

Instructions for Making Optional e-Fund Payments

Go to www.mcpss.com

- Click Our Schools
- Click School i.e. LeFlore High
- Click Visit School Website
- Click 4th icon (e-Funds for schools) at Top Left of Page...Lay Cursor on Icon to Display
- Click Optional Fees (Left Side Margin)
- Look up Student(s)
- Click Continue as Guest
- Manage Students

Add Students:

Last Name*

Example: Smith

Student or Family Number*

Example: S123456

- Click Add Student(s) – Blue Tab
- Click Continue on to Optional Fees – Green Tab
- Click Beneath School i.e. LeFlore High for options to pay
- Place amount to be paid as you would to make an online purchase