Making A Bar Graph In A Spreadsheet

Using Google Sheets

1. Watch this video on making a simple bar graph in Google Sheets.

 <https://www.youtube.com/watch?v=-x_mBMkB9KQ>

 This video is also posted on my teacher page on the school website.

1. Using the data for number of deaths by age group in each of the 4 countries you mined data for in your previous assignment, you will make a bar graph for each country utilizing Google Sheets spreadsheets. (Limit to same 4-5 age groups for each country for comparison)
2. Open Google Sheets and give the workbook the title “COVID 19 Deaths”.
3. Follow the instructions in the video but putting the names of the age groups for one country across the top on line 1. Then put the corresponding number of deaths under each age group.
4. Go to insert or the chart icon in the tool bar and click to insert a chart.
5. On the right you will see a menu to customize your chart.
6. Pick a name or title for the horizontal axis and one for the vertical axis.
7. Change colors if you wish.
8. Give the chart a title with the name of the country and deaths. (example; “Italy COVID 19 Deaths”
9. Go to the bottom to the tab (sheet 1) and change name to that of the country.
10. At the bottom also, on the left is a plus (+) sign. Click this to give you next sheet and name for next country.
11. On the new sheet, repeat the process for the next country by putting the age groups on line 1 and so forth.
12. Continue this process for all 4 countries so that you have 4 sheets on the same workbook.
13. Copy the charts on to a Google Doc with your name in a header at the top. Be sure you **insert a header** for your name
14. Share both the Sheets Workbook and the Doc with me.

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