

10874
Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 25, 2015, 7:00 p.m.

The regular meeting of the Wyoming Area Board of Education was held this evening at the Secondary Center auditorium, 20 Memorial Street, Exeter, Pennsylvania, with approximately sixty people in attendance. A non-public executive session preceded the meeting. Everyone stood for the Pledge of Allegiance. Dr. Estelle Campenni, President of the Board, called the meeting to order at 7:45 p.m.

Roll Call:

- Dr. Estelle Campenni, President
- Mrs. Elizabeth Gober-Mangan, Vice President
- Mrs. Deanna Farrell, Secretary
- Mrs. Kimberly A. Yochem, Treasurer
- Mr. Carmen Bolin
- Mrs. Mary Louise Degnan
- Mr. John Marianacci
- Mr. Gerald A. Stofko
- Mr. Carl Yorina

All Board Members were present.

Also present were: Janet Serino, Superintendent, Attorney Jarrett J. Ferentino, School Solicitor, Tom Melone, Business Consultant, Vito Quaglia, Secondary Center Building Principal, Cathy Ranieli, Secondary Center Assistant Building Principal, Camilla Granteed, School Psychologist, Melissa Collevchio, Food Service Director, Christine Rosencrans, Director of Curriculum and Instruction, Frank Pugliese, Supervisor of Buildings and Grounds.

Communications Report

Mrs. Farrell read the Communications Report.

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting of June 24, 2015.
2. Peter Moses, Boys Basketball Coach, requesting permission to utilize the area in the Secondary Center gym, lobby and concession stand for the Wyoming Area Boys Elementary League.
3. Jennifer Vacula Ciampi, Guidance Counselor, requesting permission to use the Secondary Center cafeteria for a College Fair.
4. Dr. Robert Shaw, Pittston Rotary Club, requesting permission to rent the Secondary Center cafeteria for their annual Multiphasic Blood Analysis Blood Screening Program.
5. William F. Anzalone, Esq., requesting permission to use the football stadium for UNICO Charitable All-Star Football Game.
6. Donnie Minnick, President of the Wyoming Area Football Parents Association, requesting permission to hold a tailgate party outside weight room at stadium.
7. Donnie Minnick, President of the Wyoming Area Football Parents Association, requesting permission to hold their annual bonfire at the Exeter Panthers football field in Exeter.
8. Shea Riley, Band Teacher, requesting permission to use the Secondary auditorium, stage and band/chorus room for PMEA Freshman Band Festival.

9. Jamie Broda submitting her letter of resignation as Special Education Director/PIMS Coordinator.
10. Theresa Wysocki, President of the Wyoming Area Lady Warriors Volleyball Parent Association, requesting permission to use the Secondary Center cafeteria for "Meet the Lady Warriors."
11. Michael Stefanik submitting his letter of resignation as Head Varsity Cross Country Coach.
12. Nancy Alberigi, Wyoming Area Cross Country Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
13. Ryan Kennedy, English Teacher, submitting his letter of resignation.
14. Right to Know Request submitted by Frank Maher regarding workman's comp.
15. Right to Know Request submitted by Trisha Frassetto of Signature Information Solutions, regarding monthly tax collectors statements.

Summary of Applications Received

Spanish – 1
Social Studies – 2
Nurse – 1
Special Education – 1
Reading Specialist – 1
Elementary – 2
Special Education Aide-11
Kindergarten Aide-8
Elementary Principal-12

Approval of Minutes

Dr. Campenni asked for approval of the regular meeting minutes of June 23, 2015. All board members voted aye.

Superintendent's Report

Mrs. Serino read her report.

