

# Sunflower County Consolidated School District

Mrs. Miskia Davis, Superintendent

*"United For Excellence"*



## JOB DESCRIPTION

**TITLE:** District Nurse

### **QUALIFICATIONS:**

- B.S.N. or Registered Nurse with a bachelor's degree in a related discipline
- Qualified to practice as a Registered Nurse in the State of Mississippi and holds an unrestricted license
- Certified in CPR or BLS (or obtain in the first 6 months)
- Minimum of one (1) year experience in public health nursing, community health nursing, school health nursing or pediatric nursing
- Good physical condition with ability to lift 10 pounds

**REPORTS TO:** Exceptional Education Director

**SUPERVISES:** N/A

**JOB GOAL:** To provide preventive health services to facilitate the student's optimal physical, mental, emotional and social growth and development; to identify problems and disabilities and provide such services as case finding, health education, referring and care in order to help prevent serious health problems which would later be more difficult and costly to address; and to support the education process by working to assure the health of the students.

### **Demonstrated Knowledge and Abilities Knowledge of:**

- Principles and practices underlying professional nursing
- Principles and practices underlying the special field of school health
- Current trends in nursing and of literature in the fields of school health
- Organization and administration of other cooperating agencies
- State and local laws relating to health and social issues

### **Demonstrated ability to:**

- Participate cooperatively in a program of school health nursing
- Exercise professional judgment in making decisions
- Communicate appropriately and effectively with students, parents, administrators, other school personnel, etc.
- Demonstrate a genuine interest in the student population and its health needs
- Organize a clinic and manage time
- Be a self-starter or self-motivated
- Use a computer and various software applications

### **PERFORMANCE RESPONSIBILITIES:**

- Promote and protect the optimal health status of school-age children
- Coordinate efforts to provide health assessments to students throughout the district

- Coordinate the development and implementation of student health plans
  - Interpret the health status of students to parents and school personnel
  - Initiate referral to parents, school personnel or community health resources for intervention, remediation and follow-through
  - Provide ongoing health counseling with students, parents, school personnel or health agencies
  - Utilize existing health resources to provide appropriate care of students
- Maintain, evaluate and interpret cumulative health data to accommodate individual needs of students
- Plan and implement school health management protocols
- Participate in home visits to assess the family needs as related to the child's health
- Develop procedures and provide for emergency nursing management for injuries/illnesses
- Promote and assist in the control of communicable diseases
- Provide health education and anticipatory guidance
  - Provide direct health education, and health counseling to assist students and families in making decisions on health and lifestyles that affect health
  - Participate in health education directly and indirectly for the improvement of health by teaching persons to become more assertive health consumers and to assume greater responsibility for their own health
  - Counsel with students concerning problems such as pregnancy, sexually transmitted diseases and substance abuse in order to facilitate responsible decision-making practices
  - Serve as a resource person to the school staff members in health instruction
- Coordinate school and community health activities and serve as a liaison health professional between the home, school, community and other health initiatives in the district (i.e., Telamed Clinics)
- Act as a resource person in promoting health careers
- Engage in research and evaluation of school health services to act as a change agent for school health programs and school nursing practices
- Provide consultation in the formation of health policies, goals and objectives for the school district
- Where applicable, participate in the IEP plan development
- Assume additional responsibilities when deemed necessary by the Exceptional Education Director or Superintendent

**TERMS OF EMPLOYMENT:** Salary and work year established by SCCSD School Board.

**EVALUATION:** Performance of this job will be evaluated bi-annually by the Superintendent.

**Approved by:** SCCSD School Board Date: \_\_\_\_\_

**Reviewed and agreed to by:** \_\_\_\_\_ Date: \_\_\_\_\_  
 (Employee)

\_\_\_\_\_ Date: \_\_\_\_\_  
 (Supervisor)