**Paulsboro Public Schools**

**Monday, March 25, 2019**

**Minutes**

**regular meeting**

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on Tuesday, January 8, 2019 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2018 Board of Education schedule of meetings calendar adopted by the Board of Education at the Reorganization Meeting on January 3, 2019 and by posting that schedule of meetings calendar in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:03 PM by pledging allegiance to the flag with the following members present: Theresa Cooper, Marvin Hamilton, Crystal L. Henderson, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Elizabeth Reilly, Danielle Scott, Irma R. Stevenson and the Greenwich Township Representative, Gerald Michael. Also in attendance Dr. Laurie Bandlow, Superintendent, Mr. Paul Bracciante, Assistant Superintendent, Ms. Jennifer Johnson, Business Administrator/Board Secretary and student representative Amaya Reed-Clark.

**Executive Session**

The Paulsboro Board of Education adjourned to Executive Session from 6:30 pm to 6:38 pm to discuss personnel, negotiations and litigation, the results of which may be made known upon return to regular session or when conditions warrant.

**Upcoming Scheduled Events**

***Game of Life:*** 9:00 a.m. on Tuesday, April 2, 2019

Paulsboro High School Gymnasium

***Coffee House*** 7:00 p.m. on Tuesday, April 9, 2019

Paulsboro High School, Choir Room #15

***National Junior Honor*** 7:30 p.m. on Wednesday, April 10, 2019

***Society Induction*** Paulsboro High School Cafeteria

***National Honor*** 7:30 p.m. on Wednesday, April 3, 2019

***Society Induction:*** Paulsboro High School Cafeteria

***Grandparents’ Day*** 9:30 a.m. on Thursday, April 11, 2019

Billingsport Early Childhood Center

**Presentation**

Student of the Month Awards for January and February 2019 were presented.

|  |  |
| --- | --- |
| **Billingsport Early Childhood Center**  **Presented by Principal Mrs. Tina Morris** | **Loudenslager Elementary School**  **Presented by Principal Mr. Matthew Browne** |
| **January Students of the Month**  Emma Kraemer - Grade 2  Makaylee Sepulveda – Grade 2  Amina Sierra - Grade 2  Khalil Streeter - Grade 2  **February Students of the Month**  Brooke Horace - Grade 2  Jerry Mass - Grade 2  Ciara Wallace - Grade 2 | **January Students of the Month**  Sloane Golembiewski – Grade 3  Anahi Muy – Grade 4  Tayvon Cook-Williams – Grade 6  Jaden Gaines – Grade 6  **February Students of the Month**  Matthew Gray – Grade 3  Jae’la Estrada – Grade 4  Quran Lipscomb – Grade 5  Myonna Brown – Grade 6 |

**Board Business**

1. **Board of Education Meeting Calendar**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation at 6:00 p.m. on April 29, 2019, prior to the commencement of the public portion of the board meeting. The matters discussed will remain confidential until the need for confidentiality no longer exists.

1. **Budget 2019-2020**

Informational: Important Dates for Budget Submission

April 22, 2019 Last day for County Executive Superintendent approval of budget

April 29, 2019 Public Hearing on the Budget

***Update:***

The tentative budget was approved at the Special Meeting of the Board of Education held on Wednesday, March 20, 2019.

1. **Board of Education Committee: Negotiations:**

The Paulsboro Board of Education, Negotiation Committee:

Chairperson: Mr. Joseph Lisa

Members: Mr. William Scott MacKenzie and Mrs. Irma Stevenson

Meetings held with the Paulsboro Administrators Association (PAA):

December 11, 2017 May 23, 2018 June 11, 2018

July 24, 2018 August 15, 2018 October 15, 2018

Update: A date for mediation, at the request of the Paulsboro Administrators Association, was held on Thursday, March 21, 2019 at 6:00 p.m. with the State Mediator.

1. **Board of Education Committee: Facilities:**

The Paulsboro Board of Education, Facility Committee:

Chairperson: Mr. Joseph Lisa

Members: Mr. Marvin Hamilton, Ms. Elizabeth Reilly and Irma Stevenson

President Lisa appoints Ms. Elizabeth Reilly to this committee filling a vacant seat following last month’s appointments.

1. **Board of Education Committee: Budget:**

The Paulsboro Board of Education, Budget Committee:

Chairperson: Mr. Joseph Lisa

Members: Mrs. Theresa Cooper, Mr. William Scott MacKenzie, and

Mrs. Danielle Scott

**Informational: Important Dates for Budget Submission**

March 5, 2019 Gubernatorial budget message to Legislature extended from the fourth Tuesday in February

March 20, 2019 Adoption and Filing of Tentative Budget

April 22, 2019 Last day for County Executive Superintendent approval of budget

April 24, 2019 Earliest date for Public Hearing

May 3, 2019 Last date for Public Hearing

The Committee met on Thursday, March 14, 2019 and Tuesday, March 19, 2019 at 7:00 p.m. in the conference room in the Administration Building to finalize the budget with the Administration. The next Budget Committee meeting will be held on Thursday, April 11, 2019 at 6:00 p.m.

1. **Board of Education Committee: Education:**

The Paulsboro Board of Education, Education Committee:

Chairperson: Mrs. Lisa Lozada-Shaw

Members: Mrs. Crystal Henderson, Ms. Elizabeth Reilly and Mr. Gerald Michael

The first Education meeting was held on Wednesday, March 6, 2019.

1. **Informational:**
2. On Wednesday, May 8, 2019, the Pegasus Educational Foundation will be hosting a Red Tie Event at the Sons of Italy Lodge, Paulsboro, New Jersey beginning at 6:00 p.m.

**Superintendent New Business**

**Paulsboro Public Schools - Calendars**

Preliminary draft of the Paulsboro School District Calendar for 2019-2020 **(Attachment)**

**Report of The Board Secretary/Business Administrator**

**Recommend Approval of A:**

Motion made by Lozada-Shaw, seconded by Henderson to approve item A that The Greenwich Township Representative may vote on.

Approval of Minutes (**Attachments**) Regular Meeting February 25, 2019

Executive Session February 25, 2019

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES. Motion carried

Business Administrator explained the certification appearing in the agenda that as of January 31 that no over expenditure exist is an error and will be removed in the final minutes.

**Report of The Superintendent**

**Personnel**

Motion made by Hamilton, seconded by Lozada-Shaw to approve items B-H that The Greenwich Township Representative may vote on.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to appoint Ms. Barbara Thomson to the position of Parent Academy Coordinator. Ms. Thomson will earn $32.00 per hour.
2. Recommend approval to accept the resignation with the intent to retire of Paulsboro Junior / Senior High School Teacher, Mr. John Sanders effective May 1, 2019.

Informational: Mr. Sanders has served our district for 12 years.

1. Recommend approval to accept the resignation with the intent to retire of Paulsboro Junior / Senior High School Cafeteria Worker, Ms. Ann Thompson effective June 30, 2019.

Informational: Ms. Thompson has served our district for 26 years.

1. Recommend approval to accept the resignation with the intent to retire of Payroll Secretary, Mrs. Lisa Capasso effective August 31, 2019.

Informational: Mrs. Capasso has served our district for 17 years.

1. Recommend approval to accept the resignation with the intent to retire of Paulsboro Senior High School Bookkeeping Accounting Teacher, Mrs. Patricia DellaVecchia effective June 30, 2019.

Informational: Mrs. DellaVecchia has served our district for 30 years.

1. Recommend approval of a medical leave of absence for Paulsboro Public Schools Bus Driver, Ms. Genieve Stuart as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, November 20, 2018 – Monday, December 31, 2018 With pay and benefits by use of

accumulated sick/personal days.

Tuesday, January 1, 2019 – Sunday, March 31, 2019 Unpaid, with Benefits utilizing the

Federal Family Leave.

Monday, April 1, 2019 – Sunday, June 30, 2019 Unpaid, with Benefits.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES. Motion carried

**Report of The Superintendent**

**Personnel I:**

Motion made by, Stevenson seconded by Lozada-Shaw to approve item I.

1. Recommend approval of a medical leave of absence for Billingsport Early Childhood Center Teacher, Ms. Noreen Demarco as follows:

Dates of Leave Terms and Conditions of Leave

Monday, March 18, 2019 – Monday, May 18, 2020 Unpaid with benefits by use of Federal Family

Leave. Intermittently for a total of 60 workdays.

.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES. Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development:** **A - C:**

Motion made by, Stevenson seconded by Lozada-Shaw to approve items A-C that The Greenwich Township Representative may vote on.

1. Recommend approval to approve Professional Development (PD) days to work on the STEAM Academy Phase in for the 2019-2020 academic school year funded through Title 2A. These meetings will be on a monthly basis. The next meeting will be on Wednesday, April 24, 2019 and Wednesday, May 22, 2019. The cost to the Board of Education will be substitutes.

Cost to the Board of Education:



Billingsport Early Childhood Center: Ms. Brittany Bielski

Ms. Noreen Demarco

Ms. Prudence Hanly

Loudenslager Elementary School: Mr. Matthew Browne (substitute not required)

Mrs. Monica Moore Cook

Mrs. Rebecca Richardson (substitute not required)

Paulsboro Junior/Senior High School: Mr. James Pandolfo (substitute not required)

Ms. Lisa Broder

Mr. Thomas Damminger

Ms. Holly Kline

Mr. Shane Kovalesky

Ms. Christine Lindenmuth (substitute not required)

1. Recommend approval for Paulsboro High School Psychologist, Ms. Jessica Johnson to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
2. Recommend approval for Paulsboro High School Social Worker, Ms. Katelyn Dilks to attend Transition from School to Adult Life: Regulations and Best Practices meeting on Thursday, March 28, 2019 at Clayton High School in Clayton, New Jersey. There is no cost to the Board of Education.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES. Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development** **D - H:**

Motion made by Lozada-Shaw, seconded by Henderson to approve items D-H that The Greenwich Township Representative may vote on.

1. Recommend approval for Billingsport Early Childhood Center Teacher, Ms. Karen Dutton to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
2. Recommend approval for Billingsport Early Childhood Center School Psychologist, Ms. Angela Bradbury to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
3. Recommend approval for Billingsport Early Childhood Center Speech Teacher, Mrs. Kristin Shute to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
4. Recommend approval for Loudenslager Elementary School Social Worker, Mrs. Charisse Generette to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
5. Recommend approval for Loudenslager Elementary School Speech Teacher, Ms. Addie Shmuel to attend Gloucester County Intervention & Referral Service Consortium meeting on Thursday, March 28, 2019 at Harrison Township Elementary School in Mullica Hill, New Jersey. There is no cost to the Board of Education.
6. Informational:
7. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of March 2019** | |
| **Grade** | **Enrollment** |
| 9 | 93 |
| 10 | 84 |
| 11 | 76 |
| 12 | 63 |
| **Total** | **316** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of March 2019** | |
| **Grade** | **Enrollment** |
| 7 | 70 |
| 8 | 91 |
| **Total** | **161** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of March 2019:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School | 14 | 13 | 14 | 13 | 12 | 13 | 79 | 3 | 31 | 29 | 29 |  | 89 |
| Kindergarten | 26 | 26 | 26 | 26 |  |  | 104 | 4 | 23 | 28 | 23 | 25 | 99 |
| 1 | 21 | 21 | 22 | 21 |  |  | 85 | 5 | 21 | 20 | 21 |  | 62 |
| 2 | 21 | 21 | 20 | 20 |  |  | 82 | 6 | 22 | 25 | 23 |  | 70 |
| Special Education | 9 | 3 | 7 |  |  |  | 19 |  | 7 |  |  |  | 6 |
| **Total** | | | | |  |  | **369** | **Total** | | | | | **326** |

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES

Motion carried

**Report Of The Superintendent**

**Tuition A**:

Motion made by Lozada-Shaw, seconded by Henderson to approve item A that The Greenwich Township Representative may vote on.

1. Recommend approval for the following tuition costs. These costs include tuition, additional services, and extraordinary costs (the cost of transportation is not included in this total).

As of March 4, 2019, we have 22 Out of District students, grades 9-12 for a total cost of $1,419,001.28.

As of March 4, 2019, we have 24 McKinney-Vento (homeless)/Division of Protection and Permanency (DCPP) students for a total cost of $343,588.02.

As of March 4, 2019, we have 27 students that attend Gloucester County Institute of Technology (GCIT) for a total cost of $64,665.00.

As of March 4, 2019, we have one student in a state facility.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES

Motion carried

**Report Of The Superintendent**

**Tuition B**:

Motion made by Lozada-Shaw seconded by Henderson to approve item B.

1. Recommend approval for the following tuition costs. These costs include tuition, additional services, and extraordinary costs (the cost of transportation is not included in this total).

As of March 4, 2019, we have 22 Out of District students grades PK-8 for a total cost of $1,541,661.07.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES

Motion carried

**Report Of The Superintendent**

**Instructional Services A - C**:

Motion made by Stevenson, seconded by Lozada-Shaw to approve items A-C which The Greenwich Township Representative may vote on.

1. Recommend approval to change the 2018-2019 School Calendar in order to account for snow emergency closings on Wednesday, February 20, 2019. (**Attachment**)

Wednesday, February 20, 2019 Make up day Friday, May 10, 2019

Half Day students only - Full Day for all staff

1. Recommend approval of the following students to continue to attend Paulsboro High School as Choice Students during the 2019-2020 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

| **Last Name** | **First Name** | **Grade in 2018-2019** | **Grade in 2019-2020** |
| --- | --- | --- | --- |
| Green | Brandon | 11 | 12 |
| Kirca | Shane | 11 | 12 |
| Knight | Nathan | 9 | 10 |
| Mazzeo | Georgio | 11 | 12 |
| Onorato | Dante | 9 | 10 |
| Richards | Frank | 11 | 12 |
| Richards | Jacqueline | 10 | 11 |
| Williams | Shawn | 10 | 11 |
| Worstall | Nicholas | 11 | 12 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. The New Jersey Department of Education dictates the number of School Choice seats each district may accept. Paulsboro Public Schools has 10 School Choice seats.

During the 2019-2020 school year, approximately 27 Paulsboro students will be attending other schools via the School Choice Program and approximately 8 Paulsboro students will be attending other schools via the Charter School Program. The Paulsboro Board of Education is responsible for transportation of those students. At this time, Paulsboro provides Aide in Lieu of Transportation. Paulsboro loses school aid for these students.

1. Recommend approval for the following students to continue to attend Paulsboro High School as a Courtesy Student during the 2019-2020 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Grade in 2018-2018** | **Grade in**  **2019-2020** |
| Sichelstiel | Jackson | 9 | 10 |

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 yes.

Motion carried

**Report Of The Superintendent**

**Instructional Services D - F**:

Motion made by Stevenson, seconded by Lozada-Shaw to approve items D-F.

1. Recommend approval to provide homebound instruction for the following students

Grades PreK-8:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 311733 | 1 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Jefferson Health Program in West Deptford, New Jersey. Start date was 2/7/2019. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval of the following student to continue to attend Loudenslager Elementary School as a Choice Student during the 2019-2020 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Grade in 2018-2019** | **Grade in 2019-2020** |
| Crite | Saeed | 4 | 5 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. The New Jersey Department of Education dictates the number of School Choice seats each district may accept. Paulsboro Public Schools has 10 School Choice seats.

1. Recommend approval for the following students to continue to attend Billingsport Early Childhood Center as Courtesy Students during the 2019-2020 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Grade in 2018-2019** | **Grade in**  **2019-2020** |
| Cooper | Blase | K | 1 |
| Walsh | Colton | PK | K |

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 yes.

Motion carried

**Report Of The Superintendent**

**Student Activities A - D:**

Motion made by Lozada-Shaw, seconded by Henderson to approve items A-D which The Greenwich Township Representative may vote on.

1. Recommend approval to have the 38th Annual Academic Awards Dinner on Tuesday, May 14, 2019 at 6:30 p.m. in the Paulsboro High School Gymnasium.

Informational: This ceremony honors all students who obtained an average of 90 and above. Last year there were approximately 350 people who attended the dinner.

