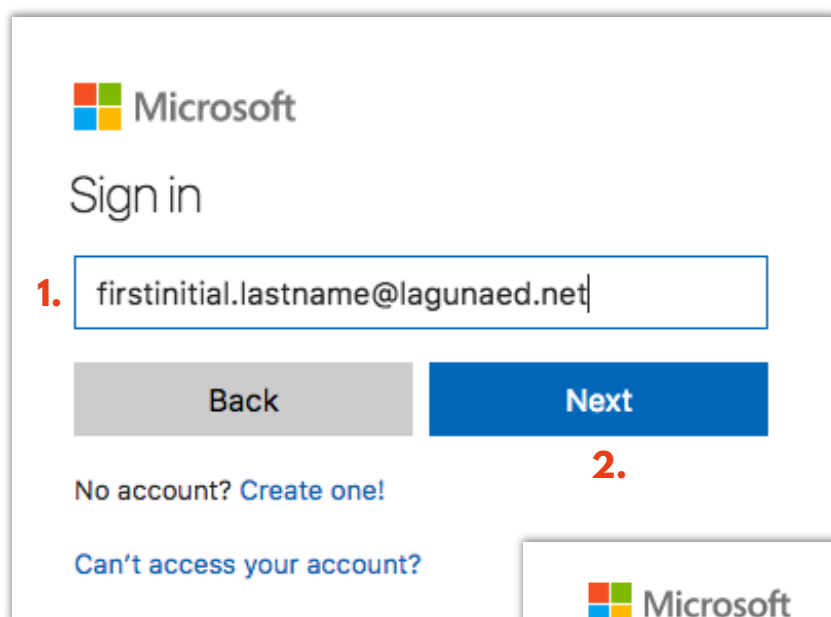


OFFICE 365

LOG-IN INSTRUCTIONS

Using a web browser, navigate to the internet address below:

<https://login.microsoftonline.com/>



Microsoft

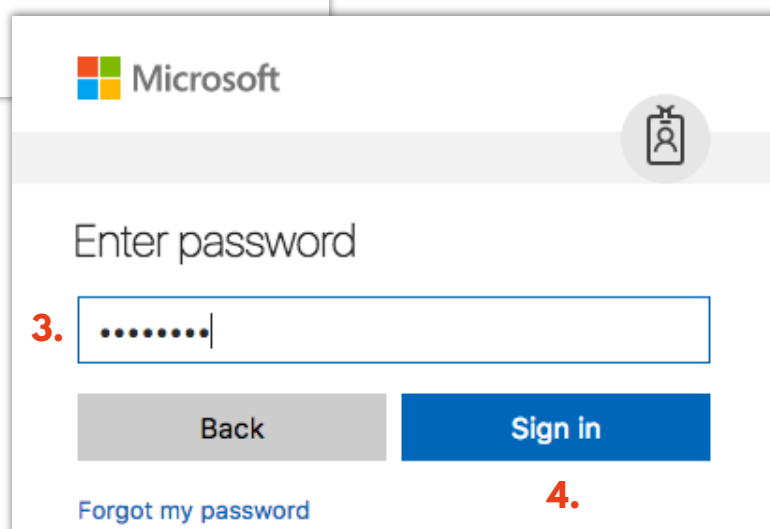
Sign in

1.

No account? [Create one!](#)

[Can't access your account?](#)

This is the first screen of the Microsoft login process. It features the Microsoft logo, the text 'Sign in', a text input field containing the email address 'firstinitial.lastname@lagunaed.net' with a red '1.' next to it, and two buttons: 'Back' and 'Next'. Below the buttons are links for 'No account? Create one!' and 'Can't access your account?'.



Microsoft

Enter password

3.

