

**BOARD OF EDUCATION
WARREN/ALVARADO/OSLO PUBLIC SCHOOL
DISTRICT #2176**

**REGULAR MEETING
MONDAY, FEBRUARY 8, 2021
7:00 P.M. MULTIPURPOSE ROOM**

The meeting was called to order by Chair Nikki Peterson.

In attendance: Darby Boe; Nikki Peterson (Chair); Jordan Johnson; Sally Roller; Mark Jones (Clerk); Jeff Steer (Treasurer).

The Pledge of Allegiance was spoken.

Open Forum- no one spoke.

Superintendent Kirk Thorstenson asked for the committee to pause for silence in remembrance of Board Member Don Narlock.

Approval of Minutes - Motion by Johnson second by Boe to approve the minutes of the January 11, 2021 Regular Board Meeting to include the following: CU

correction- pg 5 Jordan spelling

Approval of Agenda - Motion by Jones second by Steer to approve the agenda as presented or amended to include the following:CU

1) 11.4 Superintendent Evaluation Discussion

Approval of Finances

Bills—Motion by Boe second by Johnson to approve the Bremer Card Statement and Activity report as presented. The payment of bills in the amount of **\$133,859.68** check numbers **#72317-72433**, wires in the amount of **\$292,679.46**, January payroll in the amount of **\$212,503.06** and the financial report as presented. CU

Enrollment: numbers are provided: K-6 @ 266; 7-12 @215 total 481

Reports

Elementary Principal Kelsey Johnson verbal with handout.

- Preliminary Preschool/Kindergarten Numbers 21/22.

K-44/Preschool 51 based on census data. Numbers are up and it looks like we will be increasing enrollment.

With enrollment increasing will need to consider 2nd grade will need assistance from another full time teacher and space at the elementary building.

Open Positions- Elementary Distance Learning Teacher; Maintenance Professional; Substitute Teachers & Paraprofessionals.

Elementary Dist. Learning Teacher would be for the remainder of the year 20/21 to allow for teachers to focus on in person learning and would allow to move the elementary away from asynchronous learning.

What's Happening at WAO Elementary- 5th Grade Field Trip great success- snowshoeing, ice fishing, sledding in Thief River Falls .

WAO Elementary Basketball K-6th is up and running; 3rd-6th have started scrimmages with local teams. Congratulations to Brianna Becks as staff member of the Quarter- QTR 2.

Upcoming Dates of Importance: Wednesday, February 10th- Parent/Teacher Conferences. Friday, February 12th-Com Day no school students/staff. Monday, February 15th- President's Day no school students/staff. Wednesday, February 17th- Google PLC. Thursday, February 18th- Elem QET @3:20 pm.

High School Principal Ben Miska verbal with handout.

Staffing- Currently advertising for Science position, paraprofessional and sub position.

Events/Meeting- JMC has the ability to send notification tickets to parents for good or bad behavior, as needed. End of Semester 1 invited 37 9-12th graders in on Wednesday January 27 to finish up items, so they did not fail or receive an incomplete. Started bringing senior students in on distant days the end of November. At that time there was 15 at-risk of not

passing semester 1. We currently have 1 at-risk and 1 has completed work to graduate. We are starting to work on 9-11th graders for at-risk students. Summer school is an option to pursue for credit recovery grades 9-11 and skill building 6-8.

Virtual MASSP Conference January 25-28

District QET meeting-looking to bring students in more. 3 options to fulfill Executive Order 20-94. High School set up looks much different from Elementary's ability to hire a distance learning teacher due to staff licensing requirements for classes. Options are ½ day of students, ½ day of prep; every other Wednesday full day of students, full day of prep; release students 30 minutes early every day.

Great Things at WAO H.S. the past month. Student and Staff of Quarter 2. Staff Kelsey Deschene and Denelle Narlock. Students 6-8 Blair Potucek, 9-11 Cami Magnusson, 12 Jakob Wurtzel.

ACT test results- senior class took the test in October. Averaged a 22.1 above the WAO average for 18/19 at 20.5; a little below 17/18 average of 23.7, above state average for 2018 of 21.3 and above national average for 2018 of 20.8.

Activities- Spectators are allowed 25% capacity or 150 people whichever is less. Each school has a different way to determine attendance to meet the standard. Survey will go out for each game to generate a list. At this time the understanding for most schools is 2 per participant and for our home events, we are allowing 4 per participant.

Upcoming- Virtual parent Teacher Conferences Wednesday February 10 3:30-7:30 pm letter sent out. No school Friday, February 12 and Monday February 15. 6th grade Butter Braid sales start Tuesday, February 16. HS QET Wednesday, February 17 @ 3:20 in MPR.

Superintendent Kirk Thorstonson gave verbal reports with handouts. Free and Reduced Lunches- Kirk would like to strongly encourage families to apply for this program, even if they feel they will not qualify. The funding for this program has dropped with October 1, 2019 20/21 @ 42% to October 1, 2020.21/22 @ 36%. Please apply regardless of income.

ESSER I, ESSER II, AND GEER's COVID Relief Funding. Used for expenditures starting Jan 1, 2021 application is due May 1 2021. Funding based on TITLE I students and estimates are ESSER I \$60,537, ESSER II \$254,020, GEER's \$7941.78.

Cabinet heating unit needs to be replaced, and can not be repaired out of date. Johnson Controls proposal \$5,669.00

Strategic Planning- Kirk provided talking points with a handout. What role it plays in WAO. This is a road map used to guide decisions by setting the district's direction and goals. MSBA is able to assist with this process.

Gym Entrance- Signs have placed at entrance as a reminder for fans and participants to wear your face covering. Thank you to all who continue to support our athletes.

Board Member Vacancy- Declare position vacant; appoint & elect a person for remainder of term; candidates filing with District Office Feb 9- March 5; march 8, 2021 at regular meeting, bring forth names & votes; April 12 at regular meeting, appointed person seated. Vote for Vice chair & fill committee vacancies. August 10, 2021 Special Election to fill the remaining term. September 21, 2021 regular meeting elected person seated for term Sept 13th through Jan 2023.

Kirk registered to attend MSBA Phase I & II training.

Johnson Control Bill for \$8,572, this was addressed in January's meeting regarding what this bill covers. Don Flower from Johnson Controls is attending the next facility meeting to give an overview on the 15 year energy savings performance contract-began 2013.

Board Committees

ED Foundations- Jordan Johnson verbal report- Spring Needs are due Feb 11th; Discussion on Connection Article; Golf Event 2021 July 23; Scholarship update all students that met the criteria have been paid; sponsored the Spelling Bee held at WAO; and next meeting Feb 24th @ 5:30 pm.

Facilities- Jordan Johnson verbal report- Decision on roofing plan and LED lighting.

District QET- Jeff Steer They met on Feb 3rd. Ben and Kelsey have a plan of action for asynchronous learning.

H.S. QET- Jeff Steer verbal report. They met on the 13th picked staff of QRT, moving forward with Core Values/Vision/Mission Statement.

Meet and Confer- They met on the 14th. Looking for updates on snowdays.

Nikki gave a verbal report- Attended the MSBA Leadership Conference via zoom. This was a 3 part event. Sally Roller also sat in on this. A number of breakout sessions offered. Nikki kept her focus on a few interesting topics that she thought applied to our area. MN Career and Technology in the schools making a comeback; Ag Education has funding available maybe QET could look at; Ag In the Class free with resources; Superintendent Evaluations; Board Chair Q&A; and Career Pathways for students there are 7.

Dan Pageler- Report on Roofing Plan with handouts. Handout with timeline of roof section repair, cost, and year. The original plan was a 10 year plan and is being requested to move to a 15 year plan based on the assessment of the High School and Elementary repair needs.

A recommendation for the current repairs for the Elementary be handled by Northwest Roofing Inc. There was some urgent repairs done November of 2020 by Northwest Roofing, it would make sense to have them continue the project. Three proposals were submitted for this project. Northwest Roofing, Skinner Roofing, and Tecta America Dakotas.

Dan Pageler- Report on lighting for High School and Bus Garage. A Facilities meeting focused on 15 Watt LED lighting Return on Investment (ROI) vs 32 Watt T-8 bulbs. On the chart it shows the cost per kilowatt hour based on hours of use per day, number of bulbs, number of days per month. The ROI per year would be about \$2,376.16. There is a proposal for Miller Electric to do the re-lighting project in the agenda.

Superintendent Evaluation- Chair Nikki Peterson gave a presentation on the current evaluation process with a request to change the process moving forward for 21/22 year. The new process will follow the MSBA packet for Superintendent Evaluation.

Declaration of School Board Member vacancy - Motion by Steer second by Roller to announce a vacancy in the WAO Public School seven

member board, due to Don Narlock (vice chair) passing away. CU

Discussion- MN Statute 123B.09

**BOARDS OF INDEPENDENT SCHOOL DISTRICTS. Subd. 5B
Vacancy on the board must be filled by board
appointment at a regular or special meeting.**

**Filing process (or) nomination process for appointment of
new School Board member at March 8th, 2021 meeting.**

Personnel

**- Resignation: Michaela Myhrer, High School Science Teacher
effective January 31, 2021. Motion by Jones second by
Boe to accept the resignation. (letter submitted) CU**

**- Resignation: Jesus Ortiz, Elementary Assistant Custodian
effective February 1, 2021. Motion by Roller second by
Johnson to accept the resignation. (letter submitted) CU**

**- Trap Shooting - Motion by Boe second by
Steer to hire Patty Erdahl as Head Trap Shooting Coach, per
Master Contract. CU**

**- One Act Play - Motion by Johnson second by
Roller to hire Houston Wallace as One Act Play
Advisor, per Master Contract. CU**

Buildings & Grounds

**- Roofing Plan - Motion by Johnson second by Boe
to approve the new 15 year roofing plan as presented. CU**

**- Elementary building reflashing - Motion by Jones
second by Johnson to accept the bid of \$23,804.95
from North West Roofing to perform work this summer. CU**

**- High School & Bus Garage Lighting - Motion by Johnson
second by Steer to approve the lighting proposal from Miller
Electric to finish the upgrade to LED bulbs & fixtures at the
High School & install new LED fixtures at the Bus Garage. CU**

Communication & Events

Feb. 9

Facilities committee @ 9:00 am

Feb. 10	Parent Teacher Conferences
Feb. 12	NO SCHOOL (PT Comp Day)
Feb. 15	NO SCHOOL (Presidents Day)
Feb. 12	Negotiations committee @ 8:00 am
Feb. 23	Policy committee @ 9:00 am

Adjourn at 8:45 pm

Next meeting will be March 8, 2021 at 7:00 P.M. in the H.S. multipurpose room