

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**OPERATIONS SUB-COMMITTEE
MEETING NOTICE**

GEORGE C. BUCKBEE
TOWN CLERK

AM

2010 DEC -3 A 10:57

NEW MILFORD, CT

DATE: December 7, 2010
TIME: 7:30 P.M.
PLACE: Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Budget Development for 2011-12**
 1. Update from Town's Director of Finance Regarding Revenues and Insurance
 2. Update from Town's Insurance Consultant
 - B. Grant**
 1. United Way Childhood Obesity Grant
 - C. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence**
 - D. Monthly Reports**
 1. Purchase Resolution D-631
 2. Budget Position as of 11/30/10
 - E. Mobile Dental Unit**
 - F. Gifts & Donations**
 1. Exhibit B: PTO
- 4. Adjourn**

Sub-Committee Members: Mr. Tom McSherry, Chairman
Mrs. Alexandra Thomas
Mr. Rodney Weinberg
Mr. Bill Wellman

Alternates: Mr. David A. Lawson
Mrs. Lynette Rigdon

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
December 14, 2010

As of December 3, 2010
ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

2. CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. None currently

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. None currently

5. SUBSTITUTES

a. APPOINTMENTS

1. Dr. Bret Bird, Substitute Teacher

Move that the Board of Education appoint **Dr. Bret Bird** as a Substitute Teacher effective December 15, 2010.

Education History:

Doc. Chiropractic: Parker
College
Major: Biology/Anatomy &
Physiology

2. Ms. Stefanie Botelho, Substitute Teacher

Move that the Board of Education appoint **Ms. Stefanie Botelho** as a Substitute Teacher effective December 15, 2010.

Education History:

BA: SCSU
Major: English
MFA: WCSU
Major: Poetry/Copywriting

3. Mrs. Shaela Costello, Substitute Teacher

Move that the Board of Education appoint **Mrs. Shaela Costello** as a Substitute Teacher effective December 15, 2010.

Education History:

BS: University of S. Carolina
Major: Physical Education

4. Mrs. Nancy Domoff, Substitute Teacher

Move that the Board of Education appoint **Mrs. Nancy Domoff** as a Substitute Teacher effective December 15, 2010.

Education History:

BA: CUNY
Major: Early Childhood Ed
MA: NYU
Major: Psychoeducational
Studies

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| <p>5. Mr. Christopher Gillman, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Christopher Gillman as a Substitute Teacher effective December 15, 2010.</p> <p>6. Mr. Douglas Kitchens, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Douglas Kitchens as a Substitute Teacher effective December 15, 2010.</p> <p>7. Mr. Michael Rambone, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mr. Michael Rambone as a Substitute Teacher effective December 15, 2010.</p> <p>8. Mrs. Kelli Sopko, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Kelli Sopko as a Substitute Teacher effective December 15, 2010.</p> <p>9. Mrs. Debra Staffiere, Substitute Teacher
<u>Move</u> that the Board of Education appoint Mrs. Debra Staffiere as a Substitute Teacher effective December 15, 2010.</p> <p>6. BAND STAFF
a. RESIGNATIONS
1. None currently</p> <p>7. BAND STAFF
b. APPOINTMENTS
1. None currently.</p> <p>7. COACHING STAFF
a. RESIGNATIONS
1. Ms. Britany Price, Head Boys' Tennis Coach, New Milford High School
<u>Move</u> that the Board of Education accept the resignation of Ms. Britany Price as Head Boys' Tennis Coach at New Milford High School effective November 30, 2010.</p> <p>7. COACHING STAFF
b. APPOINTMENTS
1. Mr. Chris Bacich, Volunteer Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Bacich as Volunteer Indoor Track Coach at New Milford High School effective December 15, 2010.</p> | <p><i>Education History:</i>
BA: W. New England College
Major: English
MA: W. New England College
Major: English</p> <p><i>Education History:</i>
BS: Springfield College
Major: Business Management</p> <p><i>Education History:</i>
BS: UConn
Major: Education & History
MS: UConn
Major: Curriculum/Instruction</p> <p><i>Education History:</i>
BS: Towson University
Major: Education</p> <p><i>Education History:</i>
BA: Univ. of New Hampshire
Major: French</p> <p>Personal Reasons</p> <p>Volunteer</p> |
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2. **Mr. James Reed**, Volunteer Boys' Basketball Coach, New Milford High School

Move that the Board of Education appoint **Mr. James Reed** as Volunteer Boys' Basketball Coach at New Milford High School effective December 15, 2010.

Volunteer

8. LEAVES OF ABSENCE

1. **None currently**

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-631
BOE MEETING DATE: 12/14/10

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
40474	Houghton Mifflin Harcourt – Sets of Paperback Books for Remedial Reading.	\$8,037.62	02-611-1104

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,172,115.00	27,172,115.00	8,153,770.30	18,347,698.81	670,645.89	97.5 %
112	SALARY-NON-CERTIFIED	7,757,786.00	7,757,786.00	2,685,461.72	2,781,735.94	2,290,588.34	70.5 %
200	EMPLOYEE BENEFITS	9,849,941.00	9,849,941.00	4,541,360.63	485,855.75	4,822,724.62	51.0 %
321	INSTRUCTIONAL PROGRAMS	41,565.00	41,565.00	5,950.00	9,180.00	26,435.00	36.4 %
322	PROGRAM IMPROVEMENT	43,260.00	43,260.00	27,406.06	.00	15,853.94	63.4 %
323	PUPIL SERV. (COUNSEL, GUID)	533,556.00	533,556.00	180,324.51	301,615.49	51,616.00	90.3 %
324	STAFF SERVICES (TRAINING)	91,100.00	91,100.00	17,719.94	46,720.85	26,659.21	70.7 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	87,300.00	3,000.00	6,700.00	93.1 %
333	MEDICAL SERVICES	25,000.00	25,000.00	9,000.00	16,000.00	.00	100.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	660.00	1,188.00	7,152.00	20.5 %
339	PURCH. SERVICES-OTHER	1,563,243.00	1,563,243.00	371,784.81	986,111.79	205,346.40	86.9 %
411	WATER	65,160.00	65,160.00	31,350.67	33,809.33	.00	100.0 %
412	SEWAGE	34,080.00	34,080.00	28,901.00	.00	5,179.00	84.8 %
413	FIRE DISTRICT	1,151.00	1,151.00	1,393.18	.00	242.18-	121.0 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	28,643.07	41,289.63	2,263.30	96.9 %
431	INSTRUCT EQUIPMENT REPAIR	14,472.00	14,472.00	2,866.01	878.76	10,727.23	25.9 %
432	NON-INSTRUCT EQUIPMENT REPAIR	70,799.00	70,799.00	27,613.51	16,055.41	27,130.08	61.7 %
433	BUILD & GROUNDS-REPAIR	253,689.00	253,689.00	121,486.52	35,423.60	96,778.88	61.9 %
442	NON-INSTRUCT EQUIPMENT-RENT	221,079.00	221,902.00	64,395.73	102,822.07	54,684.20	75.4 %
511	PUPIL TRANSPORTATION-CONTRACT	4,322,827.00	4,322,827.00	1,304,423.18	2,780,186.24	238,217.58	94.5 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	.00	.00	2,700.00	.0 %
515	FIELD TRIPS	95,357.00	95,357.00	26,372.79	39,388.11	29,596.10	69.0 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	336,220.00	.00	767.00	99.8 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	15,345.00	.00	5,655.00	73.1 %
531	TELEPHONES	106,744.00	106,744.00	31,032.51	55,355.83	20,355.66	80.9 %
532	POSTAGE	50,370.00	50,370.00	14,853.71	23,707.39	11,808.90	76.6 %
540	ADVERTISING EXPENSE	9,541.00	9,541.00	.00	.00	9,541.00	.0 %
550	PRINTING EXPENSE	62,080.00	62,080.00	21,349.75	5,556.81	35,173.44	43.3 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	697,919.00	697,919.00	283,463.95	351,620.91	62,834.14	91.0 %
563	TUITION-PRIVATE FACILITY	1,234,214.00	1,234,214.00	535,193.59	892,144.77	193,124.36-	115.6 %
580	TRAVEL EXPENSES	34,387.00	34,387.00	10,663.66	6,745.38	16,977.96	50.6 %
611	INSTRUCTIONAL SUPPLIES	561,997.00	561,007.00	186,034.64	65,342.42	309,629.94	44.8 %
612	NON-INSTRUCTIONAL SUPPLIES	187,664.00	187,664.00	38,636.32	35,113.21	113,914.47	39.3 %
613	MAINTENANCE SUPPLIES	181,376.00	181,376.00	94,106.86	37,447.18	49,821.96	72.5 %
614	MAINTENANCE COMPONENTS	36,923.00	36,923.00	4,302.31	2,512.00	30,108.69	18.5 %
619	GROUNDKEEPING SUPPLIES	6,355.00	6,355.00	897.58	2,559.77	2,897.65	54.4 %
622	ELECTRICITY	1,050,126.00	1,050,126.00	274,238.22	775,769.88	117.90	100.0 %
623	BOTTLED GAS	1,265.00	1,265.00	698.03	565.25	1.72	99.9 %
624	OIL	246,005.00	246,005.00	16,961.22	221,661.78	7,382.00	97.0 %
625	NATURAL GAS	350,931.00	350,931.00	5,539.41	345,391.59	.00	100.0 %
626	GASOLINE	40,631.00	40,631.00	9,413.94	20,586.06	10,631.00	73.8 %
641	TEXTS-NEW/NON-CONSUMABLE	67,552.00	67,552.00	19,024.85	924.58	47,602.57	29.5 %
642	TEXTS-REP/ADD NON-CONSUMABLE	69,464.00	69,464.00	35,589.49	1,108.11	32,766.40	52.8 %
644	TEXTS-REP/ADD CONSUMABLE	69,753.00	69,753.00	65,570.95	554.97	3,627.08	94.8 %
645	LIBRARY BOOKS	70,011.00	70,011.00	10,588.58	12,079.52	47,342.90	32.4 %
646	WORKBOOKS	55,386.00	55,386.00	31,379.63	7,783.19	16,223.18	70.7 %
647	PERIODICALS	29,748.00	29,748.00	20,881.65	1,649.55	7,216.80	75.7 %
720	BUILDINGS & IMPROVEMENTS	2,000.00	2,000.00	738.35	.00	1,261.65	36.9 %
731	INSTRUCTIONAL EQUIPMENT-NEW	109,899.00	110,664.00	357.74	1,390.97	108,915.29	1.6 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	14,562.00	13,964.00	3,014.90	.00	10,949.10	21.6 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	133,325.00	133,325.00	96,593.13	548.89	36,182.98	72.9 %

New Milford Board of Education
 APPROPRIATIONS BY OBJECT REPORT AS OF 11/30/2010

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	27,729.00	27,729.00	8,700.59	2,170.84	16,857.57	39.2 %
810	DUES & FEES	80,102.00	80,102.00	50,004.00	1,791.00	28,307.00	64.7 %
900	FEE REVENUE	278,116.00-	278,116.00-	135,019.20-	.00	143,096.80-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	102,440.00-	.00	7,240.00	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	.00	.00	849,895.00-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	4,025.00-	.00	55,975.00-	.0 %
965	VENDOR REBATE REVENUE	67,700.00-	67,700.00-	3,416.13-	.00	64,283.87-	.0 %
** FINAL TOTAL **		56,945,211.00		19,704,677.86		8,339,491.51	
			56,945,211.00		28,901,041.63		85.4 %
"FINAL TOTAL" 11/30/2009		56,945,211.00	56,945,211.00	19,595,196.49	30,026,299.29	7,323,715.22	87.1%
Variance		0.00	0.00	109,481.37	-1,125,257.66	1,015,776.29	-1.7%

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	677,818.00	648,490.00	185,694.33	462,889.78	94.11-	100.0 %
1102	NON DEPT INSTRUCT GR 1-5	6,754,724.00	6,770,176.00	1,922,071.00	4,598,319.32	249,785.68	96.3 %
1103	BUSINESS EDUCATION	239,565.00	281,191.00	85,768.97	189,998.68	5,423.35	98.1 %
1104	ENGLISH/LANGUAGE ARTS	1,774,274.00	1,787,229.00	522,681.98	1,172,772.47	91,774.55	94.9 %
1105	FOREIGN LANGUAGE	964,977.00	971,123.00	288,478.87	678,550.53	4,093.60	99.6 %
1106	HOME ECONOMICS	177,803.00	177,803.00	54,591.75	122,383.86	827.39	99.5 %
1107	INDUSTRIAL ARTS	298,649.00	298,649.00	94,173.50	196,841.53	7,633.97	97.4 %
1108	MATHEMATICS	1,538,736.00	1,520,095.00	514,326.85	980,970.96	24,797.19	98.4 %
1109	MUSIC	787,177.00	773,735.00	214,896.57	527,471.18	31,367.25	95.9 %
1110	PHYSICAL EDUCATION	917,745.00	942,516.00	268,023.95	670,666.96	3,825.09	99.6 %
1111	SCIENCE	1,551,417.00	1,609,264.00	467,445.30	1,113,046.75	28,771.95	98.2 %
1112	SOCIAL STUDIES	1,519,815.00	1,407,214.00	435,708.16	959,913.90	11,591.94	99.2 %
1113	PATIENT CARE TECHNOLOGY	16,635.00	16,635.00	4,015.27	10,324.93	2,294.80	86.2 %
1116	HEALTH AND SAFETY	305,547.00	281,441.00	76,726.93	194,884.73	9,829.34	96.5 %
1118	CAREER EDUCATION	27,712.00	27,712.00	8,181.68	19,243.32	287.00	99.0 %
1119	COMPUTER EDUCATION	371,551.00	371,551.00	163,628.76	150,974.37	56,947.87	84.7 %
1120	DRIVER EDUCATION	58.00	58.00	3,292.94-	3,350.77	.17	99.7 %
1121	REMEDIAL READING	849,633.00	849,633.00	250,473.78	588,302.15	10,857.07	98.7 %
1123	ENGLISH AS A SECOND LANG	133,407.00	133,407.00	33,364.33	87,422.96	12,619.71	90.5 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	15,683.36	40,328.64	.00	100.0 %
1127	ART	837,878.00	837,878.00	248,773.08	579,988.43	9,116.49	98.9 %
1128	GENERAL INSTRUCT SUPPLIES	376,140.00	376,140.00	113,603.66	94,587.00	167,949.34	55.3 %
