

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 26, 2017, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of August 22, 2017

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of June 21, 2017.
2. Connie L. Derr, Audit Coordinator, Pennsylvania Department of Education, notification that the PDE has reviewed the Single Audit Report of Wyoming Area School District for the year ended June 30, 2016. Wyoming Area School District is substantially in compliance with 2 CFR, Part 200, Subpart F regulations and other relevant federal and Commonwealth policy.
3. Lauren Holweg, Wyoming Area Cross Country Parents Association, requesting permission to sell monogrammed umbrellas for fundraising.
4. Molly Putzman, Wyoming Area Field Hockey Parents Association, requesting permission to hold various fundraisers.
5. Kenneth Sorick, Blue Ribbon Dairy, submitting a right to know request for bids and invoices for dairy milk purchasing.
6. Charles Yarmey, Drama Advisor, requesting permission to hold a candy sale fundraiser.
7. Leo Lulewicz requesting permission to hold a mums fundraiser to be ordered from Ciampi's Greenhouse.
8. Nancy LaNunziata, Part-Time Cleaner (10 month), submitting her letter of resignation.
9. Joe Chacke, Executive Director of North East Pennsylvania Land Bank Authority, providing notice of North East Pennsylvania Land Bank Authority's recent acquisition of a property through public bidding at the Judicial Sale and the intent to acquire a property via donation.
10. Joseph Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletic Directors Association Conference.
11. Christine Rosenkrans, Director of Curriculum and Instruction, submitting her letter of resignation.
- (12.) Mary Musinski, Wyoming Area Ice Hockey Association, requesting permission to sell lollipops as a fundraiser.**

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Communications Report

- (13.) Jenny Kranson, Wyoming Area Girls Soccer Parents Association, requesting permission to have girls soccer Senior Night at the stadium.**
- (14.) Charles Yarmey, Drama Advisor, requesting permission to attend Pennsylvania State Thespian Conference, along with the Wyoming Area Drama Club, in Central York, PA.**
- (15.) Melissa Dolman, President of the Wyoming Area Education Association, submitting a Right to Know Request for copies of clearance forms for school board members.**
- (16.) Melissa Dolman, President of the Wyoming Area Education Association, submitting a Right to Know Request for copy of the sign in and sign out sheet for the Primary Center every school day since the school year began.**

Summary of Applications Received

Elementary – 2
Special Education – 1
Art – 1
Biology – 1
Mid Level Math – 1
Family & Consumer Science – 1
General Science - 1
Secretary – 1

WYOMING AREA SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, SEPTEMBER 26, 2017 7:00 P.M.

SUPERINTENDENT'S REPORT

1. PSBA has been recognizing the contributions of dedicated local school directors with long-term service since 1983. The Honor Roll is the association's way of saying **thank you** to those individuals who exemplify leadership by giving unselfishly of their time and talents for the betterment of the public schools. It gives me pleasure to announce PSBA's recognition of John Marianacci for 12 years of service.

2. I would like to introduce our new student representative, Jeremy Harman.

3. The students at the Primary Center have been discussing several autumn topics. In science, they learned about the signs of fall in our environment, what a seed needs to grow, and how apples and pumpkins are harvested. As part of our social studies curriculum, students have discussed the historical character Johnny Appleseed, the importance of the farming industry, and supporting local businesses.

As a culminating activity, the Primary Center students will participate in an Apple Celebration on Tuesday, October 24th. The local business Brace's Orchard will set up a farmer's market at the school where students will have the opportunity to see and talk to employees, as well purchase apples and various apple products. In appreciation, Brace's Orchard will make a donation to our school that will be used to support the School Wide Positive Behavior Program at the Primary Center.

4. In memory of William Ostroskie, Class of 1984, his family made a generous donation of \$500 to our Band and \$500 to our IT Department.

5. Shawn Walker, Motivational Speaker, visited the Intermediate Center. Shawn gave an interactive speech to our students on Friday, September 22nd. His message to the students was a very valuable one. He spoke about Diversity, Love, and Respect. He related personal stories on how words hurt, actions are noticed and hurtful, and thoughts, though not let out, can still be harmful. He also challenged our students to have a goal and a plan and work hard every day to make your goal.

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Treasurer's Report

First National Community Bank	General Fund	4,830,996.45
First National Community Bank	Payroll Account	5,308.08
First National Community Bank	Cafeteria Account	15,372.92
First National Community Bank	Student Activities Account	122,580.88
First National Community Bank	Athletic Fund Account	8,220.35
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	312,599.68

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	355,268.03
Local Services Tax	5,369.52
Per Capita Tax	20,396.21
Delinquent Per Capita	<u>3,995.41</u>
Total:	385,029.17

State & Federal Subsidy Payments

Social Security	178,076.80
Title I – Improving Basic Programs	99,704.72
Basic Education Funding	1,159,212.00
School District Transportation	114,941.00
School District Transportation Balance Due	72,735.02
Property Tax Relief Payment	<u>234,218.00</u>
Total:	1,858,887.54

2017 Real Estate Taxes

Wayman Smith – Exeter Township, Luzerne County	347,449.95
Thomas Pizano – Exeter Borough	844,361.53
Robert Connors – West Wyoming Borough	522,436.25
George Miller – West Pittston Borough	761,849.45
Paul Konopka – Wyoming Borough	442,106.77
Ann Marie Farley – Exeter Township, Wyoming County	<u>153,732.16</u>
Total:	3,071,936.11

Local Realty Transfer Tax

Luzerne County	10,633.24
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2. Approve the September payment of \$96,839.19 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2017-2018 school year.

3. Approve the September payment of \$47, 049.00 to the West Side Career & Technology Center for the 2017-2018 school year.

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4. Approve the following refunds of paid property taxes for 2017:

Pin#65-E11NW2-006-11A-000	\$92.43
Pin#65-E11NE1-018-010-000	87.59

5. Approve the agreement between The Graham Academy and Wyoming Area School District for the 2017-2018 school year. The Graham Academy will provide classroom and related services for students at a per diem rate of \$190.00 per student. Speech and Occupational and Physical Therapy will be provided through contract with Encore Therapy Services, Inc. at the rate of \$115.00 per hour. In addition, the Academy offers additional services as requested.

6. Approve to ratify the Settlement Agreement and Release for student: XK.

7. Approve the agreement between the Luzerne Intermediate Unit #18 and the Wyoming Area School District. The Luzerne Intermediate Unit will provide Guest Teachers for the Wyoming Area School District at a flat rate of \$275.00 for the 2017-2018 school year.

8. Approve step placements for the following temporary professional employees:

Amanda Amitia	Bachelors + 24	Step 2	\$43,081.00
Ronald Bruni	Masters	Step 2	\$23,916.00 (1/2 salary of \$47,832.00)

9. Approve the step placement for the following professional employees:

Joann Pepsin	Masters + 24	Step 2	\$51,332.00
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10. Approve 2017-2018 credit adjustments:

Wyoming Area School District 2017/2018 Credit Adjustments Submitted 09/01/2017					
Name		From	To	Step	Columnar Increase
ANDREWSCAVAGE	DONNA	M+42	M+54	5	3,574.00
ANGELI	KORY LYN	M+30	M+42	16	3,580.00
ANTHONY	KARA	M	M+06	3	874.00
ARGENIO	JEAN MARIE	M+18	M+30	2	1,750.00