1. On August 31st our teachers will be returning for the 2015-2016 school year. They will attend a two day in-service for Professional Development. Our students will return on September 2.
2. On Monday, August 31st at 1:00 P.M., an orientation will be held for incoming 7th grade students at the Secondary Center. The Administration, Guidance Staff and several faculty members will address the students. Student Council members will be available to escort students on a tour of the building. Parents are invited to attend.
3. Kindergarten Orientation with parents and students will be held this week starting at 6:30 pm at the following schools:

Montgomery Ave - Wednesday, August 26, 2015
JFK - Thursday, August 27, 2015
10th Street - Monday, August 31, 2015

Exeter, PA.
August 25, 2015

4. The District will host “Get-Acquainted/Parents Nights as follows:

JFK – Wednesday, September 16, 2015 @ 7:00 PM

SJD - Wednesday, September 16, 2015 @ 7:00 PM

10th St – Thursday, September 17, 2015 @ 7:00 PM

Montg. Ave. - Thursday, September 24, 2015 @ 7:00 PM

Secondary Center – Wednesday, September 23, 2015 @ 7:00 PM

5. The 2015-2016 sports season is in full swing. All Fall sports had their first official practice on August 17. The Fall sports include Cross Country, Field Hockey, Football, Golf, Boys and Girls Soccer, Girls Tennis and Girls Volleyball. We want to wish all our athletes a safe and successful season.

6. Our anticipated FIRST DAY of enrollment is as follows:

Elementary (K – 6) – 1165

Secondary (7-12) - 1210

TOTAL 2375

Mrs. Serino thanked Joe Pizano and Pace Transportation for transferring our students free of charge to Pittston Area to play tennis.

Treasurers Report

Mrs. Yochem read the Treasurer’s Report

First National Community Bank	General Fund	3,236,667.12
First National Community Bank	Payroll Account	5,042.22
First National Community Bank	Cafeteria Account	61,991.85
First National Community Bank	Student Activities Account	94,511.55
First National Community Bank	Athletic Fund Account	20,910.86
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,461.74

The Treasurer’s Report will be kept on file for audit.

Finance Report

Mrs. Yochem read the Finance Report.

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	75,354.63
Local Service Tax	418.14
Delinquent Per Capita	4,013.75
Per Capita Tax	<u>28,291.40</u>
Total:	108,077.92

Local Realty Transfer Tax

Luzerne County	10,036.54
Wyoming County	<u>100.73</u>
Total:	10,137.27

2014 Real Estate Taxes

Paul Konopka-Wyoming Borough	832.53
Thomas Polacheck-Exeter Borough	<u>55.06</u>
Total:	887.59

E-Rate Reimbursement

Frontier	7,447.53
Earthlink	<u>150.72</u>
Total:	7,598.25

Commonwealth of PA.

Medicaid Admin. Claims	2,513.47
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Miscellaneous

District Court 11-2-01	346.78
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2. Approve to ratify the July 2015 payment to the Luzerne Intermediate Unit in the amount of \$80,365.70 in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year. The July 2015 payment was previously approved incorrectly at the prior year amount of \$97,047.66. The District properly paid the \$80,365.70 for July 2015.
3. Approve the August payment of \$80,365.70 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
4. Approve to ratify the July 2015 payment of \$41,685.00 to the West Side Area Career and Technology Center for the 2015-2016 school year. The July 2015 payment was previously approved incorrectly at the prior year payment of \$38,919.00. The District properly paid the \$41,685.00 for July 2015.
5. Approve the August payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
6. Approve the ratification of August payment to M&T Bank in the amount of \$197,209.38 for the General Obligation Bonds, Series of 2012 (energy performance loan) of the Wyoming Area School District.

Exeter, PA.

August 25, 2015

7. Approve the September 1, 2015 payments to M&T Bank for the following debt obligations:

General Obligation Note Series 2006A	1,265,512.50
General Obligation Note Series 2006C	164,240.00

8. Approve Pittston Medical Associates as school and athletic physicians for the 2015-2016 school year at a salary of \$12,500.00.

9. Approve the agreement between The Graham Academy and Wyoming Area School District for the 2015-2016 school year. The Graham Academy will provide classroom and related services for students at a per diem rate of \$146.00 per student. Speech and Occupational and Physical Therapy will be provided through a contract with Encore Therapy Services, Inc. at the rate of \$100.00 per hour. If additional services are requested, the rates are as follows:

- Crisis Intervention Services \$60.00 per hour
- Board Certified Behavior Analyst 80.00 per hour
- Applied Behavior Analysis 40.00 per hour
- Licensed Professional Counseling Services 80.00 per hour
- Toilet Training 40.00 per day
- One-time New Student Enrollment Fee 10.00
(Effective August 2013)

10. Approve the following step placements for the following temporary professional employees:

Bobbie Lynn Tondora	Bachelors+06 Step 1	\$36,280.00
Robert Lemoncelli	Bachelors+12 Step 2	37,860.00
David Vest	Bachelors Step 2	17,349.00 (1/2 day)

11. Approve the step placement for professional employee, Jennifer Conflitti, at Bachelors+24 Step 7, \$42,067.00.

12. Approve the step placement for long term substitute, Lindsey Szalkowski, at Bachelors Step 3, \$34,698.00, subject to the duration of her assignment.

13. Approve the Memorandum of Understanding between Wyoming Area School District and Wyoming Area Education Association PSEA/NEA August 31, 2010 through September 1, 2016 (Re: Athletic Trainer). THIS ITEM WAS TABLED.

14. Approve the Intergovernmental Cooperation Agreement and Memorandum of Understanding between the Northeast Pennsylvania Land Bank Authority and the Wyoming Area School District, subject to final review of the solicitor. THIS ITEM WAS TABLED.

15. Approve to rescind the appointment of Matt Foster and Associates to perform for Wyoming Area School District the financial audit and single audit for 2014-2015.

16. Approve the General Ledger Sheet:

Bill Listing:	August 2015	422,793.17	
Prepays:	July 2015	<u>109,718.84</u>	532,512.01
Cafeteria Account:		34,181.16	
Athletic Account:		<u>6,450.00</u>	<u>40,631.16</u>
			Total: 573,143.17

17. Approve the appointment of Bushta & Company to perform for Wyoming Area School District the financial audit and single audit for 2014-2015. (This item was added from floor)

Motion by Mrs. Yochem, second by Mrs. Gober-Mangan, to accept the finance report.

A motion was made by Mrs. Yochem, second by Mrs. Gober-Mangan to table item #13.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed to table item #13.

On the Question: Mr. Stofko questioned bills from Stackhouse Electric, Medico, Etc. Mr. Pugliese responded it was for an alternator, battery, etc. Mr. Stofko asked Mr. Pugliese if he used services from another gas station by Montgomery Avenue. Mr. Pugliese responded the vehicles are sent to other garages also, such as a Pittston garage, and Dileo's. Mr. Stofko asked for a report. Mr. Stofko commented regarding a boiler at a cost of \$3,800 for SJD. Mike of Land Bank gave a summary of what Land Bank does, which includes buying properties, renovating them and returning them to the tax rolls. They may purchase four to six properties per year. Mr. Yorina asked how he could get on the committee to know where the money goes. Response was through the Commonwealth of Financial Authority. Mr. Bob Trusavage, West Pittston, explained his concern with Land Bank because taxes have been raised many times in this district, people can't pay their taxes and are losing their properties. Mr. Trusavage also asked who was buying properties in Pittston. Mike was not sure.

At this time, Mr. Stofko motioned to table item #14. Seconded by Mr. Yorina. Mr. Yorina stated he didn't have enough time to read all the information.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed to table item #14, Land Bank.

George Race, Exeter, asked if these properties were abandoned properties or tax delinquent. Response was both. Mr. Race asked in Item #9 how do they negotiate these salaries. Mrs. Serino responded they are standard cost that they charge. It depends on the needs of the students, she said. Bob Borzell of Wyoming, commented that not to many people question bills. Mr. Borzell also commented regarding tax sales in the Citizens Voice it would be interesting if you can count from the Falls bridge down to the Forty Fort airport to see how many in our area are on the tax sale. This is an election year he said.

Roll Call for Finance Report: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed to accept the Finance Report.

Education Report

Mrs. Gober-Mangan read the Education Report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are being planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the professional substitute list for the 2015-2016 school year.
3. Approve the request of Clarise Bandru to continue her maternity leave for the 2014-2015 school year. Return date will be January 13, 2016.
4. Accept, with regret, the resignation letter of Jamie Broda as Special Education Director/PIMS Coordinator effective August 31, 2015.
5. Accept, with regret, Ryan Kennedy's letter of resignation as an English teacher effective August 28, 2015.
6. Approve to rescind the appointment of Chris Hizynski as Junior Class Advisor for the 2015-2016 school year.
7. Approve to rescind the appointment of Michelle Harden as Freshman Class Advisor for the 2015-2016 school year.
8. Approve the appointment of Amanda Carey as a long term substitute special education teacher for Courtney Pentka effective at the beginning of the 2015-2016 school year until March 1, 2016.
9. Approve the appointment of Joseph Long as elementary principal for the Montgomery Avenue and SJD Elementary Schools (~~for the 2015-2016 school year.~~) This item amended.

