

SCHOOL MEDICATION POLICY

To: All Parents/Guardians,

School Board policy states that schools may **NOT** give any medication(s) to children during school hours unless an **Authorized Medication / Treatment Form is completed by the primary care physician and the parent.** You will find the form in this packet. This form may also be obtained in the School Health Office or on the VECC website under the Health Office tab. **The Authorization / Treatment Form must be signed by the doctor and the parent/ guardian.** If at all possible, the medication should be scheduled to be given at home, rather than during school hours.

Medication given during school hours requires a written order by the prescribing physician which must contain the following:

- 1. The purpose of the medication**
- 2. The Dosage**
- 3. The time at which or the special circumstances under which medication shall be administered**
- 4. The length of time for which medication is prescribed**
- 5. The possible side effects of the medication.**

Medications given at school must be provided in current, original containers with original pharmacy labels. Please request the pharmacy fill your prescription in two (2) labeled containers so there is proper labeling at home as well as at school.

All medication authorizations for chronic or long term conditions must be renewed at the beginning of each school year.

Parents are responsible for seeing that adequate supplies of the medication(s) are provided for the school.

ALL MEDICATION(S) MUST BE DELIVERED BY THE PARENT/ GUARDIAN TO THE SCHOOL NURSE. Students may NOT bring the medication to school.