ARGO	ANTHONY	M+54	M+60	7	1,482.00
ARITZ	ALYSSA	M+30	M+42	2	3,580.00
ARITZ	ASHLEY	M+54	M+60	2	1,482.00
BIAGO	NICOLE	M+18	M+30	2	1,750.00
CHARNITSKI	RYAN	B+12	B+24	2	2,686.00
CIAMPI	JENNIFER	M+48	M+60	4	2,963.00
DAY	LISA	M+54	M+60	6	1,482.00
DESSOYE	ELIZABETH	M+54	M+60	2	1,482.00
DRAGWA	KELLY	M+42	M+54	3	3,574.00
DUNN	BRITTANY	B+12	B+24	2	1,582.00
ENGLISH	ALBERT	M+36	M+48	3	4,186.00
FANTI	MICHAEL	M+36	M+48	4	4,186.00
GIGLIO	ANN	M	M+12	2	1,750.00
GLATZ	MARJORIE	M	M+06	2	874.00
GRIVENSKY	EDWARD	M+42	M+54	6	3,574.00
HARDEN	MICHELLE	M+36	M+42	12	2,093.00
HINES	REBECCA	M+24	M+36	2	2,361.00
HIZYNSKI	CHRISTOPHER	B+24	M+06	3	5,625.00
HULME	RIANE	M+06	M+12	2	876.00
JARDEN	LORRAINE	M+18	M+30	5	1,750.00
JONES	ANTOINETTE	M+24	M+36	2	2,361.00
KLAPROTH	MICHELLE	B+18	B+24	2	1,104.00
KOSCO	AMY	M+12	M+24	7	1,750.00
LATONA	SARAH	M+24	M+36	3	2,361.00
LEMONCELLI	ROBERT	B+18	B+24	2	1,104.00
LYNCH	CINDY	M+12	M+18	11	874.00
MACARIO	ANTHONY	M+12	M+18	2	1,750.00
MARTIN (TOKASH)	LINDSAY	M+30	M+42	2	3,580.00
MAZZITELLI	SARA	M+12	M+24	2	1,750.00
MCKENNA	MOLLY	M+30	M+42	2	3,580.00
MENTA	KATE	M+24	M+30	6	874.00
MURTHA	SHEILA	M+36	M+48	6	4,186.00
PASQUARIELLO	MICHAEL	M	M+12	2	1,750.00
PELLEGRINI	DIANE	M+54	M+60	3	1,482.00
PIZANO	DAVID	M+54	M+60	16	1,482.00
PORFIRIO	DEEDRA	M+24	M+36	6	2,361.00
POWERS-ORTH	JILL	B+24	M	3	4,751.00
REINO	MARYANN	M+48	M+60	2	2,963.00
RILEY	SHEA	M+24	M+36	10	2,361.00
ROBACZEWSKI	ERICA	M+36	M+48	6	4,186.00
RUTLEDGE	CHRISTINE	M+18	M+30	12	1,750.00
SCHULTZ	SUSAN	M+42	M+54	2	3,574.00
TALASKA	BARBARA	M+30	M+42	10	3,580.00
TIERNEY (Szalkowski)	LINDSAY	B	B+06	2	1,582.00
TONDORA	BOBBIE LYNN	B+06	B+24	2	4,266.00
WALL	ANNE	M+36	M+48	16	4,186.00
WALSH	JILL	M+24	M+36	5	2,361.00
WIEDL	LAUREN	M	M+12	2	1,750.00

WILLIAMS	GORDON	M+42	M+54	16	3,574.00
YATSKO	ROBERT	M+24	M+36	15	2,361.00
YEAGER	STACEY	M+12	M+24	4	1,750.00
				Total	\$136,460.00

