

Stanfield Elementary School District 24  
Governing Board Meeting  
June 24, 2021  
9:00a.m., District Office

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 24, 2021 at 9:00 a.m. in Room 7 at Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**PUBLIC HEARING AGENDA**

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve Public Hearing agenda and regular meeting agenda

II. PUBLIC HEARING

- A. FY 2021-22 Expenditure Budget
- B. FY2021-22 Reopening Plan

III. ADJOURN PUBLIC HEARING

**REGULAR MEETING AGENDA**

I. CALL TO ORDER REGULAR MEETING

## II. CALL TO THE PUBLIC

No calls to the public at this time due to COVID-19.

## IV. APPROVAL OF MINUTES

Approve the May 13, 2021 regular governing board meeting minutes.

## V. REPORTS

- A. Superintendent's Report
  - 1. Reopening Update
- B. May Public Funds Expenditure Reports (Pages 1-5)
- C. May Student Activities Report (Page 6)
- D. Principal's Report (Page 7)
- E. Operations Support Services Reports (Page 8-10)
  - 1. Technology
  - 2. Maintenance
  - 3. Transportation

## VI. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation of Robin Lang, School Counselor, effective June 30, 2021. (Page 11)
- B. Approve hire of Margie Cruda, Teacher, effective July 19, 2021
- C. Approve hire of Elyn Tumanda, Teacher, effective July 19, 2021
- D. Approve addition of extra-duty contract for CSO sponsor for \$2000.
- E. Approve extra-duty compensation for Food Service as needed in FY22.
- F. Approve revised 2021-22 extra duty compensation schedule (Pages 12)

G. Approve 2021-2022 Extra-Duty for New Teacher Mentoring for the following people:

1. Adriana Hernandez
2. Tiffany Shaw
3. Tammy Justin-Bigthumb
4. Preeti Pachauri

H. Approve 2021-2022 School Leadership Team Extra-Duty for the following people:

1. Paulette Chambers
2. Sylvia Garcia
3. Maurice Kerckhof
4. Stephonie Martin
5. Analise Valdez

## VI. NEW BUSINESS ACTION ITEMS – BUSINESS

A. Ratify approval of payroll vouchers

1. PV24 \$128,368.88
2. PV25 \$54,436.24
3. PV26 \$109,942.77
4. PV27 \$147,056.40

B. Ratify approval of expense vouchers

1. EV2141 \$23,742.38
2. EV2142 \$17,741.84
3. EV2143 \$13,903.26
4. EV2144 \$34,128.09

C. Approve the FY 2021-22 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice. (Front pocket)

D. Approve the Stanfield Elementary School 2022-23 Calendar (Page 13)

E. Ratify approval of the Superintendent's signature for the MOU between Teacher's Pension and Stanfield Elementary School District for the FY21-22 school year. Pages (14-19)

F. Approve Out of State travel for Superintendent to attend the AASA Advocacy Conference in Washington D.C. on July 12-15, 2021.

G. Approve Out of State travel for Superintendent to attend the NREA Conference in Indianapolis, IN on November 11-12, 2021.

H. Approve renewal of RFP 20-01-24 for Heinfeld & Meech, Auditing Services for FY21-22.

- I. Approve Renewal of Southwest Food Service Excellence for Food Service Management Company per RFP 20-01-25 for FY21-22.
- J. Adopt FY 2021-22 resolutions: (Pages 20-22)
  - 1. Authorizing the Superintendent to certify projected ending cash balance.
  - 2. To order payroll and expense vouchers between governing board meetings.
- K. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2021 calendar year. (Page 23)
- L. Ratify approval of the Superintendent signature to enter into a Memorandum of Understanding with Queen Creek Unified School District Migrant Grant Consortium for the 2021-2022 school year. (Pages 24-28)
- M. Approve the Intergovernmental Agreement between SESD and Greater Phoenix Educational Management Council, in effect from July 1, 2020-June 30, 2023 for the purpose of educational management services programs and activities. (Pages29-33)
- N. Approve The Trust Board Renewal Rates for the 2021-22 school year. (Pages 34-37)
- O. Approve Erlinda Martinez, Business Services II, as Student Activities Treasurer; and Jennifer Murrieta, Principal, as Assistant Treasurer for FY 2021-22.
- R. Approve FY 2021-22 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:
  - 1. Revolving - \$2,000 limit
  - 2. Auxiliary - \$1,000 limit
  - 3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
  - 4. Food Service Clearing
  - 5. Student Activities
- S. Approve the FY 2021-22 participation in the following purchasing cooperatives:
  - 1. ASPIN/Mohave
  - 2. Mohave Educational Services Cooperative, Inc. (MESC)
  - 3. U.S. Communities
  - 4. The Cooperative Purchasing Network (TCPN)
  - 5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
  - 6. Strategic Alliance of Volume Expenditures (SAVE)
  - 7. Arizona State Procurement
  - 8. National IPA Cooperative Purchasing Program
  - 9. 1 Governmental Procurement Alliance Purchasing Group

- T. Approve \$1 extracurricular activity fee per child participating in one or more 2021-22 extracurricular activities.
- U. Approve delegation for approval of all student activities fund raisers for the 2021-22 school year to the Superintendent.
- V. Approve award of FY 2021-2022 special education related services contracts:
  - 1. Occupational Therapy- Every Little Step Therapy
  - 2. Speech & Language Therapy- eLuma
  - 3. Special Education Consultant-Maria Berecin-Rascon
  - 4. School Psychologist- Ed Psych Solutions
  - 5. Physical Therapy- Every Little Step Therapy

#### VII. NEW BUSINESS ACTION ITEMS-SCHOOL

- A. Accept the Stanfield Elementary School 2021-22 Employee Handbook (Back Pocket)
- B. Accept the Stanfield Elementary School 2021-22 Student Handbook (Back Pocket)
- C. Accept the Stanfield Elementary School 2021-22 Professional Handbook (Back Pocket)
- D. Accept the Stanfield Elementary School 2021-22 Support Staff Handbook (Back Pocket)

#### VIII. FUTURE AGENDA ITEMS

- A. Change of date September 6 Regular Board Meeting to Thursday September 23

#### XI. ADJOURNMENT

Posted: 7:00 a.m., June 22, 2021/MS