

1 **OFFICIAL MINUTES**

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3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 ***Monday, November 11, 2013*** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Roseanne Lombardo at 7:05 p.m.

7  
8 **Roll Call:**

9  
10 Roseanne Lombardo  
11 Louis Fabiani  
12 Ken Ridinger  
13 Jill Trainor  
14 Susan Vernacchio

15  
16 Also present were Mr. Stephen Derkoski, Interim Superintendent.

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18 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
19 was sent to the ***The South Jersey Times***, ***Courier Post***, and the ***Township Clerk***. It  
20 was also posted in the Greenwich Township School Buildings. (Optional: Audiotaping  
21 Regulations – “The proceedings of this meeting are being audiotaped and anyone  
22 wishing to discuss an individual child should so note.”)

23  
24 **Absent:**

25  
26 Lisa Morina  
27 Andrew Chapkowski  
28 Scott A. Campbell

29  
30 **FLAG SALUTE**

31  
32 **1. MINUTES**

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34 Motion: (Trainor/Vernacchio) to approve the minutes:

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36 October 21, 2013 – Regular Meeting  
37 October 21, 2013 – Executive Session

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39 Motion carried by unanimous roll call vote.

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41 **2. SUPERINTENDENT’S REPORT**

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43 Motion: (Trainor/Vernacchio) to approve the following as one, A1-A4:  
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1 A. Administrative Reports

- 2
- 3 1. Enrollment Statistics, Fire Drills and Suspensions, as of October
- 4 31, 2013. (Attachment – EXHIBIT B1)
- 5
- 6 2. School Health Services Monthly Reports as of October 31, 2013.
- 7 (Attachment – EXHIBIT B2)
- 8
- 9 3. 2013-2014 Violence & Vandalism Report as of October 31,
- 10 2013. (Attachment – EXHIBIT B3)
- 11
- 12 4. Monthly Report of Attendance Office as of October 31, 2013.
- 13 (Attachment – EXHIBIT B4)
- 14

15 Motion carried by unanimous roll call vote.

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17 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**

18 **ACTION ITEMS**

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20 Motion: (Trainor/Vernacchio) to approve the following as one, A-G:

- 21
- 22 A. The approval to amend the salary of Stacy Podolski, Teacher, to
- 23 \$50,618.00 (Step 4, BA+30) from \$49,932.00 (Step 4, BA+15) prorated for
- 24 the 2013-2014 school year effective in the November 15, 2013 payroll.
- 25
- 26 B. The approval for Wilmington University student, Jason Godfrey, to
- 27 complete a three-day (six hours per day) practicum experience at
- 28 Nehaunsey Middle School. Mr. Godfrey, Special Education Aide at
- 29 Nehaunsey, will be using personal days to complete this assignment.
- 30
- 31 C. The approval for the following Rowan University student for full-time
- 32 student teaching placement from Tuesday, January 21, 2014 through
- 33 Wednesday, May 14, 2014:
- 34
- | <u>Student</u>    | <u>Cooperating Teacher</u>         |
|-------------------|------------------------------------|
| Matthew Giannetti | Steven Wehrle (Physical Education) |
- 36
- 37
- 38 D. The approval for a medical/maternity leave of absence for Christina Gori,
- 39 Special Education Teacher, beginning Monday, February 3, 2014 through
- 40 Friday, May 2, 2014. Mrs. Gori will be using sick/personal days and the
- 41 New Jersey Family Leave Act as needed. (Attachment – EXHIBIT C1)
- 42
- 43 E. The approval to accept the resignation/retirement of Janet Shivers,
- 44 Teacher, effective July 1, 2014. (Attachment – EXHIBIT C2)
- 45

1 F. The approval for the appointment of Maria Santos for the following  
2 substitute support staff positions for the remainder of the 2013-2014  
3 school year.

4  
5 Substitute Cafeteria/Lunchroom Aide \$8.25 per hour  
6 Substitute Custodian \$8.50 per hour  
7

8 G. The approval to amend the salary of Catrina Collier-Laster, Teacher, to  
9 \$68,717.00 (Step 13, MA) from \$68,031.00 (Step 13, BA+30) prorated for  
10 the 2013-2014 school year effective in the November 15, 2013 payroll.  
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12 Motion carried by unanimous roll call vote.  
13

14 ***Kenneth Ridinger** had questions concerning truancy and student follow-up.  
15 **Stephen Derkoski** and **Mr. Ridinger** discussed the issue and there will be a  
16 follow-up.*

17  
18 ***Susan Vernacchio** requested information on the vendors who purchase  
19 obsolete computer hardware.*

20  
21 *A discussion about the security document occurred. The Board was extremely  
22 pleased with the final product; and requested it to be placed on our web-site and  
23 a copy be sent to our town officials. **Denise Grovatt**, PTA President, also  
24 requested the document for her room at Broad Street School. She was given a  
25 copy at this meeting.*

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27 **4. POLICY/REGULATION**

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29 None at this time.

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31 **5. CURRICULUM & INSTRUCTION**

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33 Motion: (Vernacchio/Ridinger) to approve the following as one, A & B:

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35 A. Workshops

- 36  
37 1. The approval for the following individuals to attend out-  
38 of-district workshops:  
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Name	Workshop Title/Location/Date	Cost
Violet Gregg Jody Harris	<b>Educational Technology: How to Infuse Standard 8.1 into the K-8 Classroom</b> South Jersey Technology Park/Rowan University Mullica Hill, NJ 11/14/13	\$30.00 Each Plus Mileage

	4:00 p.m. – 7:00 p.m.	
Suzanne Pezzino Tina Sayers Kathryn Tortella	<b>Fountas &amp; Pinnell Teaching Reading in Small Groups</b> Hilton Hotel, City Avenue Philadelphia, PA 11/19/13 8:30 a.m. – 3:30 p.m.	\$2.09 Each Plus Mileage Plus Substitute
Kathryn Tortella	<b>What's New in Third Grade The Latest Educational Trends, Resources and Strategies to Enhance Your Third Grade Classroom Program</b> Mansion on Main Street Voorhees, NJ 12/2/13 8:30 a.m. – 3:15 p.m.	\$229.00 Plus Mileage Plus Substitute
Jody Harris Nicole McGann	<b>What's New in Children's Literature and How to Use it in Your Program</b> Cherry Hill, NJ 1/7/14 8:30 a.m. – 3:15 p.m.	\$235.00 Each Plus Mileage Plus Substitute

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B. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Dates	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 5	<b>Broadway Theater</b> Pitman, NJ Ming Kui Lau Buffet Brooklawn, NJ 9:00 a.m. – 1:30 p.m.	2/7/14	Tickets: \$536.00 Substitute (1) \$75.00	\$340.00 (2 buses)	\$951.00

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Motion carried by unanimous roll call vote.

**6. BUDGET & FINANCE**

Motion: (Trainor/Lombardo) to approve the following as one, A1-A2:

A. Contracts

1. The *retroactive* approval of the Agreement between The Southwest Council and the Greenwich Township School District for the 2013-2014 school year for the Employee Assistance Program at a rate of \$20.00 per employee. (Attachment – EXHIBIT D)

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2. The approval of the Tuition Contract Agreements between the Greenwich Township Board of Education and the Penns Grove-Carney's Point Regional School District for the following students. The Interim Superintendent and School Business Administrator are authorized to execute all contracts.

Student #	Program	Amount
H2013-03	Regular Education	\$12,095.00 (prorated)
H2013-04	Special Education	\$12,095.00 (prorated)

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Motion carried by unanimous roll call vote.

**7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Trainor/Vernacchio) to approve the following as one, A-G:

A. Bills Lists

1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT E)

Bills List Number	Amount
P034	\$14,284.94
P035	\$1,624.11
P036	\$238,064.35
P037	27,376.73
P038	\$177,073.31
<b>TOTAL</b>	<b>\$458,423.44</b>

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B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of **October 2013**. (Attachment – EXHIBIT F)

C. Board Secretary's Report

- 1           1.     The acceptance of the Board Secretary’s report for the month of  
2           **October 2013**. The Board Secretary certifies that no line item  
3           account has been over expended in violation of *N.J.A.C. 6A:23A –*  
4           *16.10(c)3* and that sufficient funds are available to meet the  
5           district’s financial obligations for the remainder of the fiscal year.  
6           (Attachment – EXHIBIT G)

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8     D.     Treasurer’s Report

- 9  
10           1.     The approval of the Treasurer’s Report in accordance with *18A:17-*  
11           *36 and 18A:17-9* for the month of **October, 2013**. The Treasurer’s  
12           Report and the Secretary’s Report are in agreement for the month  
13           of **October 2013**. (Attachment – EXHIBIT H)

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15     E.     Revenue Certification

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17           1.     The Board Secretary in accordance with *N.J.A.C. 6A:23A –*  
18           *16.10(c)2* certifies that there are no changes in anticipated revenue  
19           amounts or revenue sources.

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21     F.     Board of Education Certification

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23           1.     The approval of the Board of Education certification for the month  
24           of **October 2013** that after review of the secretary’s monthly  
25           financial report and upon consultation with the appropriate district  
26           officials, that to the best of its knowledge no major accounts or  
27           funds have been over expended in violation of *N.J.A.C. 6A:23A –*  
28           *16.10(c)4* and that sufficient funds are available to meet the  
29           district’s financial obligations for the remainder of the fiscal year.

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31     G.     Transfer List

- 32  
33           1.     The ratification of transfers, authorized by the Superintendent, for  
34           the month of **October 2013** to give balances to new accounts and  
35           to balance existing accounts. (Attachment – EXHIBIT I)

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37     Motion carried by unanimous roll call vote.

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39     **8.     REGULATORY**

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41     Motion:         (Trainor/Vernacchio) to approve the following as one, A-D:

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43     A.     The approval for Paulsboro High School to use the Nehaunsey Middle  
44     School gymnasium for 7<sup>th</sup> and 8<sup>th</sup> grade basketball practice and games

1 from Monday, December 2, 2013 through Saturday, March 1, 2014 from  
2 3:15 p.m. – 7:00 p.m.

- 3  
4 B. The approval for the Greenwich Township PTA to use the Broad Street  
5 School gymnasium and a classroom to hold their annual evening Holiday  
6 Shop on Tuesday, December 3, 2013 from 5:00 p.m. – 7:30 p.m. at Broad  
7 Street School. (Alternate Date: Wednesday, December 4, 2013)  
8  
9 C. The approval for the Greenwich Township PTA to use the Broad Street  
10 School gymnasium for a Father/Daughter Dance on Friday, January 17,  
11 2014 and a Mother/Son Dance on Friday, February 7, 2014 from 6:00 p.m.  
12 – 7:30 p.m.  
13  
14 D. The approval for the Greenwich Township PTA to use the Broad Street  
15 School gymnasium for a Designer Bag Bingo and Auction on Friday,  
16 February 28, 2014 from 5:30 p.m. – 10:00 p.m. (Alternate Date: Friday,  
17 February 21, 2014)  
18

19 *Denise Grovatt, PTA President indicated that item C had the dates reversed.*  
20 *The Board rescinded that motion and changed the Father/Daughter Dance to*  
21 *February 7, 2014 and the Mother/Son Dance to January 17, 2014.*  
22

23 Motion carried by unanimous roll call vote.  
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25 **9. OLD BUSINESS**

26  
27 *Stephen Derkoski indicated our intent to have a night meeting for parents and*  
28 *have a guest speaker to discuss internet safety. It was cancelled due to lack of*  
29 *parent interest.*  
30

31 *Susan Vernacchio stated the floor at Broad Street School looks excellent.*  
32 *Roseanne Lombardo also commented that the coppola at Broad Street looks*  
33 *good.*  
34

35 **10. NEW BUSINESS**

36  
37 *Roseanne Lombardo indicated her intent in getting new auditorium seating at*  
38 *Broad Street School. She presented a booklet from a company that could*  
39 *provide that service.*  
40

41 **11. CORRESPONDENCE**

42  
43 *Roseanne Lombardo gave the Board information about an upcoming meeting*  
44 *in West Windsor if any Board of Education member would like to attend.*  
45

1 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

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3 This is the time when anyone from the public who wishes to speak to the Board  
4 may do so. Please state your name, address and phone number. The Board will  
5 hear you concerns. The Board may or may not take action this evening. You will  
6 be notified either at this meeting, by letter, or telephone of any action the Board  
7 does take.

8  
9 In accordance with Board policy and procedures, speakers are not permitted to  
10 publicly speak of personal issues involving school personnel, or against any  
11 person connected to the school system. Any such concern should be presented  
12 to the school or district-level administration so that a proper response may be  
13 given.

14  
15 *Denise Grovatt, PTA President indicated that the dates for her activity was*  
16 *reversed so the Board of Education adjusted that motion.*

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18 **13. ADJOURNMENT**

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20 Motion: (Lombardo/Vernacchio) to adjourn the meeting at 8:17 p.m.

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22 Motion carried by unanimous voice vote.

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25 Respectfully Submitted,

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30 Stephen Derkoski, Interim Superintendent  
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