1129	SUBSTITUTE TEACHERS	340,909.00	340,909.00	96,203.23	.00	244,705.77	28.2 %
1130	INSTRUCTIONAL TESTING	106,330.00	106,330.00	40,326.52	52,078.15	13,925.33	86.9 %
1131	NON DEPT INSTRUCT GR 6-12	111,610.00	111,610.00	29,373.35	24,211.84	58,024.81	48.0 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	26,721.20	73,648.80	8,830.00	91.9 %
1211	EXCEL-EXPER. CTR EARLY MAN	390,429.00	390,429.00	137,001.89	273,167.86	19,740.75-	105.1 %
1212	SPECIAL ED-NON CATEGORICL	4,853,210.00	4,853,210.00	1,287,208.71	3,645,776.07	79,774.78-	101.6 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	177,413.00	177,413.00	38,773.91	128,149.13	10,489.96	94.1 %
1270	TUTORIAL	210,779.00	210,779.00	44,807.19	.00	165,971.81	21.3 %
1271	HOMEBOUND INSTRUCTION	57,050.00	57,050.00	18,397.89	.00	38,652.11	32.2 %
1290	OTHER SPECIAL EDUCATION	292,163.00	292,163.00	119,030.94	168,340.49	4,791.57	98.4 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	58,510.00	21,593.16	.00	36,916.84	36.9 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	29,155.32	.00	57,285.68	33.7 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	.00	285.00	4,906.00	5.5 %
2113	SOCIAL WORK SERVICES	249,202.00	249,202.00	79,172.86	174,051.40	4,022.26-	101.6 %
2120	GUIDANCE SERVICES	952,641.00	941,248.00	273,087.87	646,759.11	21,401.02	97.7 %
2130	HEALTH SERVICES	906,171.00	906,171.00	314,571.95	570,080.76	21,518.29	97.6 %
2140	PSYCHOLOGICAL SERVICES	453,299.00	453,299.00	129,460.75	311,858.25	11,980.00	97.4 %
2150	SPEECH AND HEARING	765,201.00	765,201.00	238,897.12	510,378.82	15,925.06	97.9 %
2211	STAFF DEVELOPMENT & TRAIN	55,600.00	55,600.00	26,620.77	298.51	28,680.72	48.4 %
2212	CURRICULUM DEVELOPMENT	118,625.00	118,625.00	60,931.22	52,078.26	5,615.52	95.3 %
2222	LIBRARY SERVICES	654,776.00	654,776.00	181,676.68	420,170.71	52,928.61	91.9 %
2223	AUDIO-VISUAL SERVICES	21,428.00	21,428.00	593.09	634.47	20,200.44	5.7 %
2224	EDUCATIONAL TELEVISION	1,600.00	1,600.00	404.28	.00	1,195.72	25.3 %
2310	BOARD OF EDUCATION	151,750.00	151,750.00	113,698.71	8,268.00	29,783.29	80.4 %
2320	CENTRAL ADMINISTRATION	339,912.00	345,428.00	147,232.91	175,719.93	22,475.16	93.5 %
2410	OFFICE OF THE PRINCIPAL	2,563,684.00	2,546,507.00	1,019,253.96	1,451,916.41	75,336.63	97.0 %
2490	OTHER SCHOOL ADMINSTRATN	81,983.00	81,983.00	2,519.33	66,236.49	13,227.18	83.9 %
2510	FISCAL SERVICES	448,845.00	448,845.00	177,759.79	220,185.24	50,899.97	88.7 %
2590	OTHER BUSINESS SUPPRT SERV	474,633.00	542,524.00	364,290.91	23,731.30	154,501.79	71.5 %
2610	CUSTODIAL & HOUSEKEEPING	1,905,243.00	1,905,243.00	838,361.14	108,198.76	958,683.10	49.7 %
2620	MAINTENANCE & REPAIR	3,048,024.00	3,048,024.00	926,029.88	1,559,436.53	562,557.59	81.5 %

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	26,825.00-	26,825.00-	31,407.06-	1,465.00	3,117.06	111.6 %
2710	REIMBURSABLE TRANSPORT	4,147,256.00	4,147,256.00	1,312,810.07	2,780,593.05	53,852.88	98.7 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,307.50	.00	1,307.50-	.0 %
2810	PLANNING & EVALUATION	24,800.00	24,800.00	2,103.33	82.93	22,613.74	8.8 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	90.00	.00	14,010.00	.6 %
2830	RECRUITING/PERSONNEL SERV	172,158.00	177,158.00	75,684.22	84,448.13	17,025.65	90.4 %
2840	DATA PROCESSING	223,204.00	223,204.00	116,724.25	26,172.06	80,307.69	64.0 %
2910	SOCIAL SECURITY	595,826.00	595,826.00	213,665.91	.00	382,160.09	35.9 %
2920	MEDICARE	390,914.00	390,914.00	143,066.76	.00	247,847.24	36.6 %
2930	LIFE INSURANCE	109,714.00	109,714.00	45,742.01	62,257.99	1,714.00	98.4 %
2940	DISABILITY INSURANCE	108,225.00	108,225.00	34,878.24	67,121.76	6,225.00	94.2 %
2950	MEDICAL INSURANCE	7,147,373.00	7,147,373.00	2,978,070.00	.00	4,169,303.00	41.7 %
2960	UNEMPLOYMENT INSURANCE	188,799.00	188,799.00	41,897.71	146,607.00	294.29	99.8 %
2970	OTHER BENEFITS	685,947.00	685,947.00	451,206.00	209,869.00	24,872.00	96.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	623,143.00	623,143.00	632,834.00	.00	9,691.00-	101.6 %
3210	INTERSCHOLASTIC SPORTS	531,411.00	531,411.00	94,716.75	167,208.67	269,485.58	49.3 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	4,735.00	.00	26,051.00	15.4 %
3212	OTHER STUDENT ACTIVITIES	191,874.00	191,874.00	12,752.44	2,556.85	176,564.71	8.0 %
6110	TUITION-CONN PUB SCHL DIS	609,060.00	609,060.00	283,463.95	351,620.91	26,024.86-	104.3 %
6130	TUITION-NON PUBLIC SCHL	858,608.00	858,608.00	535,193.59	892,144.77	568,730.36-	166.2 %
7002	CAPITAL-TECHNOLOGY	139,197.00	139,197.00	6,967.52	.00	132,229.48	5.0 %
** FINAL TOTAL **		56,945,211.00		19,704,677.86		8,339,491.51	
			56,945,211.00		28,901,041.63		85.4 %
"FINAL TOTAL" 11/30/2009		56,945,211.00		19,595,196.49		7,323,715.22	
			56,945,211.00		30,026,299.29		87.1%
Variance		0.00	0.00	109,481.37	-1,125,257.66	1,015,776.29	-1.7%

**New Milford Board of Education
Operations Sub-Committee
December 7, 2010
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

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NEW MILFORD, CT

Present:	Mr. Thomas McSherry, Chairman
	Mr. David Lawson
	Mrs. Alexandra Thomas
	Mr. Rodney Weinberg

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Dr. Maureen McLaughlin, Assistant Superintendent of Schools
	Mr. Gregg Miller, Director of Fiscal Services
	Ms. Ellamae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Mr. Michael Crespan, Director of Health, Town of New Milford

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> • Dr. David Lynch, a dentist in the community for 40 years, addressed the Board regarding the Board's consideration of a mobile dental unit. Dr. Lynch provided background information regarding the history of dental services provided by local dentists and the PTA. • Dr. Peter Mullen, a member of the dental staff at the hospital, noted that children do better if they have a dental home where they get to know their dentist. Dr. Mullen commented there is a need to get people to go to a dentist, especially adults; in town ten dentists accept Medicaid. A two day clinic is available every year by a charity group. Some schools require dental exams before enrolling in school. <p>Mr. McSherry seated Mr. Lawson for Mr. Wellman.</p>	Public Comment
3. 3.A.	Discussion and Possible Action Budget development for 2011-12 (1) Update from Ray Jankowski, Town's Director of Finance, regarding revenues and insurance (2) Update from the Town's Insurance Consultant. <ul style="list-style-type: none"> • Mr. McSherry asked for clarification, before budget development, of health insurance costs. Mr. Jankowski noting these uncertain times stated the State has given no indication of revenues; New Milford usually receives 16-17 million dollars. Mayor Murphy held meetings 	Discussion and Possible Action Budget Development for 2011-12 Update from Town's Director of Finance Update from Insurance Consultant

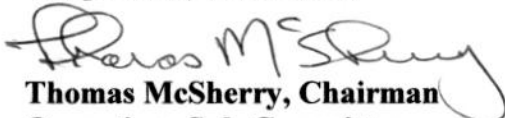
	<p>with department heads and she suggested caution with next year's budget.</p> <ul style="list-style-type: none">• Terry DeMattie reported good news for the Board of Education—Insurance costs for next year for the Board are flat. She complimented the Board for doing a great job in recent negotiations. She added that insurance costs depend on the carrier, and she feels that going out to bid for insurance should be encouraged. It hasn't been done for five years, however, the timing for the bidding would be from January to April. The actual numbers for insurance will be what the carrier dictates.• Mr. McSherry asked Mr. Jankowski about the internal service fund; could the Board use some of the money for insurance premiums and what process must be followed to accomplish such a request.• Mr. Jankowski noted next year's budget is dire – he is looking at that possibility; auditors stated that fund cannot be used for anything other than medical insurance. The ultimate process is unknown at this time.• Dr. Paddyfote inquired as to why the fund is growing; Mr. Jankowski said the growth is due partly to fewer claims. Revenue from medical insurance goes into the fund; claims are deducted.• Mr. Lawson asked for the balance in the account; Mr. Jankowski answered six million dollars as of 6/30/09.• Mr. Jankowski would have to check with the Mayor before going out to bid for insurance.• Mr. McSherry reiterated that going out to bid with results received in April would result in the Board having to use current numbers and any surplus would go into the fund.• Mr. Lawson suggested to the committee chair that Mr. Jankowski and the insurance consultant be invited to a full Board meeting so all colleagues will be privy to this information.• Dr. Paddyfote asked Mr. Jankowski what number he would use today for the Education Cost Sharing (ECS) grant.• Mr. Jankowski replied everybody got one	
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	<p>hundred cents on the dollar last year (\$11,939,000.00), but hesitated on revenue for this year. Mr. Jankowski is not confident the full ECS grant will be received; there are different rules in the State for Boards of Education and Towns.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if the internal service fund had been used for other than medical? Mr. Jankowski replied in the negative. • Mr. Miller distributed a new format for the budget presentation to the Board which the Town has requested. The new format will have ten columns versus seven on the old one. Mr. Miller mentioned changes in the new format adding he feels this is a good change. 	
<p>3.B.</p>	<p>United Way Childhood Obesity Grant.</p> <ul style="list-style-type: none"> • Dr. D'isidori and Mrs. Lukowitz, Consumer Science Educator at Schaghticoke, both members of the Wellness Committee, reported on the United Way of Western Connecticut offering a healthy children grant of \$400,000 for childhood obesity distributed in three areas: Stamford, Danbury and southern Litchfield County and paid over 5 years. A lead organization required for the grant, will be filled by Candlewood Valley Pediatrics Community partners are needed to support the efforts; Dr. Paddyfote signed off as a partner as has the hospital and the Visiting Nurse Association. • Mrs. Lukowitz commented the focus would be on nutrition, health education, school gardens and physical activity. 	<p>United Way Childhood Obesity Grant</p>
<p>3.E.</p>	<p>Mobile Dental Unit</p> <ul style="list-style-type: none"> • Mrs. Adele Johnson and Mr. Michael Crespan, Town's Health Director, updated the Operations sub-committee on their exploration of the mobile dental unit in Norwalk. They observed the unit at two schools. The unit is self contained, on wheels for ease of movement. At both schools visited, Mrs. Johnson and Mr. Crespan were informed that finding space was an issue. At one school last year 80 children were served; this year 50. The unit was on site three days in succession. Mrs. Johnson commented that this 	<p>Mobile Dental Unit</p>

	<p>type of program has to start someplace whether a mobile unit or local dentists serving the need for the population currently underserved. Collaboration is needed with the community.</p> <ul style="list-style-type: none"> • Mr. Crespan expressed appreciation for local dentists coming forth and noted that this is a beginning – conversations will continue. This program was to have seniors involved as well as children. Based on data from Department of Public Health there is a need for dental health in the community. He recommended that conversations continue to offer dental care in the community. • Mrs. Thomas urged keeping this program local; rekindle communication with local dentists. 	
<p>3. C.</p>	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Ms. Baldelli commented that two items were added to Exhibit A distributed at the meeting: Mrs. Karen Hartle’s appointment as Literacy Coach, grades K-6; and the resignation of long time custodian, Robert Hill. <p>Mrs. Thomas moved to send Exhibit A to the full board for approval. Motion seconded by Mr. Weinberg and passed unanimously. In favor: Mrs. Thomas, Mr. McSherry, Mr. Lawson, Mr. Weinberg</p>	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to send Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>
<p>3.D. 1. & 3.D. 2</p>	<p>Monthly Reports</p> <p>(1) Purchase Resolution D-631 (2) Budget Position as of 11/30/10.</p> <ul style="list-style-type: none"> • Mr. Miller noted this format for the budget position will not change. The Board has program level budgeting and object level. • Dr. Paddyfote added that the policy regarding the Board’s budget and transfers is being reviewed by the Board attorney. Should the policy change, the budget reporting format may change to conform with the policy. • Mr. Lawson commented that the budget is one number with flexibility in budget items. • Mr. Miller stated the Board is getting closer to receipt of the first payment of excess cost which 	<p>Monthly Reports Purchase Resolution D-631 Budget Position as of 11/30/10</p>

	<p>will probably be in February. No surprises are anticipated at this time.</p> <ul style="list-style-type: none"> • Further, Mr. Miller noted that percentages would not be part of the new budget format requested by the Town. <p>Mrs. Thomas moved to bring Monthly Reports, purchase resolution and budget position as of 11/30/10 to the full Board for approval. Mr. Lawson seconded the motion which passed unanimously. In favor: Mr. McSherry, Mrs. Thomas, Mr. Lawson, Mr. Weinberg.</p>	<p>Motion made and passed unanimously to send Monthly Reports to the full Board for approval.</p>
3. F.	<p>Gifts & Donations</p> <ul style="list-style-type: none"> • There were no PTO gifts and donations. 	<p>Gifts and Donations</p>
4.	<p>Adjourn</p> <p>Mr. Weinberg moved to adjourn the meeting at 9:07 p.m., seconded by Mrs. Thomas. Motion passed unanimously. In favor: Mr. McSherry, Mrs. Thomas, Mr. Weinberg, Mr. Lawson</p>	<p>Adjourn</p> <p>Motion to adjourn at 9:07 p.m. passed unanimously.</p>

Respectfully submitted,


Thomas McSherry, Chairman
Operations Sub-Committee