11. Approve tuition reimbursement for September 2017:

**WYOMING AREA SCHOOL DISTRICT
SCHEDULE FOR TUITION REIMBURSEMENT
SEPTEMBER, 2017**

EMPLOYEE NAME	AMOUNT TO BE REIMBURSED
ANTHONY KARA	\$300.00
ARGENIO JEAN MARIE	\$300.00
BIAGO NICOLE	\$1,200.00
CHARNITSKI RYAN	\$1,200.00
DUNN BRITTANY	\$1,000.00
ENGLISH ALBERT	\$300.00
GIGLIO ANNE	\$1,200.00
GLATZ MARJORIE	\$300.00
GRIVENSKY EDWARD	\$1,200.00
HINES REBECCA	\$900.00
HIZYNSKI CHRISTOPHER	\$600.00
HULME RIANE	\$600.00
JARDEN LORRAINE	\$600.00
KOSCO AMY	\$600.00
LEMONCELLI ROBERT	\$1,200.00
MACARIO ANTHONY	\$900.00
MARTIN (Tokash) LINDSAY	\$900.00
MAZZITELLI SARA	\$300.00
MCKENNA MOLLY	\$900.00
MENNIG DEANNA	\$400.00
MUDLOCK LAURA	\$800.00
MURTHA SHEILA	\$1,200.00
PASQUARIELLO MICHAEL	\$1,200.00
PORFIRIO DEEDRA	\$1,200.00
RILEY SHEA	\$1,400.00
ROBACZEWSKI ERICA	\$600.00
RUTLEDGE CHRISTINE	\$900.00
TIERNEY (Szalkowski) LINDSAY	\$600.00
TONDORA BOBBIE LYNN	\$1,500.00
WALL ANNE	\$1,200.00
WALSH JILL	\$1,200.00
YATSKO ROBERT	\$1,200.00
YEAGER STACEY	\$300.00
	<u>\$28,200.00</u>

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Finance Report

(12.) Approve the step placement for Catherine Douglas, Professional Employee, at Masters Step 2, \$47,832.00, pro-rated according to her start date.

(13.) Approve the general ledger sheet:

Bill Listing: September 2017	641,534.89	
Prepays: August 2017	<u>49,987.99</u>	691,522.88
 Cafeteria Account:	 7,001.55	
Athletic Account:	<u>4,110.00</u>	<u>11,111.55</u>
		 Total: 702,634.43

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2017-2018 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve to ratify the appointment of Danielle Lombardo as Special Education Teacher retroactive to August 31, 2017.
3. Approve to ratify the appointment of Mariah Stevens as Special Education Teacher retroactive to August 31, 2017.
4. Approve the revised professional substitute list for the 2017-2018 school year.
5. Approve the appointment of Celeste Calpin as Driver Theory Instructor at \$30.00 per hour for the 2017-2018 school year.
6. Approve for the secretary to submit an electronic vote on behalf of the school board for the 2018 PSBA candidates:

President – David Hutchinson*

Otto Voit*

Abstain

Vice President – Eric Wolfgang*

Gary Michael Smedley

Abstain

Treasurer – Mike Gosset*

Abstain

Insurance Trust Trustees- Michael Faccinetto

Marianne Neel

Abstain

7. Approve Janet Serino, Superintendent, as Wyoming Area Trustee Representative for the Northeastern Pennsylvania Health Trust. Approve Beth Gober-Mangan as the alternate.

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8. Approve the appointment of Jeremy Harman as student representative to serve on the Wyoming Area School Board.
 9. Approve the request of Joseph Pizano, Athletic Director, to attend the Pennsylvania State Athletic Directors Association Conference in Hershey March 20th through March 23, 2018, at a cost not to exceed \$800.00. Reimbursement for mileage is also requested.
 10. Approve Anthony Macario for tenure having completed three years of satisfactory service as a temporary professional employee.
 11. Accept, with regret, Christine Rosenkrans' letter of resignation as Director of Curriculum and Instruction, effective August 25, 2017.
- (12.) Approve the appointment of _____ as Director of Curriculum and Instruction.**

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
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Activities Report

1. Approve the appointment of assistant coaches and volunteer coaches for the 2017-2018 winter sports season:

Boys Basketball

Rich Musinski	Jr. Varsity Coach	3,306.00
Corey Keen	8 th Grade Coach	1,719.00
Mike Ayala	7 th Grade Coach	1,719.00

