

EDUCATIONAL SERVICE UNIT 4

Regular Meeting

April 8, 2019

5:15 PM

ESU 4

Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Allison Hayes moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, Jean Dammast, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

John Furrow moved to approve the agenda for April. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to accept the minutes of the previous regular meeting as printed. Mary Stewart seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve ESU 4 claims of \$49,731.57, ESU 4 payroll of \$421,297.01, and NCECBVI claims of \$52,988.71 for April. The motion was seconded by Lana Willman. Check #25005 to Bergman Incentives Inc. is payment for the *Nebraska Loves Public Schools* t-shirts ordered for the staff. Staff members will reimburse ESU 4 for the shirts. Check #25021 to Dude Solutions and #25042 to Keystone Systems Inc are both annual software fees for systems used at NCECBVI. Check #25012 to Cash-Wa Distributing is food supplies for food service at NCECBVI. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve Federal Program claims of \$13,361.81 for April. John Furrow seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for April. The Board was informed that 23% of the final contract payment for NCECBVI/NDE is due in April. The remaining 2% will be paid following submission of final reports. Amy Clark moved to accept the Treasurer's Report as presented. Jean Dammast seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele and Mary Stewart reported on sessions that they attended during the Annual NRCSA Conference in March. Cheri and Jeff Bacon also shared information from the NETA Conference.

Gregg Robke shared the NASB Monthly Meeting notes with the Board. The additional 4000 series policies shared last month are on the agenda for approval tonight. A copy of the 5000 series policies is being shared for approval at the May meeting. The Special Education Coordinator interviews are scheduled for tomorrow, April 9th. There are two internal candidates and two external. We have had two classified resignations at NCECBVI; Sharon Starner, part-time food service worker and Rob Addy, maintenance worker. Sharon has been affected by the flooding and just couldn't continue to make the long drive to and from work. Rob has taken another position with OPPD. Recommendations for the Classified Salary and Benefit package for 2019-20 and Recommendations to Hire the Classified Staff were shared. The classified staff will be reduced for 2019-20. The May meeting will be held at NCECBVI. Please contact Gregg or Kathy if you would like to carpool to Nebraska City. We have a couple of vendors that have been charging us late fees because our payments are late due to the date of the board meeting. They are monthly bills and we would like to mail the check as soon as it is written rather than waiting for the board meeting. Hopefully, this will be enough time to reduce those late fees. If not, we may check into electronic payments for these vendors. Jen Madison was awarded the Outstanding ESU Staff Award at the NRCSA

Conference and Lori Broady was presented the Alumni Excellence Award from the Education Department at Peru State College. Gregg and Sally were invited to testify before the appropriations committee regarding NCECBVI. A short discussion regarding this process was held.

Gary Schaffer moved to approve the recommended Classified Salary and Benefit Package for 2019-2020. Amy Clark seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve KSB School Law as the ESU 4 attorney for 2019-20. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele moved to approve Riggs and Associates as the ESU 4 auditor for 2019-20. Jean Dammast seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moves to regretfully accept the resignation of Catrina Zentner, Director of Health Services at the end of the 2018-2019 school year. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve the recommendations to hire the Classified Staff as identified for ESU 4 and NCECBVI for the 2019-2020 school year. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve the following policies:

4012 – ESU 4 Meal Program and Meal Charges

4027 – Resolution of Conflicts between Parents over ESU 4 Program Issues

4039 – Threat Assessment and Response

4040 – ESU 4 Safety and Security

4041 – Crisis Team Duties

4048 – Communicable Disease

4050 – Technology in the Classroom

The motion was seconded by Jean Dammast. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to adjourn the meeting at 6:03 pm. The motion was seconded by Gary Schaffer. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary