**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF DECEMBER 5, 2017**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on December 5, 2017, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of November 7, 2017 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of November 15, 2017 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted (4, 1), to accept the Superintendent’s recommendation. The motion passed. Mr. Eleby abstained due to his absence from the meeting.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones was absent from the meeting; Ms. Coretha Laurent presented his School Report. She overviewed what was happening at the School and informed the Board about the upcoming events.

Superintendent Harris recognized the November Students and Employees of the Month. She shared the minutes of the Georgia State Board of Education meeting that was held in November. The State Board will meet again on December 14th.

The Superintendent reviewed State of Georgia and Washington Legal Issue updates. Specific emphasis was placed on ESSA and the First Priority Act (Turnaround Schools) and the new CTO – Chief Turnaround Officer. The Board was asked to study the information carefully.

The Superintendent shared the Board & Administrator monthly publication for Board Members.

The Superintendent shared several articles/notices that appeared in the local newspapers with the Board.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to hire Ms. Tamesha Harris as the Basketball Score Keeper. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCIAL REPORT FOR NOVEMBER 2017 AND TAX COLLECTIONS FOR OCTOBER 2017**

The Superintendent recommended approval of the Financial Report for November 2017 and the Tax Collections for October 2017. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent shared with the Board that Diverse Power is working on reconfiguring light poles and adding lights to several areas. The lighting has already been upgraded in the car rider area. They are also looking to cut down the big pine tree in the back.

**NEW & UNFINISHED BUSINESS**

The Superintendent shared a handout with the Board summarizing a meeting that was held with Schneider Electric on our approved energy project. It was explained that the notes were a way for everyone on the Board to be aware of what the meeting was about and what is getting ready to transpire with the project.

The Superintendent recommended the approval of the SIG Budget in the amount of $1,355,779.00 for Fiscal Year 2018. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Dual Enrollment Contract between Quitman County Schools and Wallace Community College. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent explained to the Board the School Food Service Excess Cash Letter received from the State. Quitman County had $12,666.41 in excess cash and was required to write a plan for the State and have it approved by November 14, 2017. The plan was approved by the State. The local Board of Education had to approve the purchase of the items in the plan. The Superintendent recommended approval to purchase the following:

 a salad bar from Manning Brother in the amount of $1,097.26. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

 an ice dispenser from Mobile Fixture in the amount of $1,618.13. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

 a food slicer from Hubert in the amount of $655.00. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

an electric can opener from Manning Brother in the amount of $608.73. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

 a Point of Sale Software System from Premier Edge for $6,740.00. This was selected

because it works with Apple. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Board inquired about the Sports Complex.

**Announcements**

The Superintendent announced the following meetings/events

 Superintendent Student Cabinet - December 7, 2017 at 11:00 a.m.

 Superintendent Cabinet Meeting - December 11, 2017 at 10:00 a.m.

 Superintendent Teacher Advisory Collaborative – December 13, 2017 at 3:45 p.m.

 Parent & Community Collaborative – December 14, 2017 at 12:00 noon

 Teaching & Learning Collaborative – December 15, 2017 at 10:00 a.m.

 Christmas Break – December 18 – January 4, 2018

 Teaching Staff Mid-Year Instructional Retreat – January 4, 2018

 Georgia Accrediting Commission Review – January 11, 2018

 GSBA Board Governance Assessment – December 29, 2017 at 10:00 a.m.

The Superintendent thanked the Board for their support and wished them Happy Holidays and presented them with tokens of appreciations.

The Board approved to purchase new MacBook Airs at $749 each from local funds if the money is available and to continue with the $249 upgrades of the phones, upon a motion by Mr. Shirah and a second by Mrs. Green.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn.

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Chairman Secretary