

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**

**2200 Havasupai Blvd.**

Lake Havasu City, AZ 86403

**Special Governing Board Minutes**

July 7, 2016

1.1 Call to Order

The special session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board Vice President, Pat Rooney, in the District Office Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 4:00 p.m., on July 7, 2016.

1.2 ROLL CALL

BOARD MEMBERS PRESENT: Pat Rooney, Vice President  
Nichole Cohen, Member  
Nancy Iannone, Member  
Roger Schmitt, Member

BOARD MEMBERS ABSENT: Jo Navaretta, President

ADMINISTRATION PRESENT: Diana Asseier, Superintendent  
Denise Miner, Director of Personnel/Technology  
Missy Wood, Director of Business Services  
Claude Sanders, Principal, Havasupai Elementary  
Ruben Gonzalez, Principal, Nautilus Elementary  
Mari Jo Mulligan, Principal, Thunderbolt Middle School  
Carlos Robles, Asst. Principal, Thunderbolt  
John Simpson, Maintenance Supervisor  
Terry Fleming, Secretary

Others: 20

1.3 Pledge of Allegiance

1.4 Moments of Silence

**1.5 BUDGET HEARINGS: ARS 15-905-01, ARS 15-905**

**1. Truth in Taxation Hearing**

If the proposed primary property tax levy for the budget year is greater than the amount levied for the current year, excluding the amount produced by levying the applicable qualifying tax rate prescribed in A.R.S. §15-905-.01, the District must hold a Truth in Taxation Hearing on or before the adoption of the budget. Notice of the hearing was published in the newspaper on July 1, 2015.

The attached information is provided as background for the Truth in Taxation Hearing. Within three days after the hearing, the Governing Board must mail a copy of the notice, a statement of its publication, and the result of the Governing Board's vote to the Property Tax Oversight Commission.

Mrs. Wood explained Truth in Taxation Information sheet and about Adjacent Ways.

**2. Budget Hearing – 2016-17 Expenditure Budget**

The District must adopt a budget no later than July 15 and file the adopted budget with the Mohave County School Superintendent and Superintendent of Public Instruction no later than July 18. The Proposed Budget Summaries were posted on the Arizona Department of Education Website on June 30, 2015. An affidavit of this posting must be filed with the Superintendent of Public Instruction within 30 days of the date of posting.

The proposed and adopted budgets are kept on file at the District Business Office and in the Governing Board minutes and are made available to the public upon request. Summary pages were provided as background for the Budget Hearing.

Mr. Rooney concluded the Budget Hearings.

2. Review and Accept Agenda for this Session

Mr. Schmitt made a motion to accept the agenda for this session.

Motion seconded by Mrs. Iannone. No discussion.  
ROLL CALL VOTE: Rooney: YES, Schmitt: YES, Iannone: YES, Cohen: YES

### 3. Action Items

#### 3.1 Approval to Adopt Expenditure Budget for 2016-17

Mrs. Wood recommended the Governing Board approve the adoption of the total budget for the fiscal year 2016-17 in the amount of \$44,082,105.00.

Per A.R.S. §15-905, the Governing Board must adopt and send a copy of the Adopted Budget to the County School Superintendent no later than July 18. The Total Aggregate School District Budget Limit cannot be exceeded unless through a revision. The \$32,664,642.00 budget limit is for maintenance and operation, classroom site and district additional assistance categories. Please review the attached summary page for the explanation of the \$44,082,105 budget figure.

Per A.R.S. §15-905-.01, if the District budgets for adjacent ways the District must hold a Truth in Taxation Hearing on or before the adoption of the budget. Notice of the hearing was published in the newspaper on June 28, 2016 and the hearing was held earlier in this meeting.

Mr. Schmitt moved that the Board approve 3.1 as presented.  
Mrs. Iannone seconded the motion.

Discussion with Board, Mrs. Wood and audience members regarding Adjacent Ways and what is included on the itemized budget. Request for itemized list (information that shows what was spent on detailed items) was requested.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: NO

#### 3.2 Approval of Expenditure of Insurance Proceeds for Fiscal Year 2016-17

Mrs. Wood recommended the Governing Board approve the expenditure of insurance proceeds during the fiscal year 2016-17.

According to A.R.S. 15-1103, this action is required to expend insurance proceeds which the district may receive in connection with insurance recoveries. At this time we do not know what those losses/recoveries may be, however this action prepares the district for event(s) that may occur.

Mr. Schmitt moved that the Board approve 3.2 as presented.  
Mrs. Iannone seconded the motion.

Mrs. Cohan requested a breakdown of the legal costs.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: NO

#### 3.3 Approval of Disposition of Litigation Proceeds for Fiscal Year 2016-17

Mrs. Wood recommended the Governing Board approve the disposition of litigation proceeds during the fiscal year 2016-17.

According to A.R.S. 15-1107 this action is required to expend litigation recovery proceeds which the district may receive in connection with litigation recoveries. At this time we do not know what those recoveries may be, however this action prepares the district for event(s) that may occur.

Mrs. Iannone moved that the Board approve 3.3 as presented.  
Mr. Schmitt seconded the motion.

Mrs. Cohen asked for details. Mrs. Wood stated that there was no litigations or funds used last year.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: YES

#### 3.4 Approval to Request Funding from the Arizona School Facilities Board to Repair Cooling Tower Pipe and Valves at Lake Havasu High School

Mr. Simpson recommended that the Governing Board approve pipe and valve repairs at Lake Havasu High School at an amount not to exceed \$116,755.54.

Pipe and valve repairs at Lake Havasu High School have been approved by the Arizona School Facilities Board. The bid was awarded to Pueblo Mechanical through Mohave Contract #14G-PMAC2-0903 at a total cost of \$116,755.54. Backup paperwork is attached for the board's review.

Although the district will issue a purchase order for this project, all costs will be reimbursed by the School Facility Board (SFB) in fiscal year 2016-17. The purchase order will reference Fund 691, which is the funding code used for SFB projects.

This item has been reviewed and approved by the Purchasing department.

Mrs. Cohen moved that the Board approve 3.4 as presented.  
Mrs. Iannone seconded the motion.

Mr. Simpson stated that District gets the project bids, but SFB selects the company. Discussion on temporary chillers at High School and future repairs.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: YES

#### 3.5 Approval of Lake Havasu High School Delay of Change in Weighting for Advanced Placement Classes until 2017-18

Mrs. Festa-Daigle recommended that the Governing Board approve the delay of an increase in GPA weighting from .035 to .040 until the 2017-18 school year.

This change had been approved earlier this year to encourage students to take our most rigorous Advanced Placement Courses. Because of the timing of the change, we did not do the best job possible explaining the change to students at the time they picked classes. Because of a change in staffing we also had to cut some courses and are offering AP as a substitute. To ensure that all students have the same information when making course choices, we ask that this change be delayed for one year.

Mrs. Cohen moved that the Board approve 3.5 as presented.  
Mrs. Iannone seconded the motion.

Mrs. Festa-Daigle stated that the AP courses were doing well. Universities look to see if students have taken AP courses.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: YES

#### 3.6 Approval of Revisions to Director of Business Services Job Description

Mrs. Miner recommended that the Governing Board approve the revision to the Director of Business Services job description.

It is important that job descriptions are reviewed and updated frequently in order to set the expectations for the position and provide insight into the position's top responsibilities and the skills needed for success.

Mrs. Iannone moved that the Board approve 3.6 as presented.

Mr. Schmitt seconded the motion.

Mr. Schmitt was concerned that the qualification wording did not say finance degree on it. Discussion on what background would be needed for this position. Mrs. Miner stated she would add the word finance to the qualifications.

Mrs. Iannone amended her motion to add the word finance in the qualifications.  
Mr. Schmitt seconded the motion.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: YES

3.7 To Consider, Discuss, Amend if Desired, and, if Deemed Advisable, to Adopt a Resolution Approving the Governing Board's Argument in Support of the Special Maintenance Operation Budget Override Election

Mrs. Miner recommended that the Governing Board Of Lake Havasu Unified School District No. 1, of Mohave County, Arizona adopt a resolution approving the Governing Board's argument in support of the Special Maintenance and Operation Budget Override election.

Mr. Schmitt moved that the Board approve 3.7 as presented.  
Mrs. Iannone seconded the motion.

Discussion on wording on Exhibit A regarding what override would fund. Mrs. Miner said she would remove "Essential Academic Programs" and exchange places with words attract and retain on first item.

Mr. Schmitt amended his motion to include discussed changes to Exhibit A.  
Mrs. Iannone seconded the motion.

ROLL CALL VOTE: Schmitt: YES, Iannone: YES, Rooney: YES, Cohen: YES

4. Announcements - none
5. Adjournment

Following a motion by Mr. Schmitt, seconded by Mrs. Iannone the meeting was adjourned at 5:25 p.m. by a unanimous vote.

Video of the entire meeting may be seen on the District website [[www.havasu.k12.az.us](http://www.havasu.k12.az.us)] under Governing Board.

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Minutes of the Special Governing Board meeting of July 7, 2016 are approved as submitted.

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Pat Rooney, Board Vice President

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Nancy Iannone, Board Member