1. Recommend approval to have the South Jersey Bullpen to assist with our Baseball and Softball lining of our grounds before our season begins. The Bullpen has the expertise to assist and advise the Athletic Department. The Bullpen also allows our Baseball and Softball teams to take advantage of their indoor batting facility. Parents will provide their own transportation for their athlete. There will be no cost to the Board of Education.
2. Recommend approval for Paulsboro High School students to attend the Sportsmanship Breakfast at Auletto’s Caterers in Deptford, New Jersey on Friday, March 22, 2019. There is no cost to the Board of Education.
3. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro Junior / Senior High School and Middle School for the following teams during the 2018-2019 school year (**Attachment**):

Varsity Boys Baseball Varsity Boys Track & Field

Varsity Girls Softball Varsity Girls Track & Field

Junior Varsity Boys Baseball Junior Varsity Girls Softball

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 yes.

Motion carried

**Report Of The Superintendent**

**Student Activities E - H:**

Motion made by Lozada-Shaw, seconded by Stevenson to approve items E-H.

1. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro Junior High School for the following team during the 2018-2019 school year (**Attachment**):

Middle School Coed Track & Field

1. Recommend approval of the Rowan University Jazz Ensemble to perform at Loudenslager Elementary School on Friday, May 17, 2019 under the direction of Professor, Mr. Dennis DiBlasio. There will be no cost to the Paulsboro Board of Education for this assembly.

Informational: Billingsport / Loudenslager Music Teacher, Mr. Brian Betz is a professor at Rowan University and coordinated this assembly. This assembly will be part of Loudenslager’s celebration of National Jazz Appreciation Month.

1. Recommended approval for Gifted and Talented Teacher, Mrs. Rebecca Richardson to enter students into the 2019 Rowan University Blast-Off Rocketry Competition & Invitational on Saturday, April 13, 2019 from 9:00 a.m. – 3:30 p.m. at the Rowan University, South Jersey Technology Park. There will be no cost to the Board of Education for this competition.

Informational: All 6th Grade students who meet the competition requirements will have the opportunity to submit their project to enter into this competition. Students will be required to obtain transportation from a parent or guardian.

1. Recommend approval of Blessings in a Backpack Program at Billingsport Early Childhood Center.

Informational: Blessings in a Backpack is a community outreach program that provides children in need with food for the weekend who might otherwise go hungry.

Non-perishable food will be provided on Fridays to serve as supplemental nourishment for the children. The program will operate during the school year and is designed to serve 38 weeks. There is no cost to operate or participate in the program. Permission slips will be sent home seeking family participation. There will be 50 families identified through their teachers, social worker and counselor at Billingsport School.

Blessings in a Backpack is a 501C (3) non-profit organization currently feeding over 93,000 children in nearly 1,100 schools in 45 U.S. states and the District of Columbia.

There are no religious affiliation or material distributed with this program.

1. Informational: The Junior High students field trip will be to the Deptford Skating Center, in Deptford, New Jersey on Thursday, May 30, 2019. The Cost to the Board of Education will be two buses at $387.50. This trip takes the place of the Baltimore Maryland trip approved on February 25, 2019.
2. Informational:
3. Reports of the Winter Athletic Teams **(Attachment)**
   1. Wrestling
   2. Boys Basketball
   3. Girls Basketball
   4. Junior High Wrestling
   5. Junior High Boys Basketball
   6. Junior High Girls Basketball

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**Finance A - C:**

Motion made by Lozada-Shaw, seconded by Stevenson to approve items A-C which The Greenwich Township Representative may vote on.

1. Recommend approval to accept a return of surplus in the amount of $107,008.00 from the Southern New Jersey Regional Employee Benefit Fund.

Informational: This amount is included in the tentative budget for the 2019-2020 school year.

1. Recommend approval to submit a grant application for 21st Century Community Learning Center (CCLC) for 2019 – 2020 school year. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education (NJDOE).

Informational: The purpose of the 21st CCLC program is to supplement the education of students in grades 3-6, who attend schools eligible for Title I school-wide programs or schools where a minimum of 30 percent of students are from low-income families. This is a competitive grant for funding to assist students in attaining the skills necessary to meet New Jersey's Core Curriculum Content Standards.