Motion by Mrs. Gober-Mangan, second by Mrs. Farrell, to accept the education report.

On the Question: Carl Yorina questioned item #6 and #7. Why these positions are being rescinded. Mrs. Serino responded they felt they couldn't handle the responsibility right now. Mrs. Degnan asked if we were in the process of appointing the positions. Mr. Quaglia responded they will be replaced. Dr. Campenni stated we should have input such as: is the job too difficult or if there were problems in the past. Mr. Race questioned item #9. Dr. Campenni responded that Mr. Kaluzavich is retiring. Cindy Borzell, Wyoming, asked if the position was for one year because it read 2015-2016 school year. Mrs. Serino responded it is a permanent position.

At this time Mrs. Gober-Mangan motioned to amend item #9 to take out "for the 2015-2016 school year." Seconded by Mrs. Farrell.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed to amend item #9.

Roll call to accept education report: Mr. Bolin abstained on item #9 and voted yes on remaining report. Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan abstained on item #9 because she knew Mr. Long's wife, and voted yes on remaining report. Mr. Yorina abstained on item #9, not because of Mr. Long, he interviewed excellent, but because of a couple issues he had with the process. He voted yes on remaining report. Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed to accept the education report.

Activities Report

Mrs. Farrell read the Activities Report.

1. Accept, with regret, Michael Stefanik's letter of resignation as Head Varsity Cross Country Coach.
2. Approve to rescind the appointment of Paul Hindmarsh as Jr. High Cross Country Coach and to approve his appointment as Head Varsity Cross Country Coach at a salary of \$2,563.00 for the Fall sports season.
3. Approve the appointment of Victoria Blazick as Jr. High Cross Country Coach at a salary of \$1,281.00 for the Fall sports season.
4. Approve to rescind Ryan Kennedy as a volunteer coach for Jr. High Cross Country.

Motion by Mrs. Farrell, second by Mrs. Gober-Mangan, to accept the activities report.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, Yes, Dr. Campenni, yes,

Motion passed.

Building Report

Mr. Yorina read the Building Report.

1. Approve the request of William F. Anzalone, Esq., to hold the UNICO Charitable All-Star Football Game on Saturday, November 28, 2015, at 2:00 p.m. at the stadium, pending approval by the building principal and athletic director. Wyoming Area students will also be playing in this event. Attorney Anzalone is asking that the board waive any fees or charges. (Class E)
2. Approve the request of Peter Moses, Wyoming Area Boys Basketball Coach, to use the Secondary Center gym, concession stand and lobby for boys elementary league camp, on Saturday, September 26th, October 3rd, October 17th, October 24th, and October 31, 2015, 9:00 a.m. to 12 noon, pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
3. Approve the request of Shea Riley, Band Teacher, to hold the PMEA Freshmen Band Festival in the auditorium and band/chorus rooms on Wednesday, October 7, 2015, 8:00 a.m. to 9:00 p.m. Lunch and dinner to be served in the cafeteria. Pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or cafeteria worker's services are needed (Class A)
4. Approve the request of Donnie Minnick, President of the Wyoming Area Football Parents Association, to hold a bonfire on Wednesday, November 4, 2015, at the Exeter Panthers football field, pending approval by the building principal and athletic director. A parade will be held from the Secondary Center to the Panthers field. (Class A)

Exeter, PA.

August 25, 2015

5. Approve the request of Donnie Minnick, President of the Wyoming Area Football Parents Association, to use hold a tailgate party in the parking lot outside the weight room on Friday, November 6, 2015, 5:00 p.m. to 9:00 p.m., pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
6. Approve the request of Jennifer Vacula Ciampi, Guidance Counselor, to use the Secondary Center cafeteria for a College Fair on Wednesday, October 21, 2015, 6:00 p.m. to 8:00 p.m., pending approval by the building principal and cafeteria director. (Class A)
7. Approve the request of Dr. Robert Shaw, The Pittston Rotary Club, to rent the cafeteria for \$50.00 for their annual blood screening on Saturday, October 10, 2015, 6:00 a.m. to 10:00 a.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class C)
8. Approve the substitute support personnel list for the 2015-2016 school year.
9. Approve the request of Theresa Wysocki, President of the Wyoming Area Lady Warriors Volleyball Parent Association, to use the Secondary Center cafeteria for "Meet the Lady Warriors" on Tuesday, August 25, 2015, at 7:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
10. Approve the request of Nancy Alberigi, Wyoming Area Cross Country Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, September 10, 2015, 6:00 p.m. to 8:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
11. Approve the appointment of Michele Hoeffner as a special education aide at the Secondary Center for the 2015-2016 school year.
12. Approve the appointment of Carla DePrimo as a special education aide at the Secondary Center for the 2015-2016 school year.
13. Approve the appointment of Kara Rehill as a kindergarten aide at JFK Elementary School for the 2015-2016 school year.
14. Approve the closing of the district's tennis courts due to safety, surface and structural concerns. Approve the securing of the courts and the removal of unsafe lighting and/or poles.
15. Approve the procurement of and repair work to the roof and interior of the Title I reading trailer not to exceed \$5,000.00.

Motion by Mr. Yorina, second by Dr. Campenni, to accept the building report.

On the Question: George Race, Exeter, asked if item #15 came out of Title I money. Dr. Campenni responded yes. Mr. Stofko asked Mr. Pugliese regarding item #14, if his staff can move it. Mr. Pugliese responded he didn't have the equipment or the manpower.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed.

Awarding of Bids Report

Mrs. Degnan read the Awarding of Bids Report.

The fuel oil bids for the 2015-2016 school year were advertised on the following dates:

Times Leader/Citizens Voice

Friday, July 3, 2015

Friday, July 10, 2015

Friday, July 17, 2015

The bids were opened on Tuesday, July 21, 2015

(Successful Bidder)	Unit Price Per Gal.	+	Profit Margin	=	Total Per Gal.
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Superior Plus	\$1.7678		.1499		\$1.9177
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(Unsuccessful Bidders)

Naughton Energy	\$1.7950		.25		\$2.0450 Did not meet specifications
Newell Fuel Service	\$1.7750		.1420		\$1.9170 Did not meet specifications

Motion by Mrs. Degnan, second by Dr. Campenni, to accept the Awarding of Bids Report.

Roll Call: Mr. Bolin voted yes, Mr. Marianacci, yes, Mr. Stofko, yes, Mrs. Degnan, yes, Mr. Yorina, yes, Mrs. Yochem, yes, Mrs. Farrell, yes, Mrs. Gober-Mangan, yes, Dr. Campenni, yes.

Motion passed.

Mr. Yorina asked Mr. Wayman Smith in the audience to check prices out with the business office. Sometimes the oil drops low. Prices change.

Open Discussion:

- Bob Trusavage commented on Land Bank taking properties, the lights at the tennis courts and stated a log should be kept regarding lawn equipment on how often they are maintained.
- Joe McCabe, Exeter, questioned the oil burner for 8,300.00. Why did we need a professional team to come in. Mr. Yorina responded the same reason this board made a recommendation to close SJD and didn't have the skills set to make that decision, so we hired someone to do it. Consultants come in and charge you money for what you know already. Mr. Yorina stated we should put people in place and trust the decisions they make.
- Bob Trusavage asked if the appraisals of the buildings were done by real estate agent. Attorney Ferentino responded Jean A. Innamorati is an appraisal company. A certified commercial appraisal.
- George Race commented that a long ad was in the paper and asked if it was for SJD. Attorney Ferentino responded our architect did that. The real estate appraisals were done telephonically in Attorney Ferentino's office. Attorney Ferentino stated the appraisal is done. Mr. Race asked if enrollment went up or down. Mrs. Serino responded it was about the same.

Exeter, PA.

August 25, 2015

With no further questions, the meeting was adjourned at 8:45 p.m. on a motion by Dr. Campenni, second by Mrs. Gober-Mangan.

Estelle Campenni, Ph.D., President

Deanna Farrell, Secretary