

Stanfield Elementary School District 24
Governing Board Meeting
June 25, 2019
2:00p.m., District Office

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 25, 2019 at 2:00 p.m. in Room 7 at Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA

- I. CALL TO ORDER
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Welcome Visitors
 - D. Approve Public Hearing and regular meeting agenda

- II. PUBLIC HEARING
 - A. FY 2020 Budget Review

- III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

IV. CALL TO ORDER

V. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgan cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

VI. APPROVAL OF MINUTES

Approve the May 9, 2019 regular governing board meeting minutes.

VII. REPORTS

A. Superintendent's Report

1. Budget FY19 and FY20

B. May Public Funds Expenditure Reports (Pages 1-4)

C. May Student Activities Report (Page 5)

D.Principal's Report (Page 7-8)

E.Operations Support Services Reports (Page 9-12)

1. Technology
2. Maintenance
3. Transportation

VIII. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation for Chris Lineberry, Principal, effective June 30, 2019 (Page 13)
- B. Approve Principal contract for the 2019-2020 school year for Adriana Gaona.
- C. Approve Hire, Lucia Mancilla for Food Service II, Notice of “At-Will” Appointment -189-day schedule, 1.0 FTE positions, effective Aug 5, 2019
- D. Approve Hire, Maria Hanson for Food Service I, Notice of “At-Will” Appointment -189-day schedule, 0.5 FTE positions, effective August 5, 2019
- E.Approve 2019-2020 Extra Duty Contracts:
 1. Sped Coodinator, Debbie Wright, Kelly Grapp
 2. ELL Coodinator- Nancy Patterson
- F. Approve hire for 2019-20, Notice of Substitute Teacher Appointment:
 1. Robert Larson
 2. Charles Tozer
- G. Approve extra-duty compensation for Food Service as needed in FY19.

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 1. PV24 \$137,013.99
 2. PV25 \$129,671.58
 3. PV26 \$63,143.11
 4. PV27 \$193,319.54
 5. PV28 \$75,574.55
- B. Ratify approval of expense vouchers

1. EV1944 \$26,171.18
2. EV1945 \$11,305.47
3. EV1946 \$36.33
4. EV1947 \$39,139.16
5. EV1948 \$22,708.35

- C. Approve the FY 2019-20 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice. (Front pocket)
- D. Approve the Heinfeld & Meech audit engagement letter for the fiscal year ended June 30, 2019 (Pages 14 - 24)
- E. Adopt FY 2019-20 resolutions: (Pages 25-27)
1. Authorizing the Superintendent to certify projected ending cash balance.
 2. To order payroll and expense vouchers between governing board meetings.
- F. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2020 calendar year. (Page 28)
- G. Approve Erlinda Martinez, Business Services II, as Student Activities Treasurer; and Adriana Gaona, Principal, as Assistant Treasurer for FY 2019-20.
- H. Approve non-working/obsolete technology materials, computers and equipment to established vendors for recycling. (Pages 29-38)
- I. Approve the Stanfield Elementary School 2020-21 Calendar (Page 39)
- J. Approve FY 2019-20 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:
1. Revolving - \$2,000 limit
 2. Auxiliary - \$1,000 limit
 3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
 4. Food Service Clearing
 5. Student Activities
- K. Approve the FY 2019-20 participation in the following purchasing cooperatives:
1. ASPIN/Mohave
 2. Mohave Educational Services Cooperative, Inc. (MESOC)
 3. U.S. Communities
 4. The Cooperative Purchasing Network (TCPN)
 5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
 6. Strategic Alliance of Volume Expenditures (SAVE)
 7. Arizona State Procurement

8. National IPA Cooperative Purchasing Program
9. 1 Governmental Procurement Alliance Purchasing Group

L. Approve \$1 extracurricular activity fee per child participating in one or more 2019-20 extracurricular activities.

- M. Approve award of FY 2019-2020 special education related services contracts:
1. Occupational Therapy- Jan Becker
 2. Speech & Language Therapy- Comprehensive Education Solutions
 3. School Psychologist- Comprehensive Education Solutions
 4. Physical Therapy- Steven Spencer, Every Little Step

O. Approve the FY20 Capital Plan Submission to the Arizona School Facilities Board (Back pocket)

IX. NEW BUSINESS NON-ACTION ITEMS

A. Policy Advisories, First Reading: (Back pocket)

1. PA646 DIE - Audits/Financial Monitoring
2. PA647 IHAMB-R- Family Life Education
3. PA648 JFAA-Admission of Resident Students
4. PA649 JFAB- Admission of Nonresident Students
5. PA650 KDB-R- Public Right to Know/Freedom of Information

X. FUTURE AGENDA ITEMS

Move September 12 governing board meeting to September 10 and October 10 governing board meeting to October 8.

XI. ADJOURNMENT

Posted: 9:00 a.m., June 24, 2019/MS