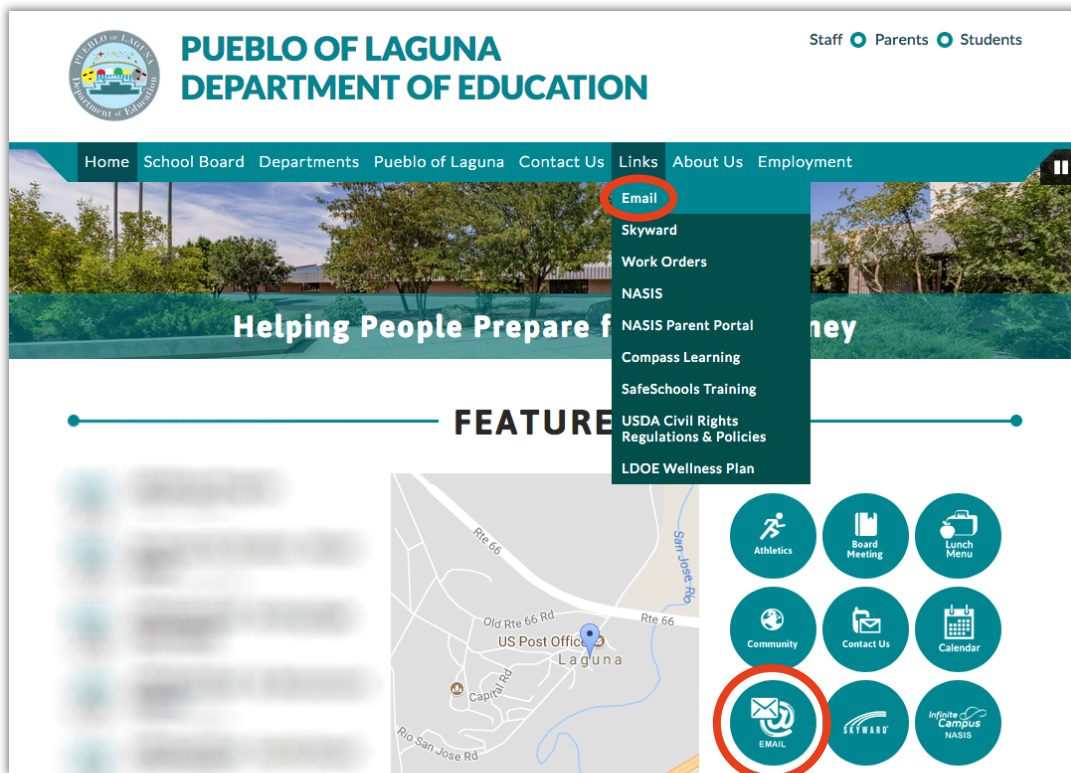
[Forgot my password](#)

This is the second screen of the Microsoft login process. It features the Microsoft logo, a user icon in a circle, the text 'Enter password', a password input field with masked characters '.....' and a red '3.' next to it, and two buttons: 'Back' and 'Sign in'. Below the buttons is a link for 'Forgot my password'.

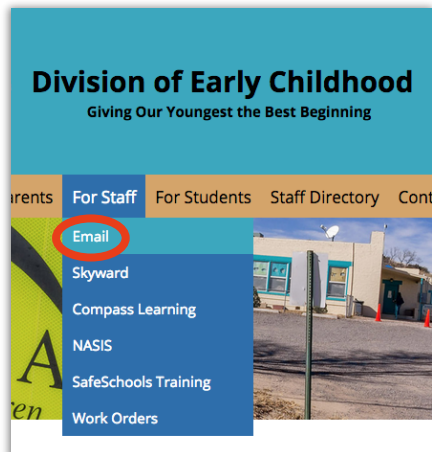
1. Enter your LDOE USER NAME (firstinitial.lastname@lagunaed.net)
2. Click "Next"
3. Enter your LDOE USER PASSWORD.
This is the password you use to log into your work computer, or laptop.
4. Click "Sign In"

OFFICE 365/OUTLOOK: LINKS FROM LDOE WEBSITES

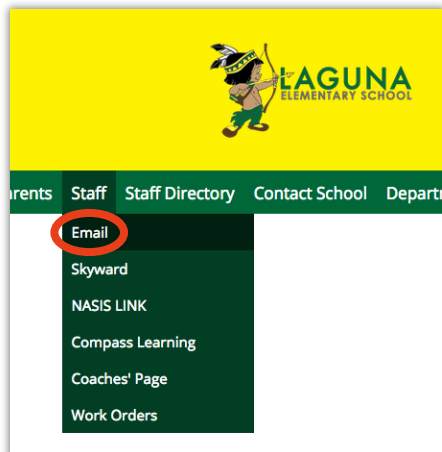
1.



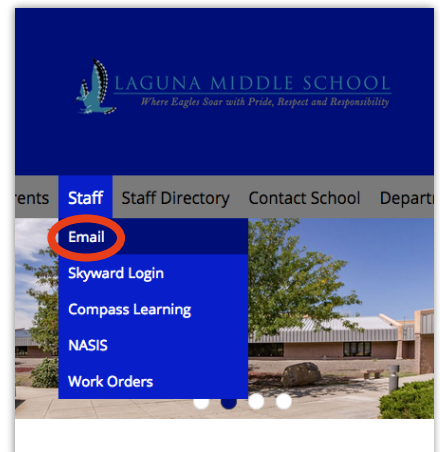
2.



3.



4.



1. LDOE Website: "Email" under "Links"
also the round "Email" button to the right of the map
2. DEC Website: "Email" under "Staff"
3. LES Website: "Email" under "Staff"
4. LMS Website: "Email" under "Staff"