

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. FIRST PUBLIC READING OF PROPOSED DISTRICT POLICY

104 Nondiscrimination in Employment Practices
150 Title 1 – Comparability of Services

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, February 14, 2018**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the December meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$866,342.52
Cafeteria Fund Invoices	\$59,867.18
Athletic Fund Invoices	\$51,836.82
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$978,046.52

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$2,202.55
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$10,116.73
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$26,209.08
Berkheimer Tax Administrators PASD – EIT (Current)	\$21,707.69
Total Taxes	\$60,236.05

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

6. APPROVING ACCELERATED BUDGET OPT OUT RESOLUTION

Motion_____Second_____Vote_____ (Roll Call Vote)

RESOLVED, that the Board of School Directors of Portage Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2018-2019) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable adjusted index for the next fiscal year is 3.6%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

6. APPROVING CONTRIBUTION TO THE PORTAGE PUBLIC LIBRARY

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving a contribution to the Portage Public Library in the amount of \$_____ for the 2018 annual drive. In the past, the district has given \$1,200.

7. APPROVING PROPOSAL FOR RADON AND MOLD TESTING

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving Allegheny Mountain Research's Proposal to test for mold and radon in the buildings for a cost of no more than \$600.

8. APPROVING COORDINATION OF SERVICES AGREEMENT

Motion_____Second_____Vote_____

The Administration recommends approving Peerstar LLC's Coordination of Services agreement for peer support services. There will be no charge to the district unless a student is provided services.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

9. APPROVING LETTER OF AGREEMENT

Motion_____Second_____Vote_____

The Administration recommends approving Impact Counseling Services, LLC's Letter of Agreement for outpatient drug and alcohol treatment services. There will be no charge to the district unless a student is provided services.

10. APPROVING ACTIVITIES FUNDS CLUBS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund clubs for the 2017-2018 school year:

Junior-Senior High School

Sr. High Band	Thespian	Audio Visual
Student Council	SADD	Art
Senior Class	Incentive	Junior Class
Spanish	Sophomore Class	Environmental
School Publications	Interact	Science
Choral	Color guard/Majorette	Ski Club
Cheerleading	Library	The Fitness Club
Golf Club	Junior High Science Olimpiad	

Elementary School

Ski Club	Zero Demerit	Primary Elementary Discipline
Chorus	Student Council	Mean Green Reading Machine
Music Club	Yearbook	

11. APPROVING ACTIVITIES FUNDS CLUB ADVISORS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund club advisors for the 2016-2017 school year:

Junior-Senior High School

Sr. High Band – Floyd Rousell III	Thespian – Denise Moschgat
Audio Visual – Dennis Link	Student Council – Sara Gdula
SADD – Brian Randall	Art - Tara Williams
Senior Class – Tina Lutz	Incentive – Ralph Cecere
Junior Class – Nicole Panick	Spanish – Kris Bartoletti
Sophomore Class – Tara Williams	Environmental – Mary Kenny
School Publications – Chuck Kassick	Interact – Phillip Miller
Science – Mary Kenny	Choral – Kelly Myers
Color guard/Majorette – Arielle Crum	Ski Club – Kristen Gribbin

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

Cheerleading – Gayle Price
The Fitness Club – Marty Slanoc

Library – Jay Shuck
JH Science Olympiad – Phillip Miller

Elementary School

Ski Club – Annette Lutz
Primary Discipline – Annette Lutz
Music Club – Kyle Gossard
Student Council – Jennifer Pisarski/Lisa Civis
Mean Green Reading Machine – Emily Horn, Emily Steberger and Christian Franey

Zero Demerit – Jennifer Pisarski
Chorus – Kyle Gossard
Yearbook – Heidi Washko and Kayla Fisher

12. APPROVING REVISION TO DISTRICT POLICY

Motion_____Second_____Vote_____

The Administration recommends revising the following district policies.

- | | |
|-------|--|
| 103 | Nondiscrimination in school and Classroom Practices |
| 103.1 | Nondiscrimination – Qualified Students with Disabilities |
| 302 | Employment of Superintendent/Assistant Superintendent |
| 311 | Suspensions and Furloughs |
| 808 | Food Services |
| 819 | Suicide Awareness, Prevention and Response |

VI. PERSONNEL MATTERS

1. ADDITIONS THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals from the substitute lists:

Russell Smith	IU 08 Substitute Teacher
Melissa Stasik	IU 08 Substitute Teacher
Rose M. Kiel	Substitute Teachers' Aide

2. HIRING HOMEBOUND INSTRUCTORS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Tina Lutz and Lydia Dobrowolsky as homebound instructors for a period to be determined based on necessity.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

3. CREATING MATH COMPETITION ADVISOR POSITIONS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends creating and advertising for math competition advisor for the elementary and junior-senior high school.

4. REQUEST PERMISSION TO ADVERTISE POSITION

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a band director for the 2018-2019 school year. Salary will be based on the current contract between the district and the PAEA for extracurricular activities.

5. APPROVING REQUEST FOR DAYS OFF WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving a staff member's request the following days off without pay:

February 23, 26, 27 and 28, 2018
March 1, 2, 5 7, 8, and 9, 2018

VII. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Josh Burkett	Take Civics and Government classes to Cambria County Courthouse and Prison	TBD (Jan/Feb)	\$526.24	Yes
Lydia Dobrowolsky	Take English 11 students to the Pittsburgh Public Theater to see Hamlet	May 5, 2018 10:30 a.m. to 11:00 p.m.	\$315.72 (Transportation only)	Yes

Requests for Use of Facilities:

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 10, 2018**

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
PA Game Commission	Public Open House concerning White-Tail Deer/Chronic Wasting Disease	High School Cafeteria	January 31, 2018 5:00 to 10:00 p.m.	No
PA Friends of the Band	Fundraiser Delivery	HS Cafeteria	February 3, 2018 8:00 am – 12:00 pm	No

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____