**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—September 12, 2017**

**Welcome from PTO President**  Tammi Bird

**Presentation of Minutes from August** Angela Dunn

**Treasurer’s Report** Emily Coleman

**Old Business**

Tax ID, Accountant

Review of by-laws

Reading & Attendance Incentives

PTO email service, school or cloud storage

Birthday Announcement fundraiser

Readyfest & MS/HS Registration

**New Business**

Fall Festival Needs

Possible Fundraiser

**Announcements**

Next Executive Board Meeting: October 10th, 2017, 5 p.m.

**Adjournment**