

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 July 14, 2020  
 By Zoom Virtual Meeting**

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NEW MILFORD, CT

**Present:** Mr. Brian McCauley, Chairperson  
 Mr. Pete Helmus  
 Mrs. Eileen P. Monaghan  
 Mrs. Olga I. Rella

**Also Present:** Dr. Kerry Parker, Superintendent  
 Mr. Kevin Munrett, Facilities Director  
 Mr. Nestor Aparicio, Assistant Facilities Director  
 Mr. Anthony Giovannone, Director of Operations and Fiscal Services  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Ms. Ellamae Baldelli, Director of Human Resources  
 Mr. Brandon Rush, Technology Director  
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services

<p><b>1.</b></p>	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley, via Zoom Virtual Meeting.</p>	<p><b>Call to Order</b></p>
<p><b>2.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Joe Failla said he participated in a Technology Envisioning meeting today where they talked about the need for 1200 Chromebooks for back to school. He is concerned about the time constraints, since they have not been ordered for purchase yet.</li> <li>• Angela Herdter, SMS teacher, said she was concerned about the lack of air conditioning in SMS classrooms, which has been an ongoing problem for years. She wanted to know what she needed to do to get the problem taken care of. She said it will be even worse this fall when students are required to wear masks.</li> <li>• Kim Foss, SMS teacher, agreed with Ms. Herdter and said the temperature issues do not allow for an environment conducive to learning.</li> <li>• Laurie St. Germaine, SMS teacher, said hot classrooms are an issue. In the past, the class has moved to a cooler area in the building, but</li> </ul>	<p><b>Public Comment</b></p>

	<p>that won't be possible with current restrictions.</p> <ul style="list-style-type: none"> <li>• Jill Ross, NMHS teacher, said she taught at SMS for 25 years previously, and heat is definitely an issue. She asked that COVID relief funds be used to address the issue and in the meantime suggested half days may be necessary.</li> </ul>	
<p><b>3.</b></p> <p><b>A.</b></p>	<p><b>Items for Information and Discussion</b></p> <p><b>NV5 Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the initial data assembly is complete and there is a meeting this Thursday to go over submittals, with project implementations starting in January.</li> <li>• Mrs. Monaghan said she hoped any work would be while students are not in session. She asked if there are any implications for COVID-19. Mr. Munrett said there are different options to help mitigate COVID concerns and he hopes to know more on Thursday.</li> </ul> <p><b>SNIS Elevator</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this project is all but complete. The state inspector came today and the elevator passed inspection. They are just waiting on official paperwork, but it is ready for school opening.</li> </ul> <p><b>SNIS Air Conditioner - Cafeteria</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this project was scheduled to start today and should be complete by Thursday at the latest.</li> <li>• Mrs. Rella referenced the concerns about SMS air conditioning raised in public comment. She asked why a cafeteria unit was given preference over classrooms. Mr. Munrett said this is a replacement to an existing unit that failed, not a new system. Mr. Munrett said SMS was reviewed about four years ago and the project would have significant cost. Mrs. Rella said the</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>NV5 Update</b></p> <p><b>SNIS Elevator</b></p> <p><b>SNIS Air Conditioner - Cafeteria</b></p>

	<p>Board needs to review it again.</p> <p><b>D. NMHS Tennis Courts</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said the Town authorized replacement and has allocated funds for the extensive work needed. The project should break ground in a few weeks.</li><li>• Mrs. Monaghan asked if the funding was for the school and town courts both or just the school. Mr. Munrett said it is for the high school courts; the town courts are already complete.</li><li>• Mr. McCauley said he has noted ponding on the courts after rain and asked if that would be addressed. Mr. Munrett said there would be some flattening of the surface but some ponding is natural after heavy rain.</li><li>• Mr. Helmus said he would like to see the details of this Town funded project published, along with other projects like the high school roof.</li></ul> <p><b>E. Update on 2019-20 Capital Projects</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said they talked about the balances remaining for capital projects last month. He is looking for guidance as to how the Board wants to move forward.</li><li>• Mr. Giovannne said there is some flexibility to move funds among the projects approved as 2019-20 capital projects but that any new, additional projects from the full Five Year Capital Plan would need to be approved by the Board and Town.</li><li>• Mrs. Monaghan asked if the funds could be used towards air conditioning at SMS. Mr. Munrett said not without a new request. He said he could send the previous report on the project to the Board.</li><li>• Mr. McCauley said he would put the topic on next month's agenda.</li><li>• Dr. Parker noted that the two elementary schools were not air conditioned either.</li><li>• Mrs. Rella said if the previous study did not include the elementary schools, she would like</li></ul>	<p><b>D. NMHS Tennis Courts</b></p> <p><b>E. Update on 2019-20 Capital Projects</b></p>
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	<p>them added for discussion.</p> <ul style="list-style-type: none"> <li>• Mr. McCauley said he would request that the Chair add 2019-20 Capital Projects to next week's full Board agenda so that the Board may discuss what to do with the balance.</li> </ul> <p><b>F. Memorial Site at SNIS</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this donation does not require Board approval but he wanted the Board to be aware of the project.</li> <li>• The committee agreed this is a wonderful project which they wholeheartedly support.</li> </ul> <p><b>G. School Reopening Guidelines for 2020-21</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said COVID-19 and reopening planning has been ongoing for months internally. The Facilities Envisioning subgroup has had four weekly meetings. They are funneling information to help guide the overall reopening plan.</li> <li>• Mr. McCauley said there will be more information on Friday when the plan is released.</li> </ul> <p><b>H. Municipal Building Committee (MBC) Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the MBC meets this Thursday. He said the Town has approved funding for the high school roof. It will be a standing seam replacement, which was the Board preference. He said an engineering firm has been selected for the SNIS oil tank review.</li> </ul>	<p><b>F. Memorial Site at SNIS</b></p> <p><b>G. School Reopening Guidelines for 2020-21</b></p> <p><b>H. Municipal Building Committee (MBC) Projects</b></p>
<p><b>4.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Angela Herdter said she was confused about the procedure to get the air conditioning moving along for SMS and is still looking for guidance.</li> <li>• Dr. Parker said Ms. Herdter brought the subject up tonight in public comment and it was clear that the Committee heard her but that there is a</li> </ul>	<p><b>Public Comment</b></p>

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	<p>process to follow. It will now be a topic for the Facilities Committee to discuss going forward.</p> <ul style="list-style-type: none"><li>• Kim Foss asked about temporary fixes in the meantime, whether that be rental units or half days.</li></ul>	
<b>5.</b>	<p><b>Adjourn</b></p> <p>Mrs. Monaghan moved to adjourn the meeting at 7:29 p.m., seconded by Mrs. Rella and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee