

1 **OFFICIAL MINUTES**

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3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, May 9, 2011** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Jason Murschell at 7:00 p.m.

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8 Roll Call:

- 9  
10 Jason Murschell  
11 Alan Boultinghouse  
12 Louis Fabiani  
13 Roseanne Lombardo  
14 Lisa Morina  
15 Susan Vernacchio  
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17 Also present were Mr. Vincent Tarantino, Interim Superintendent and Mr. Scott A.  
18 Campbell, School Business Administrator/Board Secretary.

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20 Absent:

- 21  
22 James Worrell  
23

24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
25 was sent to the **Courier Post, Gloucester County Times**, and the **Township Clerk**. It  
26 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
27 Regulations – “The proceedings of this meeting are being videotaped and anyone  
28 wishing to discuss an individual child should so note.”)  
29

30 **ACKNOWLEDGEMENT OF GOD AND COUNTRY**

31  
32 **1. MINUTES**

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34 Motion: (Fabiani/Lombardo) to approve the minutes:

- 35  
36 April 11, 2011 – Regular Meeting  
37 April 11, 2011 – Executive Session #1  
38 April 11, 2011 – Executive Session #2  
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40 Motion carried by unanimous roll call vote.

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42 *\*Lisa Morina commented that Alan Boultinghouse was not at the April 11, 2011*  
43 *meeting and probably should have abstained. Mr. Boultinghouse was given the*  
44 *chance to abstain and change his vote.*  
45

1 Roll Call Vote:

- 2  
3 Jason Murschell - Yes  
4 Alan Boultinghouse – Abstained  
5 Louis Fabiani – Yes  
6 Roseanne Lombardo – Yes  
7 Lisa Morina – Yes  
8 Susan Vernacchio – Yes  
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10 Motion passes by a vote of 5 yes’s, 0 no’s and 1 absentia.

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12 **2. SUPERINTENDENT’S REPORT**

13  
14 A. Student Recognition – “Celebrate New Jersey”

- 15  
16 1. The following students were recognized for their essays they wrote  
17 for a contest about New Jersey and were asked to read their  
18 essays to the board and public.

19  
20 Ezekiel Mizner David Hanly  
21 Sarah Schoch Ashley Howard – (not present)  
22 Trey Sullivan (not present)  
23

24 *\*Each student was presented with a certificate by Board President, Jason*  
25 *Murschell.*

26  
27 Motion: (Morina/Vernacchio) to approve the following as one, B-D:  
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29 B. Administrative Reports

- 30  
31 1. Enrollment Statistics, Fire Drills and Suspensions, as of **April 30,**  
32 **2011.** (Attachment – EXHIBIT B1)  
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34 2. School Health Services Monthly Reports as of **April 30, 2011.**  
35 (Attachment – EXHIBIT B2)  
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37 3. 2010-2011 Violence & Vandalism Report as of **April 30, 2011.**  
38 (Attachment – EXHIBIT B3)  
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40 4. Monthly Report of Attendance Officer as of **April 30, 2011.**  
41 (Attachment – EXHIBIT B4)  
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1 C. 2011-2012 12-Month Employee Calendars

- 2  
3 1. The approval of the proposed 12-month Secretary Holiday  
4 Calendar for the 2011-2012 school year. (Attachment – EXHIBIT  
5 C1)  
6  
7 2. The approval of the proposed 12-month Custodian/Maintenance  
8 Holiday Calendar for the 2011-2012 school year. (Attachment –  
9 EXHIBIT C2)

10  
11 D. Italian Program Funding Proposal

- 12  
13 1. The *retroactive* approval to submit the Italian Program Funding  
14 Proposal from the Italian American Committee on Education for the  
15 2011-2012 school year.  
16

17 Motion carried by unanimous roll call vote.

18  
19 Motion: (Morina/Vernacchio) to approve the following as one, E1-E16:  
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21 E. Personnel

- 22  
23 1. The approval to amend the salary of **Stephania Tomaszewski**,  
24 Teacher, to \$52,644.00 (Step 7, BA+30) from \$51,966.00 (Step 7,  
25 BA+15) for the 2010-2011 school year effective *retroactive* to  
26 March 14, 2011.  
27  
28 2. The approval for the appointment of **Sean Magerr** as a Substitute  
29 Teacher for the 2010-2011 school year. Substitute rate will be  
30 \$70.00 a day, up to and including ten (10) days. After ten (10)  
31 days, the rate increases to \$75.00 a day.  
32  
33 3. The approval to accept the resignation of **Christine Wojcik**,  
34 Substitute Caller, effective June 30, 2011. (Attachment – EXHIBIT  
35 D1)  
36  
37 4. The approval for the payment of tuition reimbursement for **Catrina**  
38 **Collier-Laster**, Teacher, for a course to be taken at Fairleigh  
39 Dickinson University (Summer 2011), “*Integrating Literacy and*  
40 *Technology Across the Curriculum*”, for an amount not to exceed  
41 the current NJ state college tuition rate pending  
42 completion/verification of required documentation as per Article XII,  
43 Section I, of the GTEA/Board Agreement.  
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- 5. The *reappointment* of the G.T.E.A. represented tenured teaching staff members for the 2011-2012 school year as per the attached; teaching assignments to be determined. (Attachment – EXHIBIT D2)
- 6. The approval of the G.T.E.A. represented non-tenured teaching staff members for the 2011-2012 school year as per the attached; teaching assignments to be determined. (Attachment – EXHIBIT D3)
- 7. The *reappointment* of the G.T.E.A. represented employees as Special Education Aides for the 2011-2012 school year as per the attached, assignments to be determined. (Attachment – EXHIBIT D4)
- 8. The *reappointment* of the following G.T.E.A. represented employees for the 2011-2012 school year as per the attached. (Attachment – EXHIBITS D5 and D6)
  - a. Secretaries
  - b. Custodian/Maintenance
- 9. The *reappointment* of the following unrepresented central office employees for the 2011-2012 school year, as per the attached salary rates. (Attachment – EXHIBIT D7)
  - a. Alisa Whitcraft, Principal/Curriculum Supervisor
  - b. Michael Grelli, Technology Coordinator
  - c. Robert Harris, CST Supervisor/School Psychologist
  - d. Angela Addeo, Secretary to the Superintendent
  - e. Regina Minniti, Secretary to the Business Administrator/Board Secretary & Transportation Department
  - f. Gina Casella, Accounts Payable/Bookkeeper
  - g. Debra Truhan, Payroll/Benefits Clerk
- 10. The approval for the reappointment of the following employees as Cafeteria/Lunchroom Aides for the 2011-2012 school year at the following hourly rates, hours to be determined:

<b>EMPLOYEE</b>	<b>HOURLY RATE</b>
Lauren Curtis	\$ 9.55
Alison Grelli	\$10.45
Elizabeth McBride	\$10.75
Lisa Mitchell	\$10.35
Charline Viereck	\$10.70
Christine Wojcik	\$10.75

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- 11. The approval for *reappointment* of **Jeanette Peel** as the Greenwich Township School District Treasurer of School Monies for the 2011-2012 school year at an annual salary of \$5,808.00.
- 12. The approval for *reappointment* of **Dean Sizemore** as the Greenwich Township School District Student Attendance Officer for the 2011-2012 school year at an annual salary of \$3,951.00
- 13. The approval for the *reappointment* of **Jennifer Landrum**, Part-Time Computer Technician, for the 2011-2012 school year, five days per week, four hours per day, at an annual salary not to exceed \$23,419.00 (additional hours to be administratively approved), no benefits.
- 14. The approval for the *reappointment* of **Ellen Sarmiento** as a Part-Time Instructional Special Education Aide for the 2011-2012 school year at a rate of \$20.83 per hour, not to exceed \$22,497.19, five days per week, six hours per day.
- 15. The approval for the *reappointment* of **Andrea Sammons** as a Non-Instructional Aide for the 2011-2012 school year at an hourly rate of \$9.70, six hours per day on full session days and four hours per day on half session days.
- 16. The approval for the *reappointment* of **Charline Viereck**, Part-Time Custodian, for the 2011-2012 school year at a salary rate of \$12.03 per hour, not to exceed \$10,827.00.

Motion carried by unanimous roll call vote.

Motion: (Morina/Vernacchio) to approve the following:

F. District Policies/Regulations

- 1. The approval of the following list of new and/or revised district bylaws, policies and regulations on second reading:

POLICY/REGULATION	TITLE
Bylaw 0141.1	Board Member and Term – Sending District ( <i>Revised</i> )
Bylaw 0155	Board Committees ( <i>Revised</i> )
Policy 1230	Superintendent’s Duties ( <i>Revised</i> )
Policy 1522	School-Level Planning ( <i>Revised</i> )
Policy 2132	School District Goals and Objectives ( <i>Revised</i> )
Policy/Regulation 2414	Programs and Services for Pupils in High Poverty and

	In High Need School Districts ( <i>Revised</i> )
Policy/Regulation 2440	Summer Session ( <i>Revised</i> )
Policy 3144	Certification of Tenure Charges ( <i>Revised</i> )
Policy/Regulation 5561	Use of Physical Restraint ( <i>Revised</i> )
Policy 6150	Tuition Income ( <i>Revised</i> )
Policy 6220	Budget Preparation ( <i>Revised</i> )
Policy 6311	Contracts for Goods or Services Funded by Federal Grants ( <i>New</i> )
Policy 6820	Financial Reports ( <i>Revised</i> )

Motion carried by unanimous roll call vote.

**3. CURRICULUM & INSTRUCTION**

Motion: (Morina/Vernacchio) to approve the following as one, A-D:

**A. Special Education Week**

- The *retroactive* approval to recognize May 8, 2011 through May 14, 2011 as Special Education Week in New Jersey. This year's theme is "The Future Begins Today."

**B. Field Trips**

- The approval of the Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8	<b>Washington, D.C.</b> 5:00 a.m. – 8:00 p.m.	5/20/11	Teacher Overtime: (5x\$270.00) = \$1,350.00 Substitutes: (4x\$70.00) = \$140.00		\$1,490.00
Grade 7 & 8 NJHS	<b>Citizen's Bank Park</b> 5:30 p.m. – 10:30 p.m.	6/6/11	Drivers: \$135.00 Toll: \$6.00 Bus Parking: \$30.00 (From the NJHS Account)		\$171.00
(Grades 3-8) Students Who made the Principal's List for four marking periods in 2010-2011	<b>Arden Theatre</b> Philadelphia, PA 8:45 a.m. – 1:30 p.m.	6/10/11	Tickets: \$480.00	Drivers: \$150.00 Tolls: \$6.00	\$636.00

**C. Workshops**

- The approval for the following individuals to attend out-of-district workshops:

1

Name	Workshop Title/Location/Date	Cost
Katie Eckert (replacing Dan Giorgianni who was approved on 3/28/11)	<b>Anti-Bullying Specialist Training Camden County</b> Regional Emergency Training Center Blackwood, NJ 5/20/11 8:00 a.m. – 2:00 p.m.	\$75.00 Plus Mileage
Janet Jachimowicz- Geary	<b>West Jersey Reading Council Spring Meeting</b> Burlington County Institute of Technology Westampton, NJ 5/25/11 4:00 p.m. – 7:00 p.m.	\$30.00 Plus Mileage

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D. Summer Programs

1. The approval of the following Summer Programs to be held June 27, 2011 to July 28, 2011 (four-day week, Monday through Thursday, 20-day total). The week of July 4, 2011 through July 8, 2011 class will be held on Friday, July 8, 2011 due to the 4<sup>th</sup> of July holiday being celebrated on Monday.

