

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, SEPTEMBER 23, 2019

I. ROUTINE MATTERS*

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

PRESENT

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Ronald Golden
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Via Zampirri
Scott McCracken

ABSENT

Lori Perloff

Also in Attendance

Christopher Armstrong, Superintendent
Rose Millar, Board Secretary/School Business Administrator
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

- E. Approval of transfer of funds: August 2019
- F. Approval of Minutes: August 26, 2019
- G. Approval of financial statements as of 8/31/2019, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.
SECRETARY AND TREASURER’S REPORT OF 08/31/19

On a motion made by Mrs. Rozanski and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer’s Report for 08/31/19 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 08/31/19 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Charles Burns, President: _____
- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 08/31/19 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August, 2019.
Rose Millar, Secretary _____

- H. Approval of bill list: September 2019

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. MacDonald

Second: Mr. Flanagan

Voting Yes:

- Gerald Flanagan
- Michael Brown, Sr.
- David C. MacDonald
- Ronald Golden
- Charles Burns
- Victoria Rozanski
- Laura Stefankiewicz
- Via Zampirri
- Scott McCracken

- I. NWEA activity report

II. REPORTS**

- A. Board President:
Committee Report
WHS Update

- B. Administration reports:
 - Superintendent
 - Business Administrator
 - Assistant Principals

- C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

IV. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, approved two unpaid days (November 4-5, 2019) for Annefrances Connolly in order to attend to family matters.
2. On the recommendation of the Superintendent, approved Michelle Karayiannis as a non-public Supplemental Instructor at \$25.00/hour (*Pending receipt of required paperwork*).
3. On the recommendation of the Superintendent, approved Sarah Wigglesworth as a non-public Supplemental Instructor at \$25.00/hour (*Pending receipt of required paperwork*).
4. On the recommendation of the Superintendent, approved Tina Hawthorne as mentor to Alexander Meyers for the Provisional Teacher Program.

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, approved the membership renewal in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three year membership term commencing on July 1, 2020. The Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:
 1. Workers' Compensation and Employers' Liability
 2. General Liability and Automobile Liability
 3. Educator's Legal Liability, including Employment Practices Liability
 4. Property Damage, including Automobile Physical Damage
 4. Employee Dishonesty (Crime) Insurance
 5. Boiler & Machinery/Equipment Breakdown
 6. Cyber Liability
 7. Violent and Malicious Acts
 8. Pollution and Mold Legal Liability
 9. Disaster Management Services
 10. Unmanned Aerial Systems Liability

11. Student Accident on an Annual Elective Basis

The Board appointed Rose Millar as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF's Bylaws to Commissioners in a manner which best protects the Board and JIF, implement and strengthen the Board's safety and risk management efforts, participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

2. On the recommendation of the School Business Administrator, approved the change order for MJJ Construction in the amount of \$115,043 for labor and materials to remove and replace additional doors within the auditorium/gym, 2nd & 3rd floor classrooms and selected exterior doors.
3. On the recommendation of the School Business Administrator, approved the change order for MJJ Construction in the amount of \$7,296 labor and materials work order tickets.
4. On the recommendation of the School Business Administrator, approved the change order for MJJ Construction in the amount of \$15,112 for repairs to existing fire alarm system.
5. On the recommendation of the School Business Administrator, approved the change order for MJJ Construction in the amount of \$7,880 for time and materials for existing plumbing issues not included in the sanitary pipe line change order.
6. On the recommendation of the School Business Administrator, approved the change order for MJJ Construction in the amount of \$1,761 for installation of new vinyl graphic on folding doors in the gymnasium.
7. On the recommendation of the School Business Administrator, approved the Interlocal Agreement with CMCSSD for a Case Worker for two days at week at \$480 per day for the 2019-2020 school year (*See Board Info*).
8. On the recommendation of the School Business Administrator, approved the 2019-2020 Joint Transportation Contract with Lower Cape May Regional. Route A13 \$8,000 and Route B10 \$1,000.

C. Policy ~ **NONE**

V. **CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*: July 1, 2018 – June 30, 2019. (*See Board Info*).
- B. On the recommendation of the Superintendent, approved the Hospital/Facility Agreement with Cape May County Technical School and Margaret Mace School for Practical Nurse Training (*See Board Info*).
- C. On the recommendation of the Superintendent, approved the District Mentoring Plan Statement of Assurance for School Year 2019-2020 (*See Board Info*).
- D. On the recommendation of the Superintendent, approved the Integrated Pest Management Plan for school year 2019 – 2020.
- E. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed.

PERSONNEL, FINANCIAL, & CONSENT

Motion: Mr. MacDonald

Second: Mrs. Zampirri

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Ronald Golden
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Via Zampirri
Scott McCracken

VI. CLOSED SESSION

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

CLOSED SESSION

Enter Closed Session Time: 6:39 PM

Motion: Mr. MacDonald

Second: Mrs. Zampirri

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Ronald Golden
Charles Burns

Victoria Rozanski
Laura Stefankiewicz
Via Zampirri
Scott McCracken

Exit Closed Session Time: 7:06 PM

Motion: Mr. MacDonald Second: Mr. Flanagan

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Ronald Golden
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Via Zampirri
Scott McCracken

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE

VIII. GOOD OF THE ORDER

- A. Building Project Update - Mr. Armstrong provided a building project update - Neil Riley was unable to attend meeting.

IX. PUBLIC COMMENT

Open to public

X. ADJOURNMENT @ 7:06 PM

Motion: Mr. MacDonald Second: Mr. Flanagan

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Ronald Golden
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Via Zampirri
Scott McCracken

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

- A. School Self-Assessment for Determining Grades
- B. Practical Nurse Training Agreement with Cape May County Technical School
- C. School District Mentoring Plan Statement of Assurance
- D. October 2019 Calendar
- E. CMCSBA County Funding Meeting 10/2/19 6:00-9:00 pm at the Bellevue Tavern

XII. NEXT MEETING

October 28, 2019 Regular Board meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES
Grades K-1-2	Middle Township PAC	March 5
Grades K – 2nd	North Wildwood Fire Department	October 7
Grade 3	Butterhof’s Farm	October 10
Grade3	Wheaton Arts	June 4

WORKSHOPS FOR APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
Hawthorne	SRI-ETTC	Mentoring Process Workshop	Sept. 18	ETTC Hours/Mileage
Morey	SRI-ETTC	Mentoring Process Workshop	Sept. 18	ETTC Hours/Mileage
Kobierowski	Atlantic City	Energizing PE	Oct. 10	Reg. \$25/Mileage
Morey	Various Locations	Special Education Meetings	Monthly	Mileage
Morey	Various Locations	Curriculum Consortium Meetings	Monthly	Mileage