This is a five-year program and will be awarded on an annual basis with the NJDOE reviewing program performance through on-site and desk monitoring, reports, local and state-level evaluations, adequate and efficient use of federal funds, and a continuation application to determine continued program funding (based on the availability of federal resources).

Currently, New Jersey's 21st CCLC Program is comprised of 52 grantees throughout the state. Grantees include local education agencies (LEAs), non-profit, for-profit, community-based, and faith-based organizations, operating solely or in partnership with other agencies. Loudenslager School has been participating in this program in partnership with the Regional Enrichment and Learning Center (REAL) in Cherry Hill, New Jersey and is seeking to gain their own funding as REAL will no longer be pursing this grant.

1. Recommend approval to hold the Public Hearing of the Budget and the Regular Scheduled Board meeting on Monday, April 29, 2019 at 7:00 p.m.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Finance D:**

Motion made by Stevenson, seconded by Lozada-Shaw to approve items D.

1. Recommend approval for a donation of four (4) Apple i-Pads for the Billingsport Early Childhood Center. These items are valued at approximately $164.00.

Informational: This was coordinated by Second Grade Classroom Teacher, Ms. Prudence Hanly.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**School Safety A:**

Motion made by Lozada-Shaw, seconded by Henderson to approve item A which The Greenwich Township Representative may vote on.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Senior High School.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Names of Investigators** | **Type and Nature of Discipline Imposed** |
| --- | --- | --- | --- | --- |
| BECC022519001 | 02/25/2019 | Complete | Angela Bradbury, Anti-Bullying Specialist | Non-HIB |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

1. Informational: Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** | | | | |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **Schools** | | |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/14/18  10/30/18  11/16/18  12/14/18  1/18/19  2/5/19  3/15/19 | 9/14/18  10/4/18  11/12/18  12/10/18  1/17/19  2/14/19  3/14/19 | 9/12/18  10/12/18  11/7/18  12/4/18  1/17/19  2/22/19  3/14/19 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 11/21/18 | 11/16/18 | 11/14/18  2/5/19 |
| Lockdown | Each school must conduct two annually | 9/19/18  1/11/19 | 1/8/19 | 12/14/18  1/11/19 |
| Bomb Threat | Each school must conduct two annually | 2/19/19 | 12/3/18  2/28/19 | 3/21/19 |
| Active Shooter | Each school must conduct two annually | 12/12/18 | 9/10/18  3/7/19 | 9/17/18 |
| Shelter In Place | Each school must conduct two annually | 10/18/18  3/29/19 | 10/18/18 | 10/18/18 |
| **Other Drills** | | | | |
| Bus Evacuation | School District (Annually) | (P5) 10/10/18  10/22/18  10/26/18 | (P5) 10/11/18  10/12/18 | (P5) 10/11/18  10/17/18 |
| Bus Evacuation | School Routes  (2 Annually) | Larc  10/18/18 | Bankbridge Elementary  10/25/18 | Bankbridge Development 10/12/18 |
| Bus Evacuation | School Routes  (2 Annually) | Crescent Hill  10/12/18 | Bankbridge Regional  10/10/18 | AM/PM Boys & Girls Club  10/18/18 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Policy A - B:**

Motion made by Stevenson, seconded by Hamilton to approve items A-B which The Greenwich Township Representative may vote on.

1. Recommend the first reading of the following Board Policy: **(Attachment)**

-Smoking Prohibition – Policy #3515

1. Recommend the first reading of the following Board Policy: **(Attachment)**

-Drugs, Alcohol, Steroids, Tobacco – Policy #5131.6

*Roll Call Vote*: Ms. Reilly, Mrs. Scott abstained, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Public Comments**

None

**Next Scheduled Meeting**

**Monday, April 29, 2019**

*6:00 p.m. – Executive Session – Loudenslager Elementary School Multipurpose Room*

*7:00 p.m. – Public Hearing of the Budget and Regular Meeting – Loudenslager Elementary School Multipurpose Room*

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in

attendance.

**Motion To Adjourn**

Motion made by Stevenson, seconded by Hamilton and unanimously carried (10-0) to adjourn the meeting at 7:37 PM.

Respectfully Submitted,



Board Secretary