

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, October 8, 2019

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, October 8, 2019.

Ms. Porter, Board President, called the meeting to order at 6:35 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, and Ms. Porter
Members Excused: Mrs. Skwirut Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Bower and seconded by Mr. DiGregorio that the Board of Education approve the regular meeting minutes of September 10, 2019.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mr. DiGregorio and seconded by Mr. Buzby that the Board of Education approve the following financial items:

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of August 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of August 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending August 31, 2019. *(Pages 6833-6850)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of August 2019. *(Pages 6851-6853)*
3. **Transfers** - Approve the transfer list for the month of September 2019. *(Page 6854)*
4. **Bills To Be Paid** - Approve payroll and agency for the month of September 2019 and the bills list for the month October 2019. *(Pages 6855-6859)*
5. **CMP and Form M-1** - Approve, by resolution, the submission of the Comprehensive Maintenance Plan and Form M1 to the Salem County Office of Education. *(Page 6860)*

6. **NJSIG Safety Grant** – Accept the Safety Grant in the amount of \$2,394.49 from the New Jersey Schools Insurance Group and approve the use of the funds towards safety improvements for the school.
7. **Shared Services** - Approve the Shared Services Agreement with Pittsgrove Township School to provide Master Teacher Services for the 2019-2020 school year in the amount of \$12,986.10 (prorated from \$14,429).
8. **Multiple Disabilities Contract - SCSSSD** - Approve the Tuition Contract Agreement with the Salem County Special Services School District for Student #7530852372 in the Multiple Disabilities Program at a cost of \$43,000 for the 2019-2020 school year.

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, and Ms. Porter. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence** - None
2. **Committee Reports**
 - a. Salem High School Representative - Eric Buzby
 - b. Township Committee Meeting - Bethanne Patrick & Eric Buzby
 - c. SCSBA Regionalization Meeting - Robert DiGregorio
3. **Unfinished Business**
 - a. Reminder to complete Mandated Training
 - Michael Bower - Governance III
 - Bethanne Patrick - Governance I
4. **New Business**
 - a. **Board Self-Evaluation** - Complete by October 31st by logging on to www.njsba.org and scrolling to the bottom of the page to "Online Evaluations for Superintendents and Boards". Summary will be presented at the November meeting.
FAQ about Board Self-Evaluation
5. **Other**
 - a. Superintendent Update - None

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Buzby and seconded by Mr. Poole that the Board of Education approve the following items:

- A. **Support Personnel**
 1. Approve the following substitute at the board approved rates:
 - Martha Buzby - Teacher and Aide
 2. Approve the following staff members as Substitute SACC Attendants on an as needed basis effective September 1, 2019 through June 30, 2020:
 - Carol Ives (AM only)
 - Marge McCormick (AM & PM only)

3. Approve Megan Yarrington for the Power Hour After School Program at the board approved rate of \$30 per hour.
4. Approve Courtney Wilson as a Part-time SACC Afterschool Worker at a rate of \$11.00 per hour for approximately two to three hours per day.

B. Other

1. **Field Trips** - Approve the field trip requests.

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2. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Carullo & Ms. Dorrell	Camden County College	Co-Teaching and Collaboration	9/27/19	\$298	yes	\$170
Mrs. Giova	NWEA	Professional Learning - Applying Reports	10/18/19	\$125	yes	\$85
Ms. Dorrell & Mrs. Murphy	Pennsville Public Library	Writing Essentials	10/29/19	\$75	yes	\$170
Mr. Burden	Ocean, NJ	Asbestos Operations and Maintenance	12/12/19	\$205	yes	\$80 est.

3. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2019-2020 school year:

Student	Grade	Student	Grade
Cayden Holland	4	Layla Stone	4

4. **Student Teacher** - Approve Rowan University student, Brielle Colbert, to complete her Clinical experience in Mrs.English's classroom.
5. **School Safety and Security Plan** - Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance form to the Salem County Office of Education.
6. **Superintendent Goals** - Approve the 2019-2020 Superintendent Goals. (Page 6862)
7. **HIB Self-Assessment** - Approve the submission of the 2018-2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by October 31, 2019.
6. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the report for the period of September 11, 2019 to October 8, 2019.

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, and Ms. Porter. Nays (0). Abstain (1) Mr. Buzby - Support Staff #1. Motion carried.

FOR YOUR INFORMATION

1. School Report
2. Fire Drill - 9/16/19 Security Drill - 9/23/19
3. Bus Evacuation Drill -
Date: 9/26/19; Time: 8:10 am; School: Mannington Township School; Location: 495
Route 45, Mannington, NJ 08079; Route #'s: 4, 5, 6; Person Supervising: Kristin Williams
4. Noteworthy Items:
 - a. Mrs. Moore - CVS Flu Clinic at Mannington School
5. Important Dates:
 - a. Regular Monthly Meeting - Tuesday, November 12, 2019 at 6:30 pm

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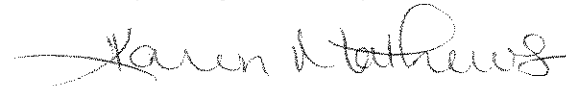
AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Patrick that the Board of Education meeting be adjourned at 7:06 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary