

EDUCATIONAL SERVICE UNIT 4

919 16th Street
Auburn, Nebraska 68305

AGENDA

The following is the agenda for the meeting of the Board of Educational Service Unit 4, to be held on January 13, 2020, at 5:15 p.m. in Conference Room B at the Office of Educational Service Unit 4 in Auburn, Nebraska.

Please note copies of this meeting's agenda are available to anyone who is a guest at the above stated meeting. The agenda has been available for the public in the office of the service unit administrator, prior to the meeting date and time as stated above. Also, please note, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference and is posted in the above stated meeting room.

Closed Session. The board may enter closed (executive) session regarding any issue on the agenda when it determines that doing so is appropriate and is authorized by the Open Meetings Act.

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Announcements made by the Chairman or designee prior to calling the meeting to order.

1. Call Meeting to Order
2. Roll Call
3. Open Meetings Act -- **§84-1408 Declaration of intent; meetings open to public.** *It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.*
4. Reading and Approval of Minutes
Discuss, consider and take all necessary action to approve the minutes of prior meeting(s).
**Regular Meeting – December 9, 2019*
5. Reading and Approval of Claims
Discuss, consider and take all necessary action to approve the payment of bills submitted by the administration.
Administrator's comments.
** ESU 4 and NCECBVI claims for the month of January 2020*
** Federal claims for the month of January 2020*
6. Treasurer's Report
Discuss, consider and take all necessary action to approve the treasurer's report as submitted.
7. Board Reports
8. Administrator's Report
9. Public Comment (See procedures for public comment below.)

10. General Items of Interest and Relevance to Educational Service Unit 4

Discuss, consider and take all necessary action with regard to:

**Approving 2018-2019 Audit*

**Letter of Agreement – Dennis J Lyon, Architects*

**Board Reorganization for 2020*

**Identify Board Treasurer for 2020*

**Naming Administrator as Representative for Federal and State Programs*

**Appointing Administrator to enter into Contractual Arrangements on Behalf of ESU 4*

**Appointing Administrator as Representative in the Bid Letting and Contract Policy*

**Administrator's Evaluation*

**NASB Meeting Information and Report (no action)*

11. Date and Time of Next Meeting

February 10, 2020

ESU 4 – Auburn, Nebraska

12. Motion to Adjourn

NOTICES:

Amending the Agenda. The board may not amend the agenda less than 24 hours before the meeting except for emergency items added at the time of the meeting.

Copy of Open Meetings Act. The Board of Educational Service Unit 4 makes available at least one current copy of the Open Meetings Act, posted in the meeting room at a location accessible to members of the public. The Act is also posted on the west wall of the meeting room.

Instructions for Members of the Public Who Wish to Speak. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around five (5) minutes. If there are more than six (6) individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

Sequence of the Agenda. Though the board generally follows the sequence of the published agenda, it may change the order of the agenda items when it deems a change to be appropriate. Therefore, patrons are urged to attend the meeting from the outset.

Action on Agenda Items. The board may elect to take action or not to take action on any of the items listed on the agenda.