

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, September 20, 2011, 7:00 p.m.**

**Agenda**

**Pledge of Allegiance**

**Roll Call**

**Communications Report**

**Approval of Minutes: Regular Meeting of August 23, 2011**

**Superintendent's Report**

**Treasurer's Report**

**New Business**

**Finance Report**

**Education Report**

**Activities Report**

**Building Report**

**Policy Report**

**Open Discussion**

**Adjournment**

**Wyoming Area School District  
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Communications Report**

1. Minutes of the Luzerne Intermediate Unit's regular meeting of July 20, 2011.
2. Robert Shlesinger, Scranton Public Theatre, requesting permission to use the Secondary Center auditorium for a production of "Snow White".
3. Jaime Hizynski, JFK Playground Committee, requesting permission to purchase, transport and install a gazebo on the JFK playground.
4. Barbara Bullions, Drama Advisor, requesting permission for students to attend the State Conference at North Penn High School.
5. Barbara Bullions, Drama Advisor, requesting permission to use the Secondary Center cafeteria to hold the annual Drama Club Cabaret.
6. Tom Pepe, Custodian, submitting his letter of intent to retire.
7. Dawn Thomas, President of the Wyoming Area Ice Hockey Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
8. Jenny Kranson, JFK PTO, requesting permission to set up a table at home football games to sell fundraiser tickets.

**Summary of Applications Received**

**Elementary – 5**

**Physical Education – 1**

**English – 3**

**Special Education**



**WYOMING AREA SCHOOL DISTRICT**  
**COMBINED WORK SESSION AND BOARD MEETING**  
**TUESDAY, SEPTEMBER 20, 2011, 7:00 P.M.**  
**SUPERINTENDENT'S REPORT**

1. Acknowledge the **Perfect Attendance** for the **2010-2011** school year for the following employees:

**PERFECT ATTENDANCE**  
**No Sick or Personal Days Used**

**Chris Alberigi**

**Josephine Belza**

**Diane Dileo**

**Joan Hennigan**

**Ann Marie Lawrence**

**Catherine Maheady**

**Jessica Turner**

**Joann Pellegrini**

**Robert Kaluzavich**

**Ashley Aritz**

**Joseph Bartoli**

**Victoria Blazek**

**Al English**

**Christopher Hizynski**

*Leo Lulewicz*

*Chris Marianacci*

*Deanna Mennig*

*Sandra Nardell*

*Frank Parra*

*Theodora Rabel*

*Janet Serino*

*Susan Sherinsky*

*Joan Shinko*

*Karen Switzer*

*No Sick Days Used*

*Donna Andrewsavage*

*Kara Anthony*

*Mary Lou Bosh*

*Carol Flickinger*

*Daneen Kearns*

*Linda McDermott*

*Maureen Pikas*

*David Pizano*

*Aida Robbins*

*Michael Romanowski*

*Leonarda Sperazza*

*Joshua Sutton*

*Jackie Vasquez*

2. The new dates for Get-Acquainted Nights are:

Montgomery Avenue

SJD

October 4, 2011 @7:00 P.M.

October 12, 2011 @7:00 P.M.

Tenth Street

JFK

October 13, 2011 @7:00 P.M.

October 5, 2011 @7:00 P.M.

Secondary Center

October 6, 2011 @6:30 P.M.

3. Congratulations to our **Key Club** who once again was recognized by Key Club International for its outstanding service to the school and community. The Club's **Single Service Project**, 3-on-3 basketball tournament was named the best community service project for clubs having up to 85 members for the second year in a row. In addition, the Club was named a **Diamond Level Distinguished Club**, the only club in Pennsylvania and one of twenty-seven across the world receiving this recognition. Congratulations to all members and Christine Rutledge, Advisor.



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**Treasurer's Report**

<b><u>Bank</u></b>	<b><u>Account</u></b>	<b><u>Checking Account</u></b>
<b>First National Community Bank</b>	<b>General Fund</b>	<b>1,967,588.00</b>
<b>First National Community Bank</b>	<b>Payroll Account</b>	<b>264,900.09</b>
<b>First National Community Bank</b>	<b>Cafeteria Account</b>	<b>188,998.35</b>
<b>First National Community Bank</b>	<b>Student Activities Account</b>	<b>92,974.69</b>
<b>First National Community Bank</b>	<b>Athletic Fund Account</b>	<b>12,566.47</b>
<b>Landmark Bank</b>	<b>Athletic Fund Account</b>	<b>1,933.43</b>
<b>PNC Bank</b>	<b>Energy Performance Proceeds Fund</b>	<b>30,691.10</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Construction Account</b>	<b>83,942.15</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Investment Account</b>	<b>1,079,418.71</b>

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**Finance Report**

1. Received the following checks:

<b><u>Don Wilkinson Agency (August)</u></b>	
Earned Income Tax	218,922.18
Local State Tax	2,216.51
Delinquent Per Capita	4,249.60
Per Capita Tax	<u>19,087.40</u>
Total:	244,475.69
<b><u>Local Realty Transfer Tax</u></b>	
James Red O'Brien – Luzerne County	20,196.57
<b><u>Refund</u></b>	
Lehigh Valley Charter High School & Performing Arts	1,998.63
<b><u>Luzerne Intermediate Unit</u></b>	
ACCESS Reimbursement	14,412.89
<b><u>2011 Real Estate Taxes</u></b>	
Tom Polacheck – Exeter Borough	687,664.75
Robert Connors – West Wyoming Borough	73,555.92
George Miller- West Pittston Borough	357,363.23
Carol Bardzel Exeter Twp., Wyoming County	118,708.84
Paul Konopka- Wyoming Borough	353,157.64
Wayman Smith- Exeter Twp. Luzerne Cnty.	267,095.80
<b><u>2010 Supplemental Taxes</u></b>	
Paul Konopka Wyoming Borough	2,175.62

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**Finance Report**

Robert Connors	432.42
West Wyoming Borough	

**State & Federal Subsidy Taxes**

Social Security	44,672.86
Title I – Improving Basic Programs	62,160.79
ARRA – Title I Part A	15,808.84
Title II – Improving Teacher Quality	17,007.17
Academic Achievement Award	3,666.68
Section 1305 & 1306	10,117.35
Dual Enrollment	4,009.98
Basic Education Funding	1,059,720.00
School District Transportation	111,912.00
Non Public Transportation	690.17
Property Tax Relief Payment	<u>237,648.00</u>
<b>Total:</b>	<b>1,567,413.84</b>

2. Approve the September payment of \$75,088.54 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2011-2012 school year.
  
3. Approve the September payment of \$36,505.00 to the West Side Career and Technology Center for the 2011-2012 school year.
  
4. Approve the Proposal from Pure Green Consultants to provide consulting services to Wyoming Area School District for developing and submitting Act 129 (PPL) rebate incentive applications relative to the roof replacement.
  
5. Approve the following invoices submitted for payment from the Capital Project Account for the Secondary Center roof:

Quad Three Group (roof)	29,473.36
Quad Three Group (HVAC)	<u>2,021.58</u>
	<b>31,494.94</b>

6. Approve to ratify the retirement incentives for support employees.



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 Finance Report**

**7. Approve the list of tuition reimbursements submitted as of August 31, 2011.**

<b>EMPLOYEE NAME</b>		<b>AMOUNT TO BE REIMBURSED</b>
ALAIMO	JENNIFER	\$1,200.00
ALTAVILLA	DOMINIC	\$900.00
ARGENTO	CARMELLA	\$600.00
ARGO	ANTHONY	\$600.00
ARITZ	ALYSSA	\$900.00
ARITZ	ASHLEY	\$1,500.00
AUGELLO	MARY PAT	\$300.00
BALL	PAULA	\$600.00
BANDRU	CLARISE	\$600.00
BIAGO	NICOLE (Ginthner)	\$1,200.00
BLAZICK	VICTORIA	\$700.00
CALLAIO	TIFFANY	\$1,500.00
DAIELLO	KIMBERLY	\$1,200.00
DAY	LISA	\$600.00
DESSOYE	ELIZABETH	\$570.00
DILEO	DIANE	\$1,200.00
DWYER	KAREN	\$600.00
FANTI	MICHAEL	\$1,800.00
GILLESPIE	ERICA	\$2,700.00
HINES	REBECCA (Rebovich)	\$2,400.00
KACHMARSKY	ANN MARIE	\$1,200.00
KENNEDY	RYAN	\$1,200.00
LATONA	SARAH	\$600.00
LAWRENCE	ANN MARIE	\$1,200.00
LITWIN	ROSE MARY	\$600.00
MENTA	KATE	\$600.00
MOLINO	STACEY (Rutt)	\$600.00
PEPPE	VICTORIA	\$600.00
PIKAS	MAUREEN	\$600.00
REINO	MARYANN	\$1,800.00
SCHULTZ	SUSAN	\$1,200.00
SCROBOLA	SHERYL	\$1,200.00
STRAZDUS	BRIAN	\$828.00
VILLANO	TOSCA	\$300.00
YEAGER	STACEY	\$1,200.00
		\$35,398.00

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Finance Report**

8. Approve the submission to Murray Marlier, Division of School Facilities, Pennsylvania Department of Education, regarding the request to waive advertising requirements due to flood emergency a (Non-Reimbursable Project) at Montgomery Avenue Elementary School.
  
9. Approve to authorize the board secretary to solicit bids for refuse/sanitation services for the year beginning January 1, 2012.
  
10. Approve the appointment of Dehey & McAndrew to provide continued consulting and support services for benefit plan entitled IRC Section 125 at a cost of \$5,250.00 for the 2011-2012 school year. Services include all administration, plan documentation and IRS filings.

11. Approve the General Ledger Sheet:

Bill Listing:	9-20-11	601,214.11	
Prepays:	8-31-11	<u>23,644.55</u>	624,858.66
Cafeteria Account:		21,305.97	
Athletic Account:		<u>4,056.50</u>	<u>25,362.47</u>

Total: 650,221.13

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.

Roll Call:

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Education Report**

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) has been planned for the 2011-2012 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum, at the District's Business Office.

2. Approve the revised professional substitute list.

3. Approve the extra-curricular appointments for the 2011-2012 school year:

Juel Ann Klepadlo	Key Club Co-advisor
Chris Hizynski	Key Club Co-advisor
Kim Marchesini	Sophomore Advisor

4. Approve the following teachers for tenure, having completed three years of satisfactory service as a temporary professional employee as recommended by the Superintendent of Schools:

Marilyn Bolis	Chris Hyzinski
Ashley Aritz	Sara Mazzitelli
Kara Anthony	Jill Orth
Stacey Yeager	Carla Romanchick
Nicole Ginthner	Brian Strazdus

5. Approve the Step placement for Antoinette Jones, Temporary Professional Employee, at Bachelors Step 1, \$32,206.00.

6. Approve to rescind Deanna Sabola's retirement effective October 31, 2011.

7. Approve Deanna Sabola's retirement effective November 8, 2011.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

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Activities Report**

- 1. Approve the appointment of Lauren Shovlin as Junior High Volleyball Coach at a salary of \$1,210.00 for the 2011-2012 school year as per collective bargaining agreement.**
  
- 2. Approve the request of Barbara Bullions, Drama Advisor, to attend the State Conference, along with drama students, at North Penn High school on Thursday, December 1<sup>st</sup>, Friday, December 2<sup>nd</sup> and Saturday, December 3, 2011. Cost to the students is approximately \$180.00.**
  
- 3. Approve the request of Jenny Kranson, JFK PTO, to set up a table at home football games to sell fundraiser tickets.**

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.**

**Roll Call:**

**Wyoming Area School District  
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Building Report**

1. Approve the request of Jaime Hizynski, JFK Playground Committee, to purchase, transport and install a gazebo on the JFK playground at no cost to the district.
2. Approve Tom Pepe's letter of intent to retire effective September 30, 2011.
3. Approve retirement incentive payment to Tom Peppe.
4. Approve the request of Robert Shlesinger, Scranton Public Theatre, to use the Secondary Center auditorium for a production of "Snow White" on Saturday, January 21, 2012 at 1:00 p.m., pending approval by the building principal.
5. Approve the request of Barbara Bullions, Drama Advisor, to hold the annual Drama Club Cabaret in the Secondary Center cafeteria on Saturday, November 5, 2011 from 6:00 p.m. to 10:00 p.m., with access to the cafeteria and kitchen from 1:00 p.m. to 11:00 p.m., pending approval by the building principal and cafeteria manager.
6. Approve the revised substitute support personnel list.
7. Approve the request of Dawn Thomas, President of the Wyoming Area Ice Hockey Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Sunday, October 16, 2011, from 11:30 a.m. to 2:00 p.m., pending approval by the building principal and cafeteria manager.
8. Approve to ratify the proposal to award Negative Air Enclosures for Montgomery Avenue Elementary School to Forrester Environmental Inc. at \$4,750.00.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

Roll Call:

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Policy Report**

- 1. Approve the second reading of policy #620 “Fund Balance.”**
- 2. Approve the second reading of revised policy #117 “Home Instruction.”**

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the  
policy report.**

**Roll Call:**