

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:32 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Roll call was taken by Ms. Zarra as follows:

Mr. Christopher Keiser - President	Present - Remote
Mr. Michael Reaves - Vice President	Present - Remote
Ms. Rebecca Kipp-Newbold	Present - Remote
Ms. Rita Lemley	Present - Remote
Mr. Netz Sacro	Present - Remote

Also present

Dr. Michele Cone, Superintendent	Present - Remote
Ms. Cheryl Zarra, Business Administrator	Present - Remote

**V. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight’s agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

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No comment at this time.

**VI. APPROVAL OF MINUTES**

1. Motion by Mrs. Lemley and seconded by Mrs. Kipp-Newbold to approve the August 19, 2020 regular minutes.

Motion was approved on a unanimous roll call vote.

**VII. WRITTEN COMMUNICATIONS**

- Cathy Smith - Letter of appreciation for Dr. Cone
- Amanda Mahon - Letter of appreciation to Califon Staff and questions to the Board on agenda.

Mr. Keiser noted that all questions can be asked in public comment but not all can be answered as some are confidential in nature.

**VIII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following updates:

1. Updates
  - Thank you to the Reopening committee, BOE & parents who assisted with planning & preparation for our reopening day. She also thanked the PTA for the welcome back gift to the teachers.
  - Dr. Cone offered congratulations to Mrs. DeAngelo, Mrs. DeMarco and Mrs. Firko for achieving tenure.
  - Welcome new staff
  - Virtual Back to School Nights - links are posted on the website
  - Facility Update- summer projects included grounds maintenance, playground maintenance, summer cleaning, painting, boiler and ventilation maintenance as well as office and nurse area location changes and classroom furniture removal to allow for social distancing space
  - November 3 Election Day will be virtual as per EO # 177 (on our agenda) and will remain early dismissal for conferences
  - Conferences will be virtual
  - Califon School Goals 2020-2021(on our agenda)
  - 2021-2022 Preliminary Budget Calendar (shared with the BOE)
  - No HIB Report

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

- Enrollment is currently at 92 students from our previous enrollment of 79

The Board also congratulated Mrs. DeAngelo, Mrs. DeMarco and Mrs. Firko for achieving tenure.

**IX. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Did not meet.

Policy & Legislation Committee: Did not meet.

Finance, Facilities, & Transportation Committee: Met. Discussed upgrades to internet, fencing, road signage and crosswalk striping.

Personnel Committee: Met. Motions on the agenda reflect the focus of their meeting.

Negotiations Committee: Did not meet.

Long Range Planning and Shared Services: Did not meet.

**X. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Mrs. Lemley asked how motion #5 works for schools.

- Dr Cone explained the consultation services and how it covers licensure for staff members in the role.

Mrs. Kipp-Newbold asked if the roll is difficult to fill.

- Dr. Cone responded that it is a difficult position to fill in many districts.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the consent agenda.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

Motion approved on unanimous roll call vote.

**A. Finance/Facilities/Transportation/Personnel**

**Finance:**

1. Motion to approve bills list dated September 16, 2020 in the amount of \$212,669.47.
2. Motion to approve and file the Treasurer's and Board Secretary report for August 2020 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for August 2020.
4. Motion to approve the following graduate course tuition request:

<b>Name</b>	<b>Institution</b>	<b>Dates</b>	<b>Compensation</b>
Ann Marie DeAngelo	American College of Education - M. Ed. STEM Leadership	May 2020 - December 2020	\$3,525

5. Motion to approve the contract with Centenary University to serve as a mentor for the Media Specialist position the 2020-2021 school year.
6. Motion to approve a five year contract with Comcast Business Communications, LLC to install and provide fiber optics for internet service to Califon Public School.

**Facilities:**

**Transportation:**

1. Motion to approve entering into a contract with the Delaware Valley Regional High School Board of Education - 2020-21 Joint Transportation Agreement, various field and athletic trips, \$240 per hr for the first 3 hours, \$72 per hr each additional hr., billed in ¼ hr increments. Plus tolls and parking.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

**Personnel:**

1. Motion to approve Maxwell Mazuca as Part-Time Custodian, 15 hrs/week at \$15 per hour, beginning September 10, 2020 - June 30, 2021.
2. Motion to approve Maxwell Mazuca as Substitute Custodian, at \$15 per hour, for the 2020-2021 school year.
3. Motion to approve the following stipend positions for the 2020-2021 school year:

Title	Compensation
8th Grade Advisors (2)	\$500 per staff member
Student Council	\$500
Yearbook Coordinator	\$900

4. Motion to approve the following employees for the following stipend positions for the 2020-2021 school year:

Position	Faculty Member	Compensation
8th Grade Advisors (2)	AnneMarie DeAngelo Tracey O'Brien	\$500 per staff member
Student Council	Lisa Kooger	\$500
Yearbook Coordinator	Christine Sullivan	\$900

5. Motion to amend Personnel Motion #1 from the August 19, 2020 Board Meeting to reflect the following change: Approve Deena Williams, Part-Time Instructional Aide from 18.5 hours/week to 23.5 hours/week for the 2020-2021 school year
6. Motion to approve the following Substitutes Teachers for the 2020-2021 school year pending County approval for emergent hire.
  - Shane Thomas
  - Taylor Hubiak
  - Lily French-Gonzalez
7. Motion to approve Tracy Denkovic for the position of Grade 2 leave replacement teacher for the extent of the maternity leave beginning October 26, 2020 through approximately March 2, 2021 at Step 1, BA at \$ 51,907.00 pro-rated.

**CALIFON BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA**  
**September 16, 2020**  
**7:30 p.m. Virtual (link on website)**

8. Motion to approve the Califon School goals for the 2020-2021 school year.

To support the continued integration of technology to amplify learning in order to best integrate 21st Century skills into lesson design/organization, all teachers will attain “Modification” or “Redefinition” as indicated on the SAMR model.

To implement Social and Emotional Learning (SEL) with a focus upon the delivery of a mindfulness program that will enable staff and students to better understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions, thus creating a more conducive learning environment producing well rounded knowledgeable students both academically and emotionally.

To implement personalized student learning in which all students work with teachers to take ownership for their learning by setting goals for themselves, monitoring their progress through the use of data, and evaluating their progress, thus creating a more targeted and engaging instructional plan for each student ‘s success.

9. Motion to approve the Chief School Administrator goals for the 2020-2021 school year.

The Chief School Administrator will develop and implement a plan utilizing the SAMR Model whereby all staff increase their level of proficiency one level.

The Chief School Administrator will develop and implement a plan to initiate Individual Student Plans (ISP) for students in grades K - 8.

The Chief School Administrator will develop and implement a plan to initiate SEL activities and supports for students in grades PreK - 8.

10. Motion to approve the merit goals for the Chief School Administrator for the 2020-2021 school year.

Goal #1, Qualitative: The Chief School Administrator will engage the district in the creation and implementation of a Strategic Plan. The process to create the plan will be facilitated by NJSBA, who will work closely with the Chief School Administrator and members of the Board of Education. Components of the process include 3 Strategic Planning meetings held between October 2020 and

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

January 2021, a Strategic Plan document presentation in February and creation of an action plan to be submitted to the Board of Education for approval by May 2021. The Plan will be implemented in July 2021. Successful completion of the qualitative goal shall entitle the Chief School Administrator to a bonus of 2.25% of her annual salary or 3,363.75.

Goal #2, Quantitative: Through active and sustained involvement of the Chief School administrator, students in grades 4-8 will achieve an overall average growth of 15% in mathematics as demonstrated by pre and post assessments. Evidence collection using the LinkIt benchmark assessments will be completed by May/June 2021. Successful completion of the quantitative goal shall entitle the Chief School Administrator to a bonus of 3.33% of her annual salary or \$4,978.35.

**B. Curriculum and Instruction**

1. Motion to approve the following travel expenditures for Board members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the Board member’s current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Rebecca Kipp-Newbold	October 20-22, 2020	NJSBA Workshop	\$199
Rita Lemley	October 20-22, 2020	NJSBA Workshop	\$199

2. Motion to approve a virtual school day for students and staff on Election Day Tuesday, November 3, 2020 as mandated by the State of NJ Executive Order 177 that schools will be closed for in-person instruction on Tuesday, November 3, 2020, due to Election Day.

**XI. POLICY**

Mr. Keiser asked Dr. Cone to review the policy.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

Dr. Cone provided an overview of Policy 1648.02.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the second reading motion under Policy.

Motion approved on unanimous roll call vote.

1. Motion to approve Califon Public School District second reading for the following policy:
  - 1648.02 Remote Learning Options for Families (M)

**XII. OLD BUSINESS**

None.

**XIII. NEW BUSINESS**

None.

**XIV. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

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Cathy Smith - Happy to see that enrollment has increased and asked about the commitment of the students for the school year and if it is on a month by month basis.

Mr. Keiser noted that the school policy states that students can leave at any time.



**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
September 16, 2020  
7:30 p.m. Virtual (link on website)**

Mrs. Zarra noted that while tuition is collected monthly, the students are enrolled and in order to leave the district, they must withdraw and enroll in another district. It is not set up to be a month by month commitment.

Cathy Smith - Asked if there is a cap per class and if there is a waitlist.

Mr. Keiser noted that spacing guidelines dictated the class sizes and the Board and CSA agreed to what was comfortable in order to maintain safety for all students.

Mrs. Kipp-Newbold shared that Dr. Cone took into consideration the right fit for Califon for the long term when accepting students.

**XV. ADJOURNMENT**

Motion made by Mr. Sacro, seconded by Mrs. Lemley to adjourn the meeting at 8:01 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted

Cheryl Zarra  
Board Secretary