Williamsburg City School PTO Executive Board Meeting

Tuesday, July 28, 2015

Conference Room   6:00 pm

The meeting was called to order by President Tammi Bird at 6:00 pm.

**In Attendance:**

Tammi Bird, Dominique Moses, Lisa Cain, Christy Morgan, Ed McGrath, Dr. Amon Couch, Ms. Joanna Mahan

**Presentation of Minutes:**

Minutes from the June meeting were presented to the Board. A motion to accept June minutes was made by Lisa Cain. The motion was seconded and passed.

**Treasurer’s Report:**$944.36

**Old Business:**

Kroger Rewards: The check from the Kroger Rewards program has been deposited into the playground fund. The PTO also presented a check, in the amount of $349.00 to Joanna Mahan that will also go toward the playground fund. This brings the playground fund to $3,463.64. Ms. Mahan will send Kroger Rewards information to all staff, and Emily Coleman can email all Kroger Rewards information to the PTO membership list.

PTO School Website Updates: PTO needs access to the school website to keep information updated. Dr. Couch will email Patrick Robinson to get access granted.

PTO Social Media: Dr. Couch currently follows 30 to 40 organizations on Twitter. The PTO currently has 2 Facebook pages, one closed and one public. A motion to delete the closed page was made by Lisa Cain. The motion was seconded and passed. Tammi Bird will request the closed page be deleted.

**New Business:**

MS/HS Registration: Registration went well. Thank you to all who volunteered!

Ready-Fest: The PTO will have a table at Ready-Fest again this year. There will be a display including pictures, membership sign up, information about the PTO, different things the PTO has helped out with, and candy. There will also be a backpack drawing again this year, one for a girl and one for a boy. The backpacks will have common items in them needed for school. There will also be a basket drawing for anyone who signs up for the PTO during Ready-Fest. Tammi Bird will be in charge of purchasing the backpacks and the school supplies. Joanna Mahan made a motion to spend no more than $200.00 on food for the teacher /staff luncheon. The motion was seconded and passed. Dominique Moses will be in charge of purchasing the food for the luncheon.

Membership Updates: Updates will be made during Ready-Fest, as well as through email.

Roof Repair Needs: Tom Stephens has been in contact with the company to fix the roof. More can/will be discussed in the future regarding roof repair(s).

Playground Installation Progress, Reserved Money, and Budget: The playground has been completely installed, and there is inside equipment coming as well! There will be a ribbon cutting ceremony for the new playground, and Congressman Hal Rogers wants to take part in it! There still needs to be covering for the playground. Tammi Bird will contact Firestone about rubber mulch for the playground.

Phone System & Video Camera Progress: The new phone system is up and running. The video cameras are working in the new part of the school.  Dr. Couch is researching more on one call systems for the school. Dr. Couch also mentioned maybe getting radios for the administrators. Lisa Cain made a motion to fund either the one call system or the radios with the money in the playground fund. It was seconded and tabled.

**Announcements:**

Troy Sharp is the new school resource officer. Dr. Couch has a staff handbook in the works.

Next regular monthly meeting: August 11, 2015 at 6:00 pm

**Adjournment:**

It was moved by Lisa Cain and seconded that we adjourn the meeting at 7:15 pm.