

**SCHOOL ACTIVITY FUND  
DONATION ACKNOWLEDGEMENT FORM**

**School:**  
**School Address:**

**RECEIPT #**

**Fiscal Year Ending:**

**School Federal ID #**

**Date of gift:**

**Donor Name:**

**Donor Address:**  
street address  
street address (continued)  
city state zip code

**Donor Phone Number:**

**Type of donation: (Circle one)**    Cash    Check    Amount:    Other

**Other gift description including purpose and restrictions on donation:**

**Was anything of value received in exchange for donation?**    Y |    |    |    |

**If yes, description and dollar value:**

**Federal ID # (if applicable)**

\_\_\_\_\_  
**Person accepting donation**

\_\_\_\_\_  
**Principal**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**\*Form shall be filled out for all donations valued at \$250 or more**