

Augusta Independent Board of Education
September 13, 2018 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore

Absent Board Members:

Mrs. Chasity Saunders

1. Call to Order

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #18-454 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

2. Student Recognition

Rationale:

Congratulations to our Academic & Athletic Achievers!

2nd grade: Kenason Appelman, Carter Carr, Kenyan Fugate, Makenzie Giles, Kailyn Gill, Trevor Gillespie, Tanner Potts, Lainey Ross, Bentley Schweitzer, and Camden Shoemaker.

All A Volleyball Tournament Team: Nicole Arthur and Madison Kelsch

All A Golf Qualifier for State Tournament: Samuel Appelman

2.1. BREAK

3. Communications

3.1. Principal's Report

Rationale:

Principal Robin Kelsch shared the 2018-2019 Attendance Incentive Plan and stated the annual attendance goal was 96%.

The ReadnQuiz Program is being implemented school-wide to encourage reading and test comprehension according to Principal Kelsch. He said students take online quizzes and earn points to redeem incentives for reaching benchmarks.

3.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane updated board members on the Non-Traditional Instruction Program district guidelines and said communication with parents and staff is underway in preparation for the use of NTI days. The learning packets will be sent home with students for days 1-5 on December 3rd.

Superintendent McCane updated the board of the revised graduation requirements proposed by the Kentucky Board of Education.

3.3. Personnel

Rationale:

Substitute Teacher Hire:

Marian Lynn Robinson

3.4. Attendance/Enrollment

Rationale:

Enrollment K-12: 280

Enrollment P-12: 299

August Attendance: 96.58%

3.5. Citizens

3.6. Board Members

4. Business Action/Discussion Items

4.1. Approve Monthly Budget Report

Rationale:

District Finance Officer Tim Litteral shared the monthly budget report.

General Fund

Revenue receipts for August totaled approximately \$255,000.

Local Revenue: Nearly \$8,000 was collected in tuition. \$1,600 was collected in motor vehicle taxes, while \$800 was received for delinquent property taxes.

State Revenue: Over \$242,000 was received in SEEK funding, while \$1,000 was received for revenue in lieu of taxes from the state.

Federal Revenue: Over \$600 was received for Medicaid reimbursement.

Expenditures through August totaled over \$212,000.

School Budget: The school's budget is \$20,006. In two months, \$7,300 was spent, with another \$1,700 obligated. \$3,600 on supplemental curriculum materials, \$1,400 for assessment materials, \$1,200 on copying and printing costs, \$900 on dues and fees, \$800 on technology fees and supplies, and \$750 on general supplies.

Maintenance Budget: Expenses totaled \$64,500 through August. Expenses included \$33,000 for property insurance, \$14,300 on salaries and benefits, \$6,800 on utility services, \$6,800 on repairs and maintenance, \$3,000 on general supplies, and \$600 on professional services. 24% of the maintenance budget has been utilized.

Transportation Budget: Through August, costs were approximately \$16,000, including \$6,200 on salaries and benefits, \$6,000 on fleet insurance, \$2,700 on vehicles, and \$400 on diesel fuel. 11.8% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by approximately \$43,000.

Special Revenue Fund

Nothing to report on Fund 2.

Food Service Fund

Food service revenue in August consisted of \$1,200 in local revenue. Expenses totaled approximately \$3,000, including \$2,200 for salaries and benefits and \$700 for dues and fees. The food service balance at the end of August was approximately \$10,500.

Order #18-455 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

4.2. Approve 2018-2019 Working Budget

Rationale:

Superintendent Lisa McCane shared the 2018-2019 Working Budget to board members. The Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, a solid estimate of ADA is available, and staffing is in place. Other planned activities are finalized as the clarity of the budget situation has improved. Grant awards have been received and are budgeted appropriately.

General Fund

Revenues

The beginning fund balance for 2018-19 now stands at \$495,354, an increase of \$130,500 over the previous year due to the increase in SEEK revenue last year of \$140,000. SEEK revenue is again projected to increase \$36,700 due to the increase in the SEEK Base and increased funding for special education. Local tax revenues are budgeted to increase approximately \$15,000 due to new property in the district. 2nd Month ADA is estimated at 273.5 and a 96% attendance rate. Tuition revenue is expected to increase to about \$30,000. All other revenue items are expected to be at virtually the same level as is 2017-18, since Utility taxes and Motor Vehicle taxes are showing little to no growth. Total current revenue is expected to increase \$61,025 to \$2,848,794.

Expenditures

Salary increases in this budget are based on the experience step for both classified and certified personnel. Salaries are budgeted at \$1,477,000 compared to last year's actual of \$1,393,000. Additional expenditures are expected in Special Education, Maintenance, and Preschool. Employer matching costs are also budgeted to increase \$14,700, over 11%.

The school's instructional budget remains at \$19,750. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends and are budgeted at the same levels as the previous year. Legal fees are budgeted at \$12,000, Transfer Tuition is budgeted at \$86,000, and the lease payment for the vehicle is budgeted as well as the purchase of two used buses. Total budgeted expenditures are \$2,834,118, \$176,800 more than actual 2017-18 expenditures. Current revenues of \$2,848,794 exceed current expense by \$14,676.

The projected ending fund balance is \$510,029 equivalent to 17.99% of General Fund expenditures.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. While we are seeing a significant reduction in Preschool, Title 1, Title 2 and IDEA are increasing. In addition, \$10,000 is

available for the Title IV grant. There is \$556,063 budgeted in local, state and federal grants compared to \$469,439 spent in 2017-18.

District Activity Fund

The district activity fund is budgeted using the fundraising and donation revenue equivalent to 2017-18.

Capital Outlay Fund

Revenue of \$27,350 is budgeted in Capital Outlay, (\$100 per child in ADA). The beginning balance is \$18,448.5. This leaves \$45,798.50 in the fund balance or available for facility expenditures.

Building Fund

The beginning balance is \$7799.77. This year's revenue is \$144,413 (\$82,592 state/\$61,821 local). \$101,192 is budgeted for local debt service. The remaining \$51,021 will be in the fund balance or available for facility expenditures.

Debt Service Fund

This is a transfer fund to record debt payments. The local debt service requirement is \$101,192.

Food Service Fund

The Food Service Fund begins the year with a fund balance of \$20,639, this Fund Balance includes inventory of \$8,341. Revenues for 2018-19 are budgeted to be similar to 2017-18. Although equipment purchases have been made, an ending fund balance of \$31,000 is being projected.

Order #18-456 - Motion Passed: Approve 2018-2019 Working Budget passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

4.3. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- Preparation for Read-I-Fest and opening of school
- Suburban purchased (20 trips have been scheduled in August and September)
- Bus 469 purchased from Fayette County Schools (lettered by Gifted Creations)
- Cafeteria freezer replaced
- Milk cooler replaced (furnished by milk company)
- Preparation for Educational Foundation Alumni Dinner
- Tile repaired exterior door on 2nd Street entrance
- Security metal detector wand purchased for school/district
- Solar panels installed for science classroom (Wendell Kearns)
- Carpet installed on ramps leading to cafeteria
- New floor installed in 3rd grade classroom and wing (Augusta Flooring)
- Band building AC unit repaired (Jefferson HVAC)

Order #18-457 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes

Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent

4.4. Approve Evaluation Forms

Rationale:

Evaluation Forms: Chief Information Officer & Finance Officer

Order #18-458 - Motion Passed: Approve Evaluation Forms passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach Yes
Mr. Shawn Hennessey Yes
Mrs. Dionne Laycock Yes
Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent

4.5. Approve Kindergarten Early Enrollment

Rationale:

Approve kindergarten early enrollment for a preschool student scoring above the 75th percentile on kindergarten reading and math assessments. Attached is the Petition for Early Enrollment Form, Parent Consent Form, and Data Measures.

Order #18-459 - Motion Passed: Approve Kindergarten Early Enrollment passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Julie Moore.

Mrs. Laura Bach Yes
Mr. Shawn Hennessey Yes
Mrs. Dionne Laycock Yes
Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent

5. Business Consent Items

Order #18-460 - Motion Passed: Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach Yes
Mr. Shawn Hennessey Yes
Mrs. Dionne Laycock Yes
Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent

5.1. Approve Previous Meeting Minutes

5.2. Approve Fundraiser

5.3. Approve Acceptance of Donations

5.4. Approve Bills

5.5. Approve Treasurer's Report

6. Approve Adjournment

Rationale:

Sept. 17th-21st: Grandparent's Week Luncheons & Book Fair

Sept. 18th: Parent-Teacher Conferences 4:00-7:00 p.m.

Sept. 20th: High Attendance Day

Oct. 8th-12th: Fall Break

Oct. 18th: Board Meeting @ 6:00 p.m.

Order #18-461 - Motion Passed: Approve Adjournment passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent



Laura Bach, Chairperson



Lisa McCane, Superintendent