

Randolph County Board of Education  
Regular Session  
November 19, 2012

The Randolph County Board of Education met in regular session on Monday, November 19, 2012 at 6 p.m. in the Central Office Board Room.

Call to Order

T. McDonald, Board Chairman, called the meeting to order. Board members in attendance were as follows: G. Cook, B. Coltrane, E. Coltrane, J. Johnson, M. Lambeth, G. Mason.

Moment of Silence

The Board observed a Moment of Silence before beginning the meeting.

Pledge of Allegiance

The Pledge of Allegiance was led by Will Broos, a student from Hopewell Elementary.

Recognition of Guests

Principal Representatives: Mr. Alex Charles, John Lawrence Elementary, Ms. Yvonne Gilmer, Hopewell Elementary; Assistant Principal Representatives: Maria Broos, Hopewell and Archdale Elementary, Julie Lindsay, John Lawrence Elementary, and Jennifer McGugan, Ramseur Elementary.

Student Presentation:

Kesley Nance, Emily Lane, and Lexi Gerlock, students from John Lawrence Elementary gave a presentation on things happening at John Lawrence Elementary School.

Board Spotlights

Mr. Andrews, Superintendent and Mr. Tommy McDonald, Board Chair, recognized retiring Board Members, Ms. Becky Coltrane and Ms. Janet Johnson. Ms. Coltrane has served on the Board of Education from 1996 – 2012 and Ms. Johnson has served from 2004 – 2012.

Ms. Becky Coltrane presented Endowment Grants to the following recipients:

Mr. Andrews recognized Ms. Sally Bowick, a teacher from Trindale Elementary as a recipient of the 2012-2013 NCCAT Lynda Petty Honored Educator Scholar.

Announcements

Superintendent, Donald Andrews made the following announcements:

1. November 21 – Annual Leave
2. November 22-23 – Thanksgiving Holidays
3. November 27 – County Wide Advisory Council Dinner, 6:00 p.m. at Randleman Elementary
4. December 5 - Interim Reports
5. December 5 - Christmas Luncheon, 11:00 a.m. – 1 p.m. at Snyder Farms
6. December 17 – Board of Education Meeting

Approval of Minutes

M. Lambeth made a motion seconded by G. Cook that minutes of the meeting held on October 15, 2012 and October 29, 2012, be approved as presented. Motion carried: 7-0.

Public Comments

There were no public comments.

Adoption of Agenda

G. Cook made a motion seconded by E. Coltrane to adopt the agenda as presented. Motion carried: 7-0.

Consent Items

M. Lambeth made a motion seconded by B. Coltrane that the Board approves consent items as presented. Motion carried: 7-0. The consent items as approved are as follows:

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1. Approved Assignments and Releases
2. Approved Budget Amendment Number 4 as follows:

<u>CODE NUMBER</u>	<u>DESCRIPTION OF CODE</u>	<u>INCREASE</u>
1.5110.001.121	Salary - Teacher	\$5,361.00
1.5404.003.151	Salary - School Clerical	\$11,073.00
1.5830.007.131	Salary - Guidance	\$606.00
1.5120.013.121	Salary - CTE Teacher	\$529.00
1.5120.014.411	Supplies & Materials - CTE	\$27.00
1.5110.015.462	Computer Equipment	\$545.00
1.5110.027.142	Salary - Teacher Assistant	\$700.00
1.5110.031.121	Salary - Teacher	\$812.00
1.5260.034.121	Salary - AIG Teacher	\$99.00
1.6550.056.171	Salary - Bus Driver	\$10,459.00
1.5110.061.411	Supplies & Materials	\$67.00
1.5210.063.311	Contract Service - EC	\$55,950.00
1.5850.069.311	Contract Service - Safety & Security	\$364.00
1.6401.073.343	WAN Connections	\$161,595.00
1.3100.000.000	State Revenue	\$248,187.00

3. Approved Second Reading of the following Policies: 3225/4312/7320-Technology Responsible Use 3226/4205-Internet Safety (New Policy); 3540-Comprehensive Health Education Program; 3540-R1; 3540-E1; 3540-E2; 4355-Corporal Punishment

#### Instruction

##### School Improvement Plans

Ms. Pat Foust, Assistant Superintendent of Curriculum and Instruction stated the schools had been working since April /May on their School Improvement Plans. The deadline to submit was October 18 and the staff at each school have worked very hard to complete the task. Ms. Foust stated the notebooks are available in her office for review and are available electronically as well. She expressed how important the School Improvement Plans are to Randolph County Schools. It is a guide and road map to follow. The administration and staff are constantly working for the improvement of their schools and there is always room for growth. She stated the last three years have truly been the years of changes. Assessments are important, intervention programs, making the necessary adjustments for our children in order to continue to evaluate and modify. ClassScape is used in all of our schools to have documentation and assessments. There are formative assessments to know before the end of the year how our students are progressing as well as new programs for enrichment and innovative ideas going on in our schools.

##### Drop-Out Prevention Report

Ms. Sherri Trotter, Director of Student Services reviewed the Drop Out Rate for 2003 – 2011. She reported a 78.41% reduction since 1999. Information was presented from 2008 – 2011 in comparison by school, gender, ethnicity, and reasons for dropping out. Board Chairman, T. McDonald thanked the Drop Out Specialist.

##### Transcript Request

Ms. Sherri Trotter, Director of Student Services presented to the board a recommendation to begin charging for transcript request after high school. She stated some high schools already charge. After Board discussion the consensus was to charge, but to be consistent across the county. There was a question of where would these dollars go? The dollars would go into a local account and could be ear marked to go back into the program to possibly even pay additional person/hours for summer help. Most of the transcript requests are emailed to the schools/colleges and seniors are not charged for transcripts. E. Coltrane made a motion seconded by G. Mason to approve a charge of \$2.00 per transcript across the board.

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Administration

Resolution Regarding Sequestration

Mr. Todd Lowe, Finance Officer, reviewed the resolution regarding sequestration with the Board. He stated it is tied into the fiscal cliff and we have until January 1, 2013 to make the decision. After review M. Lambeth made a motion seconded by B. Coltrane to approve the Resolution regarding sequestration as presented. Motion carried: 7-0.

2013-2014 Calendar Recommendation

Mr. Marty Trotter, Assistant Superintendent of Operations reviewed the calendar recommendation for 2013-2014. Some of the dates reviewed were: Memorial Day (Holiday), Spring Break would begin the week leading into Easter with Good Friday being the holiday, In November there was a change to the day before Thanksgiving becoming a two hour early dismissal. Last Day of school is June 6. It was expressed that the calendar committee should continue to look at Memorial Day and Good Friday as holidays based on comments received. G. Cook made a motion seconded by E. Coltrane to approve the 2013-2014 calendar as presented. Motion carried: 7-0.

First Revised Reading of Policies

The following policies were presented as a first revised reading: 3210 – Parental Inspection of and Objection to Instructional Materials; 3220 – Technology in the Educational Program; 3227-7322 – Web Page Development 3300 – School Calendar and Time for Learning; 6220 - Operation of Student Food Services; 6227 – Meal Charges (Requesting to remove due to content included in revision of Policy 6220); 6524 – Network Security 7335 – Employee Use of Social Media. Board Member, M. Lambeth asked about Policy 3210 – Section 8 regarding the process when a parent has a complaint about materials. Ms. York explained the process.

Personnel Report

M. Lambeth made a motion seconded by G. Cook to approve the personnel report. Motion carried: 7-0. The report as approved is as follows:

PROFESSIONAL EMPLOYMENT

<u>NAME</u>	<u>GRADE/SUBJECT</u>	<u>SCHOOL</u>	<u>DATE EFFECTIVE</u>
<u>EMPLOYMENT</u>			
Diana Luckett	Sub EC Functional Skills	ATMS	10/08/12
Jenee Ford	Sub for ML Grade 4	Grays Chapel	1/08/12-TBD
Eldora Allen	Remediation Tutor	Level Cross	10/18/12-05/16/13
Brenda Borjon	Remediation Tutor	Level Cross	10/12/12-05/16/13
Ann Coble	Remediation Tutor	Level Cross	10/18/12-05/16/13
Kathy Posey	Sub for LD Resource	Ramseur	10/08/12-10/26/12
Angela Pritchett	Remediation Tutor	UMS	10/12/12-05/13/13
Libby Forrester	Remediation Tutor	ATMS	09/17/2012-05/03/13
Judith Stutts	50% Interim Principal for L. Smith	Archdale	10/30/12-12/04/2012
Nancy Gant	Remediation Tutor	Coleridge	10/16/12-06/07/13
Ricky Sessoms	Interim Principal for S. Savage	New Market	10/17/12-10/26/12
Linda Leonard	Remediation Tutor	RES	10/30/12-05/24/13
Pamela Owen	Kindergarten	Liberty	10/29/12
Cathy Baiden	Remediation Tutor	Seagrove	11/05/12-06/07/13
Garrett Carter	PE	RHS	11/01/12
Nancy Cheek	Remediation Tutor	Franklinville	12/03/12-05/24/13
Anita Lahr	Remediation Tutor	Franklinville	11/30/12-05/24/13
Vivian Dare Horrell	Remediation Tutor	Franklinville	02/13/13-05/24/13
Sandra Aguirre	Grade 2 Spanish Immersion	Hopewell	11/01/12
Cheryl Snider	Remediation Tutor	RES	11/13/12-06/07/13
Susan Smith	Remediation Tutor	Tabernacle	11/07/12-06/03/13
Christopher Golden	Remediation Tutor	Tabernacle	11/07/12-06/03/13
Cindy Hatley	Remediation Tutor	Tabernacle	11/07/12-06/03/13

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ADDITIONAL EMPLOYMENT

Tiffany Reynolds	After School Tutor Title 1	TES	10/08/12-12/19/12
Mark Walker	Agriculture Extra Block	RHS	08/23/12-01/17/13
Trent Hall	Remediation Tutor	RMS	09/10/12-06/07/13
Kay Williams	Remediation Tutor	RMS	09/10/12-06/07/13
David Cross	Remediation Tutor	RMS	09/01/12-05/31/13
Sharon Clapp	Math Extra Block	SERMS	10/08/12-TBD
Kevin Curry	Agriculture Extra Block	WHS	08/23/12-06/07/13
Wanda Anders	Principal 4 days only	Archdale	10/22/12-10/26/12
Kristin Chalifoux	Remediation Tutor	Ramseur	10/31/12-05/24/13

TRANSFER

Lindsay Hylton	Sub Pay to LD Resource	RMS	10/15/12
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RESIGNATION

María Johnson	Remediation Tutor	Hopewell	10/09/12
Crystal Parker	Grade 2	Liberty	09/11/12
Katie Podracky	Art	RES	11/02/12
Yolanda Lopez	Grade 2 (VIF)	Hopewell	10/31/12
Carlie Saltsman	Kindergarten	RES	10/23/12
Katherine Boreo	EC – Cross Cat	New Market	10/18/12
Elizabeth “Sunny” Williams	EC – LD Resource	RES	10/24/12
Sharrie Williams	Spanish	ERHS	11/09/12

RETIREMENT

None

SUSPENSION WITH PAY

None

LEAVE OF ABSENCE

None

OTHER

Laura Carter	Curriculum Support	Seagrove	10/15/12-11/16/12
Christina Wilmoth	Grade 2	Grays Chapel	10/25/12

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE EFFECTIVE</u>
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EMPLOYMENT

Part Time

Gail LaPrad	Bus Driver	New Market	10/17/12
Hilda Ramirez	CN Assistant	Randleman Elem	11/12/12
John Wilson	Custodian	SWRHS	11/01/12
Russell Parsons	Custodian	Franklinville	11/01/12
María Raya	CN Assistant	Ramseur	11/06/12

Full Time

Christie Robbins	Sec/Treas	SWRHS	10/15/12
Heather Lawson	Teacher Assistant	Level Cross	10/15/12
Lynn Marlow	Technology Asst	Randleman Elem	10/15/12-06/07/13
Susan King	Child Nutrition/BD	Southmont	11/01/12
Pamela Coltrane	Child Nutrition/BD	Randleman Middle	11/19/12

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TEMPORARY EMPLOYMENT

Marisa Kestel	Math Tutor	Liberty	10/16/12
Grover Crutchfield	Math Tutor	Liberty	10/15/12- 05/17/13
Maidalee Williams	Math Tutor	Liberty	10/15/12- 05/17/13
Nathaniel Noah	Tutor	Randleman Middle	09/17/12- 01/17/13
Stella Hinline	Tutor	Uwharrie	02/01/13- 05/31/13
Kristin Allman	Tutor	Uwharrie	10/09/12- 05/31/13
Cynthia Patrum-Godfrey	Tutor	Uwharrie	10/09/12- 05/31/13
Nancy Burnett	Tutor	Ramseur	10/30/12- 05/24/13
April Vaughn	Reading Instructional Support	NERMS	10/15/12- 05/14/13
Acuzena Soto	Custodian	Archdale	10/15/12

TRANSFER

Richard Patterson	Custodian to Study Island Coordinator	NERMS	11/05/12
John Wilson	Custodian to Custodian/BD	SWRHS	11/05/12
Doug Perryman	CN Technician To CN Maintenance	Central Office Foreman	02/01/13
Stacy Thomas	Custodian to Custodian/BD	SERMS	10/01/12
Justin Plumlee	Study Island Coordinator to Media Asst	NERMS to Randleman Middle	10/25/12
Otis Wright	Custodian to Custodian/BD	PGHS	10/12/12
Shannon Cottrell	Bus Driver to General Office Asst/BD	Randleman Elem	10/15/12
Kenneth Strickland	Custodian to Custodian/BD	Tabernacle	10/15/12
Lisa Robbins	Child Nutrition/BD To CN Asst Manager	Hopewell	11/01/12
Nikoda Clapp	CN Assistant to Media Asst	PGHS to SWRHS	11/01/12

CHANGE OF SERVICE

Grady Reynolds	Custodian 6 hrs to 7 hrs	Archdale	10/01/12
Melanie Way	TA/ Tutor 100% to 50%	Coleridge	11/09/12
Maria Castillo	Spanish Immersion Tutor	Hopewell	10/10/12
Angela Carter	16.25 TA to 19 hrs weekly Tutor Child Nutrition/BD	Southmont	11/01/12
Kimberly Hancock	4 hrs CN/2.5 hrs BD to 5 hrs CN/1.75 hrs BD CN Asst Manager	Coleridge	10/01/12
Rebecca Browning	6 hrs to 6.5 hrs Bus Driver 3.75 hrs to 4.28 hrs	Farmer	11/04/12

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Patti Weidman	General Office Asst 4 hrs to 6 hrs	Grays Chapel	10/01/12
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OTHER

Debbie Turbeville	Child Nutrition/BD	Hopewell	10/01/12- 11/14/12
Tonya McDonald	Custodian/BD	Uwharrie	09/24/12- 10/30/12
Laura Smith	Custodian	NERMS	10/31/12- 11/30/12
Estelle Dills	Custodian/BD	Trinity Elem	10/26/12- 03/06/13
Teresa Hayes	CN Manager	New Market	11/01/12- 11/16/12
Laurie Hamilton	Teacher Assistant	Lawrence	10/23/12- 10/31/12
Karen Reeder	Head Custodian	Braxton	10/10/12- 10/31/12
Angela Carter	Child Nutrition/BD	Southmont	11/01/12- 01/11/13
Debbie Turbeville	Child Nutrition/BD	Hopewell	11/15/12- 12/16/12
Haley Taylor	Teacher Assistant	ATMS	10/29/12
Rebecca Browning Elizabeth Bullins	Bus Driver EC Bus Driver	Farmer Central Office	10/25/12 10/11/12

RESIGNATION

Gail Hicks	Bus Driver	Trinity High	10/11/12
Ricky Myers	Custodian	Trinity High	10/15/12
Cathy McKenzie	Media Asst	SWRHS	10/30/12
Heather Lawson	Teacher Assistant	Level Cross	10/22/12
Anna Bowick	ASC Assistant	Trinity Elem	01/30/12
Heather Hamrick	Teacher Assistant	Southmont	12/20/12
Ronald Story	Bus Driver	ERHS	11/08/12

RETIREMENT

Gary Collins	CN Foreman	Central Office	02/01/13
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SUBSTITUTE TEACHERS

<u>NAME</u>	<u>GRADES</u>	<u>SCHOOL(S)</u>	<u>PAY LEVEL</u>
Mary Atkins	K-12	Randleman Area	Non Certified
Paige Beard	K-5	Southmont	STET
Andrea Brookshire	K-5	AT Area	Certified
April Brown	K-5	Trinity Elem	Certified
Anna Cathell	K-5	AT Area	Non Certified
Lina Clausel	6-12	THS/ ATMS	Non Certified
Michelle Collins	K-5	Liberty	Non Certified
Hannah Everhart	9-12	Wheatmore	Certified
Jo Anne Gaines	K-5	AT Area	Certified
Natalie Hanes	K-12	Southwestern Area	Non Certified
Nora Herndon	K-5	AT Area	Certified
Katie Husband	K-12	All Schools	Non Certified
Michelle Luther	K-12	Southwestern Area	Non Certified
Sonia Marcum	K-12	Southwestern Area	Non Certified
Sarah Register	K-5	Tabernacle	Non Certified
Katherine Rollins	6-8	NERMS	Certified
Richard Smith	K-12	Wheatmore/Uwharrie Tabernacle	Certified

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Lisa Stills  
Elizabeth Sykes

K-5  
K-12

Tabernacle  
AT Area

Non Certified  
Non Certified

Adjournment

E. Coltrane made a motion seconded by G. Mason to adjourn the meeting. The motion carried: 7-0.

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Chairman

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Secretary