

# Minutes of Regular Governing Board Meeting

## April 15, 2021

### Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Thursday, April 15, 2021, beginning at 6:04 p.m., Mountain Vista Elementary School Room #9, 2618 W. El Paseo, Oracle Arizona 85623, and Via Zoom.

#### 1. Call to Order

Board President Gary Terrell called the meeting to order at 6:04 p.m. and Edie Crall led the Pledge of Allegiance.

Roll Call – Board members present:

Gary Terrell, President

Linda Lyon, Vice-President

Jeri Taylor, Member

Edie Crall, Member

Camilo Gotay, Member

Also present:

Crystle Nehrmeyer, Superintendent

Kathleen Ochoa, Administrative Assistant

Dawn Ruiz, Business Manager

Allison Hendrix, Grants & Special Programs Coordinator

Shannon Soule, Dean of Students

Terry McGovern, Director of Technical Services

#### 2. Approval of Agenda

Mrs. Taylor moved and Mr. Gotay seconded, all in favor, motion carried.

#### 3. Communications and Call to the Public.

Mrs. Lyon issued the Call to the Public. No person of the public wished to address the Governing Board.

#### 4. Approval of Consent Agenda

Mrs. Crall moved to approve the consent agenda, Mrs. Taylor seconded, all in favor and motion carried.

##### A. Approval of Minutes

Corrected Study Session February 25, 2021

Study Session Meeting March 25, 2021

Regular Governing Board Meeting March 25, 2021

## B. Ratification of Vouchers

## 1. Expense Vouchers

V2130 \$25,495.24 V2131 \$30,227.19 V2132 \$15,421.53

## 2. Payroll Vouchers

V42 \$50,435.36 V43 \$56,517.70

## C. Financial Reports for the month of March FY21

## D. Ratify Account QuickReport for February FY21

## E. Approve Nominal Budget spreadsheet for SY20/21

## F. Arizona School Facilities Board Monthly Report

## G. Gifts and Donations:

-Saddlebrooke Pottery Club -- \$412 for the Arts Program

-Saddlebrooke Arts and Crafts Fair Committee -- \$1,000 for the Arts Program

## 5. Presentation by the Pathways to Teaching Program at the University of Arizona

Maria Orozco from the University of Arizona Pathways to Teaching Program presented information to the Governing Board regarding opportunities available to current District Staff to pursue their Bachelor's Degree, teaching certificate and teach at Mountain Vista K-8 School in the immediate future. Discussion held.

## 6. Superintendent's Report

Mrs. Nehrmeier provided informed to the Governing Board regarding the following:

-NSLP Kitchen Equipment Grant -- \$93,923.86

-District website and Arizona tax credit donations

-8<sup>th</sup> Grade Promotion

-Article submitted to San Manuel Miner, SaddleBrooke Ranch Round-Up, SaddleBrooke Progress regarding capital bond projects on March 29, 2021

-State testing update

-Update to the strategic goals of the District

## 7. Discussion/possible action regarding the approval of an agreement to proceed with administrative abatement services provided by Western Technology for the District's Capital Bond Projects.

Mrs. Nehrmeier recommended the Governing Board approve an agreement between the District and Western Technology for administrative abatement services.

Mr. Karl Peterson from Western Technology answered questions from the Governing Board.

Mr. Gotay moved and Mrs. Lyon seconded, discussion held. Mr. Peterson and Mr. Hartley/The H2 Group answered additional questions from the Governing Board. A call for the question was made and the motion carried 4 ayes and 1 nay.

**8. Discussion/possible action regarding the approval of an agreement to proceed with abatement services provided by Comprehensive Risk Services for the District's Capital Bond Projects.**

Mrs. Nehrmeyer recommended the Governing Board approve an agreement between the District and Comprehensive Risk Services for abatement services.

Mr. McGovern answered questions from the Governing Board.

Mrs. Crall moved and Mr. Gotay seconded, all in favor and motion carried.

**9. Discussion/possible action regarding the approval of the purchase of two school buses before the end of the current fiscal year from Canyon State and RWC towards the fulfillment of the District's Capital Bond Purchases.**

Mrs. Nehrmeyer recommended the Governing Board approve the purchase of one 84-passenger Blue Bird school bus from Canyon State and one 24-passenger Collins school bus with a wheel chair lift from RWC towards the fulfillment of the District's Capital Bond purchases.

Mrs. Lyon moved and Mrs. Crall seconded, all in favor and motion carried.

**10. Presentation and discussion regarding the District's projected ESSER (Elementary and Secondary School Emergency Relief Fund) budgets, to date.**

The Superintendent, Business Manager and Grants/Special Programs Coordinator updated the Governing Board on expenses to date funded by ESSER I, projected expenses to be funded by ESSER II, and anticipated funds that will be available to the District by ESSER III. Discussion held.

**11. Discussion/possible ratification of agreement between Inter-State Studios and the District for the purchase of student yearbooks to be distributed to students at Mountain Vista K-8 School in May 2021.**

Mrs. Nehrmeyer recommended the Governing Board ratify the District's agreement with Inter-State Studios and use funds from Maintenance and Operations to purchase yearbooks for students in preschool through 8<sup>th</sup> grade at Mountain Vista K-8 School. Staff will be asked to pay \$10 per yearbook, which will be deposited back in to the District's Maintenance and Operations fund.

Mrs. Taylor moved and Mrs. Lyon seconded, all in favor and motion carried.

**12. Discussion/possible action regarding the approval of At-Will Work Agreements to be offered to at-will, hourly employees for the upcoming 2021-2022 school year.**

Mrs. Nehrmeyer recommended the Governing Board approve the At-Will Agreement that has been reviewed and recommended for use by legal counsel as well as the spreadsheet of employees, job titles, and hourly wages planned for the upcoming 2021-2022 school year. Should any raises or adjustments to hourly wages be approved at the beginning of the new fiscal year, addendums and/or adjustments may be made.



Mrs. Lyon moved and Mr. Gotay seconded, all in favor and motion carried.

**13. Discussion/possible action regarding the renewal of health insurance benefits for eligible employees during FY 2021-2022.**

Mrs. Nehrmeier recommended the Governing Board approve the following:

- A. The renewal of health insurance benefits for eligible employees and Governing Board members for the upcoming 2021-2022 school year. This includes a negotiated 0% increase for the health insurance portion, of \$1,299.96 annual increase for Teledoc services and life insurance. This amount includes all currently budgeted employees plus two new vacancies.

Mrs. Taylor moved and Mrs. Crall seconded, all in favor and motion carried

- B. The recommendation for the District to cover the new cost of \$2,700.00 which will provide dental coverage and vision coverage to all employees eligible for health insurance benefits and choose to accept health insurance benefits at no direct cost to the employee. This would be a new benefit to eligible employees.

Mrs. Lyon moved and Mr. Gotay seconded, all in favor and motion carried.

- C. A minimum cost of \$1,150.00 and maximum cost of \$4,330.00 annually, pending the number of employee participants who choose to take advantage of a new FSA (Flexible Savings Account) through Meritain. Exact expense would be brought to the Governing Board in May, following Open Enrollment. This would be a new benefit to eligible employees.

Mrs. Taylor moved and Mrs. Crall seconded, all in favor and motion carried.

**14. Annual Curriculum and Assessment Report**

The Superintendent and Dean of Students updated the Governing Board on curriculum used at Mountain Vista K-8 School as well as the assessments administered during the 2020-2021 school year.

**15. Upcoming Events**

- April 7-23 – Arizona State Testing for Grades 3-8
- April 14 and 21 – Preschool Round-Up, by appointment
- April 28 – Retirement Reception to recognize employees that retired at the end of the 2019-2020 school year at 1:00 PM, Mountain Vista Amphitheater
- May TBD – Health Insurance Open Enrollment for eligible employees
- May 21 – Preschool Graduation at 9:00 AM, Mountain Vista Amphitheater
- May 26 – 8<sup>th</sup> Grade Promotion at 5:30 PM, Mountain Vista Field
- May 27 – Last Day of School at Mountain Vista K-8 School
- May 28 – Teacher Work Day
- May 29 – Chasse Building Team’s anticipated construction start date for Phase I projects
- May 31 – Memorial Day Holiday, School Office and District Office closed

**16. Future Meeting Dates and Topics**

May 20 at 4:30 PM – Study Session, End of School Report in Room 9 at Mountain Vista K-8 School and on Zoom

May 20 a 6:00 PM – Regular Meeting of the Governing Board in Room 9 at Mountain Vista K-8 School to include a Student Achievement Report from the 2020-2021 school year and Executive Session to discuss the Superintendent’s Performance Goals during the 2020-2021 school year

**17. Adjournment**

Mr. Gotay moved and Mrs. Lyon seconded to adjourn the meeting at 8:24 p.m., all in favor, meeting adjourned.

  
Board President

  
Board Member

  
Board Vice President

  
Board Member

  
Board Member

Minutes approved May 20, 2021

