

**Colebrook School Board  
Meeting Minutes**

<b>Date</b>	1/21/20
<b>Time</b>	7:00 pm.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

**Attendance**

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

<b>School Board Members</b>		<b>Principal</b>		<b>SAU Members</b>			
P	John Falconer	P	Nathan Lebel	P	Kim Wheelock	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle	A	David Gales				
A	Michael Pearson						

**Public in Attendance:** Sharon Ellingwood-White

**Minutes**

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	The meeting was called to order at 7:00 pm by Brian LaPerle	
2.	<b>Agenda Adjustments:</b> <ul style="list-style-type: none"> <li>• Add under New Business – Columbia Prek discussion</li> </ul>	
3.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>• Sharon spoke to the board about the letter she had written concerning the bus issues.</li> <li>• B. Beasley mentioned the letter was not for the Colebrook School Board it was for the Stewartstown School Board.</li> <li>• Sharon asked about the distance learning and how Vermont doesn't have the option to take the learning.</li> <li>• B. Beasley mentioned he would put the distance training on the agenda for the next meeting.</li> </ul>	
4.	<b>Reading of the Minutes:</b> <b><u>C. Hamelin / D. Greene</u> motion to accept Colebrook Board Mtg. for 1/7/20 with the following corrections:</b> <ul style="list-style-type: none"> <li>❖ Item 7 – Superintendent's Report – Bruce Beasley <ul style="list-style-type: none"> <li>➤ Changed rap to wrap</li> </ul> </li> <li>❖ Item 8 – Business Administrator's – Cheryl Covill <ul style="list-style-type: none"> <li>➤ Changed hare to are</li> </ul> </li> </ul>	Vote: Unanimous

	<ul style="list-style-type: none"> <li>❖ Item 17 – Regional Committee Report – Brian LaPerle <ul style="list-style-type: none"> <li>➤ Changed the wording to say for the 3 Colebrook votes to support matching funds from the NH Charitable Regional Grant from the SAU 7 20-21 budget \$4,700.</li> </ul> </li> </ul>	
5.	<p><b>Special Reports:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
6.	<p><b>Principal's Report:</b> Kim Wheelock</p> <ul style="list-style-type: none"> <li>• See attached</li> <li>• K. Wheelock mentioned that a freshmen student will be leaving the Colebrook School.</li> <li>• K. Wheelock asked about setting up the Facebook account. B. Beasley mentioned he spoke with Chris and he mentioned he was locked out.</li> <li>• K. Wheelock mentioned she had put an article in the newspapers on an update of the Colebrook Schools Consolidation.</li> </ul> <p><b><u>Student Council Report:</u></b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
7.	<p><b>Superintendent's Report:</b> Bruce Beasley</p> <ul style="list-style-type: none"> <li>• There was a Professional Development Day held in Pittsburg and there was a series of training.</li> <li>• The negotiations are done and everyone has reached agreement.</li> <li>• Collaborative teams met recently and are working on some issues with school schedule and courses.</li> <li>• B. Beasley has attended a few basketball teams and both the girls and the boys are doing well.</li> </ul>	
8.	<p><b>Business Administrator's:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Filing period is 1/22 to 1/31.</li> <li>• Area agreement has been approved.</li> <li>• The Historical Society has requested the use of the ball field for the 4<sup>th</sup> of July fireworks. The board approved the request and Cheryl is waiting on their Insurance Certificate.</li> <li>• Mary Jolles requested the use of the CA building and the lawn for the 4<sup>th</sup> of July chicken barbecue.</li> </ul> <p><b><u>D. Greene / C. Hamelin motion to approve the request for Mary Jolles to use the CA building and the lawn for the 4<sup>th</sup> of July Chicken barbecue.</u></b></p> <ul style="list-style-type: none"> <li>• C. Covill asked the board their permission for the girls working at the SAU office to walk the halls at the CA building. The board is ok with the SAU office staff walking the halls.</li> </ul>	Vote: Motion Carried
9.	<p><b>NH School Board Association Business:</b> John Falconer</p> <ul style="list-style-type: none"> <li>• Delegate Assembly is 3<sup>rd</sup> Saturday in January.</li> </ul>	

	<ul style="list-style-type: none"> <li>N. Lebel spoke on the Superintendent search, 3 out of 5 board members met and will meet again on Saturday the 25<sup>th</sup> to go over different roles.</li> </ul>	
10.	<b>Co-Curricular Committee Report: Brian LaPerle</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
11.	<b>Building Committee: Craig Hamelin</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
12.	<b>Policy Committee Report: Deb Greene</b> <ul style="list-style-type: none"> <li>Next meeting is scheduled for Thursday, 1/23/20.</li> </ul>	
13.	<b>Support Staff Committee Report: Michael Pearson</b> <ul style="list-style-type: none"> <li>Mike Elwell is working on the pay scale that was approved with the 45 cents per hour for the SAU 7 staff.</li> </ul>	
14.	<b>Negotiations Committee Report: John Falconer</b> <ul style="list-style-type: none"> <li>J. Falconer went over the different articles and the changes of the Collective Bargaining Agreement between the Colebrook School Board and the Colebrook Education Association – NEA/New Hampshire. Dated July 1, 2020 to June 30, 2023. <b><u>J. Falconer / D. Greene</u> motion to accept and approve the Collective Bargaining Agreement between the Colebrook School Board and the Colebrook Education Association as presented for the fiscal year of 2020-2021 to 2022-2023.</b></li> <li>C. Covill spoke on the memorandum of understanding and went through the different adjustments that were made. <b><u>C. Hamelin / D. Greene</u> motion to approve the adjustments that C. Covill had done.</b></li> <li>C. Covill would like to thank J. Falconer for everything he has done on the negotiations.</li> </ul>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
15.	<b>Curriculum Committee Report: David Gales</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
16.	<b>Technology Committee Report: David Gales</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
17.	<b>Regional Committee Report: Brian LaPerle</b> <ul style="list-style-type: none"> <li>Next meeting coming up.</li> <li>Discussion on not hearing any numbers thrown out at their regular meeting. Concerns of what information is not being relayed to the public.</li> </ul>	
18.	<b>Unfinished Business:</b> <ul style="list-style-type: none"> <li>20-21 Budget Discussion <ul style="list-style-type: none"> <li>❖ C. Covill went through the Potential Budget Adjustments with the board and spoke on other adjustments within the Colebrook School District Potential Budget Adjustments.</li> </ul> </li> </ul> <b><u>J. Falconer / N. Lebel</u> motion to approve the Colebrook School District Potential Budget Adjustments as presented.</b>	<p>Vote: Motion Carried</p>

<p>19.</p>	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• RFP's printing of the Annual Report <ul style="list-style-type: none"> <li>❖ Libel Printers - \$1,393.93</li> <li>❖ Smith/ Town Printers - \$1,450.00</li> </ul> <p><b><u>N. Lebel / D. Greene</u> motion to go with Libel printers with the cost of \$1,393.93 for printing the annual report.</b></p> </li>   <li>• Sonic Wall – SAU 7 – see attached bid sheet <p><b><u>J. Falconer / C. Hamelin</u> motion to accept the Whalley Computer Assoc. bid with the total bid of \$21,022.36.</b></p> </li>   <li>• Bus Bids – received 3 bids for a 14 passenger 2 wheelchairs spots, to buy out right or trade in. <ul style="list-style-type: none"> <li>❖ 1<sup>st</sup> bid – Dattco - \$64,756.00 w/ \$1,000 trade in</li> <li>❖ 2<sup>nd</sup> bid – Thomas Cressey - \$59,754.00 w/ \$1,500 trade in</li> <li>❖ 3<sup>rd</sup> bid – Anderson Micro Bird - \$69,395.00 w/ \$2,500 trade in.</li> </ul> <p><b><u>J. Falconer / D. Greene</u> motion to accept the bus bids and go with bid #2 and having C. Covill confirming all the specs that are required, and no trade in.</b></p> </li>   <li>• Policies – general discussion <ul style="list-style-type: none"> <li>❖ Athletic Handbook – 1<sup>st</sup> reading</li> <li>❖ Fiscal – <u>D Policies</u> and <u>DAF Policy</u> – Review and Approval. <ul style="list-style-type: none"> <li>➤ DEA – Revenues from local tax sources</li> <li>➤ DGD – School District credit cards</li> <li>➤ DJB – Purchasing Procedures</li> <li>➤ DJC-R – Petty Cash Accounts</li> <li>➤ DJE – Bidding Requirements</li> <li>➤ DAF – Administration of Federal Grants</li> <li>➤ DAF-1 – Allowability</li> <li>➤ DAF-2 – Cash Management and Fund Control</li> <li>➤ DAF-3 – Procurement</li> <li>➤ DAF-4- Procurement – Additional provisions pertinent to food service program</li> <li>➤ DAF-5- Conflict of Interest and Mandatory Disclosures</li> <li>➤ DAF-6 – Inventory Management – Equipment and Supplies purchased with Federal funds</li> <li>➤ DAF -7- Travel Reimbursement – Federal funds</li> <li>➤ DAF -8- Accountability and Certifications</li> <li>➤ DAF-9- Time-Effort Reporting / Oversight</li> <li>➤ DAF-10- Grant Budget Reconciliation</li> <li>➤ DAF-11- Sub-Recipient Monitoring and Management</li> </ul> </li> </ul> </li> </ul>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
------------	---	---

	<p><b><u>J. Falconer / C. Hamelin</u> motion to waive policy on policy and to approve the D and DAF policies.</b></p> <ul style="list-style-type: none"> <li>• e-Start Tuition <ul style="list-style-type: none"> <li>❖ policy change / procedure <ul style="list-style-type: none"> <li>➤ IHBH – Extended Learning Opportunities</li> <li>➤ IHBH-R- Extended Learning Opportunity – Application</li> <li>➤ IHBI – Alternative Learning Plans</li> <li>➤ IHCD/LEB- Advanced Course Work/Advanced Placement Courses.</li> </ul> </li> <li>❖ Dual enrollment courses at NHTI @ \$150.00 cost and must maintain a C or better average.</li> <li>❖ Change some wording in policy IHCD</li> </ul> </li> <li>• Warrant Article – Draft presented</li> <li>• Negotiated Agreement – already discussed</li> <li>• Columbia PreK - A lot of discussion on this topic. Columbia presented a Warrant Article to raise the funds for the PreK or eligible student.</li> </ul>	Vote: Motion Carried
20.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
21	<p><b>Information:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
22.	<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>• Colebrook Annual District Mtg: Tuesday, March 4, 2020 @ 6:00 p.m.</li> <li>• Colebrook School Board Mtg. – Tuesday, 2/4/20 @ 7:00 p.m.</li> </ul>	
23.	<p><b>Adjournment:</b></p> <ul style="list-style-type: none"> <li>• J. Falconer / C. Hamelin motion to adjourn the mtg. at 10:03 p.m.</li> </ul>	Vote: Unanimous
24.	<p><b>Teacher Contract Review</b> – following the Mtg.</p>	

Respectfully Submitted  
Dorothy Uran  
Recording Clerk

*Adopted 02/04/2020*