

Special Board Meeting Summary
Sunday, March 29, 2020 at 3:00 p.m.
By Telephone Conference

Board Members Present: Ledronia Goodwin, Jeffrey Keith, Jim Manderson, Mark Hindman, Eleanor Ballow

Mr. Agee delivered the following information concerning the 2019-2020 Local Education Agency Academic Continuity Plan:

A. Timeline

- Monday, March 30, 2020 the schools will be sanitized.
- Tuesday, March 31, 2020 teachers will be allowed to come in the schools to get supplies to execute the LEA Academic Continuity Plan. Larger schools will block out times to follow social distancing guidelines. A future date will be announced for students and parents to get books and belongings from the schools.
- Thursday, April 2, 2020 will be the next Board Meeting to share updates to the LEA Academic Continuity Plan.
- Friday, April 3, 2020 the LEA Academic Continuity Plan will be given to the Alabama State Department of Education (ALSDE).
- Monday, April 6, 2020 LEA Academic Continuity Plan starts.

B. Mr. Agee's Goals

- Develop LEA Academic Continuity Plan to put into place on Monday, April 6, 2020 and to turn in Friday, April 3, 2020 to the ALSDE.
- Staff will work with principals to implement LEA Academic Continuity Plan.
- Keep all employees safe during this time.

C. State Superintendent's Guidance – not negotiable

- No in-person instruction allowed.
- No attendance taken for the rest of the year – all households are different and we must be flexible.
- All extra-curricular activities and professional development trainings are cancelled until June 5, 2020. No field trips. Graduations *may* take place late June or July.
- Sanitizing schools before teachers return is a must and once they return they must follow social distancing guidelines.

D. State Superintendent Budget Information

- Fiscal Year 20(FY20) is solid and he does not see any problems. He does expect sales tax to fall off significantly the remainder of the year.
- Fiscal Year 21(FY21) recommends a conservative “bare-bone” budget.

- The Senate is scheduled to come in at the end of April for 5 days to pass the ETF and General Fund Budgets.
- He hopes to establish teaching units for FY21 at that time.
- There will unlikely be a bond issued this year.
- He anticipates a \$193,000,000 federal stimulus money to be distributed through Title I – a 40-45% bump from last year.

E. LEA Academic Continuity Plan

- Ms. Loftin and Ms. Addison have the lead on the LEA Academic Continuity Plan with staff and principals support.
- Principals have engaged teachers to identify possible issues.
- Some teachers are already fully engaged. Example – Having grade level meetings through Zoom.
- The State Superintendent’s guidance is to insure critical standards are the primary focus over the next few weeks – critical standards=build upon each other.
- Local superintendents received the information Friday and the Central Office Staff has been working since then.
- The majority of standards should have been taught before spring break in preparation for testing.
- The last nine-weeks of school is the best nine-weeks for this to happen because there is approximately a week and a half of testing, testing prep, field trips, class parties, Field Day, etc. taking place.
- Mr. Agee’s guidance is:
 - focus on critical standards that build year to year
 - keep it simple and be creative with the delivery method
 - be flexible
 - work on sustaining learning acquired throughout the year

Q&A:

Mr. Keith – What is the plan for students that do not have access to devices?

Mr. Agee – Principals have been tasked to find out what students do not have devices.

Ms. Clemons is consolidating a list from the principals that identify students without devices and internet at home. We want to avoid delivering packets, but will if there is no other option.

Mr. Hindman – Wants to encourage technology device training for teachers.

Mr. Agee – Nobody will be thrown out there without proper training

Ms. Goodwin – How will we be able to identify students that do not have devices?

Mr. Agee - Principals were tasked to have teachers contact every student to find out who needs support.

F. School Operations

- April 6, 2020 begins operations.
- Ms. Jackson has the lead on school operations.
- Normal school hours are 8:00 AM-3:00 PM. There will be a person on phone duty to answer questions or relay questions to the correct person.
- All employees will work from home or staggered times whenever feasible.
- All schools/Central Office will be locked. Meetings will be by appointment only. Example - If an employee is working from home, they must have prior notification to schedule an in-person meeting.
- There will be a job for every non-certified person. Examples – A CNP worker would help with the meals served twice weekly. Bus Drivers may deliver mail to schools from Central Office.
- The State Superintendent said everybody will get a paycheck, but everyone must contribute.
- Any issues or complaints will go through Ms. Jackson and she will get guidance from our attorney.
- School will end as normal on May 22, 2020.

Q&A:

Mr. Keith – Will personnel be able to work from home if their children are there?

Mr. Agee – Teachers will have a chance to come and get everything they need to work from home. However, teachers can work from their classroom if they do not have the data plan needed at home.

G. HVAC Project

A waiver to extend the ETF Funds programmed for the HVAC project for an additional year has been sent to the ALSDE. Bids will be opened April 2, 2020 for the HVAC project.

H. PKS Project

There was no concern with the testing. There is one area to double check. The reason why the bottom of the area was no concern is that everything was coated in creosote – very little growth there. There are two leaking pipes. If we take care of pipes and put down vapor barrier this should clear up the moisture issue. Mr. Agee recommended putting the shingle roof on the school as planned for in the ACBOE Roofing Project. Since funding is unclear, these actions will make PKS functional a minimum of 5-10 more years. The county is doing a population study that may help in decision-making in the future.

Q&A:

Mr. Manderson – The Technology Department may be available for technology questions and may be able to post videos on Facebook and websites.

Mr. Agee – The staff is taking notes and will work on this suggestion.