

Stanfield Elementary School District 24  
Governing Board Meeting  
October 10, 2013  
6:00 p.m., Library

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on October 10, 2013 at 6:00 p.m. in the library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**AGENDA**

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-

432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

### III. APPROVAL OF MINUTES

Approve the September 12, 2013 regular governing board meeting minutes.

### IV. AWARDS AND RECOGNITIONS

A. Students of the Month

### V. REPORTS

A. Superintendent's Report (Pages 1 - 2)

1. Curriculum Alignment Agreement
2. Audit site visits
3. NSBA National Conference
4. Teacher Evaluation instrument update

B. September Public Funds Expenditure Reports (Pages 3 - 5)

C. September Student Activities Report (Page 6)

D. Principal's Report (Page 7)

E. Operations Support Services Reports (Pages 8 - 9)

1. Maintenance
2. Transportation

### VI. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

A. Approve 2013-2014 extra duty contract:

1. Noemi Herrera - Volleyball
2. Gerald Hoffman - Girls Basketball
3. Gerald Hoffman - Boys Basketball

B. Accept resignation of Bonnie England, Instructional Aide, effective October 12, 2013 (Page 10)

- C. Accept resignation of Joe Mejia, Part time Bus Driver, effective September 12, 2013 (Page 11)
- D. Approve hire effective October 11, 2013, Notice of “At-Will” Appointment, 189-day schedule:
  - 1. Adrienne Smith - Dispatch, Transportation

VII. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
  - 1. PV5 \$138,212.27
  - 2. PV6 \$146,633.30
  - 3. PV7 \$1,117.39
- B. Ratify approval of expense vouchers
  - 1. EV1410 \$30,359.29
  - 2. EV1411 \$38,291.59
  - 3. EV1412 \$17,760.18
  - 4. EV1413 \$17,326.90
- C. Approve the 2012-13 Annual Financial Report. (Front Pocket)
- D. Discuss and take action regarding the sixty (60) day review of the student textbook Choosing the Best Path course per Policy IJJ/IJK, Textbook/Supplementary Materials Selection and Adoption.
- E. Ratify approval of the Memorandum of Understanding between Arts Integration Solutions, an Arizona non-profit corporation and the Stanfield Elementary School District to participate in the one year Pilot Program for Teacher and Principal Professional Development, entered into by the Superintendent on behalf of the District on September 20, 2013 (Pages 12-18)
- F. Approve purchase to replace lighting fixtures district wide as replacement bulbs are no longer available and will save the district expense annually with new retro-fitting and bulbs. After reviewing the cooperative contract the district has deemed that it is in their best interest not to go out for RFQ or RFB and that the pricing is reasonable and fair. (Pages 19 - 27)
  - 1. Deca Southwest \$74,840.43
- G. Accept, with gratitude, 805 student handbooks for students in grades Kindergarten through Eighth from Patricia Johnson and the Dairy Council of Arizona valued at \$2,614.64 for the 2013-2014 school year. (Pages 28 - 29)

H. Approve the 2013-2014 Preventative Maintenance Reporting Statement (Page 30)

IX. FUTURE AGENDA ITEMS

A. NSBA National Conference in New Orleans, LA, April 4 through April 7, 2014

X. ADJOURNMENT

Posted:           October 7, 2013  
                      12:55 p.m./ms