added pressure of harder courses. • Mr. Shugrue commented that it doesn't count towards GPA only counts towards total credits earned. Suggested that it is only a proposal and if board is hung up on it we can just remove it from the proposal. Only surfaced due to the new legislation allowing it. • Mr. Failla reiterated that the overall change in the graduation requirements is fantastic and the Board should move forward with the other items. There should be further and deeper conversation about the issue of moving the credits from middle school to high school. Even though students are already taking these courses, does adding credit to them make students feel more stress and pressure to enroll in harder courses in middle school to try and get out of high school earlier. Students may end up with too big of a gap between high school and the start of college. 	
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	<ul style="list-style-type: none"> Mr. Shugrue commented that the ones taking these courses are the ones who will continue to seek out educational opportunities in high school and additional courses. Class size has increased in the advanced math courses that have recently been added showing there is a need for these upper level courses. The fear of not having enough courses to take at the end of the year is valid but to add additional courses and opportunities requires additional monies that are not presently available. Mrs. Faulenbach reminded the Board that this will be coming forward again at the Policy review meeting and they will make a recommendation to bring the proposal to the full Board for a vote. Mr. Schemm confirms that this moves the graduation requirement credits to 25 from the original 26 which includes the mastery credit required for graduation for the class of 2023. 	
11.	Items For Information And Discussion	Items For Information And Discussion
A.	Field Trip Report	A. Field Trip Report
	<ul style="list-style-type: none"> There was no discussion. 	
B.	NMPS 2019-2020 School Calendar	B. NMPS 2019-2020 School Calendar
	<ul style="list-style-type: none"> Dr. Tracy said given that the calendar is not subject to a vote he will publish the calendar this week with the key dates provided from years prior. 	
C.	Insurance Update	C. Insurance Update
	<ul style="list-style-type: none"> Mrs. Faulenbach said they are working on wrapping items up and closing outstanding items. As we head into next fiscal season and look for savings, it will be a source for potential savings in budget. They built the budget based on numbers by town and actuary and are on track 	

**New Milford Board of Education
Regular Meeting Minutes
April 23, 2019
Sarah Noble Intermediate School Library Media Center**

Page 14

	<p>to be accurate. Cost avoidance is significantly less than prior years.</p> <ul style="list-style-type: none">• Mr. Lawson is working to clarify how much money is in the internal service fund to use for other medical issues, currently unsure of how much is available. Budget savings could be substantial from the change in medical plans.	
12.	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 8:54 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 8:54 p.m.</p>

Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
May 2, 2019
Lillis Administration Building – Board Room**

RECEIVED
TOWN CLERK
2019 MAY -3 A 9:41

NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mr. Bill Dahl Mrs. Wendy Faulenbach Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mrs. Angela C. Chastain Mr. Joseph Failla Mr. Brian McCauley Mrs. Eileen P. Monaghan

Also Present:	Dr. Stephen Tracy, Interim Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Attorney William Connon, Pullman & Comley LLC
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Meet with the Board's attorney to discuss and possibly take action concerning the Board's legal options in light of the 4/30/19 Supreme Court decision confirming a NMEA grievance arbitration, addressed in a written communication from the Board's attorney, protected by the confidential attorney client relationship. Executive session anticipated.	A. Meet with the Board's attorney to discuss and possibly take action concerning the Board's legal options in light of the 4/30/19 Supreme Court decision confirming a NMEA grievance arbitration, addressed in a written communication from the Board's attorney, protected by the confidential attorney client

	<p>Motion made by Mr. Dahl that the Board enter into Executive Session to meet with the Board's attorney to discuss and possibly take action concerning the Board's legal options in light of the 4/30/19 Supreme Court decision confirming a NMEA grievance arbitration, addressed in a written communication from the Board's attorney, protected by the confidential attorney client relationship, and to invite into the session Attorney William Connon, Stephen Tracy and Ellamae Baldelli.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p> <p>The Board entered executive session at 7:03 p.m.</p> <p>The Board returned to public session at 8:27 p.m.</p> <p>Motion made by Mr. Dahl that the Board authorize the Board's attorney to take all reasonable measures to preserve the legal rights awarded to the Board in the 2014 interest arbitration with the NMEA.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>relationship. Executive session anticipated.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session to meet with the Board's attorney to discuss and possibly take action concerning the Board's legal options in light of the 4/30/19 Supreme Court decision confirming a NMEA grievance arbitration, addressed in a written communication from the Board's attorney, protected by the confidential attorney client relationship, and to invite into the session Attorney William Connon, Stephen Tracy and Ellamae Baldelli.</p> <p>Motion made and passed unanimously that the Board authorize the Board's attorney to take all reasonable measures to preserve the legal rights awarded to the Board in the 2014 interest arbitration with the NMEA.</p>
4.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 8:29 p.m., seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:29 p.m.</p>

Respectfully submitted:



David A. Lawson
Chairperson
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

May 21, 2019

** as of May 17, 2019

*** as of May 20, 2019

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mr. Lawrence Badaracco**, Special Education Teacher, New Milford High School

Move that the Board of Education approve the resignation of **Mr. Lawrence Badaracco** as Special Education Teacher at New Milford High School effective June 30, 2019.

Personal Reasons

2. **Mrs. Robin Stiles**, Library Media Specialist, New Milford High School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Robin Stiles** as Library Media Specialist at New Milford High School effective June 30, 2019.

Retirement

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None currently

3. CERTIFIED STAFF

c. APPOINTMENTS

1. None currently

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

1. None currently

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

1. None currently

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. **Mrs. Kerry Schur**, Secretary to the Principal, Northville Elementary School

Move that the Board of Education approve the resignation of **Mrs. Kerry Schur** as Secretary to the Principal at Northville Elementary School effective May 1, 2019.

Personal Reasons

<p>2. Mrs. Debbie South, General Worker for Food Services, Sarah Noble Intermediate School <u>Move</u> that the Board of Education approve the resignation, due to retirement, of Mrs. Debbie South as General Worker for Food Services at Sarah Noble Intermediate School effective May 6, 2019.</p>	Retirement
<p>7. NON-CERTIFIED AND LICENSED STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None currently</p>	
<p>8. ADULT EDUCATION STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. None currently</p>	
<p>9. ADULT EDUCATION STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None currently</p>	
<p>10. BAND STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. **Ms. Allison Demers, Marching Band Guard Tech - Fall, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Ms. Allison Demers as Marching Band Guard Tech - Fall at New Milford High School effective May 4, 2019.</p>	Personal Reasons
<p>11. BAND STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None currently</p>	
<p>12. COACHING STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. Ms. Katie Lesiak, JV Cheerleading Coach, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Ms. Katie Lesiak as JV Cheerleading Coach at New Milford High School effective April 22, 2019.</p>	Personal Reasons

2. **Mr. Patrick Murphy**, JV Boys' Soccer Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Patrick Murphy** as JV Boys' Soccer Coach at New Milford High School effective February 13, 2019.

Personal Reasons

13. COACHING STAFF

b. APPOINTMENTS

1. **Mr. Michael Madden**, Boys' Spring Football Coach, New Milford High School
Move that the Board of Education appoint **Mr. Michael Madden** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.
2. **Mr. Sean Mahon**, Boys' Spring Football Coach, New Milford High School
Move that the Board of Education appoint **Mr. Sean Mahon** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.
3. *****Ms. Sarah Mastersanti**, Varsity Cheerleading Coach, New Milford High School
Move that the Board of Education appoint **Ms. Sarah Mastersanti** as Varsity Cheerleading Coach at New Milford High School effective May 22, 2019.
4. **Mr. Sean Murray**, Boys' Spring Football Coach, New Milford High School
Move that the Board of Education appoint **Mr. Sean Murray** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.
5. **Mr. Chris Rigdon**, Boys' Spring Football Coach, New Milford High School
Move that the Board of Education appoint **Mr. Chris Rigdon** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.
6. **Mr. Louis Venezia**, Boys' Spring Football Coach, New Milford High School
Move that the Board of Education appoint **Mr. Louis Venezia** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.

No stipend – part of Fall Football

No stipend – part of Fall Football

Current Staff Member

2019-2020 Stipend: \$3,603

No stipend – part of Fall Football

Current Staff Member

No stipend – part of Fall Football

No stipend – part of Fall Football

7. **Mr. David Warren**, Boys' Spring Football Coach, New Milford High School

Move that the Board of Education appoint **Mr. David Warren** as Boys' Spring Football Coach at New Milford High School effective May 28, 2019.

No stipend

14. LEAVES OF ABSENCE

1. **None currently**

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MAY 14, 2019**

http://images.pcmac.org/Uploads/NewMilfordPS/NewMilfordPS/Departments/MeetingSchedule/ops051419_1.pdf

11. DISCUSSION AND POSSIBLE ACTION

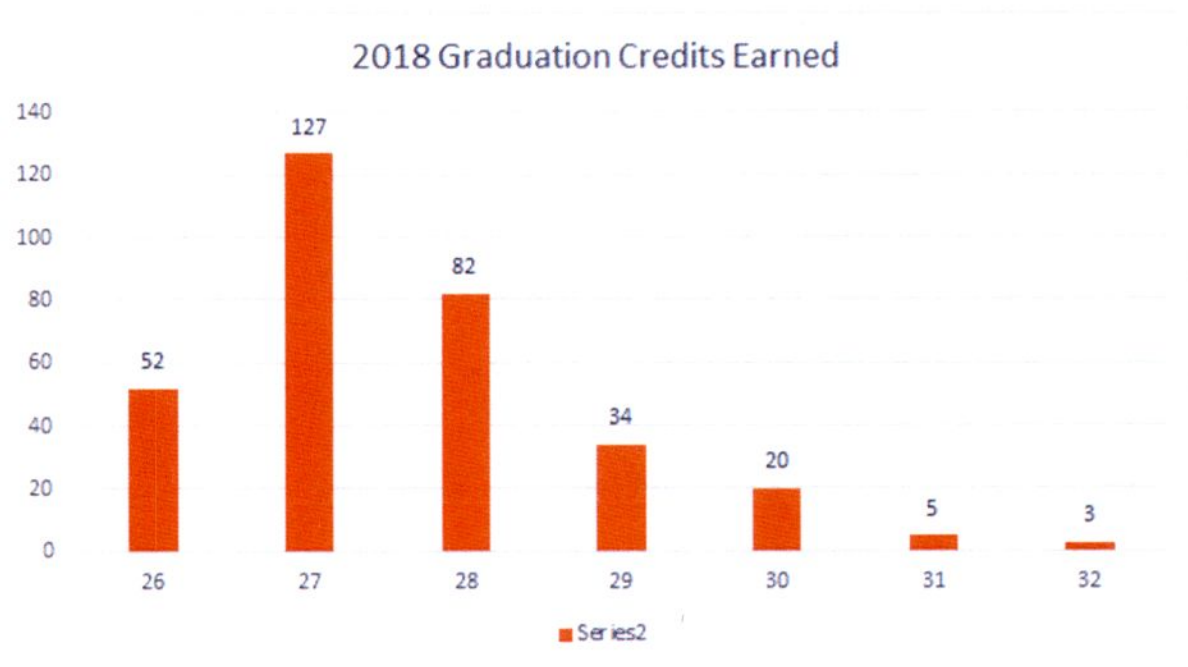
- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution D-722
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- F. Grant Approvals
 - 1. Adult Education ED 244
 - 2. IDEA
 - 3. Title III Immigration
- G. Food and Nutrition Services – Exhibit C
 - 1. Healthy Food Certification Statement
 - 2. Food Certification Exemptions for School Fundraisers
 - 3. Beverage Certification Exemptions
- J. End of Year Balance – 3-H

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- D. Approval of the Following Curriculum
 - 1. German AP

Follow up from May 6, 2019 Policy Sub-Committee

(Information provided by Data Coach Michael Clyne)



FOR APPROVAL

Commentary: Additional revisions in purple are a result of discussion at the May 6, 2019 Policy meeting. Proposed changes reflect Public Act 17-42 concerning New Graduation Requirements commencing classes graduating in 2023. PA 17-42 places significant emphasis on flexibility and multiple pathways for students. These pathways better prepare students to pursue their aspirations and dreams. Through more flexibility and student choice, it is our goal that a graduate leaves New Milford High School prepared to successfully tackle the challenges laid before them.

6146(a)

Instruction

Graduation Requirements

Pathways for the NMHS Graduate

Two Year College/Career Ready Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. It is recommended that the student take the most personally challenging course load during their high school tenure and integrate work in the field whenever possible (internships, job shadowing, work, etc.)

Four Year College Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most four-year colleges require that the graduate take four credits in English and math, three credits in science and social studies, and at least two credits in a world language.

Highly Competitive Colleges Pathway: Minimum requirement is a high school diploma and attainment of the distribution of credits as prescribed. Most highly competitive colleges require that the graduate take four credits in English, math, science and social studies, and at least three credits in a world language. It is also highly encouraged that the level of these courses be at the Advanced Placement level and at the very least honors level when available.

To graduate from the New Milford Public Schools, a student must earn a minimum number of credits, fulfill credit distribution requirements and meet district performance standards.

I. Academic credit distribution requirements

A. Students must complete the following credits:

Year of Graduation 2013, 2014	4.0 — English
	3.0 — Mathematics
	3.0 — Social Studies (including 0.5 credit in civics and 1 credit for U.S. history)
	3.0 — Science
	1.0 — Physical Education
	1.0 — Arts (Fine or Practical)
	0.5 — Health
	7.0 — Electives
	—
	22.5 TOTAL CREDITS

Instruction

Graduation Requirements

Year of Graduation 2015	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 7.0 Electives 23.5 TOTAL CREDITS
Year of Graduation 2016	4.0 English 3.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 8.0 Electives (including 0.5 in humanities) 24.5 TOTAL CREDITS
Year of Graduation 2017 19-22	4.0 English 4.0 Mathematics 3.0 Social Studies (including 0.5 credit in civics and 1 credit for U.S. history) 3.0 Science 2.0 Physical Education 1.0 Arts (Fine or Practical) 0.5 Health 8.5 Electives (including 0.5 in humanities and 0.5 in Financial Literacy) 26.0 TOTAL CREDITS

Commencing with the Class of 2023:

Humanities Cluster: 9 Credits

- No less than 3 credits in English
 - English I, II, III/AP (3 Credits)
- No less than 3 credits in Social Studies
 - Must include 1.0 credit in US History and 0.5 credit in Civics)
 - 1.5 additional credits in Social Studies (See Program of Studies)
- 3 additional credits of student choice (additional English, Social Studies, Level 4 or above in World Language, Art History, History of Jazz, History of American Musical Theater etc.)

Instruction

Graduation Requirements

<p>STEM Cluster: 9 Credits</p> <ul style="list-style-type: none"> • No less than 3 credits in Science <ul style="list-style-type: none"> ◦ Integrated Science, Biology, Chemistry (3 Credits) • No less than 3 credits in Math (See Program of Studies) <ul style="list-style-type: none"> ◦ Maximum of 3 1 credits awarded for successful completion (B-/80) of Geometry Math courses of Algebra 1 or higher taken at the middle school • 3 additional credits of student choice (additional Science, Math, Tech. Ed., Intro to Business, Computer Literacy, Business Computer Applications, Website Design I&II, Intro to Computer Programming, AP Computer Science A, AP Computer Science Principles etc.)
<p>Health & Wellness Cluster: 2 Credits</p> <ul style="list-style-type: none"> • 1 credit in Physical Education • 1 credit in Health & Safety Education <ul style="list-style-type: none"> ◦ Must include 0.5 credit in Health 1 ◦ Additional 0.5 credit of student choice (*Health 2, Allied Health, Medical Technology, Emergency Medical Technician, Sports Medicine, Early Childhood ,Child Development etc.)
<p>World Language Cluster: 1 Credit</p> <ul style="list-style-type: none"> • 1 credit of any World Language course at New Milford High School <ul style="list-style-type: none"> ◦ 1 credit awarded for successful completion (B-/80) of Part A & Part B of the same World Language course from grades 7 & 8 (Not including Conversational World Language Courses)
<p>Electives Cluster: 3 Credits</p> <ul style="list-style-type: none"> • 1 credit in Practical or Fine Arts (See Program of Studies) • 0.5 credit in Personal Finance - Required by state law • 1.5 additional credits of student choice
<p>Mastery Based: 1 Credit</p> <ul style="list-style-type: none"> • 0.5 Credit in Assured Skills Experiences • 0.5 Credit in Assured Content Experiences
<p>25 Credits Total</p>

B. ~~A credit shall consist of not less than the equivalent of a forty-minute class period for each school day of a school year unless such credit is earned at an institution accredited by the Department of Higher Education or regionally accredited.~~

Instruction

Graduation Requirements

II. District's performance standards

~~These performance standards identify the basic skills that students are expected to achieve in order to graduate. A New Milford High School graduate must complete all academic requirements and demonstrate basic skills in Reading & Writing, Quantitative Thinking (Math & Science) and Information Literacy. The Superintendent of Schools or designee shall develop administrative regulations regarding performance standards for each basic skill, including the method(s) of assessing a student's level of competency in such skills. The assessment criteria must include, but not be based exclusively on, the results of the state or national high school state-wide mastery examination.~~

III. Options if graduation requirements are not met

~~The Board of Education is dedicated to providing students who may have difficulty fulfilling these requirements with different options and multiple opportunities to meet the academic and performance standards for graduation.~~

~~Those students who have not successfully completed the assessment criteria will be afforded alternative means of meeting this criteria. The following is not an inclusive list:~~

- ~~• Pass 0.5 credit of English 4~~
- ~~• Completion of a research project, approved in advance by the Science Department, that involves data collection, and is graded according to an established rubric~~
- ~~• Pass Departmental Exam covering the topics of arithmetic, algebra, geometry and statistics~~
- ~~• Pass 0.5 credit of Practical Math~~
- ~~• English Writing SAT I of 450 or better~~
- ~~• Math Reasoning SAT I of 450 or better~~
- ~~• Math SAT II Math Level 1C of 450 or better~~

~~Seniors who are not eligible for graduation with their class due to a failure to meet the district graduation requirements in one or more subjects may select one of the following options:~~

- ~~1. Successful completion of a summer course or summer courses comparable (as determined by the Principal) to the subject(s) in which the student was deficient~~
- ~~2. Enroll in an on-line course in accordance with Policy 6172.6 (Virtual/On-line Courses/College/University Courses)~~
- ~~3. Make arrangement for re-testing to meet performance standards~~
- ~~4. Return to school in September as a fifth year senior~~

IV. II. Exemptions, modifications, and accommodations

- A. If a physician or advanced practice registered nurse certifies in writing that the physical education requirement is medically contraindicated because of the physical condition of the student, this requirement may be fulfilled by an elective.

Instruction

Graduation Requirements

- B. Exemptions; modifications and accommodations of graduation requirements will be made for any student with a disability as determined by the planning and placement team or 504 team.
- ~~C. Only credits for courses taken in grades nine through twelve shall satisfy graduation requirements except that the Superintendent of Schools or designee may grant credit for certain courses identified in subsection (e) of Section 10-221a of the Connecticut General Statutes.~~ **A maximum of three two credits (1 credit in Geometry and 1 credit in World Language) may be granted for successful completion of courses taken at the middle school level that align with the high school curriculum.**
- D. The Board may permit a student to graduate during a period of expulsion pursuant to Connecticut General Statutes 10-233d if the Board determines that the student has satisfactorily completed the necessary credits for graduation.
- E. In accordance with state law, the Board of Education may award a high school diploma to a veteran of World War II, the Korean hostilities, or the Vietnam Era who left high school to serve in the armed forces and did not receive a diploma as a consequence of such service as well as any person who withdrew from high school prior to graduation to work in a job that assisted the war effort during World War II, did not receive a diploma as a consequence of such work and has resided in the state for at least fifty consecutive years.

Early Graduation

Students may finish in ~~seven~~ **six** semesters provided all graduation requirements have been satisfied. Any student interested in being considered for early graduation must notify his/her counselor of his/her intentions ~~by May 1 of the junior year no later than the end of the student's fifth semester.~~ Students applying for early graduation must obtain the Early Graduation Policy statement and related application form from the Guidance Office and take course no. 990.

Course No.	Course	Prerequisites
990	Early Graduation	By Special Arrangement Only

(cf. 5121 - Examination/Grading/Rating)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6111 - School Calendar)

(cf. 6141.4 – Independent Study)

~~(cf. 6145.6 – Travel and Exchange Programs)~~

(cf. 6142.2 **6146.2** – Statewide Proficiency/Mastery Examinations)

(cf. 6172.6 – Virtual/Online Courses/College/University Courses)

Instruction

Graduation Requirements

Legal reference:	Connecticut General Statutes
10-14n	State-wide mastery examination
10-161	Establishment of graduation date
10-18	Courses in United States history, government and duties and responsibilities of citizenship
10-19	Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome
10-221a	High school graduation requirements
10-223a	Promotion and graduation policies. Basic skills necessary for graduation, assessment process
Public Act No. 17-42	An Act Concerning Revisions to the High School Graduation Requirements

Policy adopted: June 10, 2003
 Policy revised: June 27, 2005
 Policy revised: June 8, 2010
 Policy revised: October 11, 2011
 Policy revised: September 10, 2013
 Policy revised: October 8, 2013

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

FOR APPROVAL

Commentary: Suggested changes broaden opportunities for students who need to make up credits to pursue studies in courses not currently offered at New Milford High School.

6141.4(a)

Instruction

Independent Study

To meet the needs of extremely capable and highly motivated students, the Board of Education hereby establishes the following policy with respect to The Independent Study Programs at New Milford High School.

This policy is to provide equity as well as opportunities for all students who need to make up credits and **to broaden opportunities for students to pursue study in courses not currently offered at New Milford High School.** It is limited in scope to the following criteria and falls under the discretion of the High School Principal.

1. Independent Study proposals will be presented to the Principal or his/her designee prior to the school year or semester the independent study is to occur. Approval must be obtained from the Principal before the second week of the school year or semester. If a proposal is submitted subsequent to the second week of the semester, the Superintendent may approve the proposal, if the High School Principal can show cause as to why the time frame outlined above should be waived.
2. Independent Study ordinarily will be available only for approved Board of Education Courses, **and for courses not listed in the Program of Studies with written prior approval from both the Department Chair, and Principal or Principal's designee.** If a student submits a proposal which goes beyond the regular school curriculum, that student must have a record of outstanding responsibility and motivation in their academic pursuits.
3. The proposal must have a faculty sponsor certified in the area most closely associated with the Independent Study proposal. The staff member who guides and lends technical support does so voluntarily and not in lieu of any other assignment.
4. The Independent Study course is classified as an elective. It may not supplant any required high school class/course without first obtaining a waiver from the High School Principal.
5. Independent Study credits must be judged to require equivalent commitment of time and must be certified by the faculty sponsor.

Instruction

Independent Study

6. An assessment component of the Independent Study proposal must be clearly delineated. A portfolio, performance or exam are acceptable assessment vehicles. The sponsoring staff member will conduct an assessment or review any outside assessment agreed upon as a prior part of the Independent Study proposal. The sponsor must approve the level of work in the project in order for any credit to be awarded.
7. A maximum number of two (2) Independent Study credits may be earned by an individual unless, based upon the unique needs or circumstances of the student, the Superintendent of Schools has first granted approval to any plan that calls for an individual to be awarded more than two (2) independent credits in his/her high school career.

Policy adopted: June 10, 2003
Policy revised: June 14, 2011

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Commentary: No changes are requested to this policy in regards to Public Act 17-42 concerning New Graduation Requirements. It maintains the ability of students to earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses.

6172.6(a)

Instruction

Virtual/Online Courses/College/University Courses

The Board of Education believes that education through virtual/on-line courses or through university or college courses is an effective means of instruction for students. A virtual school is hereby defined as an educational organization that offers courses at various grade levels through Internet or Web-based methods. These schools can offer courses to enhance, supplement or enrich the existing curriculum and can also provide an alternative means of instruction. Interactive learning does not require the student to be physically present in the same location as the instructor or other students.

Virtual/on-line courses will be part of this District's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. In addition to regular classroom-based instruction, students in the District may earn credit through programs provided by virtual/on-line courses.

All virtual/on-line educational programs and courses will be consistent with District instructional goals and aligned with Connecticut's academic standards, curriculum frameworks and assessments. The administration is directed to periodically review instructional materials of virtual on-line courses to ensure they meet program standards.

The Board of Education recognizes students may benefit from on-line courses or post-secondary courses to assist students in obtaining credits necessary to earn a New Milford High School diploma, to maintain academic standing, or to provide enrichment for those who might require special courses.

The District will not use on-line courses as the sole medium for instruction in any required subject area for students in grades K-8.

High school students may earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses through agencies approved by the Board unless the principal waives that provision in writing stating the reasons why, citing whatever circumstances that has caused this waiver.

Credits from an on-line or virtual course or a university/college course may be earned toward graduation only in the following circumstances:

Instruction

Virtual/Online Courses/College/University Courses (continued)

1. The workload required by the on-line course is equivalent to that of a similar course taught in a traditional classroom setting.
2. The content is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate.
3. The course engages students and has interactive components, which may include, but are not limited to, required interactions between students and their teachers, participation in on-line demonstrations, discussion boards or virtual labs.
4. The program of instruction for such on-line coursework is planned, ongoing and systematic.
5. The courses are (a) taught by teachers who are certified in the state or another state and have received training on teaching in an on-line environment, or (b) offered by institutions of higher education that are accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited;
6. The course is not offered at the District's high school.
7. The high school does offer the course, but the student is unable to take it due to an unavoidable schedule conflict.
8. The course will serve as an alternative or a supplement to extended homebound instruction.
9. The District has expelled the student from the regular school setting, and the student has been offered an alternative educational opportunity.
10. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning environment.
11. A student has failed a course and wishes to recover credits in that course area.
12. The student's PPT or Section 504 Team has determined it to be an appropriate means of instruction.

