

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 12, 2017**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, May 10, 2017**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the March meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,083,178.59
Cafeteria Fund Invoices	\$78,742.26
Athletic Fund Invoices	\$53,491.81
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$2,261.25
Total Invoices paid	\$1,217,673.91

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$27,007.80
Total Taxes	\$27,007.80

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5. APPROVING CONTRACT WITH CAFETERIA UNION

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving a five (5) year contact between the district and the Teamsters, Chauffeurs, Warehousemen and Helpers Local Union 110 for the period July 1, 2017 to June 30, 2022.

6. APPROVING THE ADMIRAL PEARY AREA VOCATIONAL TECHNICAL SCHOOL GENERAL FUND OPERATING BUDGET FOR THE 2017-2018 SCHOOL YEAR

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving the Admiral Peary Area VoTech's General Fund Operating Budget for the 2017-2018 school year in the amount of \$3,098,378. The cost per student for the district will be \$6,122.39.

7. PARTICIPATING IN THE IU 08 SUBSTITUTE TEACHER CONSORTIUM

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends renewing its agreement with Appalachia Intermediate Unit 8 Substitute Teacher Consortium for the 2017-2018 school year at a cost of \$500.

8. APPROVING BIDS FOR THE SALE OF SCHOOL VEHICLE

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving George Franke's bid of \$350 to purchase the 1994 Ford Van. There were no other bidders.

9. APPROVING BIDS FOR THE VARSITY BASEBALL FIELD PROJECT

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving the bid of S&S Processing/Athletic Field Pros in the amount of \$51,201.15 for the repairs at the varsity baseball field, including Additive Alternate 1.

10. RENEWING MEMORANDUM OF UNDERSTANDING

Motion_____Second_____Vote_____

The Administration recommends renewing its MOU with Portage Borough, Portage Borough Police, Portage Township and the Pennsylvania State Police for police coverage on district premises for a two-year period July 1, 2017 to June 30, 2019.

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11. ADOPTING DISTRICT POLICY

Motion_____Second_____Vote_____

The Administration recommends adopting the following policies which have been through three public meetings.

- 251 Homeless Students
- 255 Educational Stability for Children in Foster Care

VI. PERSONNEL MATTERS

1. ADDING TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Hannah Ernest Substitute Teacher

2. ACCEPTING STAFF RESIGNATIONS

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the following staff resignation:

Kathleen M. Walls Professional Staff (ES Librarian)

3. ACCEPTING STAFF RESIGNATIONS

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the following staff resignation:

Terri Crum Paraprofessional

4. ACCEPTING STAFF RESIGNATIONS

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the following staff resignations:

Jean Hufford	Cafeteria Personnel
Joann Nickol	Cafeteria Personnel
Beverly Petyak	Cafeteria Personnel

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5. ACCEPTING RESIGNATION OF COACH

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Ashley James as the junior high cheerleading head coach. The Administration requests permission to advertise this position.

VII. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____ (Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
First Grade Teachers	Field Trip to Chuck E. Cheese, The Meadows and putt putt golf	May 2, 2017 9:15 am to 2:15 pm	\$0.00 (PTO)	N/A
Kristine Bartoletti, Spanish Club Advisor	Take 40 Spanish students to the Strip District in Pittsburgh for a Latino food tour	May 11, 2017 7:30 am to 3:30 pm	\$85.00 (substitute)	Yes
HS Admin and Staff	Earth Day Activities			

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Jeremy Burkett, Marty Slanoc and Jude Decort	PAYA Youth Softball	Softball Fields	Various dates as can be scheduled	\$20/ hour
Nancy Lockard, Local Coordinator, Good News Club	After School Good News Club	ES Music Room	Mondays, 4/24 to 5/29 3:20 to 4:30 p.m.	No Charge
Tara Williams, Junior Class Advisor	Volley for Prom	Len Chappell Gymnasium	April 22, 2017 10:30 a.m. to ?	No Charge
Portage PTO	Color-A-Thon	Football Stadium	May 20, 2017 8:00 am – 2:00 pm	No Charge

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VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion_____Second_____Vote_____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion_____Second_____Vote_____

Time: _____