- Multiply Disabled – 2011 Extended School Year Program (2 Sections)
- PreSchool Disabled – 2011 Extended School Year Program
- 2011 Summer Reading Program/Speech Services

Roll Call Vote:

- Louis Fabiani – Yes
- Lisa Morina – Abstained on Item B; yes to all others
- Roseanne Lombardo – Yes
- Jason Murschell – Yes
- Susan Vernacchio – Abstained on Item B; yes to all others
- Alan Boultinghouse – Yes

**4. BUSINESS & FINANCE**

Motion: (Fabiani/Lombardo) to approve the following:

A. Bills Lists

1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT E)

No.#	Amount
P52	\$7,081.73
P53	\$265,129.57
P54	\$10,252.05
P55	\$145.00
P56	\$37,989.11
P57	\$125.00
P58	\$264,630.97
P59	\$213,821.18
P60	\$274,892.00
P61	\$1,524.85
<b>TOTAL</b>	<b>\$1,075,591.46</b>

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B. Cafeteria Payments

Motion: (Murschell/Fabiani) to approve the following:

1. The approval for the following cafeteria payments for **April 2011** and **May 2011** as presented by the Business Administrator in the following amounts are ordered paid.

Ck#	Date	Payable To	Amount
967	4/22/11	Thrower Mechanical	\$708.98
968	4/26/11	Nutri-Serve	\$3,794.33
969	4/26/11	Nutri-Serve	\$6,238.43
970	4/29/11	Nutri-Serve	\$2,797.30
971	5/6/11	Nutri-Serve	\$2,813.09
		<b>TOTAL</b>	<b>\$16,352.13</b>

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**Lisa Morina** stated that she was not here when the contract was negotiated and wanted to know if we are responsible for the equipment in the cafeteria? **Scott Campbell** replied, "yes" and that it is all of our equipment; (walk-in box, freezers, etc.) and we are responsible. **Mrs. Morina** then asked what the contract reads if there should be damage? **Mr. Campbell** responded that he will have to get back to the Board on that question.

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Motion carried by unanimous roll call vote.

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Motion: (Vernacchio/Lombardo) to approve the following as one, C-E:

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23

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of **March, 2011**. (Attachment – EXHIBIT F)
- 24  
25



- 1 a. Pursuant to *N.J.A.C.6A:23A-16.10(c)*, the Greenwich  
2 Township Board of Education certifies by a roll call vote that  
3 as of **March 31, 2011** after review of the Board Secretary's  
4 Report for **March 31, 2011**, and upon consultation with the  
5 district officials, to the best of our knowledge no major  
6 account or fund has been over expended in violation of  
7 *N.J.A.C.6A:23A-16.10(c)4* and that sufficient funds are  
8 available to meet the district's financial obligation for the  
9 remainder of the fiscal year.

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11 D. Treasurer's Report

- 12  
13 1. The approval of the Treasurer's Report in accordance with *18A:17-*  
14 *36* and *18A:17-9* for the month of **March 2011**. The Treasurer's  
15 Report and Secretary's Report are in agreement for the month of  
16 **March 2011**. (Attachment – EXHIBIT G)

17  
18 E. Transfer List

- 19  
20 1. The ratification of transfers, authorized by the Superintendent, for  
21 the month of **March, 2011**, to give balances to new accounts and to  
22 balance existing accounts. (Attachment – EXHIBIT H)

23  
24 Motion carried by unanimous roll call vote.

25  
26 Motion: (Vernacchio/Lombardo) to approve the following:

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28 F. Inter-district Public School Choice Program

- 29  
30 1. The approval for the following students to participate in the Inter-  
31 district School Choice Program for the 2011-2012 school year:

32  
33 Emily Mann Andrew Rose  
34 Marissa Jarrell Nicole Nichols

35  
36 **Scott Campbell** wanted to inform the Board that we are not responsible for the  
37 tuition of these four students but we are responsible for the transportation. Also,  
38 one of these students was projected to go to GCIT and the other three were  
39 projected to go to Paulsboro High School. So even though we are not paying  
40 tuition for those three students, we will still be paying tuition to Paulsboro for  
41 them even though they are not attending there because we have to go by the  
42 tuition projections as of December, 2010 enrollment. Next year, though, we will  
43 be seeing an adjustment in the tuition.

44  
45 **Susan Vernacchio** wanted to know how these "schools of choice" get paid for  
46 these students? **Scott Campbell** responded that we are not responsible for the

1 tuition for the school that these parents have chosen for their children. There are  
2 a handful of schools in the county that are “schools of choice”. They are  
3 Gateway Regional, Glassboro and Paulsboro that they are eligible to  
4 choose from. We will not get credit for them; Gateway will get the state funding  
5 for them. **Lisa Morina** wanted to know if there is any advantage that we missed  
6 out on by not becoming a “school of choice”? **Mr. Campbell** replied that as of  
7 now, you would miss out on the funding. **Vincent Tarantino** stated that he has  
8 received several calls asking if we are participating in the “school of choice”  
9 which he feels is a compliment to the district.

10  
11 Motion carried by unanimous roll call vote.

12  
13 Motion: (Murschell/Morina) to approve the following as one, G1-G2:

14  
15 G. School Business Administrator/Board Secretary Contract

- 16  
17 1. The approval of Scott A. Campbell, School Business  
18 Administrator/Board Secretary’s 2010-2011 contract which has  
19 been approved and determined to be in compliance with  
20 regulations by Ann Volk, Interim Executive County Business  
21 Administrator.  
22  
23 2. The approval to submit Scott A. Campbell, School Business  
24 Administrator/Board Secretary’s 2011-2012 contract to the  
25 Gloucester County Office of Education for review.  
26

27 Motion carried by unanimous roll call vote.

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29 **5. REGULATORY**

30  
31 Motion: (Morina/Fabiani) to approve the following:

- 32  
33 A. The approval for the Gloucester County Union Soccer Association to use  
34 the Nehaunsey Middle School gymnasium and soccer fields for Spring  
35 and Fall 2011-2012 session.  
36

37 **Lisa Morina** asked if they were currently using the facilities? **Scott Campbell**  
38 replied that they were formally known as the Gibbstown Soccer Association.  
39

40 Motion carried by unanimous roll call vote.

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42 **6. BOARD PRESIDENT’S REPORT**

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44 Motion: (Fabiani/Boultinghouse) to approve the following:  
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A. Committees

1. The approval of the following committee members for the 2011-2012 school year as follows:

COMMITTEE	CHAIRPERSON	MEMBERS
Budget & Finance	Susan Vernacchio	Jim Worrell Alan Boultinghouse
Curriculum & Technology	Lisa Morina	Roseanne Lombardo Alan Boultinghouse
Policy/Regulations	Jason Murschell	Lisa Morina Louis Fabiani
Regulatory	Jim Worrell	Roseanne Lombardo Louis Fabiani
<b>All of the above committees will share the responsibilities of Personnel and Public Relations.</b>		

Motion carried by unanimous roll call vote.

Motion: (Morina/Fabiani) to approve the following:

B. Gloucester County State Board Association Delegates

1. The approval to appoint **Susan Vernacchio** and **Jason Murschell** as the Greenwich Township School District Delegates to the County and State Board Association for the 2011-2012 school year.

Motion carried by unanimous roll call vote.

C. Discussion of Board of Education Meetings Opening Procedures

**Jason Murschell** wanted to discuss the opening procedures for Board meetings in regards to the “acknowledgement of God and Country”. He has heard some of the comments from the public for it and against it. He also said that he doesn’t have a preference and if you look at different organizations such as the United States Congress, Gloucester County Freeholders and the Township Committee, they all open with a prayer and the pledge of allegiance. **Lisa Morina** interjected by saying that the Gloucester County Freeholders do not open with a prayer. **Susan Vernacchio** asked if they open with a moment of silence to which **Mrs. Morina** replied, no. **Mr. Murschell** said that the board hasn’t received any formal complaints on it or any threat of action for it where someone is offended by it. All he has heard is, “can you do that?” He feels it should be a board decision on whether we keep the prayer before the meeting. **Louis Fabiani** responded that he is in favor of keeping the prayer in the opening of the minutes. He feels it would be helpful in our duties as board members representing the

1 people and also the children of the district and I think we need the additional  
2 help. **Susan Vernacchio** suggested we run it by the School Board Association  
3 to get the legal ramifications on what we would encounter. **Mr. Murschell** stated  
4 that he will contact Terri Lewis this week and report back to the Board on his  
5 findings.

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7 **6. OLD BUSINESS**

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9 **Susan Vernacchio** wanted to discuss an issue but feels it is best discussed in  
10 Executive Session.

