

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, September 12, 2016** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Andrew Chapkowski at 6:30 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board President	(Chair) Budget Committee Buildings & Grounds Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio School Board Vice-President	(Chair) Negotiations Committee Curriculum & Technology Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. John Hughes	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Alternate) Negotiations Committee Budget Committee Curriculum & Technology Policy & Regulations Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	(Chair) Curriculum & Technology Committee Buildings & Grounds County Board of Education Representative Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Buildings & Grounds Committee Negotiations County Board of Education Representative Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Budget & Finance Personnel & Public Relations

9
10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator.

13
14 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
15 was sent to **The Courier Post, and The Township Clerk**. It was also posted in the
16 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
17 proceedings of this meeting are being videotaped and anyone wishing to discuss an
18 individual child should so note.”)

19
20 **FLAG SALUTE**

21
22 **1. MINUTES**

23
24 Motion: (Sarmiento/Michael) to approve the minutes:

25
26 August 8, 2016– Regular Meeting

Roll Call Vote:

- Andrew Chapkowski – Yes
- Susan Vernacchio – Yes
- John Hughes – Yes
- Chad Kent – Yes
- Roseanne Lombardo – Abstained
- Gerald Michael – Yes
- Duane Sarmiento – Yes

2. SUPERINTENDENT’S REPORT

Motion: (Kent/Vernacchio) to approve the following:

A. Administrative Reports/Principal’s Reports

- 1. School Health Services Monthly Reports for the Extended School Year Program which ran from July 5, 2016 until July 29, 2016. (Attachment)

B. Student Discipline, Violence/Vandalism, HIB:

Number of Incidents this Month		2016-2017 Total-to-Date		2015-2016 Total-to-Date	
BSS	NMS	BSS	NMS	BSS	NMS
0	0	0	0	0	0
0	0	0	0	0	7
0	0	0	0	0	2
0	0	0	0	0	5
0	0	0	0	0	0
0	0	0	0	0	0

Motion carried by unanimous roll call vote.

3. SUPERINTENDENT RECOMMENDATIONS

Motion: (Vernacchio/Kent) to approve the following as one, A-H:

- A. The acceptance of the resignation of Danielle Everwine-Mills, part-time aide at Nehaunsey Middle School, with an effective date of August 17, 2016. (Attachment).

- 1 B. The approval of Stephania Tomaszewski, Nehaunsey Middle School
 2 Teacher, as mentor to Joseph Lippincott, Nehaunsey Middle School
 3 Teacher, for the 2016-2017 school year as per the NJDOE Mentoring
 4 Regulations and per the G.T.E.A. negotiated contract.
 5
 6 C. The approval of the 2016-2017 School Year M.O.A. (Memorandum of
 7 Agreement) between Education and Law Enforcement Officials and
 8 authorize submittal to the Gloucester County Superintendent of Schools
 9 for processing upon receipt of five (5) signature pages signed in original
 10 by the Board President. A copy is available for review in the
 11 Superintendent's Office.
 12
 13 D. The approval of Rosemary Craytor as a substitute Cafeteria/Lunchroom
 14 Aide for the 2016-2017 school year at a rate of \$9.00 per hour as needed.
 15
 16 E. The approval of Rita Gallagher as a substitute
 17 Secretary/Cafeteria/Lunchroom Aide for the 2016-2017 school year at a
 18 rate of \$9.00 per hour as needed.
 19
 20 F. The approval to add Starlight Homecare Agency, Inc., d/b/a Star Pediatric
 21 Home Agency for Nursing Services for the 2016-2017 school year.
 22 (Contract Attached)
 23
 24 G. The approval to appoint the following teachers to the following
 25 Extracurricular Clubs for the 2016-2017 school year:
 26

Name	Club	Stipend
Joshua Bomze	8 th Grade Trip Coordinator	As per GTEA negotiated contract
Michael Grelli	Advisor – Video & Yearbook Creation Audio-Video Coordinator for BSS/NMS	As per GTEA negotiated contract
Sarah Beerley	Maker Club	As per GTEA negotiated contract

- 27
 28 H. The approval to appoint Maureen Jenzano, Teacher at Broad Street
 29 School, as Bus Supervisor for Broad Street for the 2016-2017 school year,
 30 in the event the bus arrives late and students are still present. The rate is
 31 \$30.00 per hour, based on accumulated time waiting for the bus to depart
 32 and only on days when an incident has occurred.
 33

34 Motion carried by unanimous roll call vote.
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1 **4. POLICY & REGULATIONS**

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3 President Andrew Chapkowski asked for a majority vote to approve the following
4 policies/regulations if there are no objections:
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Policy/Regulation #	Title	1st Reading	2nd Reading
P0167	Public Participation in Board Meetings (Revision)	X	
P0168	Recording Board Meetings (Revised)	X	
P2422	Health & Physical Education (Revised)	X	
P2431	Athletic Competition (Revised)	X	
R2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team of Squad (Revised)	X	
P/R 5111	Eligibility of Resident/Non-Resident Students (Revised)	X	
P/R 5310	Health Services (Revised)	X	
P/R 5330.01	Administration of Medical Marijuana (New)	X	
P/R8462	Reporting Potentially Missing or Abused Children (Revised)	X	
P8550	Outstanding Food Service Charges (Revised)	X	

6
7 Motion carried by unanimous voice vote.