Swimming

Ken Bryden	Diving Coach	2,571.00
Karlie Klocko	Volunteer Coach	
Ashley Aritz	Volunteer Coach	

Wrestling

Jason Speece	Assistant Coach	3,461.00
Tristan Vanderlick	Jr. High Coach	3,461.00
Patrick Heck	Volunteer Coach	
Kenneth MacLeod	Volunteer Elementary Coach	
John Hettes	Volunteer Elementary Coach	

Girls Basketball

Larry Koretz	Jr. Varsity Coach	3,306.00
Ryan Carey	9 th Grade Coach	1,719.00
Krissy Williams	8 th Grade Coach	1,719.00
Len Lojewski	7 th Grade Coach	1,719.00
Ron Foy	Volunteer Coach	
Dean Carey	Volunteer Coach	
Alison Wolfgang	Volunteer Coach	

Winter Track

Ken Stackhouse	Volunteer Coach	
Michael Fanti	Volunteer Coach	
Courtney Thomas	Volunteer Coach	

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2. Approve the request of Lauren Holweg, Wyoming Area Cross Country Parents Association, to sell monogrammed umbrellas for fundraising.
3. Approve the request of Molly Putzman, Wyoming Area Field Hockey Parents Association, to hold various fundraisers:

Applebee's breakfast – September 24, 2017
Daily Number Ticket Sales
Bagging at Gerrity's in Wyoming and West Pittston – October 1, 2017
4. Approve the request of Charles Yarmey, Drama Advisor, to hold a candy sale fundraiser September 11th through September 30, 2017.
5. Approve the request of Leo Lulewicz to hold a mums fundraiser to be ordered from Ciampi's Greenhouse, September 11th through September 30, 2017.
- (6.) Approve the appointment of _____ as Head Baseball Coach at a salary of \$4,713.00 for the 2018 Spring sports season.**
- (7.) Approve the request of Mary Musinski, Wyoming Area Ice Hockey Association, to sell lollipops as a fundraiser at all home football games.**
- (8.) Charles Yarmey, Drama Advisor, requesting permission to attend the Pennsylvania State Thespian Conference, along with the Wyoming Area Drama Club in Central York, PA., , November 30th through December 2, 2017. Mr. Yarmey is asking for the district to cover the cost of transportation at \$2,450.00 and an additional \$225.00 for driver housing at a total cost of \$2,675.00 as per last year.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve the request of Ann Marie Skilonger, Cafeteria Worker, to take a medical leave of absence retroactive to September 8, 2017 with an approximate return date of November 8, 2017.
2. Approve to ratify the request of Deborah Sims, Cafeteria Worker, to take a leave of absence September 2017 through the end of the 2017-2018 school with intent to return at the beginning of the 2018-2019 school year.
3. Approve the revised support personnel substitute list for the 2017-2018 school year.
4. Approve to rescind the appointment of Ann Jones as a Personal Care Aide.
5. Approve to ratify Sharon Sorokin as a Personal Care Aide retroactive to September 5, 2017.
6. Accept, with regret, Nancy LaNunziata's letter of resignation as part-time cleaner (10 month) effective September 22, 2017.

(7.) Approve the following appointments as part-time cleaners (10 month):

Joe Cella
Joan McHugh
Ashlie Swartley
Jackie Urban
Barbara Mazurkivich

- (8.) Approve the request of Jenny Kranson, Wyoming Area Girls Soccer Parents Association, to have girls soccer Senior Night at the stadium on Tuesday, October 3, 2017. Introductions of the senior players will be at 5:45 p.m. followed by the game at 7:00 p.m., pending approval by the building principal and athletic director. (Class A)**

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Policy Report

1. Approve the first reading of revised section #100 Programs.
2. Approve the first reading of revised section #200 Pupils.
3. Approve the first reading of revised section #300 Employees.

Motion by _____, second by _____, to accept the policy report.

Roll Call: