

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE: September 4, 2012
TIME: 6:30 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Overview of Summer Projects
 - B. HPS Boiler Project Update
 - C. SMS Locker Project Update
 - D. WPA Project Plaque
- 4. Adjourn**

Sub-Committee Members: **Mr. Daniel W Nichols, Chairperson**
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Alternates: **Mr. David A. Lawson**
Mr. David R. Shaffer



NEW MILFORD PUBLIC SCHOOLS

FACILITIES DEPARTMENT

50 East Street
NEW MILFORD, CT. 06776

John E. Calhoun
Facilities Manager

Telephone : (860) 354-6265
Fax : (860) 210-2233

To: New Milford Board of Education
From: John Calhoun
Re: Summer Projects 2012
Date: August 31, 2012

DISTRICT-WIDE

Stripped, scrubbed and re-waxed all of the floors district-wide in each and every building, shampooed carpets, sanitized rest rooms, cleaned, dusted, washed every wall, classroom, desk and surface in the entire school district.

Sanded and recoated every wood gymnasium floor, and sealed the synthetic gym floors throughout the district, as well as inspecting and servicing all gym partition doors.

Pumped, inspected and disposed of waste from every septic and grease tank at each of our facilities that have such tanks.

Inspected and repaired all fire extinguishers, fire alarms, emergency lights and fire suppression systems district-wide.

Cleaned and inspected all kitchen ductwork and hood systems in every kitchen in the district.

Cleaned, serviced and repaired all boilers, burners and hot water heaters in every Board of Education building except Hill & Plain where we are replacing the boilers.

Replaced all stained and damaged ceiling tiles in every hallway, classroom and restroom as needed.

Replenished all of the playgrounds' bark mulch to meet our internal safety standards.

Repainted many areas throughout many of the school buildings as needed.

HILL & PLAIN ELEMENTARY

Began the “Boiler Replacement Project”, where boilers, pumps, and controls will be replaced with 21st century technology.

Revamped the front flower gardens to give the school a “cleaner” look.

Repainted the front canopy posts and will continue by installing a vinyl soffit on the ceiling to prevent rusting and paint chipping.

Added additional exterior LED lighting to entryways.

Replaced all of the ceiling tiles in the Cafeteria.

Began the process of installing two additional access control points to the exterior doors. This will allow greater access to authorized personnel from strategic points in the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

NORTHVILLE ELEMENTARY

Removed old and worn carpet in two classrooms and replaced it with vinyl tile. This was done to ensure safety and promote healthy air quality in those spaces.

Repainted the entire interior hallways with bright cheerful colors to improve the building’s look. Hallways have not been painted since the renovation in the early 90’s.

Replaced a cracked section on the number 2 boiler which had been out of service following an inspection.

Began the process of installing two additional access control points to the exterior doors. This will allow greater access to authorized personnel from strategic points in the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

PETTIBONE ELEMENTARY

Installed wooden trim, lighting and glass to the painting in the LMC.

Installed permanent speed bumps and repaved several areas for bus safety.

Began the process of installing two additional access control points to the exterior doors. This will allow greater access to authorized personnel from strategic points in the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

SARAH NOBLE INTERMEDIATE SCHOOL

Completed exterior lighting retrofits to all street lights and exterior building lights. A combination of induction lighting and LED lighting was used to accomplish this.

Installed permanent speed bump.

Made multiple asphalt repairs to the driveway.

Revamped the front flower gardens to give the school a “cleaner” look.

Removed broken and loose tile throughout the building and replaced it with new vinyl tile.

Began the process of installing two additional access control points to the exterior doors. This will allow greater access to authorized personnel from strategic points in the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

SCHAGHTICOKE MIDDLE SCHOOL

Removed old and worn carpet in two classrooms and replaced it with vinyl tile. This was done to ensure safety and promote healthy air quality in those spaces.

Began the process of installing two additional access control points to the exterior doors. This will allow greater access to authorized personnel from strategic points in the building.

Completed the second phase of a two year project to replace the master clock system with a satellite time system.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

NEW MILFORD HIGH SCHOOL

Repainted many areas inside the building that were in poor condition due to normal wear and tear of the building.

Re-seeded the interior area of the stadium and soccer field to provide athletics with a safe well conditioned field.

Completed exterior lighting retrofits to all street lights and exterior building lights. A combination of induction lighting and LED lighting was used to accomplish this.

Completed room modifications in the Mathematics wing for the “Project Lead the Way” classroom.

Completed concrete repairs on many sidewalks that had deteriorated and become unsafe.

Completed room modifications in the LMC to provide additional classroom space.

Replaced the building access system main controller. This is used to control access points to many exterior and interior doors.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

Installed new signs and arrows to the front parking lot and driveway to make the flow of traffic one-way to ensure the safety of students, staff and visitors.

CENTRAL OFFICE

Replaced the deteriorated carpet in the payroll office. The carpet was torn, delaminated and very unsafe.

Installed new gutters above north entryway. This will reduce ice buildup, to reduce the risk of slips and falls.

Completed an interior office modification in the Technology office to make room for additional staff.

**New Milford Board of Education
Facilities Sub-Committee Minutes
September 4, 2012
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Absent: Mr. Daniel Nichols

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Leo Rogoza, Assistant Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

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NEW MILFORD, CT

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| 1. | Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in Mr. Nichol's absence. | Call to Order |
| 2. | Public Comment <ul style="list-style-type: none"> None | Public Comment |
| 3. | Discussion and Possible Action A. Overview of Summer Projects <ul style="list-style-type: none"> Mr. Calhoun referenced the Summer Projects 2012 handout that was distributed prior to the meeting. The handout gave an overview of summer cleaning and maintenance projects, as well as capital projects. Mr. Calhoun highlighted a few projects. At Hill & Plain School, the primary focus was the Boiler Project. District-wide, two additional access points were added to all schools except the high school which already had them. This will improve staff access to the building. At Northville Elementary, the hallways were repainted per a plan from Principal Murray that was designed to brighten the school. A cracked boiler section was also replaced at Northville. At John Pettibone School, asphalt work was done and speed bumps added. | Discussion and Possible Action Overview of Summer Projects |

Inside, a mural was framed, glassed in and lighted. A lighting retrofit was done at SNIS and the high school for cost savings purposes. Driveway repair was done at SNIS. Mr. Calhoun stated that repaving the SNIS driveway will be a capital request next year. At SMS, the second phase of replacing the master clock was completed. At NMHS, the non-functional access controller was replaced and it now matches the others throughout the district. Room modifications were done to the LMC and Project Lead the Way classroom spaces. The parking lot was revamped to a one-way, left turn only model for safety reasons. At the Lillis Building, carpet was replaced in the business office, gutters added over the doorway, and modifications made to the Technology office.

- Mr. Wellman asked Mr. Calhoun to elaborate on the Project Lead the Way modifications. Mr. Calhoun said there was an old dark room at the high school that was not being used. They removed an old water table and put in counter tops and set up for 15 – 20 computer workstations. They also modified the door access to make it a viable classroom.
- Mrs. Celli Rigdon asked about the status of the access point installation. Mr. Calhoun said it would be completed in the next week or so.

B. HPS Boiler Project Update

- Mr. Calhoun stated that this project is very well along. He distributed a couple of photos that he took today. The new boiler is about two thirds the size of the original and will be 25% to 30% more efficient. It has dual fuel burners so that if natural gas is available and more cost effective in the future, it can be used. The bid was lower than expected, coming in under \$300,000. The wiring for the Siemens controls will happen soon. The project will be finished by the end of September, well in time for heating season.
- Mrs. Faulenbach asked if the finishing touches were disruptive to students at all. Mr. Calhoun said no, that the project is totally isolated from

HPS Boiler Project Update

Respectfully submitted;

Wendy Faulenbach, Chairperson
Board of Education