8
9 **5. CURRICULUM & INSTRUCTION**

10
11 President Andrew Chapkowski asked for a majority vote to approve the following
12 workshops if there are no objections.
13

14 **A. Workshops**

15
16 1. The approval for the following individuals to attend out-of-district
17 workshops:
18

NAME	WORKSHOP TITLE/LOCATION/TIME	DATE	COST
Vanessa Gottesfeld Special Education	International Dyslexia Conference Somerset, NJ 8:00 a.m. – 3:00 p.m.	10/14/16 10/15/16	\$301.00 Plus Substitute Plus Mileage
Kate Caruso BSIP/Language Coach	Dyslexia: What Educators Need to Know EIRC, Blackwood, NJ 8:30 a.m. – 1:30 p.m.	10/6/16	\$149.00 Plus Substitute Plus Mileage
Kate Eckert School Psychologist	Addressing Student Mental Health Issues Cherry Hill, NJ 10:00 a.m. – 1:00 p.m.	12/2/16	\$75.00 Plus Mileage
Kate Eckert School Psychologist	School Law Issues Cherry Hill, NJ 10:00 a.m. – 1:00 p.m.	10/3/16	\$150.00 Plus Mileage

Kate Eckert School Psychologist	ABC's of Understanding the NJ Children's System of Care RCGC, Sew ell, NJ 8:45 a.m. – 12:00	9/29/16	\$-0- Plus Mileage
Dan Giorgianni School Guidance Counselor	School Law Issues Cherry Hill, NJ 10:00 a.m. – 1:00 p.m.	10/3/16	\$150.00 Plus Mileage
Dan Giorgianni School Guidance Counselor	ABC's of Understanding the NJ Children's System of Care RCGC, Sew ell, NJ 8:45 a.m. – 12:00	9/29/16	\$-0- Plus Mileage
Dan Giorgianni School Guidance Counselor	Addressing Student Mental Health Issues Cherry Hill, NJ 10:00 a.m. – 1:00 p.m.	12/2/16	\$150.00 Plus Mileage
Terry DiSanto Social Worker	ABC's of Understanding the NJ Children's System of Care RCGC, Sew ell, NJ 8:45 a.m. – 12:00 p.m.	9/29/16	\$-0- Plus Mileage
Catrina Laster BSIP/Reading	West Jersey Reading Council Conference Pennsauken High School 4:30 p.m. – 7:15 p.m.	10/19/16	\$50.00 Plus Mileage
Alisa Whitcraft BSS Principal	ABC's of Understanding the NJ Children's System of Care RCGC, Sew ell, NJ 8:45 a.m. – 12:00 p.m.	9/29/16	\$-0- Plus Mileage
Stephania Tomaszewski Computer Education	Mentor Workshop EIRC, Blackwood, NJ 8:30 a.m. – 1:30 p.m.	10/19/16	\$149.00 Plus Substitute Plus Mileage
Sarah Beerley 3 rd Grade Teacher	Conference on Reading & Writing Hyatt Regency New Brunswick, NJ	10/28/16	\$180.00 Plus Substitute Plus Mileage

Motion carried by unanimous voice vote.

6. BUDGET & FINANCE

Motion: (Lombardo/Kent) to approve the following:

- A. The approval of the Non-Public Services Agreement for Chapters 192/193 between Gloucester County Special Services School District and the Greenwich Township Board of Education, effective July 1, 2016 through June 30, 2017. (Attachment)

Motion carried by unanimous roll call vote.

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1 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
 2 **SECRETARY**
 3

4 Motion: (Lombardo/Kent) to approve the following:
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6 A. Bills Lists
 7

- 8 1. The bills as presented by the Business Administrator in the
 9 following amounts are ordered paid. (Attachment)
 10

NUMBER	AMOUNT
P8	\$146,350.91
P9	\$10,596.54
P10	\$190,092.80
P11	\$139,101.87
P12	\$10,021.65
P13	\$54,997.97
P14	\$318,040.15
P15	\$127,530.09
TOTAL	\$996,731.98

11 B. Voided Checks
 12
 13

- 14 1. The approval to void the following checks:
 15

CHECK#	VENDOR	AMOUNT	ACCOUNT
18522	Horizon BCBS of NJ	\$127,560.09	Current

16 C. Student Activities Account
 17
 18

- 19 1. The approval of the Student Activities Account Monthly Bank
 20 Reconciliation for the month of **August 2016**. (Attachment)
 21

22 D. Board Secretary's Account
 23

- 24 1. The acceptance of the Board Secretary's Report for the month of
 25 **August 2016**. The Board Secretary certifies that no line item
 26 account has been over expended in violation of *N.J.A.C. 6A:23A-*
 27 *16.10(c)* 3 and sufficient funds are available to meet the district's
 28 financial obligations for the remainder of the fiscal year.
 29 (Attachment)
 30
 31

