CORNERSTONE MONTESSORI ELEMENTARY SCHOOL
BOARD OF DIRECTORS MEETING - ONLINE
TUESDAY, MARCH 17, 2020 – 6:00 P.M.

Board Members Present: Jean Melancon, Jess Goff, Alyssa Schwartz, Julaine Roffers-Agarwal, Maisah Outlaw, Carolyn Ganz, Sarah Stocco (joined 6:12)
Board Members Absent:, Marcus Almon,
Other Attendees: Chris Bewell

Meeting called to order by Jean Melancon, Board Chair, at 6:04 pm.

AGENDA

Public Comment Period: Comments limited to 3 minutes per person.

No public comments were offered.

Consent Agenda

Document Name	Brief Explanation of Content/Changes
210.1 Conflict of Interest Policy	• Updated to reflect current MN Statutes • Changes are redlined.
223 Ongoing Board Training Policy	• Minor change, redlined.
524 Internet Acceptable Use Policy	• Minor change, redlined.
Draft Prior Month Meeting Minutes	

CAROLYN MADE A MOTION TO ACCEPT THE CONSENT AGENDA ITEM. MAISAH SECONDED THE MOTION. THERE WAS SOME FURTHER DISCUSSION OF MINOR CORRECTIONS. THE MOTION PASSED UNANIMOUSLY. The votes were:

Board Member	Aye	Nay
Almon - absent		
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw	x	
Stocco – absent		

Approval of Modified Agenda & Declaration of Conflict of Interest

MAISAH MADE A MOTION TO APPROVE THE EVENING'S AGENDA. JULAINE SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Board Member	Aye	Nay
Almon - Absent		
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw	x	
Stocco - Absent		

Jean asked whether, given the approved agenda, there were any conflicts of interest. None were disclosed.

Treasurer's Report

Deferred until April meeting.

Kudos to all for Following Board/HoS protocol for this peacetime emergency

- Clear lines, stay strategic, manage budget, refer any questions to school leadership and website

Head of School Report – Alyssa

- Staff has been phenomenal with working through this unexpected and unprecedented situation. There will be lots of work to do. Alyssa is really impressed with how everyone has jumped into new learning.
- Not expecting that we will be back to school in April or maybe beyond – MDE is not saying specifics, but seems very likely that will be the case.
- We have been told we will be able to pay our staff throughout this experience.
- Big shout out to Alyssa and Chris and staff for communication and for how we are handling this.
- Nothing new needed from Board financially at this point, HoS will continue to keep us informed.
- Long term there will be things we need to talk about – learning, potential confirmed cases within our community – but nothing needed right now.

Update on Expansion Planning – Jean Melancon

- Met with pod builder – looking at overall plan – there wasn't really one beyond what we have.
- Lease – working with Joe and an attorney with knowledge of charter school law.

Governance Committee – Julaine

- Deferred until April meeting
- Board should read large policy that was sent earlier.
- Guest next month hopefully – Ben Moudry - Overview of Successful Adolescent Community - prereading will be distributed

Director of Business Operations - Chris Bewell

- Webinar with food and nutrition about food distribution to those in need
- A number of things that are already in the works. We will distribute 3 days worth of breakfast and lunch to deliver on Mondays, 2 days of food to go out on Thursday.

Development Committee- Carolyn

- Newsletter came out and was well received – we even got a donation in honor of Melissa Santrach after that newsletter.

Board Chair Report – Jean

- Self-evaluation email will go out this week

Suggested Agenda Items for Future Board Meeting

- To be determined as situation develops
- Budget
- Election - some members who are up for election should email Chris

Meeting Check In

- Appreciate that we could condense the business for today given the unprecedented circumstances.

Adjourn

Julaine MADE A MOTION TO ADJOURN THE MEETING AT 6:30 PM. Carolyn SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Board Member	Aye	Nay
Almon – absent		
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Outlaw	x	
Stocco	x	

Respectfully Submitted by Jess Goff, CMES Secretary

The next CMES Board Meeting is Tuesday, April 21st, 2020 at 6 pm.