

# **Frazier School District**

## **Board of School Directors Regular Monthly Board Meeting for June 2018**

**Held On: Monday, June 24<sup>th</sup>, 2019**

**7:50 p.m.**

**Board Room of the Administration Building**

The regular monthly meeting for May of the members of the Board of School Directors of the Frazier School District was held on Monday, June 24<sup>th</sup>, 2019, and was called to order at 7:50 p.m. by Board President, Thomas Shetterly. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Debbie Alekson, Jill Devine, Jason Erdely, Stacey Erdely, Brian Secrest, Thomas Shetterly, Vicki Olexa  
Absent: Tracy Angelo, Lisa Strickler  
Others: Superintendent: Dr. William R. Henderson  
High School Principal: Mr. Jason Pappas / vacation  
Middle School Principal: Mr. Michael Turek / vacation  
Elementary Schools Principal: Dr. Kelly Muic / vacation  
Special Education Supervisor: Mrs. Amanda Law  
District Business Manager: Mr. Kevin Mildren  
Director, Technology: Mr. Scott Hazelbaker  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Supervisor of Buildings, Grounds & Maintenance: Mr. John M. Phillips / absent  
Solicitor: Attorney Sam Davis / Davis & Davis  
FEA Representative: Rachel Lindey  
Press: No coverage  
Citizens: Softball Team and parents (recognition)

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Thomas Shetterly.

Motion by Olexa, second by Devine, to approve the regular monthly meeting minutes for May; held on Monday, May 20, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

It was agreed to take 4a-4e as one with one motion, and one second.

Motion by Olexa, second by Devine, to approve the financial reports for the month of May 2019 and bills due and payable for June and July 2019 as presented (no question or comments).

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Secrest, to approve the Budget Resolution for the 2019-2020 school year as presented:

“Be It Resolved, that the Board of Directors of the Frazier School District adopt the General Fund budget for the Frazier School District for the fiscal year beginning July 1, 2018 and ending June 30, 2020, in the amount of \$18,480,451 and the necessary taxes levied and appropriated as set forth in the 2019-2020 General Fund Budget.”

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.



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Motion by Olexa, second by Alekson, to approve the Real Estate Property Tax Resolution for the 2019-2020 school year as presented:

"And It Is Resolved, that the Frazier School Board of School Directors does hereby levy for the school fiscal year July 1, 2019 – June 30, 2020, on each dollar of the total assessment of all real estate property in the Frazier School District comprised of Perry Township, Jefferson Township, Perry Borough, Newell Borough, and Lower-Tyrone Township, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of 19.3324 under the new 100% Assessment of each one dollar of assessed valuation of taxable property, for general purposes and the payment of teacher salaries and rentals of state authorities.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Alekson, to take the following resolutions as one, with one motion and one second, as presented:

4h. **Per Capita - Act 679 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public School Code of 1949 (Section 679) as amended, beginning July 1, 2019 and ending June 30, 2020."

4i. **Per Capita - Act 511 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as Local Tax Enabling Act, beginning July 1, 2019 and ending June 30, 2020.

4j. **Earned Income Tax – Act 511 S.C.**

"Resolved, that the Frazier School Board of Directors hereby reenacts and continues an earned income tax to be levied in the amount of one percent (1%) on salaries, wages, commissions, and other compensations, earned during the period beginning July 1, 2019 and ending June 30, 2020, on all residents of the Frazier School District who have attained the age of eighteen (18) years and older, and on the net profit earned during said period from businesses, professions, or other activities conducted by residents and non-residents of the said District in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as a Local Tax Enabling Act".

4k. **Realty Transfer Tax – Act 511 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts a Realty Transfer Tax, to be levied in the amount of one percent (1%) on transfers beginning July 1, 2019 and ending June 30, 2020 of real property or any interest in real property, situated within the School District of Frazier in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as the Local Tax Enabling Act."

4l. **Local Service Tax**

"Be It Resolved, by the Frazier Board of School Directors to participate with the district townships and boroughs, in the imposition of Local Service Tax as adopted by the



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ordinances of the townships and boroughs. Further, to authorize Southwest Regional Tax Bureau to remit that portion of this tax, the "Local Service Tax" to the Frazier School District pursuant to Act 7, P.C. 13, as enacted June 21, 2007. This remittance shall replace the previous Act 511 Tax known as the Occupational Privilege Tax. Said collections and remittances to the District shall run concurrent with the collections by the boroughs and townships.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve PNC Bank, Perryopolis Office, as the school districts depository for the 2019-2020 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Alekson, to approve the Investment Resolution for the following banks/institutions for the 2019-2020 school year:

PNC Bank  
Bank of New York Mellon  
Pennsylvania School District Liquid Asset Fund  
United Bank  
US Bank  
State Treasurer's INVEST Program for Local Governments  
Pennsylvania Local Government Investment Trust [PLGIT]

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the Act 1 Resolution – Homestead/Farmstead Exemption in the amount of \$114.80

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to accept the MOU to provide members of the Frazier Education Association (FEA) with a choice of healthcare plans through the IU#1. The choices include, IU#1 PPO Highmark plan at no additional cost or IU#1 EPO Highmark Plan with incentive of no monthly premium share. The MOU will be effective from July 1, 2019 through June 30, 2020.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to renew the dentist contract with Robert Cessna, DDS for the 2019-2020 school year as presented at a cost of \$1,000 (no increase).

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to renew the doctor contract with Mary Beth Krafty, MD for the 2019-2020 school year as presented at a cost of \$7,000 (no increase).

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa



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Absent – Angelo, Strickler  
(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request submitted by Kevin Mildren, Business Manager, to hire Diamond Marketing Solutions at a cost of \$6,600, which includes the cost of postage to print tax bills.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request submitted by Amanda Law, Special Education Supervisor, to accept the Westmoreland Intermediate Unit student's services agreement to provide special education programs. Effective date of July 1, 2019 and shall continue until termination of this agreement.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine to approve the following use of facilities:

1. Approval of request submitted by Greg Boggs, on behalf of the Football Boosters to use the school facilities during the 2019-2020 football season for the following:

- Use of the concession stand including the use of both storage closets within the stand for Varsity, Jr. Varsity and Middle School games.
- Use of the cafeteria lunch room to feed the football players during their August football camp. Approximate dates are Monday, August 12<sup>th</sup> through Friday, August 16<sup>th</sup>, 2019. Times are approximate but anticipate lunch to be around 11:00 to 1:30 p.m. and 3:30 to 5:30 p.m. for dinner. All meals provided by the booster organization and would not require the use of any kitchen appliances.
- Hanging of sponsored signs along the fence inside of the stadium.
- Fundraising includes team apparel sale, spaghetti dinner, ticket sales. Additional fundraising items will be added if necessary.
- Use of the video conference room to hold booster meetings. Meeting times will fall between 6:00 and 8:00 p.m. and last approximately one (1) hour.

2. Approval of request submitted by Adelle Slebodnik on behalf of the Frazier Band Parents Association, to use the following school facilities during the 2019-2020 football season:

- Permission to use the band room the first Thursday of each month at 7:00 p.m. to hold our monthly meeting. (Meeting room needed from 6:00 p.m. to 8:30 p.m.). If there is a need to cancel the meeting, requesting permission to reschedule for the following Thursday evening.
- Permission to sell bake goods, and similar items, popcorn, non-carbonated beverages, Rita's Ice, t-shirts and similar items in the Band booth during home football games for the 2019-2020 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by J. Erdely, to approve the agreement with Lifetouch for school photography services effective the 2019-2020 school year at no cost to the district.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.



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Motion by Olexa, second by Devine to approve the agreement submitted by Dr. Muic Lombard between Frazier School District and the Private Industry Council/Head Start of Fayette County to mutually coordinate activities in order to provide better services for children and families in the district.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by S. Erdely, to approve the request submitted by Kevin Mildren, Business Manager, to approve the Faris Carpet proposal of \$14,975.00 for carpeting in the high school office area.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request submitted by Amanda Law, Special Education Supervisor, to accept the letter of collaborative agreement between Frazier School District and Merakey to provide services for the 2019-2020 school year, as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the marching band performance schedule submitted by Ryan Gerney, Band Director, for the 2019-2020 school year as presented.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by S. Erdely, to accept the letter of agreement with the Clelian Heights to provide services to Frazier School District for the 2019-2020 school year. Standard tuition fees per year \$23,724.00; additional fees when applicable, [Increase of \$1,791 over last year].

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request submitted by Kevin Mildren, Business Manager, to sell 25 old middle school desks at a cost of \$25/each to Washington School District.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by J. Erdely, to approve the request submitted by Dr. Henderson, Superintendent, to renew the food service contract with Nutrition, Inc. for the 2019-2020 school year.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to authorize the Superintendent to negotiate an athletic trainer contract pending solicitor review.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa

Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Thomas Shetterly, Board President, to table to election of an Athletic Director.



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Motion by Olexa, second by Devine, to approve the request to elect (2) one-on-one paraprofessionals for the extended school year program for the summer of 2019, at the contracted rate of pay.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to accept letter of retirement from Mr. David Karwatsky, High School English Teacher, effective November 15<sup>th</sup>, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Alekson, to elect the following staff for extracurricular activities (No. 1, 2, 5, 6) for the 2019-2020 school year: [noting that No. 3 and 4 should be tabled and re-posted].

- |    |                             |   |
|----|-----------------------------|---|
| 1. | Karen Babyak                | Assistant Marching Band Director                |
| 2. | Don Hartman                 | Assistant Varsity Volleyball Coach              |
| 3. | <del>Dave Fedor</del>       | <del>MS Head Coach, Girls Basketball</del>      |
| 4. | <del>Michael Ostrosky</del> | <del>MS Assistant Coach, Girls Basketball</del> |
| 5. | Jennifer Varnedell-Batovsky | Assistant Cheerleading Coach                    |
| 6. | Winston Shaulis             | Head Coach, Varsity Girls Basketball            |

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to retroactively approve Kelly Jo Meloy to the custodial substitute list effective June 17<sup>th</sup>, 2019.

[Roll Call Vote]

Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Motion by Olexa, second by Devine, to approve the request from Suzanne Boni, Coordinator, Transportation, to add Elaine Cumberland to the list of approved drivers for Nelsons, Inc.

[Roll Call Vote]


Vote: Yes – Alekson, Devine, S. Erdely, J. Erdely, Secrest, Shetterly, Olexa  
Absent – Angelo, Strickler

(Summary: Seven yes. Two absent. Motion carried.

Comments from the Public: None

Motion by Olexa, second by S. Erdely, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, June 24<sup>th</sup>, 2019, in the Board Room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 8:25 p.m.

  
Board President

  
Board Secretary