11  
12 **7. NEW BUSINESS**

13  
14 **Susan Vernacchio** asked if the Professional Appointments were going to be  
15 discussed? **Jason Murschell** replied that it will be brought back into committee.

16  
17 **8. CORRESPONDENCE**

18  
19 A letter dated April 15, 2011 from the Gloucester County Education Association  
20 was read aloud. (Attachment – EXHIBIT I)

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22 **9. PUBLIC – AGENDA/NON-AGENDA ITEMS**

23  
24 This is the time when anyone from the public who wishes to speak to the Board  
25 may do so. Please state your name, address and phone number. The Board will  
26 hear you concerns. The Board may or may not take action this evening. You will  
27 be notified either at this meeting, by letter, or telephone of any action the Board  
28 does take.

29  
30 **Duane Sarmiento**, 142 Center Street, Gibbstown, NJ wanted to know if the  
31 school board is going to “ax” the pledge of allegiance also? The Board  
32 responded, “no”. **Mr. Sarmiento** then proceeded to say that his wife, who is a  
33 district employee, has been verbally assaulted by a school employee on three  
34 different occasions. The first time was in 2007 and she didn’t report it. The  
35 second time was in February 2011 and the third time was in May 2011. **Mr.**  
36 **Sarmiento** stated that he met with **Superintendent Tarantino** on the second  
37 and third occasion and it was handled professionally and to the best of his  
38 capability but **Mr. Tarantino** cannot bring it to the school board nor could the  
39 school board come down to **Mr. Tarantino** and get the information so that is why  
40 **Mr. Sarmiento** came to the school board meeting to discuss it since you are the  
41 elected officials. He went on to say that his wife met with the Affirmative Action  
42 Official, Mrs. Alisa Whitcraft, which helped her tremendously. **Mr. Sarmiento**  
43 then went on to say that as a taxpayer, he is appalled at staff members “stealing  
44 time”. He stated that we are all late to work at one time or another but to be  
45 consistently late 30 minutes every day and having another staff member sign you

1 in is a conspiracy. He stated that it isn't all teachers but he knows of one in  
2 particular but with the advice of counsel, he cannot mention names.

3  
4 **Terry DiSanto**, President of the G.T.E.A. asked if the Board will be making a  
5 decision on the World Language curriculum during the closed session since  
6 there are two staff members have been waiting a long time and they need to  
7 know whether they have a position or not. **Vincent Tarantino** replied that he will  
8 be having a meeting with the Curriculum Committee on the May 23, 2011 and will  
9 have a decision at that time.

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11 **10. EXECUTIVE SESSION**

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13 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
14 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
15 be held for certain specified purposes when authorized by Resolution.

16  
17 The Board of Education for Greenwich Township, assembled in public session on  
18 **May 9, 2011** hereby resolves than an Executive Session closed to the public  
19 shall be held on **May 9, 2011, at 7:55 p.m.** in the Nehaunsey Middle School  
20 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for  
21 discussion of certain matters which relate to items authorized by *Open Public*  
22 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

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24
- Matters Requiring By Law to Be Confidential
  - Matters Involving Individual Privacy
  - Matters Relating to the Employment Relationship
- 25  
26  
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28 It is anticipated that such matter may be disclosed to the public upon the  
29 determination of the Board that applicable exception no longer applies and the  
30 public interest will no longer be served by such confidentiality.

31  
32 Motion: (Lombardo/Morina) to enter into Executive Session at 7:55  
33 p.m. to discuss the following:

- 34
- Personnel
  - Legal
- 35  
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38 Motion carried by unanimous voice vote.

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40 Motion: (Murschell/Fabiani) to return to the Regular Meeting at 8:35 p.m.

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42 **11. CURRICULUM**

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44 Motion: (Murschell/Fabiani) to approve the following:

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A. The approval to adopt Italian as the World Language of choice for the Greenwich Township School District for the 2011-2012 school year.

Motion carried by unanimous roll call vote.

**12. ADJOURNMENT**

Motion: (Lombardo/Fabiani) to adjourn the meeting at 8:40 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

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Scott A. Campbell, Board Secretary