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Students are required by law to be regular and punctual in their school attendance. The following policy has been implemented at Divine Redeemer Lutheran School so that parents can be assured that their children are in a safe and productive learning environment.

- All student absences, due to illness, must be reported to the school office. Parents should call the school office (262-367-3664) by 9:00 AM on days when students will not be attending.
- Punctual attendance is expected. Students who arrive at school late (tardy) will be asked to sign in at the school office, indicating the time of their arrival. In addition they will be expected to tell Mrs. Cairns whether or not they are taking hot lunch or milk.
- If a student must leave the building during the school day for an appointment or parent-approved event, the parent or responsible adult must come into the building and sign out the student(s), indicating the time of departure. Mrs. Kandler will call the classroom and have the student come to the office. Parents are asked to wait in the lobby. If that student returns to school, s/he will be expected to sign in again at the school office.
- It is the student's responsibility to get all assignments that were missed during his or her absence.