

# Frazier School District

**Board of School Directors  
Regular Monthly Board Meeting  
Held On: Monday, April 16, 2018  
Board Room of the Administration Building**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, April 16<sup>th</sup>, 2018, and was called to order at 7:45 p.m. by Board Vice President, Debbie Alekson, following an executive session for personnel reasons. The meeting was held in the board room in the District Office, located at 142 Constitution Street, Perryopolis, PA.

Present: Debbie Alekson, Jill Devine, Stacey Erdely, Brian Secrest, Lisa Strickler, Vicki Olexa  
Absent: Tracy Angelo, Jason Erdely, Thomas Shetterly  
Others: Superintendent: Dr. William Henderson  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mr. Michael Turek  
Elementary School Principal: Dr. Kelly Muic  
Special Education Supervisor: Mrs. Billi Jo Huffman  
District Business Manager: Mr. Kevin Mildren  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips  
Solicitor: Attorney Sam Davis / Davis & Davis  
Student Representative: none  
FEA Representative: none  
Press: none  
Citizens: none

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board Vice President, Deborah Alekson.

Comments from the Public on the Agenda: none

Motion by Olexa, second by S. Erdely, to approve the regular monthly meeting minutes for March 2018; held on Monday, March 19<sup>th</sup>, 2018.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa  
Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

It was decided to take 4a-4d as one, with one motion, one second and one vote.

Motion by Olexa, second by S. Erdely, to approve the following Financial Reports:

- |    |                                    |               |
|----|------------------------------------|---------------|
| a. | Financial Report                   | [March, 2018] |
| b. | Cafeteria Report                   | [March, 2018] |
| c. | Frazier MS/HS Activity Fund Report | [March, 2018] |
| d. | Capital Reserve Fund Report        | [March, 2018] |

No questions, no comments.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa  
Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the payment of bills due and payable and additional bills due and payable. No questions, no comments.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

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Absent – Angelo, J. Erdely, Shetterly  
(Summary: Six yes. Three absent. Motion carried.)

It was decided to take 5a1-5a5 as one, with one motion, one second and one vote.  
Motion by Olexa, second by S. Erdely, to approve the following field trips/conferences:

1. Fourth Grade Classes  
Carnegie Science Center – May 2, 2018  
**No Cost to the District**
2. ESL students to participate in field trip to Round Hill Park  
May 14<sup>th</sup>, 2018 – Transportation covered by the IU1  
**No Cost to the District**
3. Kelly Muic Lombard, Elementary Principal  
2018 Pennsylvania Association Federal Program Coordinators  
Sunday, April 29<sup>th</sup> – Tuesday, May 1, 2018  
Hershey Lodge and Convention Center  
Registration: \$ 435.00  
Hotel: 398.00  
Mileage: 215.00  
Food: 150.00  
**Total Cost to the District: \$1,1198.00**
4. Beth Tantlinger, AP Euro and Modern World History Classes  
Carnegie Museum of Art – Friday, May 18<sup>th</sup>, 2018  
Number in Group – 20  
Transportation: \$ 275.00 (applied for scholarship monies awaiting to hear)  
Two (2) Substitutes: 182.00  
**Total Cost to the District: \$457.00**
5. Karen Scully, Biology Teacher  
Uniontown High School – EYE CON summer camp at Ohiopyle  
Monday, July 30, 2018  
School Van to be used  
No substitute needed  
Participation based on application and acceptance  
**No cost to the District**

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by John Phillips, Bldgs/Grnds Supervisor, to post for four (4) custodial summer workers to be paid at the contracted rate of pay. Employment in these positions will begin on Mon., June 4<sup>th</sup>, 2018 for a period not to exceed ten (10) weeks (August 9<sup>th</sup>, 2018).

