

Augusta Independent Board of Education

September 08, 2016 6:05 PM

207 Bracken Street

Augusta, KY

Attendance Taken at 6:05 PM:

Present Board Members:

Mrs. Laura Bach
Gene Groves (Speaker Phone)
Ms. Jacqueline Hopkins
Mrs. Dionne Laycock
Mrs. Chasity Saunders

1. Call to Order

Rationale:

- 1.1. Roll Call**
- 1.2. Pledge of Allegiance**
- 1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #16-307 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Ms. Jacqueline Hopkins and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

2. Round Table Discussion

2.1. Principal's Report/Student Achievement

Rationale:

Principal, Robin Kelsch presented the 2016-2017 Attendance Incentive Plan to board members. He stated the attendance goal was 97% and students met the goal for the first month of school. Students will be rewarded each week, month, semester and for the year for achieving perfect attendance. Homework coupons, popsicles, drawings for bicycles in grades K-8th and iPhone 6 Plus for 9th-12th grades to name a few. Former AHS graduate and up and coming country music star, David Tucker will perform a concert on September 20th for High Attendance Day.

Board members learned the overall composite ACT score was 18.1 taken by the current senior class this past March. Principal Kelsch stated the scores were down compared to the previous year of 20.2 but still the second highest overall score in the last four years. He stated the current class is strong in career readiness and he anticipates that to be reflected in the CCR results this school year.

2.2. Approve Monthly Budget Report

Rationale:

Finance Officer, Tim Litteral provided the monthly budget report to the board. He stated the general fund revenue receipts through August totaled \$212,000. SEEK funding accounts were \$207,600, \$1,500 in motor vehicle taxes and \$325 in delinquent property taxes. Tuition generated \$965, while \$365 had been received in Medicaid reimbursement. Expenditures through the first two months were approximately \$181,000, about \$17,000 less than through the same period last year. Receipts exceed expenditures by approximately \$31,000 after two months. This year's school budget is \$19,750 and approximately \$3,800 had been spent, with another \$600 encumbered. Copying and printing costs totaled \$1,400, dues and fees accounted for \$875, technology supplies totaled \$740, while general supply expenses totaled \$625.

Maintenance budget expenses totaled \$52,000 after the first two months. Expenses included \$29,400 for property insurance, nearly \$13,000 on salaries and benefits, \$7,000 on utilities and services, and \$2,700 on general supplies and professional services.

Transportation budget through August, costs were at approximately \$12,400. \$5,500 had been expended on salaries and benefits, \$5,200 was expended on fleet insurance, \$900 on diesel fuel, and \$700 on supplies/services/fees.

Special revenue fund indicates grant funding is on target with regards to the budget.

The food services fund receipts totaled \$4,500 through August. \$2,300 was NSLP reimbursement for summer lunch for July, while \$2,200 was from local revenue sources. Expenditures through August totaled \$9,200. Expenditures were about \$200 less than through the same period last year. The current food service balance is -\$4,630.

The 2015-2016 food services fund review indicated the fund ended with a negative balance of \$2,572.26 for the 2016 fiscal year. This is after having a surplus of approximately \$17,000 to end the 2015 fiscal year. Expenses were nearly equal in both years, so the deficit was caused by a decrease in revenue. The main factors were the switch to CEP, which caused a loss of local revenue, while also having declined enrollment. Our federal reimbursements from the National School Lunch Program actually increased by \$12,000-\$13,000 during 2016.

However, local revenue fell from \$52,393 in 2015 down to \$25,067 in 2016.

Superintendent McCane stated the district is monitoring the food services fund closely and will make every attempt to end with a balanced budget. Currently, the food service department is highly promoting breakfast and lunch and the increased enrollment should help as well. Furthermore, a la carte items available will be increased and promoted. She stated it may be necessary to reduce from 4 to 3 cafeteria employees and discontinue the summer lunch program and the district will have a good idea if either are both necessary by March.

Order #16-308 - Motion Passed: Approve the Monthly Budget Report passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

2.3. Approve 2016-2017 Working Budget

Rationale:

Superintendent, Lisa McCane stated the 2016-2017 Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, a solid estimate of ADA is available, and

staffing is in place. Other planned activities are finalized as the clarity of the budget situation has improved. Grant awards have been received and budgeted appropriately.

The general fund revenue beginning fund balance for 2016-2017 fiscal year stands at \$300,566. Local tax revenues are budgeted to increase \$15,784 in general fund. Property tax collections are budgeted for an increase of \$13,557 while utility, motor vehicle and delinquent taxes are projected to very close to the same as last year. SEEK revenue is projected to increase \$60,000 due to increased ADA, increase of the state equalization level, and more funding for special education. ADA is estimated at 253.0 and calculated with a 96% attendance rate. The refinancing of bonds will reduce debt service by \$11,600, coupled with a \$3778 increase in the State Building Match will allow Capital transfers to General Fund to be close to last year's level, standing at \$18,799. Tuition revenue is budgeted to drop by \$12,000. Total current revenue is expected to increase \$69,075.

The general fund expenditures indicates salary increases in this budget are based on the experience step for both classified and certified personnel. There is one less certified position budgeted than in 2015-16. Salaries are budgeted at \$1,373,000 compared to last year's actual of \$1,332,000, an increase of 2.9%. Salary costs would have decreased except several grants can no longer pay for the personnel that work in those grants. The following grants must use these General Fund dollars for \$55,716 of support.

Community Education	\$5323.00
ESS	\$1,150.00
FRYSC	\$14,311.00
Gifted	\$3,686.00
Preschool	\$15,695.00
Title 1	\$13,868.00
Title 2	\$1,683.00

Employer benefit costs are budgeted at \$133,782, an increase of just over \$16,000. This due to increased workers' compensation premiums, increase in the CERS match rate, and the change in IRS treatment of retirement contributions beginning January 1, 2017. The school's instructional budget is \$19,750, a 50% reduction. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends and are budgeted at \$242 less than in 2015-16.

Budgeted receipts are \$440 more than budgeted expenditures, with a projected ending fund balance of \$301,005 equivalent to 11.2% of General Fund expenditures.

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. Many grants are decreasing or not increasing and are inadequate to fund these personnel. The excess costs of \$55,716 have been budgeted in General Fund. Practically all prior year grants were completely expended by 6/30/16, so no carryover funds are available. There is \$474,000 budgeted in local, state and federal grants compared to \$518,849 spent in 2015-16.

The district activity fund is budgeted using the fundraising and donation revenue equivalent to 2015-16. Over \$6,500 was deposited to this fund in 2015-16.

Revenue of \$25,300 is budgeted in Capital Outlay, (\$100 per child in ADA). \$6,501 will be transferred to be used to retire debt, and the remaining \$18,799 will be transferred to General Fund to be used for current operating expenses.

This year's Building Fund revenue of \$99,049 (\$71,146 state/\$27,903 local) is budgeted entirely for local debt service. The \$27,903 represents 5 cents of local tax effort.

The Construction Fund indicates remaining funds of \$116,516 are budgeted for the completion of the school construction project.

The Debt Service Fund is a transfer fund to record debt payments. The savings from the refinancing are included. The local debt service requirement is \$105,550.

The Food Service Fund is budgeted with a beginning balance and ending balance of \$0.00. It is projected that a transfer from General Fund of \$14,323 will be required to balance this fund at year end. Revenues are budgeted at an increase of \$9459, equivalent to 5.6%, and only a cost increase of \$4,168(2.1%).

Order #16-309 - Motion Passed: Approve the 2016-2017 Working Budget passed with a motion by Ms. Jacqueline Hopkins and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

2.4. Approve Monthly Facilities Update

Rationale:

The final energy consumption and cost results for Augusta Independent School District for FY2016 indicated the district spend \$68,534 on electricity and natural gas in the district. This amount is \$7,513 less than we paid in FY2015. The district also used less total energy during FY2016 than in the previous six years. In fact, the district used 16.7% less energy than in FY2010.

The Energy Management Report for July indicated the district had a decrease in energy consumption of 41,408 kBTU (19.8%) which avoided approximately \$1,080 in energy charges. Through July-YTD, the district has used 12,136 (\$1,080) fewer kilowatt-hours (kWh) and no natural gas.

Monthly Maintenance:

- Replaced two basement classroom air conditioners
- Repaired gym class window
- Repaired gym air conditioner
- Repaired air conditioner in middle school English classroom
- Prepared building for Alumni Dinner
- Installed drain line in Reading Resource classroom
- Repaired light by playground

Construction Renovation Update:

Trace Creek Construction has completed the interior door project and installed the remaining two doors and five light kits. R.J. Construction has repaired the leaking gym gutter again. There was a small cut in the roof membrane found about 8 feet to the side of the down spout. So far, there has been no leaking when it has rained but we will continue to monitor the integrity of the repair.

Interior Door Change Request:

There was one door left out of the project due to oversight. The architects did not have the door identified in their blueprints. The door is a bathroom door located in the sensory resource room on the second floor. The district requested a price quote to add the door and hardware which will cost \$1,261.18. Attached is a copy of the estimate from Trace Creek Construction. All building funds are expended or encumbered, therefore, the general fund would have to pick

up the expense to add the door. After discussion, the board unanimously agreed to not replace the door at this time.

LED Lighting Update:

The LED material has not arrived yet and the district is waiting on an expected arrival date from the supplier. Once the materials arrive, the project is estimated to take 2-3 weeks to complete in the evening and on weekends.

Order #16-310 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

2.5. Air Med Care

Rationale:

The district will be offering Air Med Care insurance coverage to employees who choose to participate to obtain air ambulance insurance.

2.6. Approve First Reading Tobacco Free Policies for School Employees

Rationale:

Board Policies: 03.1327, 03.2327, 06.221

Order #16-311 - Motion Passed: Approve First Reading Tobacco Free Policies for School Employees passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

3. Communications

3.1. Superintendent's Report

Rationale:

Superintendent, Lisa McCane informed the board she had completed and submitted a Walmart Foundation Grant on behalf of the Augusta Independent Educational Foundation. She stated the grant request of \$110,000 was for technology and learning needs for computers, Chromebooks and Bright Link Interactive Projectors.

Board members were presented and agreed to board training offered by KSBA on October 20th for Ethics and Superintendent Evaluation and November 11th for Finance.

August Attendance: 96.97% and Enrollment: K-12 is 269 and PS-12 is 289

3.2. Citizens

3.3. Board Members

Rationale:

Board member, Jackie Hopkins inquired about the Fitness Center reopening. Superintendent McCane informed the board the district is in the process of reopening the center within the next few weeks with community volunteers. She stated the fitness center would operate on the previous schedule Monday-Thursday from 5:00 p.m. to 8:00 p.m. as long as there were no habitual issues.

Board member Hopkins recommended fitness center signage be displayed outside to promote and publicize the center. All board members were in agreement.

4. Business and Consent

Order #16-312 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

4.1. Approve Previous Meeting Minutes

4.2. Approve Consumer Science Adjunct Instructor Certificate for 2016-2017

4.3. Approve Use of District Property

4.4. Approve Donations

4.5. Approve KETS FY2016 Technology Activity Report

4.6. Approve Bills

4.7. Approve Treasurer's Report

5. Adjournment

Rationale:

Sept. 20th: High Attendance Day

Oct. 10th-14th: Fall Break

Oct. 20th: Next meeting, Special Called Board Meeting at 6:00 p.m.

Order #16-313 - Motion Passed: Approve Meeting Adjournment passed with a motion by Mrs. Chasity Saunders and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

Laura Bach, Chairperson

Lisa McCane, Superintendent