As determined by Board/school policy, students applying for permission to take a virtual course will do the following:

Instruction

Virtual/Online Courses/College/University Courses (continued)

- Complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an on-line/college learning environment.
- Obtain the written approval of the Principal or his/her designee before a student enrolls in a virtual course or the university/college course.
- Adhere to the District code of conduct to include rules of behavior and consequences for violations.
- Adhere to attendance requirements of the District.
- Understand that any and all fees imposed on the learner are the sole responsibility of the learner and not the New Milford Board of Education or its designee.

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be posted on student transcripts.

Students will have access to sufficient library media resources such as a “virtual library” available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information.

- Approval of any course shall be based upon its compliance with Connecticut’s academic standards and requirements.

On-line course delivery must be from institutions accredited by the new England Association of Schools and Colleges, Southern Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest Association of Schools and Colleges or Western Association of Schools and Colleges or, if the institution is foreign, recognized by the Connecticut State Department of Education as having appropriate academic standards.

Legal Ref: Connecticut General Statutes Section
10-221 (Board of Education to prescribe rules, policies and procedures)
10-221a High school graduation requirements. Student support and remedial services.

Policy adopted: December 9, 2008
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

NEW MILFORD PUBLIC SCHOOLS

Accounting Department

50 East Street

New Milford, Connecticut 06776

(860) 210-2201ext 223 FAX (860) 355-4966

To: Dr. Steve Tracy, Interim Superintendent
From: Kathy Sanders, Accounting Manager
Date: May 9, 2019
Re: Authorized Signature Changes

The following action is recommended effective May 21, 2019:

The New Milford Board of Education hereby resolves that **Eric Williams, Principal**, is an authorized signatory on the following Webster Bank accounts for Hill and Plain Elementary School:

Hill and Plain Activity Master Fund
Hill and Plain Operations Master Fund

Comments:

- Two signatures are required on these accounts.
 - The account numbers have been intentionally left blank.
-

The following action is recommended effective June 30, 2019:

The New Milford Board of Education hereby resolves that **Anthony J. Giovannone, Director of Fiscal Services and Operations**, is the authorized representative of New Milford Public Schools to hereby execute and deliver to the Administrator of the Plan the form of amended Cafeteria Plan including Health Flexible Spending Accounts and Dependent Care Flexible Accounts effective June 30, 2019.

Comments:

- With the move to the State Partnership Plan for health insurance and away from an High Deductible Health Plan with a Health Savings Account, employees can now again participate in a Flexible Spending Account offering from the third party administrator of the plan named "Cafeteria Plan".
- This adopting resolution language is required to reinstate the Flexible Spending Account portion of the plan while still retaining and continuing the Dependent Care Flexible Account option.

Sincerely,
Kathy Sanders
Accounting Manager

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE NEW MILFORD BOARD OF EDUCATION**

AND

CEA-NEW MILFORD

5/6/19

D R A F T

1. This MOU modifies the MOU between the parties dated August 9, 2018.
2. For the 2019-20 and 2020-21 school years, the number of non-student days on which teachers report to work shall be reduced from the six (6) days provided in the 2018-19 calendar to five (5) days. Thus, the length of the teacher work year in 2019-20 and in 2020-21 will be 186 days.
3. For 2019-20, the reduction in the teacher work year to 186 days shall be accomplished by designating Friday, October 4, 2019 as a regular student day and by designating Friday, June 12, 2020 the last day of school.
4. The length of the student school year is unaffected by this MOU.
5. All of the remaining provisions of the August 9, 2018 MOU, including those describing parent conferences, professional development and the six evening commitments, shall remain in force through the 2019-20 and 2020-21 school years.
6. Paragraph 6 of the August 9, 2018 MOU remains in force.
7. A school calendar for the 2019-20 school year, reflecting the provisions set forth above is attached.

CEA-New Milford

Date: _____

New Milford Board of Education

Date: _____

NEW MILFORD PUBLIC SCHOOLS 2019 – 2020 School Calendar

DRAFT

DRAFT

DRAFT

August 2019 4 Days

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22 Teacher Work Day
23 Convocation/Prof. Dev.
26 Staff Meetings/K-5 Open House
27 Students Return

September 19 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2 Labor Day
5 K-12 PD after school
30 Rosh Hashanah
Curriculum Night - date TBD by principal

October 21 Days

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

3 K-12 PD after school
9 Yom Kippur
14 Columbus Day

November 16 Days

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

4 Parent Conferences (see below)
5 Parent Conferences (see below)
7 K-12 PD after school
11 Veterans Day Observed
27-29 Thanksgiving Recess

December 15 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

5 K-12 PD after school
23-31 Holiday Recess

January 2020 21 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1 Holiday Recess
2 K-12 PD after school
20 Martin Luther King Day

February 18 Days

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

6 K-12 PD after school
17&18 Winter Recess

March 21 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

5 K-12 PD after school
11 Parent Conferences (see below)
12 Parent Conferences (see below)

April 16 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

10 Good Friday
13-17 Spring Recess

May 20 Days

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

7 K-12 PD after school
25 Memorial Day
Spring evening event

June * 10 Days

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

4 K-12 PD after school
12 Last Day of School (early dismissal for students)

* NMHS Graduation Date will be set by the Board of Education at its September 2019 Meeting.

-  First Day of School
-  Schools Closed
-  Schools Closed for PD or Parent confs.
-  Last Day of School
-  Contingency for snow days

181 Student Days Total
186 Teacher Days Total

After School PD Hours
K-5 3:25 p.m. to 4:35 p.m.
6-12 2:30 p.m. to 3:40 p.m.

Parent Conference Hours

November 4
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.

November 5
K-12 1:00 p.m. to 8:00 p.m.

March 11
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.

March 12
K-12 1:00 p.m. to 8:00 p.m.

June 15-19, 22-24 Snow days to be added at end of year (if needed).

Any additional days required will be taken from the April Spring Recess, beginning with April 17 and working back.

Any additional days required in excess of those indicated will be taken from the remaining days in June.

Draft as of May 6, 2019
SUBJECT TO CHANGE



New Milford Public Schools Administration
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION MEETING
MAY 21, 2019
11-K

TO: Stephen Tracy, Interim Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: May 17, 2019
RE: 2018-2019 End of Year Projects

The chart below re-states the fiscal year-end projection for 2018/2019 as of 4/30/19:

MAJOR OBJECT CODE	POSITION	PROJECTION
	4/30/19	6/30/19
SALARIES	\$706,035	\$272,701
BENEFITS	\$460,131	-\$70,000
PROFESSIONAL SERVICES	\$346,613	\$112,000
PROPERTY SERVICES	\$99,865	\$45,000
OTHER SERVICES	\$372,049	\$198,000
SUPPLIES	\$265,119	\$41,000
CAPITAL	\$51,306	\$0
5 YEAR CAPITAL	\$38,716	\$0
DUES AND FEES	\$8,080	\$0
REVENUE	-\$368,162	-\$174,918
TOTAL AVAILABLE	\$1,979,753	\$423,783
PERCENT OF BUDGET	3.14%	0.67%

With this position we are recommending that the Board consider the following two end of year projects.

Recommendation #1 - Security Camera Equipment with Windows 10 Licensing

The security cameras themselves at SNIS, SMS and NES as well as the server software running them will become unsupported because the workstations for the employees' monitoring the cameras will only work with Windows 7 currently. When the workstations get upgraded to Windows 10, they will no longer be able to connect to the security cameras at those schools. Both HPS and NMHS had recent investment in the refresh of the security cameras and servers, funded by Capital Reserve money, so they are up to date and will be unaffected in the migration to Windows 10.

The estimated cost of this part of the project is \$165,000 which would cover SNIS, NES, and SMS. Should the Board not elect to fund this project from year-end balance, the project would still have to be executed during the first half of the 2019-2020 fiscal year (before 1/14/20), perhaps by utilizing Capital Reserve funds. It is important to note however that these items are not part of the 2019-2020 Board of Education Operating Budget.

Recommendation #2 – HPS Cafeteria Flooring Replacement

District-wide annual abatement of vinyl composition tile (VCT) flooring has been funded by our 5 Year Capital which allocated approximately \$14,500 each year for this purpose. This year we are set to abate another classroom at HPS after school dismisses. While getting ready to do flooring replacement of this classroom it was observed that the cafeteria floor has begun to delaminate



New Milford Public Schools Administration
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION MEETING
MAY 21, 2019
11-K

more rapidly than anticipated. We asked Fuss & O'Neil to take and test samples of the tiles and mastic in the cafeteria which confirmed the presence of ACMs (asbestos containing materials). The cafeteria is utilized by every student in the school and as such is subject to high levels of wear and tear. Given its high use and occupancy, it is our recommendation that we prioritize this work to happen at the end of the school year.

The cost of the project is estimated to be \$25,585 and will not need to be bid. Fuss & O'Neil have a contract with the State to perform this type of AHERA service.

note on possible use of Food & Nutrition Services funding

State of CT Public Law 111-296 is the controlling authority on this matter. Two sections from that Public Law guide us to conclude that these costs cannot be borne by food services:

- 2 CFR 200.452, Maintenance and repair costs, identifies costs of normal repairs and alterations as allowable so long as they: (1) keep property in an efficient operating condition; (2) do not add to the permanent value of the property or appreciably prolong its intended life;
- 7 CFR 210.14(a) and 220.7(e) The goal is to ensure that an SFA maintains the necessary funding to operate the program and that funds are not used to cover major expenses that should be borne by the school district's general funds (i.e., capital infrastructure costs).

Conclusion

At this time we are asking the Board to consider designating an amount, not to exceed:

- \$165,000, from our projected fiscal year-end balance, specifically to address upgrading the Security Camera Equipment at SNIS, SMS and NES with Windows 10 Licensing. If we are given authorization to include this as a year-end project, we will post the bid on May 22, 2019. The bid award recommendation for this project would then be brought forward to the full Board meeting on June 18, 2019 for approval. We believe that even with the short time frame of only 2 weeks left in the fiscal year after the bid award, that the project will be completed and billed before year-end.
- \$25,585, from our projected fiscal year-end balance, specifically to rehabilitate the HPS Cafeteria Floor. If we are given authorization to include this as a year-end project it will appear on the Purchase Resolution next month for ultimate approval to use Fuss & O'Neil to accomplish this project. Work will start after school is dismissed and conclude before June 30, 2019.

If given authorization is given to proceed on these two items, the fiscal year-end balance projection would be revised to \$233,198 or 0.37% of budget.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

Approved Field Trips May 2019

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
SNIS	3-4	5/11/19	Saturday	30	5	New Haven Athletic Center: Unified Sports Tournament	0	\$0.00
SNIS	4	5/21/19	Tuesday	46	3	SMS: Concert	0	\$0.00
NMHS	9-12	5/22/19	Wednesday	12	3	The MAXX: Senior Art Show	2	\$0.00
NMHS	9-12	5/22/19	Wednesday	55	3	The Cushing Center: AP Psychology	2	\$12.00
NMHS	12	5/24/19	Friday	65	7	Palace Theater: NMHS All School Musical performance	3	\$0.00
NMHS	9-12	5/26/19	Sunday	135	9	Sherman Memorial Day Parade (NMHS Band)	0	\$0.00
SMS	6-8	6/4/19	Tuesday	21	7	All Aboard Pizza: Winner of Battle of the Books	2	\$0.00
NES	2	6/5/19	Wednesday	140	14	SNIS: 2nd grade tour	0	\$0.00
HPS	2	6/6/19	Thursday	135	12	SNIS: 2nd grade tour	0	\$0.00
SMS	6-8	6/10/19	Monday	50	4	HPS/SNIS/NES: SMS Band/orchestra performances	2	\$0.00
NMHS	9-12	6/22/19	Saturday	80	2	WCSU: Band for graduation	0	\$0.00
SMS	7	9/9/19	Monday	90	10	Silver Lake Conference Center 7 White	2	\$46.36
SMS	7	9/10/19	Tuesday	90	10	Silver Lake Conference Center 7 Blue	2	\$46.36
SMS	7	9/11/19	Wednesday	90	10	Silver Lake Conference Center 7 Red	2	\$46.36
SMS	6	9/18/19	Wednesday	90	10	Eagle Rock Day Camp: 6 Red	2	\$37.63
SMS	6	9/19/19	Thursday	90	10	Eagle Rock Day Camp 6 White	2	\$37.63
SMS	6	9/20/19	Friday	90	10	Eagle Rock Day Camp: 6 Blue	2	\$37.63

**New Milford Board of Education
Policy Sub-Committee Special Meeting Minutes
May 6, 2019
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
Mr. Joseph Failla
Mrs. Wendy Faulenbach
Mr. J.T. Schemm

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Mr. Greg Shugrue, Principal, New Milford High School

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2019 MAY -8 P 12: 5L

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NEW MILFORD, CT

1.	Call to Order The special meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Policies for Review: 1. 6146 Graduation Requirements 2. 6141.4 Independent Study 3. 6172.6 Virtual/Online Courses/College/University Courses • Mrs. McInerney said the graduation policies on for this evening were discussed by the Board as a second review last month. They will be up for vote at the next Board meeting. Discussion at the previous Board meeting seemed to center around middle school credits so she suggested they start with that. • Ms. DiCorpo distributed a revision to policy 6146 based on comments made at the Board meeting. The suggested three credits allowed from middle school have been reduced to two possible. These credits are not factored into the high school GPA. She also distributed a handout regarding the criteria for middle school classes. • Mr. Shugrue said the STEM cluster on page	Discussion and Possible Action A. Policies for Review: 1. 6146 Graduation Requirements 2. 6141.4 Independent Study 3. 6172.6 Virtual/Online Courses/College/University Courses

	<p>6146(c) now only allows one credit from middle school, in Geometry. Page 6146(e) specifies a maximum of two credits possible: one for Geometry and one for World Language.</p> <ul style="list-style-type: none">• Mrs. McInerney asked for clarification that they are recommending only one middle school math for credit now and Mr. Shugrue said that is correct.• Dr. Tracy asked what the thinking was behind not recommending credit for middle school Algebra any longer. Mr. Shugrue said it was in response to the Board's hesitancy to allow three credits from the middle school.• Dr. Tracy said he believes that if a credit is allowed for Geometry, then it should be allowed for Algebra as well, since those students are mastering equivalent work.• Mrs. Faulenbach said the concern at the Board meeting was that a larger number of students would be done with their credit requirements prior to senior year.• Mr. Shugrue said many students now graduate with more than the minimum credits required.• Mr. Failla said he is concerned with the possibility of students graduating at 15 and 16 years of age. He said there is a maturity problem to consider. He said we are setting up student to push and get out of high school when they need social interaction and time to mature. He would prefer zero credits allowed from the middle school.• Mr. Shugrue suggested the Board could go back to requiring seven semesters versus six on page 6146(e) before graduating.• Mr. Schemm said that the reality is that, with these changes, students can finish in six semesters and that should be recognized.• Mrs. McInerney said the students who would earn middle school credits are typically ones who stay in school and take other courses for growth. She said the Board provides AP classes for college credit. Why not provide the middle school credit opportunity as well?• Mr. Failla said because those classes do not take place in high school.	
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| | <ul style="list-style-type: none">• Mrs. Faulenbach said the conversation should be about all students and how the requirements capture all student needs. She said she agrees with Mr. Failla that some students are not ready to graduate early.• Ms. DiCorpo said the changes would also allow more opportunities for intervention.• Mr. Shugrue said the Board might consider whether it is their philosophy to limit students' choices or a parenting issue to make that decision.• Mr. Schemm said the changes also require a need to change the language on page 6146(e) regarding when a student must notify the counselor of his/her intention to graduate early.• Mr. Shugrue suggested it be changed to "no later than the end of the student's fifth semester".• Dr. Tracy said that he believes philosophically that if a student demonstrates accomplishment then credit should be given. He said there are currently early college programs of various types that allow students to get on with their chosen path with parental consent. He said the district should be looking for ways to cultivate more "high flyers" to bring up in level.• Mrs. Faulenbach asked how it is anticipated that changes will be monitored. She is looking for assurance that proper protocols are in place.• Ms. DiCorpo said they are looking now at what Guidance is doing for students and parents and what the plan will be going forward. She said she asked Mr. Shugrue and Mrs. Lambiase back in February to create a plan that demonstrates what information is shared with students and parents and how over the course of a student's high school career. They have been working on the plan and when the graduation requirements are decided upon, they will reconvene to add any additional supports that are necessary to both categories of the plan for implementation in 2019-20.• Mrs. Faulenbach said she has spoken over the last few years about the need to do a better job of communicating pathways to students and parents. She is still concerned with the entire | |
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	<p>picture when making any changes, especially to something as important as graduation requirements.</p> <ul style="list-style-type: none"> • Mr. Shugrue said he has been having conversations with Guidance since the fall and timetables are in motion. • Mrs. Faulenbach said she is not totally against offering middle school credits, but this is a big change, and provides a much bigger opportunity for students to graduate early. • Ms. DiCorpo said all the CT public colleges are now accepting an AP score of 3 or better for college credit. She said ECE (Early College Experience) classes are coming into new form for credit as well. As a district, we have begun focus groups to look at curriculum and standards overall and the “vision of a graduate work” is coming. • Mr. Failla said he really likes the curriculum layout of 6146. His issue is with middle school credit. He suggested students be included in focus groups. • Ms. DiCorpo asked for direction as to where to go moving forward to the Board. • Mrs. Faulenbach said she is only one vote but that the structure in place will be key. • Mr. Schemm said he would find a credit audit helpful. He would like to see the credit range of the graduated class of 2018. • Mrs. Faulenbach said she was in favor of bringing this revision to the full Board for discussion and approval, although at this time she is not sure how she will vote. She asked that the data requested be provided prior to the meeting. • Mr. Schemm suggested the revision stay at six semesters. If nothing else, this offers an economic option for some. <p>Mrs. Faulenbach moved to bring policy 6146, as amended, to the full Board for approval, seconded by Mr. Schemm.</p> <p>Motion passed 3-1. Aye: Mrs. McInerney, Mrs. Faulenbach, Mr. Schemm No: Mr. Failla</p>	<p>Motion made and passed to bring policy 6146, as amended, to the full Board for approval.</p>
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	<ul style="list-style-type: none"> • Consensus was to allow policies 6141.4 and 6172.6 to remain on the Board agenda for approval, with no changes suggested. • Due to time constraints, Mrs. McInerney said that the rest of the agenda topics will be moved to the next scheduled meeting for discussion. <p> 4. 1324 Fund-Raising by Students 5. 1325 Advertising and Promotion 6. 1330 Use of School Facilities 7. 1331 Smoking 8. 1411 Relations with Police Authorities 9. 1412 Fire Department 10. 1430/1440 State and Federal Aid 11. 1620/1640 Relations with Private Schools, Colleges and Universities 12. 1700 Possession of Firearms on School Property Prohibited </p>	<p> 4. 1324 Fund-Raising by Students 5. 1325 Advertising and Promotion 6. 1330 Use of School Facilities 7. 1331 Smoking 8. 1411 Relations with Police Authorities 9. 1412 Fire Department 10. 1430/1440 State and Federal Aid 11. 1620/1640 Relations with Private Schools, Colleges and Universities 12. 1700 Possession of Firearms on School Property Prohibited </p>
4.	Item of Information	Item of Information
A.	Regulation Revision: 1. 1325 Advertising and Promotion	A. Regulation Revision: 1. 1325 Advertising and Promotion
5.	Public Comment	Public Comment
	<ul style="list-style-type: none"> • There was none. 	
6.	Adjourn	Adjourn
	Mr. Schemm moved to adjourn the meeting at 7:39 p.m. seconded by Mrs. McInerney and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 7:39 p.m.

Respectfully submitted:



Tammy McInerney, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Special Meeting Minutes
May 6, 2019
Lillis Administration Building, Room 2**

RECEIVED
TOWN CLERK

2019 MAY -8 P 12:5L

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NEW MILFORD, CT

Present: Mr. J.T. Schemm, Chairperson
Mr. Bill Dahl
Mrs. Tammy McInerney
Mrs. Wendy Faulenbach, Alternate

Absent: Mrs. Angela C. Chastain

Also Present: Dr. Stephen Tracy, Interim Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Mr. Greg Shugrue, Principal, New Milford High School
Mrs. Nina Money, German Teacher, New Milford High School
Ms. Jessica Ward, World Languages Dept. Chair, New Milford High School
Ms. Kate DeBarber, K-2 Instructional Coach
Mr. Michael Clyne, Data Coach

1.	Call to Order The special meeting of the New Milford Board of Education Committee on Learning was called to order at 7:40 p.m. by Mr. Schemm. Mrs. Faulenbach was seated in the absence of Mrs. Chastain.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Review and Approval of Curriculum 1. German AP • Mrs. Money said in authoring this curriculum, the balance is between what is required as an AP course and relevance to the students in real world applications. All instruction at this level, from teacher and students, is in German. There is a significant emphasis on culture as well. • Mr. Dahl asked how many students take the class currently. Mrs. Money said there are six, with four expected next year. • Mr. Dahl asked how many levels there are. Mrs. Money said access starts in 9 th grade. • Mr. Schemm asked what the sequence is. Mrs.	Discussion and Possible Action A. Review and Approval of Curriculum 1. German AP

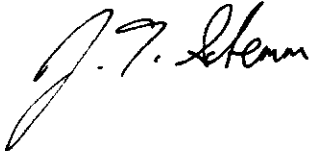
	<p>Money said students take German 1, 2, and 3. Then may select either German 4 or AP.</p> <ul style="list-style-type: none"> • Mr. Schemm asked if AP stands alone or is combined with other levels. Mrs. Money said this year it is stand-alone, but it varies from year to year. • Mr. Shugrue said that they are still looking at projections for next year to determine the best combinations for the five classes that Mrs. Money teaches. • Mr. Schemm said the AP website lists this course as AP German Language and Culture and suggested the course title should reflect that. He said it is important for students to understand the culture component too. He said it is fantastic to see the German language pathway continuing in New Milford since few districts offer the language. • Mrs. Ward said that would be consistent with the other languages offered. • Mr. Schemm said he is aware that the College Board requires an AP audit and he wondered how well that factors in with the task of curriculum writing. • Mrs. Money said she found curriculum writing more sequential in thought versus the audit, which focuses more on specific skills and activities. • Mrs. Ward said that the curriculum is actually helpful to completing the audit. <p>Mrs. Faulenbach moved to bring the German AP curriculum to the full Board for approval, seconded by Mrs. McInerney and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the German AP curriculum to the full Board for approval.</p>
<p>4.</p> <p>A. Phonics Pilot</p>	<p>Items of Information</p> <ul style="list-style-type: none"> • Ms. DiCorpo handed out the memo addressed to teachers last year requesting teacher participation in piloting phonics programs. • Teachers K-2 piloted Fountas And Pinnell. Teachers K-1 piloted Columbia Phonics (with Grade 2 to be released in August 2019): three Kindergarten teachers at HPS (there had been four but one left the district), four First Grade teachers 	<p>Items of Information</p> <p>A. Phonics Pilot</p>

	<p>at NES and four Second Grade teachers at NES.</p> <ul style="list-style-type: none">• Teachers chose a program to pilot, which ran from August through March. Data was collected twice to address progress and was then reviewed with teachers. In reviewing the data, Teachers College (TC) Pilot data indicated higher overall growth in reading achievement and higher achievement in foundational scores both on internal and external assessments. Grade 1 students had entered in TC classrooms behind other classrooms, and grew at accelerated rates compared to their peers. An Instructional Materials Evaluation Tool (IMET) for ELA/Literacy Grades K-2 was used to evaluate the program's effectiveness and Teachers College scored well in all categories. As such, the district's plan is to move forward with Teachers College.• Mr. Dahl noted that one school was used at each grade level. Ms. DiCorpo said that was not intentional; it was just the way teachers signed up.• Mr. Schemm agreed the results were good but noted that this was a very small sample size that was self selected by teachers.• Ms. DiCorpo said the results were clear. The teachers piloting the other program actually asked to stop and move to Teachers College instead.• Mr. Schemm asked if the phonics program ties in to other Teachers College units. Ms. DeBarber said it does, to both the reading and writing. She said there are also extensive supports offered, including an interactive online forum.• Ms. DiCorpo said there is a staff developer coming from Columbia in August for professional development. Of 45 seats available, there are already 38 filled. Instructional coaches will be leading professional development as well and demonstrating lessons. She said the next step is to purchase materials; funds are in the 2019-20 budget.• Mrs. Faulenbach said with the amount of money involved, she appreciates the teacher collaboration and feedback regarding the pilot. She asked where the funds are budgeted and Ms. DiCorpo said within the school lines.• Mr. Schemm said buy-in from teachers is very important and the pilot is significant in accomplishing this. He said it is important that we	
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	<p>put teachers in touch with resources in a deliberate way, providing a consistent pathway to materials. He is pleased to see the consistent approach with this curriculum.</p> <ul style="list-style-type: none"> • Mrs. McInerney said she finds the collaborative nature very powerful as well. 	
B. Graduation Requirements	<ul style="list-style-type: none"> • Mr. Schemm noted that this topic was discussed at the Policy meeting before this one. • Mr. Dahl said he would hold any of his comments until the full Board discussion. • Mrs. Faulenbach encouraged Board members to send any additional questions to Ms. DiCorpo prior to the Board meeting. • Mr. Schemm said having the additional requested data prior to the meeting would also be helpful to inform discussion. • Mrs. Faulenbach said she knows it is the legislation driving this change primarily but asked if there were other reasons for the changes suggested. • Ms. DiCorpo said the middle school teachers who teach the courses under consideration are in favor of giving credit since the students are doing the required work. Any changes will inform student scheduling going forward. She said they also look for 7-12 certification when hiring for math. • Mrs. Faulenbach said more collaboration will be needed between the middle school and high school for bridging. • Mr. Schemm said alignment is important between schools and it is clear in New Milford for the courses under discussion. • Mr. Schemm asked if Conversational Spanish is included for possible credit. Ms. DiCorpo said it is not since there is no alignment with the high school. • Mr. Schemm suggested that be made clear on page 6146(e) of the policy. • Mrs. McInerney said it was specified on page 6146(c). • Mrs. Faulenbach asked when students are expected to decide on their pathway. Ms. DiCorpo said it should start with the development of the student 	B. Graduation Requirements

	<p>success plan at the middle school level. She said they have slowly been working to increase counselor access to students at that level.</p> <ul style="list-style-type: none">• Mrs. McInerney said it is important to introduce parents to the pathways as well.• Mrs. Faulenbach said it needs to be more than one conversation; it needs to be repetitive.• Mr. Shugrue said they are working to revamp the high school structure so that there are numerous touch points throughout the year over multiple years.	
5.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 9:03 p.m., seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:03 p.m.</p>

Respectfully submitted:



J.T. Schemm, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 14, 2019
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mrs. Angela C. Chastain
Mrs. Eileen P. Monaghan

Absent: Mr. Joseph Failla

Also Present: Dr. Stephen Tracy, Interim Superintendent
Mr. Kevin Munrett, Facilities Director
Mr. Anthony Giovannone, Director of Operations and Fiscal Services
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources

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2019 MAY 16 P 12:52
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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:46 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> SMS student Alex Thibodeau said he is attending the meeting because he is working on a scouting merit badge. He will sit in, take notes, and then do a report on the meeting. 	Public Comment
3.	Items of Information A. Windows 7 Conversion <ul style="list-style-type: none"> Mr. Munrett said Microsoft is no longer supporting Windows 7 as of January 2020. This will impact the security camera server, as well as building management systems further down the road. Mrs. Chastain asked if the computers will be switching to Windows 10 and Mr. Munrett said yes, this addresses the servers. Mrs. Chastain asked if the \$165,000 cost is recommended from year end balance. Mr. Giovannone said yes, for this part of the project. The building control items would wait as there is more time for that full conversion. He said 	Items of Information A. Windows 7 Conversion

	<p>there is a projected year-end balance of \$423,000 without this included. If the year-end balance is not used, the Board might want to consider a capital reserve request.</p> <ul style="list-style-type: none">• Mr. Munrett said the project is time sensitive for the bidding process.• Mr. McCauley asked if this item is on the Operations agenda for consideration. Mr. Giovannone said not yet because it will go to the full Board next week for authorization as a year-end project. If it is authorized, the bid process can start, and the bid will be brought to the June Operations meeting for review.	
B. Energy Service Contractors	1. Celtic Energy 2. Smart Roof Solar 3. J.K. Energy Solutions	B. Energy Service Contractors
	<ul style="list-style-type: none">• Mr. Munrett said there have been a number of meetings with the Town regarding energy initiatives and projects. The Town has signed on with Celtic Energy, received information from Smart Roof Solar, and the BOE has worked with J.K. Energy Solutions on lighting projects in the past. He is looking for guidance from the Board regarding what involvement they might wish to have.• Dr. Tracy said the Town recently established a Building Committee. He suggested meeting with them to see where they think the Town is going.• Mrs. Monaghan asked if members had been chosen for the Building Committee.• Mrs. Chastain said seven members had been named; no BOE member was appointed.• Mrs. Monaghan said she hoped the Building Committee would be successful in saving the Town money.• Mrs. Chastain asked what Celtic Energy would be doing. Mr. Munrett said they are surveying Town buildings, looking at all systems, and will then design energy savings projects through	1. Celtic Energy 2. Smart Roof Solar 3. J.K. Energy Solutions

	<p>Eversource and the like.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked if there is a cost and Mr. Munrett said not that he is aware. • Mr. McCauley said he thought it makes sense to join this initiative if the information pans out. • Mrs. Chastain asked who met with Celtic Energy. Dr. Tracy said the Mayor's Office set the meeting and he and Mr. Munrett attended. • Mr. Munrett said Celtic Energy was willing to conference call into the June Facilities meeting if the committee is interested. • Dr. Tracy said he would reach out to the Mayor regarding a meeting with the Building Committee. • Mrs. Monaghan distributed a handout from Smart Roof Solar, which is a follow up to their April information, regarding possible savings related to the roofs. • Mrs. Chastain asked where the original presentation took place and why Mrs. Monaghan was present. • Mrs. Monaghan said it was a meeting with the Mayor and she was there with the Facilities Chair as a Facilities Committee representative. She said she wanted to make sure solar was considered. • Mrs. Chastain said she has an issue with the many separate meetings that seem to be taking place lately that involve discussions with some members and not the full committee. 	
C. HPS Cafeteria Floor	<ul style="list-style-type: none"> • Mr. Munrett said there is funding for asbestos abatement for one classroom in the budget. However the cafeteria has taken more wear and tear over the past few months than anticipated and it is recommended to do that space over a classroom. Since the cafeteria space is larger, it would be more costly. • Mrs. Chastain said that Food Services has a healthy account balance and asked if those funds could be used for the cafeteria floor. Mr. 	C. HPS Cafeteria Floor

	<p>Giovannone said the use of Food Services funding is very specific and he would check to see if this is an allowed use.</p> <ul style="list-style-type: none"> • Dr. Tracy asked about cost. Mr. Munrett said it would be just under \$29,000, about double what is budgeted for a classroom. 	
D. Town Building Committee	<p>1. Oil Tank</p> <p>2. NMHS Roof</p> <p>3. SNIS Roof</p> <ul style="list-style-type: none"> • Mr. Munrett said now that the Town Building Committee has been formed, he will be looking for guidance as to what the next steps are for the roofs. • Dr. Tracy said there is some urgency to the planning since summer programs at SNIS would be displaced to the high school if the SNIS roof were to be scheduled for this summer. Notice and coordination of parents and buses will be necessary. • Mr. Munrett said the Lillis oil tank is almost done. The last steps are weather dependent, pouring a concrete pad and asphalt paving. 	<p>D. Town Building Committee</p> <p>1. Oil Tank</p> <p>2. NMHS Roof</p> <p>3. SNIS Roof</p>
E. Annual Bids	<ul style="list-style-type: none"> • Mr. Munrett said annual bids for services such as boiler cleaning and septic pumping will be brought to the Board in June. 	E. Annual Bids
F. Donations	<ul style="list-style-type: none"> • Mr. Munrett distributed pictures of recent donations from the girl scouts and boy scouts. The girl scouts donated picnic tables to SNIS and a boy scout built a compost bin for NES. He thanked the scouts for the donations. • Mrs. Chastain asked Mr. Munrett to provide contact information so that a formal thank you could be sent. 	F. Donations

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 14, 2019
Lillis Administration Building—Room 2**

Page 5

4.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
5.	Adjourn <p>Mrs. Chastain moved to adjourn the meeting at 7:11 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 7:11 p.m.</p>

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
May 14, 2019
Lillis Administration Building—Room 2**

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2019 MAY 16 P 12:52
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NEW MILFORD, CT

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Bill Dahl
Mr. Brian McCauley
Mrs. Eileen P. Monaghan

Also Present: Dr. Stephen Tracy, Interim Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Kevin Munrett, Facilities Director

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Items of Information A. EdAdvance Update • Dr. Jeffrey Kitching, EdAdvance Executive Director, shared a handout with general information. EdAdvance is a public non-profit Regional Educational Service Center (RESC) created by the CT state legislature in 1966. Its mission is to promote the success of school districts. EdAdvance services 29 school districts in the region. Boards of Education are invited to send a representative liaison. New Milford does. EdAdvance offers a variety of programs and services to schools and districts, for students and families and for adult learners. The focus is on the “3Cs” of culture, connection and customization to meet districts’ needs. They also work to provide districts with regional cost savings in things like special education transportation and Chromebook purchasing.	Items of Information A. EdAdvance Update

<p>B.</p>	<p>All-Star Transportation Update</p> <ul style="list-style-type: none"> Mr. John Dufour said his family has owned All-Star Transportation for 42 years. He wanted to notify the Board that they are selling the company to Student Transportation of America, a privately held, national company, and will become a wholly owned subsidiary continuing to operate under the All-Star name. The Dufour family will stay on board and transition out over the next 3-5 years. No action is required on the part of the Board since this has no contractual impact. <p>C. Paraeducator Contract</p> <ul style="list-style-type: none"> Mr. Giovannone said there is a tentative agreement on which the paraeducators will be voting on the afternoon of May 21. If they approve it, the plan is to bring it to that evening's Board meeting as an executive session. 	<p>B. All-Star Transportation Update</p> <p>C. Paraeducator Contract</p>
<p>4.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Ms. Baldelli said she will have a revision for the full Board meeting. <p>Mr. McCauley moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 4/30/19 Purchase Resolution D-722 Request for Budget Transfers 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 4/30/19 Purchase Resolution D-722 Request for Budget Transfers

	<ul style="list-style-type: none">• Mr. Giovannone said overall the budget is at 96.86% utilized, as compared to 96.53% last year. He highlighted the legal services line which is overdrawn again following a transfer last month.• Mrs. Faulenbach asked what factors could cause a reduction in the \$150,000 balance in professional services. Mr. Giovannone said he will isolate that line for the Board, but he is projecting a \$112,000 year-end balance there.• Mrs. Monaghan asked about the encumbrance for a court case.• Mrs. Faulenbach said that is from a previous fiscal year and it has been set aside in accordance with auditors' instructions to cover possible liability. It does not appear in this year's budget.• Mrs. Monaghan noted the zero balance in 51202 and asked what the district will do for substitutes for the rest of the year. Mr. Giovannone said the funds have been encumbered to ESS, which provides the district's substitutes.• Mrs. Faulenbach asked about the \$264,000 balance in Tuition to Private Sources. Mr. Giovannone said that is due to fewer placement and it will be offset by the projected shortfall in excess cost. This was discussed previously in a March memo.• Mrs. Faulenbach asked about the balances in instructional supplies and furniture and equipment. Mr. Giovannone said some of that will be captured through Technology and Facilities purchases towards the end of the year once they know that no unexpected issues have arisen.• Mrs. Monaghan asked about Chromebook purchasing through EdAdvance. Mr. Giovannone said they are reviewing this now. The pricing is \$57 cheaper per Chromebook than what was budgeted for 2019-20.• There were no questions on the Purchase Resolution. Transfers were informational only this month.	
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	<p>Mr. McCauley moved to bring the monthly reports: Budget Position 4/30/19, Purchase Resolution D-722 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <ul style="list-style-type: none"> Mrs. Faulenbach said the Board is grateful for the PTO's continued support. <p>Mrs. Monaghan moved to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>D. Grants</p> <p>1. Adult Education ED 244</p> <p>2. IDEA</p> <p>3. Title III Immigration Grant</p> <ul style="list-style-type: none"> Ms. DiCorpo said the Adult Education grant is renewed annually. The total amount is down slightly, but will have no overall effect on programs. Dr. Tracy said the IDEA grant is a special education entitlement grant that provides significant funding. The majority is spent on payroll and in-service training. Ms. DiCorpo said the Title III Immigration grant is a competitive grant that was opened up to all districts this year. There were strict criteria to qualify, including showing a substantial increase in immigrants. The amount awarded will pay for a part time EL coordinator. Mrs. Faulenbach asked if the district would need to apply for this grant every year. Ms. 	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 4/30/19, Purchase Resolution D-722, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO-Exhibit B to the full Board for approval.</p> <p>D. Grants</p> <p>1. Adult Education ED 244</p> <p>2. IDEA</p> <p>3. Title III Immigration Grant</p>
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	<p>DiCorpo said New Milford will likely not be eligible next year. She did put down in the grant that she would request that the position be budgeted the next year following, but made no guarantee of funding.</p> <ul style="list-style-type: none"> • Dr. Tracy thanked Ms. DiCorpo for her efforts in securing this grant. <p>Mrs. Monaghan moved to bring the Adult Education ED 244, IDEA, and Title III Immigration Grants to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked that the grants be listed separately on the Board agenda. <p>E. Food and Nutrition Services – Exhibit C</p> <ol style="list-style-type: none"> 1. Healthy Food Certification Statement 2. Food Certification Exemptions for School Fundraisers 3. Beverage Certification Exemptions <ul style="list-style-type: none"> • Mrs. Faulenbach said we do these certifications every year; they are all tied to legislation. • Mr. Giovannone said they are required for continued participation in the National School Lunch program. • Mrs. Faulenbach said it had been asked previously how much funding would be lost if the district chose not to make these certifications. She suggested that information be available again for the full Board meeting. • Mr. Giovannone said the certifications also tie into the district's wellness policies. • Dr. Tracy said there will be a Food Services report given at the full Board meeting. <p>Mr. McCauley moved to bring Food and Nutrition Services – Exhibit C to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p>	<p>Motion made and passed unanimously to bring the Adult Education ED 244, IDEA, and Title III Immigration Grants to the full Board for approval.</p> <p>E. Food and Nutrition Services – Exhibit C</p> <ol style="list-style-type: none"> 1. Healthy Food Certification Statement 2. Food Certification Exemptions for School Fundraisers 3. Beverage Certification Exemptions <p>Motion made and passed unanimously to bring Food and Nutrition Services – Exhibit C to the full Board for approval.</p>
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	<p>Motion passed unanimously.</p> <p>F. Authorization of Signatory on School District Accounts – Exhibit D</p> <ul style="list-style-type: none"> Mrs. Faulenbach said this item is self-explanatory. <p>Mr. Dahl moved to bring Authorization of Signatory on School District Accounts – Exhibit D to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>G. Shepaug Agriscience Agreement</p> <ul style="list-style-type: none"> Dr. Tracy said he is going to hold on this agreement until June because Shepaug is still not ready to proceed. He is not sure what the holdup is at this point. He said his main focus is to protect New Milford's interests. Mr. Dahl said he has a problem with students who applied not knowing if they will be going. He asked if they are required by the state to send students to the Agriscience program. Dr. Tracy said we are. Mr. Dahl asked what happens if Shepaug is not ready in the fall, can the students go to Nonnewaug instead. Ms. DiCorpo said there would likely not be room at Nonnewaug. Mrs. Faulenbach said it is important to keep on track of this, perhaps checking with legal counsel, saying the Board should make sure there is no vulnerability on the part of New Milford. She said it was also important to protect our students' pathways. <p>H. End of Year Balance</p> <ul style="list-style-type: none"> Mr. Giovannone referenced the memo regarding the projected year-end balance of \$423,000. He said the total does not include 	<p>F. Authorization of Signatory on School District Accounts – Exhibit D</p> <p>Motion made and passed unanimously to bring Authorization of Signatory on School District Accounts – Exhibit D to the full Board for approval.</p> <p>G. Shepaug Agriscience Agreement</p> <p>H. End of Year Balance</p>
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	<p>any year-end projects that the Board may authorize. He said he would have a memo for the full Board recommending that they consider a Windows 10 update for security cameras as one project to fund.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked about the benefits piece in the chart. Mr. Giovannone said teamsters' health insurance for custodians and maintainers is driving that into the red.• Mrs. Faulenbach asked about the roll out time to close the year. Mr. Giovannone said that is dictated by the Town, but is typically 2-4 weeks for reconciliation.• Mrs. Faulenbach said it is ironic that the Windows project relates to security cameras, since the Board just now got the reimbursement from the previous upgrade.• Mr. Giovannone said if the Board approves the \$165,000 year-end project, that will leave the projected year-end total at \$258,783 or 0.41%.• Mrs. Faulenbach said that is not a lot of money in the scheme of things and she asked Mr. Giovannone if he was confident that they will finish above board. He said he is.• Mrs. Faulenbach said the amount in the year-end total would technically support the entire project. Mr. Giovannone said he is not recommending that. Some of the work can wait, he just wanted the Board to know that it is coming down the road so they are not surprised.• Mrs. Faulenbach said perhaps they could look to capital reserve at that time.• Mr. Giovannone said that the Town has spoken previously of collaborating on a joint capital plan and that perhaps this project could be included if it is ever developed.• Mrs. Faulenbach said she thinks the Board needs a more structured way to work with the Town going forward to better express its thoughts and get a response from the Town, both in receiving a definite answer to questions and the reasoning behind the answer.	
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I.	2019-20 Budget <ul style="list-style-type: none">• Dr. Tracy said they await the results of the referendum a week from today before making recommendations for action. In the meantime, he is meeting with administrators tomorrow for suggestions to meet the \$600,000 cut made to the BOE approved budget.• Dr. Tracy said, on a separate subject, he will be bringing an MOU to the full Board meeting regarding an adjustment to next year's district calendar and the number of teacher work days. One professional development day will be dropped, but the 181 student instructional days are maintained. He said that while the Board does not approve the calendar, they did approve the previous MOU that this new one will replace.	I. 2019-20 Budget
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn <p>Mr. Dahl moved to adjourn the meeting at 9:02 p.m. seconded by Mr. McCauley and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 9:02 p.m.</p>

Respectfully submitted:


Wendy Faulenbach, Chairperson
Operations Sub-Committee