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the request submitted by William Henderson, Superintendent, to approve the 2018-2019 school calendar, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

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Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request to adopt the IU1 IDEA Part B policies and procedures under the federal requirements for implementation at Frazier School District.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by William Henderson, Superintendent, to hold the Camp Invention program at Frazier School District during the summer of 2018 for Frazier students in 1<sup>st</sup> through 8<sup>th</sup> grade. Entry fee to be covered by parents. [Grant monies from Chevron will cover staffing salaries].

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Billi Jo Huffman, Special Education, to accept the Special Education Plan Report for July 2018 – June 2021, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the joint purchasing for general school supplies and janitorial supplies for the 2018-2019 school year in the following amounts:

- General school supplies - \$60,081.40

- Janitorial supplies - \$36,384.40

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by William Henderson, Superintendent, to approve the #600 Financial section of the policy manual, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve a one (1) year contract with Fitness Doctor in the amount of \$1,400 for weight room equipment maintenance.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve a contract with Excela Health for a three (3) year athletic training contract in the amount of \$24,000 for the first year. [Contract contingent upon solicitor review.]

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

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Motion by Olexa, second by Devine, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education, to enter into an agreement for the 2018-2019 school year with Adelphoi Education, Inc. to provide alternative educational services for youth. Tuition costs (per diem) as follows:

- Regular Education - \$84.35
- Special Education – \$92.86

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa  
Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion Olexa, second by Devine, to approve the request submitted by Kelly Muic, Elementary Principal, to post the following staffing position for the camp invention program based on participation:

- One (1) Program Director
- One (1) Assistant Program Director
- Five (5) Instructors

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa  
Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the Pre-K Transition Program and staffing for 2018-2019 school year, as follows:

Approval to hire up one (1) Teacher and two (2) Instructional Aides for Pre-K Transition Program for 2018-2019 school year to be held at Frazier Elementary School.

August 2018 dates to be determined.

Teacher and aides will require a 6-hour prep/meeting day prior to the start of the program.

Total teacher/aide time per days 1-3 of program = 6 hours per day; Day 4 = 7 hours

Funded through Pre-K Counts at the contracted rate of pay. United Way Transition Grant covers supply costs.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa  
Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by S. Erdely, second by Olexa, to approve the Kindergarten Transition Program and staffing for the 2018-2019 school year, as follows:

Approval to hire up four (4) Teachers, four (4) Instructional Aides, and one (1) School Nurse for the Kindergarten Readiness Program for 2018-2019 school year to be held at Frazier Elementary School.

August 6, 7, 8, & 9, 2018 (Monday to Thursday)

Session 1 - 8:00am-10:00am

Session 2 - 10:30am-12:30pm

Total student time per day - 2 hours

Each class will be divided in half so that teachers have time to get to know each student in a small group environment.

Teachers and aides will require a 6-hour prep/meeting day prior to the start of the program.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

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Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Strickler, is to approve the election of Heather McManus as Varsity Head Coach, Cheerleading for the 2018-2019 at the contract rate of pay.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education, to approve Peggy Vail, as the long-term substitute during a childrearing leave of absence. No benefits associated with this position. [Completion date to be determined based on the return of the professional staff member.]

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Billi Jo Huffman, Supervisor, Special Education, to elect Janice Chuboy, as a one-on-one replacement Aide for the remainder of the school year in an elementary classroom.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Jason Pappas, High School Principal, to approve the addition of remediation courses for keystone exams to the Program of Studies.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, Secrest, Strickler, Olexa

No – S. Erdely

Absent – Angelo, J. Erdely, Shetterly

(Summary: Five yes. One no. Three absent. Motion carried.)

Motion by Olexa, second by S. Erdely, to approve the creation of an Elementary Guidance Counselor position for the 2018-2019 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, Secrest, Strickler, Olexa

Absent – Angelo, J. Erdely, Shetterly

(Summary: Six yes. Three absent. Motion carried.)

Comments from the Public: None

Motion by Olexa, second by Devine, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion. The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, April 16<sup>th</sup>, 2018 adjourned at 7:15 p.m.

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Board Vice President

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Board Secretary

VO:dts