

Minutes of the April 23, 2019 Planning/Action Meeting of the Shippensburg Area Board of School Directors held in the Middle School Cafeteria, 101 Park Place, Shippensburg, PA 17257.

OPENING

Call to Order

Dr. David Lovett called the meeting to order.

EXECUTIVE SESSION - 5:30 P.M.

Dr. Lovett announced there was an Executive Session held prior to tonight's meeting for personnel matters.

BOARD WORK SESSION - 6:00 P.M.

Dr. Lovett announced the Board of School Directors held a Work Session prior to tonight's Planning/Action Meeting. The topics included the following:

- Facility Updates
- Budget

Roll Call

On roll call, the following members were present: Dr. David Lovett, President; Mrs. Susan Spicka, Vice President; Mrs. Erica Burg; Dr. Nathan Goates; Dr. Michael Lyman (7:09 p.m.); Mr. Hunter Merideth; Mrs. Tracy Montoro; Mr. Charles Suders; Dr. Geno Torri; and Tatum Parks, Student Representative. Samuel Burg, Student Representative; was absent.

Others present were: Dr. Jerry Wilson, Superintendent; Dr. Troy Stevens, Technology Coordinator; Ms. Karen Devine, PSBA; Mr. Andrew Milone, The News Chronicle; parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Peggy A. Rhinehart ~ November 2, 1937 - April 5, 2019
1955 Graduate of Shippensburg High School and retired Teacher and Guidance Counselor at the high school

Agenda Approval

Dr. Lovett asked if there are any changes or amendments to tonight's agenda.

Dr. Wilson stated there are no changes or amendments to tonight's agenda.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

Prior to asking if there were any citizen's comments, Dr. Lovett clearly outlined the criteria for speaking under this section.

None

REPORTS

Tatum Parks, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) The Senior Prom is taking place on May 4, 2019. Tickets were on sale last week and are now full price. The theme for the event is "Around the World".
- 2) Senior Prom Court nominations will be open until 8:00 p.m. on April 26, 2019.
- 3) The Spring Sports Season is in full swing.
- 4) Michael Reich, Dakota Arana, Kevin Suero, Nicole Weaver and Nicholas Gustafson were among the top ten finishers from the Roddick Invitational for track and field.
- 5) The annual Spring Cadet Day will be held on April 25, 2019 for students interested in a college ROTC program.
- 6) Students in Mrs. Shirk's Children's Literature Class will be having a Nancy Grayson PBIS day on April 26, 2019.
- 7) Special Education Track and Field Day is coming in early May. All student volunteers will be given a free t-shirt and only students in grades 10-12 are eligible to participate.
- 8) The tour for 8th grade students who will freshman during the 2019-2020 school year will be receiving a tour of the high school on April 23, 2019 to help prepare them for next school year.

Franklin County Career Center Report - Susan Spicka and/or Charlie Suders

None

Superintendent's Report

1. Donation Report: The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

- **Anonymous** - \$25.00 monetary donation to support the HUGS program at James Burd Elementary School
- **Mooney and Associates** - \$200.00 monetary donation to support the playground equipment project at James Burd Elementary School
- **Mark and Dee Goodhart** - \$150.00 monetary donation to support the playground equipment project at James Burd Elementary School
- **Mermaid's Mark Tattoo Parlor** - \$1,000.00 monetary donation to support the Shippensburg Area Senior High School Drama Club
- **Miscellaneous** - \$414.00 in cash donations collected at the spring musical at the high school to support the Shippensburg Area Senior High School Drama Club

2. Activity Fund Balances: The State Auditors recommend reporting Activity Fund balances to the Board of School Directors on a quarterly basis. The following are the balances as of March 31, 2019:

High School	\$ 104,704.48
Middle School	\$ 34,934.65
Intermediate School	\$ 10,634.33
James Burd	\$ 13,171.11
Nancy Grayson	\$ 7,981.15

A detailed listing for the high school and the middle school accounts was provided to the Board.

PSBA Update Report

Ms. Karen Devine, Member Services Manager from the Pennsylvania School Boards Association, thanked the District for being a member and provided information to the Board regarding Act 55 which requires both new and re-elected Board Members obtain a particular number of annual training hours. She also spoke about Advocacy Day, the Legislatures daily bulletin, an April 30, 2019 webinar on PSERS, and an upcoming safety webinar.

EXECUTIVE SESSION

Dr. Lovett announced there would be an Executive Session for Personnel matters at 7:16 p.m. The meeting reconvened at 8:41 p.m.

(Action)

NEW BUSINESS

A motion, **from the floor**, by Montoro, seconded by Burg to add the following as item 8q, under the Consent Section of tonight's agenda:

Resolution

- A Resolution of the Board of Education of the Shippensburg Area School District adopting findings of fact, conclusions of law and adjudication regarding Ms. M.Y and termination from her employment in the School District effective April 23, 2019.

On roll call, all present voted yes to adding the above as item 8q under tonight's Consent Agenda section of the agenda.

(Action)

CONSENT AGENDA

On motion of Goates, seconded by Merideth to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented from the April 8, 2019 Board meeting.

Personnel

Administrative Staff

- The proposed evaluation was drafted to update and more fully represent the traits of the HR Director's role and responsibilities. The revisions will bring the evaluation form in line with current standards.

The Superintendent recommends approval of the revised Human Resources Evaluation Form as presented.

Professional Staff

- The Superintendent recommends the following transfer for the 2019-20 school year:
 1. **Molly Cooper**, from Kindergarten Teacher to Grade 1 Teacher at James Burd Elementary School, effective August 19, 2019.
- The Superintendent recommends approval of the following summer school music teachers:
 1. **Jennifer Enders** - 7th & 8th Grade Band & 6th, 7th & 8th Grade Orchestra
 2. **Mark Wilson** - 6th Grade Band

Support Staff

- The Superintendent recommends approval of the following support staff employees who have completed the 60 day probationary period and reached regular status. This is in accordance with the SAESP Bargaining Agreement, Article III, Section 3.02:
 1. **Jocelyn Brindle**, Classroom Assistant at the Intermediate School, retroactive to April 18, 2019.
 2. **Jennifer Karper**, Classroom Assistant at the James Burd Elementary School, retroactive to April 9, 2019.

- The Superintendent recommends acceptance of the following resignation:
 1. **Amber Glines**, Classroom Assistant, part-time (approximately 5.75 hours per day) at the Senior High School, effective April 26, 2019.

User Agreement with Acadience Data Management

- The Superintendent recommends approval of the User Agreement with Acadience Data Management to replace our current agreement with University of Oregon for DIBELS Data Management. DIBELS is moving away from the University of Oregon and is forming their own company called Acadience Data Management. Pricing options for the utilization of Acadience Data Management mirrors the pricing when DIBELS was connected to the University of Oregon.

Contract with Chambersburg Area School District for Autism Support Services

- As outlined in each student's Individualized Educational Program (IEP), Chambersburg Area School District provides the following services for one student in the Shippensburg Area School District:
 - Speech & Language Therapy
 - Occupational Therapy
 - Physical Therapy
 - Extended School Year (ESY)

The Superintendent recommends approval of the contract with Chambersburg Area School District for the 2018-19 school year.

Contract with Chambersburg Area School District for Emotional Support Services

- The Superintendent recommends retroactive approval of the contract with Chambersburg Area School District for the 2018-2019 school year to provide emotional support services to one student as outlined in the student's Individualized Educational Program (IEP), to include services such as:
 - Speech & Language Therapy
 - Occupational Therapy
 - Physical Therapy
 - Extended School Year (ESY)

Summer School Instruction

- The Superintendent recommends approval of the 2018-19 Middle School Summer School Program for students in grades 6-8 who failed two or more classes. Subjects offered through the program are English Language Arts, Social Studies, Mathematics, and Science and the cost of the program is \$150.00 per course. The program will run from June 10 through August 1.

Resolution Supporting Cyber Charter School Funding Reform

- The Superintendent recommends approval of the resolution supporting statewide cyber charter school funding reform.

Comcast Service Agreement

- The Superintendent recommends retroactive approval of the service agreement with Comcast for the 2019-2020 fiscal year to provide the following services:
 - One 5,000 Mbps Ethernet Network Services
 - Two 2,000 Mbps Ethernet Network Services

The cost of the contract is \$5,232 monthly; however, the District receives a 70% discount through the E-Rate program. Therefore, the District's net cost is \$1,569.60 monthly.

Agreement between Hazelden Betty Ford Foundation and SASD

- The Superintendent recommends approval of the agreement for a three (3) year Olweus Core Program Subscription and Supplemental On Demand Resources for Olweus Implementation at SAMS and SASHS. The funding for this agreement will come from the PA Commission on Crime/Delinquency Act 44 Grant.

Agreement Between Templeton Advantage and SASD

- At the March 25, 2019 Board meeting, the Board of School Directors approved Templeton Advantage to implement services for the Superintendent Search, Phase II. The contract from Templeton Advantage outlines the service and costs associated with the executive search and is recommended for approval as presented.

Flagship Proud Naming Rights Brochure

- The Education Foundation Athletic Committee has met with a naming committee, presented this information to the Board at a work session and has developed a brochure with the proposed stadium items and a proposed naming right value. The committee has requested that the district review it and present it to the Board.

The Superintendent recommends approval of the amounts for the items specified in the brochure for naming rights to allow the Athletic Committee to identify naming sponsors so that a contract could be presented for the Board to formally approve the naming right once it has been negotiated.

MOU Between SASD and SAEA

- The Superintendent recommends approval of the Memorandum of Understanding to appoint an individual to serve in the extra duty position of Senior High School Post-Secondary Course Coordinator for the Shippensburg Area School District.

Senior High School Post-Secondary Course Coordinator - Supplemental Position

- The Superintendent recommends approval of the job description for Senior High School Post-Secondary Course Coordinator, a supplemental position. A copy of the job description was presented to the Board.

On roll call, all present voted yes to these Consent Agenda items.

(Action)

CONSENT AGENDA

On motion of Merideth, seconded by Lyman to approve the following Consent Agenda item:

Finance

- Recommend approval of the following:
 1. **Bills of Payment**
- Recommend retro-active approval of the highlighted sections of payment of bills, as presented to the Board, for the period of July 1, 2018 through April 8, 2019. It has been brought to the attention of the Business Office that two-sided Payment of Bills documents were inadvertently presented to the Board as one-sided documents.

On roll call, all present voted yes to this Consent Agenda item except **Montoro** who **abstained**.

(Action)

CONSENT AGENDA

On motion of Burg, seconded by Lyman to approve the following Consent Agenda item:

Lincoln Intermediate Unit #12 Additional Services Agreement

- The Superintendent recommends approval of the agreement with Lincoln Intermediate Unit #12 for additional services for a personal care assistant substitute needed for a student with an IEP at the Franklin Learning Center. This agreement is for the remainder of the 2018-19 school year.

On roll call, all present voted yes to this Consent Agenda item except **Montoro** who **abstained**.

(Action)

CONSENT AGENDA

On motion of Montoro, seconded by Burg to approve the following Consent Agenda item:

Agreement with Folium, Inc. (formerly known as Manito, Inc.)

- Folium, Inc. provides supplemental learning services known as the Affinity Educational Solutions Alternative High School for students in the Shippensburg Area School District. For the 2019-20 school year, the cost of the Affinity Alternative High School Program is \$5,225.00 per slot for a total of 13 slots.

The Superintendent recommends approval of the agreement with Folium, Inc.

Mr. Suders inquired about how the students meet the 990 hours of instructional time when they only attend 3 hours per day. He also recommended the District consider other alternative programs.

Dr. Wilson noted he has had discussions with staff regarding the reasons why we use this program and the differences between a traditional public school education and an alternative education setting.

Mrs. Spicka commented on the lack of support from past Board for creating our own program. She feels the best way to ensure a quality program is to create our own.

On roll call, all present voted yes to this Consent Agenda item except **Suders** who voted **no**.

(Action)

CONSENT AGENDA

On motion of Montoro, seconded by Goates to approve the following Consent Agenda item:

Resolution

- A Resolution of the Board of Education of the Shippensburg Area School District adopting findings of fact, conclusions of law and adjudication regarding Ms. M.Y and termination from her employment in the School District effective April 23, 2019.

On roll call, all present voted yes to this Consent Agenda item except **Merideth** who voted **no**.

(Action)

ACTION AGENDA

On motion of Merideth, seconded by Lyman to approve the following Action Agenda item:

2019-2020 Proposed Final General Fund Budget

- The Superintendent recommends approval of 2019-2020 Proposed Final General Fund Budget in the amount of \$52,092,794.00.

The following are the proposed 2019-2020 tax rates required to support the Proposed Final General Fund Budget:

<u>Tax Source</u>	<u>Amount</u>	<u>Increase/Decrease Amount</u>	<u>Increase/Decrease Percentage</u>
Cumberland County Real Estate Tax	11.7912 mills	-0.1205 mill decrease	- 1.0116%
Franklin County Real Estate Tax	99.0270 mills	+1.1997 mill increase	+1.2263%
Per Capita Tax (679)	\$5.00	-\$0-	-\$0-
Per Capita Tax (511)	\$5.00	-\$0-	-\$0-

On roll call, all present voted yes to this Action Agenda item except **Torri** and **Suders** who voted **no**.

(Information)

BOARD COMMENTS

Mr. Suders commented that Ms. Peggy Rhinehart was his 6th grade teacher.

Mrs. Burg thanked everyone who participated in the focus groups regarding the Superintendent search. She commented that updates on the process are available on the District's website.

Mrs. Spicka thanked the Board for passing the resolution for cyber charter school reform. She commented that if this passes, it would save the District approximately \$500,000.00 in cyber charter school expenses. She continues to encourage all members of the community and the Board to reach out to Mr. Mark Keller to show support for this change.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

None

INFORMATION

Date Saver

May 4 - Junior/Senior Prom at Beistle's from 6-10 p.m.

May 7 - Special Education Track & Field Event from 9:00 a.m. to 12 noon at the high school track

May 17 - Senior class trip to New York City

May 22 - Employee Recognition Reception, 4:00 to 5:00 p.m. in the cafeteria at the Intermediate School

May 23 - Class of 2019 Commencement Ceremony, 7:00 p.m. at the Luhrs Performing Arts Center

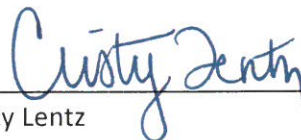
May 27 - Memorial Day Holiday - District closed

May 28 - Last day of school - early dismissal

May 29 - Professional Development Day

ADJOURNMENT

On motion of Montoro, seconded by Suders to adjourn at 8:59 p.m.



Cristy Lentz
Board Secretary