



KULA AUPUNI NIIHAU A KAHELELANI ALOHA (KANAKA)
Governance Board
P.O. Box 610
8315 Kekaha Road, Suite K
Kekaha, Hawaii 96752
Phone No. (808) 337-2022

Meeting, Saturday, 30 June 2018

Minutes

Attendees: Susan; Kia; Kuulei; Lauae; Doreenr; Hedy & Steven

9:00 AM Pule/Open – Tutu opened with pule
9:05 AM Strategic Planning
12:00 PM Close Strategic Planning- Kia 1st motion Doreen 2ⁿ motion and board approved unanimously

BOARD MEETING

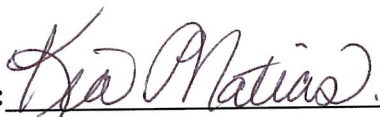
- 12:15 PM Old Business**
- **Strategic Plan**
 - **Concerns 12:45 PM Lauae 1st, Doreen 2nd Board voted unanimously to approve**
- 12:20 PM New Business**
- **Finances**
 - Budget 17-18 Kia 1st, Susan 2nd Board approved unanimously.
 - Draft Budget 18-19 Lauae 1st, Kia 2nd Board approved unanimously
 - **Building Construction Update** – Steven gave update on Cafeteria and it is scheduled for completion 7/15/2018. Hedy updated purchases for Cafeteria kitchen. Doreen 1st and Susan 2nd-Board approved unanimously
 - **Pre School Update-Pending** no movement. Doreen 1st and Susan 2nd Board approved unanimously.
 - **Employment-Vacation Time for 12mth** Policy will be changed to reflect unused vacation time at the end of year will be rolled into to staff's accumulation of sick days account. Effectively immediately. Kia 1st, Susan 2nd, Board approved unanimously.
 - **Administrator Succession Plan** – Hedy will be KANAKA's Poo till 2025 unless she chooses to retire before then. What is in place now, two staff from KANAKA are qualified candidates to step in at anytime should the position open and names of these candidates will not be revealed. Kia 1st and Lauae 2nd Board approved unanimously.

(Minutes 6-30-18)

- **Executive Session** Kia Matias (Secretary) was changed to Vice Chair. KANAKA's board Secretary position is vacant. Lauae 1st, Doreen 2nd Board approved unanimously.
- **Concerns**
 - Applied for Special Grants-Kia 1st and Doreen 2nd Board approved unanimously.
 - 1) Kamehameha Schools for Revitalization of Niihau Olelo 18-19 was denied.
 - 2) Kekaha Community Grant-pending must go to Board Meeting in August
 - Olelo Contractors – Used remaining balance of KS Revitalization of Niihau Olelo grant for SY17-18 in the amount of \$15,641 to retain three Contractors to develop Niihau Olelo Story books to be used exclusively for KANAKA's Elementary grades. Two of the Contractors were born on Niihau and one has her PhD and the second Niihauan is working on her Thesis to acquire her PhD. Lauae 1st, Kia 2nd Board approved unanimously.
 - Title 1 (ltr of refusal) – Title 1 personnel was notified and given the boards Signed minutes reflecting that KANAKA has chosen not to apply for Title 1 Funding for SY2018-2019. Kia 1st, Doreen 2nd Board approved unanimously.
 - Audit July 18-20 – Audit dates are 7/18-20/2018. Kia 1st, Doreen 2nd Board approved unanimously.
 - New Summer Curriculum- Pakala fishing is replacing Waipa's curriculum. Lauae 1st, Kia 2nd Board approved unanimously.
 - Retirement Plan: Board will not pay Contractor to manage Retirement Plan for Shantel. Shantel should investigate this and move her plan to another Company. Kia 1st, Doreen 2nd, Board approved unanimously.
 - Board Assurances for KANAKA was completed by Poo and return to
 - Epicenter. Report reflected KANAKA is in compliance. Kia 1st, Doreen 2nd Board approved unanimously.

1:50PM **Pule/Close – Tutu closed meeting with pule**

Minutes Approved: _____



Kia Matias, Vice Chair

1 July 2018

Date