

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 21, 2016 at the Centennial BOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

### **1.1 Call to Order**

*Vice President Mike Dixon called the meeting to order at 6:37 PM*

### **1.2 Self-Introductions**

#### **1.3 Roll Call**

##### **Board Members (or alternates) present:**

Mary Clawson, Weld RE-9  
Mike Dixon, Brush RE-2  
Alphretta Erdmann, Briggsdale RE-10  
Jane Johnson, Platte Valley RE-7  
Richard Martyr, St Vrain Valley RE-1J (alternate)  
Nancy Sarchet, Weld RE-1  
Lynnette St. Jean, Eaton RE-2  
Scott Stump, Prairie RE-11  
Jeff Wahlert, Pawnee RE-12  
Greg Wheaton, Weldon Valley RE-20J

##### **Board Members absent:**

Eric Adams, Estes Park RE-3  
Troy Freauff, Wiggins RE-50J  
Todd Schneider, Morgan RE-3

##### **Superintendents present:**

Dr. Glenn McClain, Platte Valley RE-7  
Brett Robinson, Pawnee RE-12

##### **BOCES Staff present:**

Dr. Randy Zila, Executive Director  
Terry Buswell, CFO / HR & Technology Director  
Mark Rangel, Innovative Education Director  
Jocelyn Walters, Special Education Director  
Shana Garcia, Executive Administrative Assistant

### **1.4 Approval of Agenda**

*Scott Stump moved to approve the agenda as presented. Jeff Wahlert seconded.*

**The motion passed by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

### **1.5 Approval of Minutes**

*Nancy Sarchet moved to approve the minutes from the November 19, 2015 regular meeting. Jane Johnson seconded.*

**The motion passed by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

None

### **1.8 Old Business**

None

## **2.0 RE-ORGANIZATION OF BOARD OF DIRECTORS**

Colorado Revised Statutes 22-5-105 and CBOCES bylaws require the CBOCES Board to reorganize and elect officers to serve a two-year term following each general election in which local boards of education members are elected and are appointed to the CBOCES Board of Directors.

The bylaws specify that the Board of Directors shall elect the following officers: President, Vice President, Secretary and Treasurer. The bylaws specify that the secretary and treasurer position may be served by one person.

To comply with state statutory requirements and CBOCES bylaws, it is necessary to pass a resolution to allow the CBOCES administration to use facsimile signatures of the Board President and Board Secretary/Treasurer. Facsimile signatures of the Board President and Board Secretary/treasurer will be used to approve all checks and payments issued by the CBOCES.

*Vice President Mike Dixon opened the floor to nominations for President of the Board.*

*Alphretta Erdmann nominated Mike Dixon for President of the Board. No other nominations were made and the vote went to roll call.*

**Mike Dixon was elected President of the Board by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

*President Dixon opened the floor to nominations for Vice President of the Board.*

*Jeff Wahlert nominated Scott Stump for Vice President of the Board. No other nominations were made and the vote went to roll call.*

**Scott Stump was elected Vice President of the Board by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

*President Dixon opened the floor to nominations to appoint a Secretary/Treasurer of the Board.*

*Nancy Sarchet nominated herself for Secretary/Treasurer of the Board. No other nominations were made and the vote went to roll call.*

**Nancy Sarchet was appointed Secretary/Treasurer of the Board by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

*Jeff Wahlert moved to approve the Resolution Authorizing Use of Facsimile Signatures of the Board President and Board Secretary/Treasurer. Richard Martyr seconded.*

**The motion passed by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

### **3.0 CONSENT AGENDA**

#### **3.1 Approval of Personnel Items as Presented**

#### **3.2 Approval of Supplemental Appropriations as Presented**

#### **3.3 Approval of Designated Public Notice Location for 2016 Board of Directors Meetings**

*Alphretta Erdmann moved to approve Consent Agenda items 3.1 through 3.3 as presented. Jeff Wahlert seconded.*

**The motion passed by unanimous roll call vote: [Eric Adams, absent; Mary Clawson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Troy Freauff, absent; Jane Johnson, yes; Richard Martyr, yes; Nancy Sarchet, yes; Todd Schneider, absent; Lynnette St. Jean, yes; Scott Stump, yes; Jeff Wahlert, yes; Greg Wheaton, yes]**

### **4.0 PRESENTATIONS**

None

### **5.0 REPORTS / DISCUSSION**

**5.1 Superintendents' Advisory Council Report – Dr. Randy Zila**

January 2016 SAC meeting report topics:

- Claire Davis act information presented by attorney Dick Bump
- Presentation from CBOCES SPED team related to threat assessment tool development
- CDE updates provided

**5.2 Board of Directors' Round Table Discussion**

Each Board member reported on updates from their respective districts

**5.3 Financial Reports - Mr. Terry Buswell, CFO**

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Two page Financial Summary Report
- f. 12 page Detailed Expense Report

**5.4 Directors' Reports**

- Written updates from each Program Director were included in the Board packet
  - a. Dr. Randy Zila, Executive Director (verbal report):
    - CBOCES High School at Aims (Greeley) – continuous conflict with Aims administrative staff, investigating partnership with IBMC (Greeley) for CBOCES High School
    - Marketing/Communications specialist hired
  - b. Mr. Terry Buswell, CFO/Director of HR and Technology
  - c. Dr. Mary Ellen Good, Director of Federal Programs
  - d. Mr. Mark Rangel, Director of Innovative Education Services
  - e. Ms. Jocelyn Walters, Director of Special Education

**6.0 ACTION ITEMS**

**None**

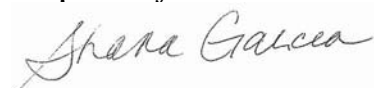
**7.0 UPDATES/ANNOUNCEMENTS**

**None**

**8.0 ADJOURNMENT**

*Lynette St. Jean moved to adjourn the meeting. Alphretta Erdmann seconded. The meeting was adjourned at 7:45 pm.*

Respectfully Submitted,



Shana Garcia – Centennial BOCES  
Executive Administrative Assistant to the CEO, BOD, SAC