1 E. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A: 17-9 for the month of **August 2016**. The Treasurer's
5 Report and the Secretary's Report are in agreement for the month
6 of **August 2016**.
7

8 F. Revenue Certification

- 9
10 1. The Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2
11 certifies that there are no changes in anticipated revenue amounts
12 or revenue sources.
13

14 G. Board of Education Certification

- 15
16 1. The approval of the Board of Education certification for the month
17 of **August 2016**, that after review of the Secretary's monthly
18 financial reports and upon consultation with the appropriate district
19 officials, that to the best of its knowledge no major accounts or
20 funds have been over expended in violation of N.J.A.C. 6A:23A-
21 16.10(c)4 and that sufficient funds are available to meet the
22 district's financial obligations for the remainder of the year.
23

24 H. Transfer List

- 25
26 1. The ratification of transfers, authorized by the Superintendent, for
27 the month of **August 2016**, to give balances to new accounts and
28 to balance existing accounts. (Attachment)
29

30 Motion carried by unanimous voice vote.

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32 **8. BUILDINGS & GROUNDS**

33
34 President Andrew Chapkowski asked for a majority vote on the following use of
35 facilities if there are no objections:
36

37 A. Use of Facilities

- 38
39 1. The approval of the request from the Gibbstown Recreation
40 Committee to use the Broad Street School gymnasium on October
41 21, 2016 from 4:00 p.m. – 10:00 p.m. to host a Halloween Party.
42 (Greenwich Township residents only). Alternate date will be
43 October 28, 2016.
44

- 1 2. The approval of the request from the Gibbstown Midget
2 Football/Cheerleading Association to use the Broad Street School
3 gymnasium as needed during inclement weather from September
4 13 – December 22, 2016 during the hours of 5:30 p.m. – 9:00 p.m.

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6 Motion carried by unanimous voice vote.

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8 **9. OLD BUSINESS**

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10 None at this time.

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12 **10. NEW BUSINESS**

13
14 Dr. Jennifer Foley-Hindman will discuss the preliminary and final results of the
15 annual PARCC scores. These results will be released by the NJDOE to the
16 public in the Fall of 2016. Dr. Foley-Hindman reviewed the current scores and
17 discussed plans for improvement.

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19 **11. COMMITTEE REPORTS**

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21 None at this time.

22
23 **12. CORRESPONDENCE**

24
25 None at this time.

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27 **13. PUBLIC – AGENDA/NON-AGENDA ITEMS**

28
29 This is the time when anyone from the public who wishes to speak to the Board
30 may do so. Please state your name, address and phone number. The Board will
31 hear your concerns. The Board may or may not take action this evening. You
32 will be notified either at this meeting, by letter or telephone of any action the
33 Board does take.

34
35 In accordance with Board policy and procedures, speakers are not permitted to
36 publicly speak of personal issues involving school personnel or against any
37 person connected to the school system. Any such concern should be presented
38 to the school or district-level administration so that a proper response may be
39 given.

40
41 No public comment.

1 **14. EXECUTIVE SESSION**

2
3 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
4 *6, et seq.*, which provides that an Executive session, not open to the public, may
5 be held for certain specified purposes when authorized by Resolution.
6

7 The Board of Education for Greenwich Township, assembled in public session on
8 **September 12, 2016**, hereby resolves that an Executive Session closed to the
9 public shall be held on **September 12, 2016 at 7:14 p.m.** in the Nehaunsey
10 Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey,
11 for discussion of certain matters which relate to items authorized by *Open Public*
12 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.
13

14 Motion: (Hughes/Michael) to enter into Executive Session at 7:14 p.m. to
15 discuss the following:
16

<input type="checkbox"/> Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/> Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/> Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input checked="" type="checkbox"/> Matters concerning negotiations, and specifically: GTEA NEGOTIATIONS
<input type="checkbox"/> Matters involving the purchase or real property and/or the investment of public funds, and specifically:
<input type="checkbox"/> Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/> Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input type="checkbox"/> Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions or employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
<input type="checkbox"/> Matters involving quasi-judicial deliberations, and specifically:

17
18 It is anticipated that such matters may be disclosed to the public upon the
19 determination of the Board that applicable exception no longer applies and the
20 public interest will no longer be served by such confidentiality.
21

22 Motion carried by unanimous voice vote.

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24 Motion: (Hughes/Kent) to adjourn the Executive Session and return to the
25 regular meeting at 7:41 p.m.
26

27 Motion carried by unanimous voice vote.
28

1 **15. ADJOURNMENT**

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3 Motion: (Hughes/Kent) to adjourn the meeting at 7:42 p.m.

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5 Motion carried by unanimous voice vote.

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7 Respectfully Submitted,

8
9
10 _____
11 Dr. Jennifer Foley-Hindman
12 Chief School Administrator
13

14
15
16 ***Next Board of Education Regular Meeting is scheduled for Monday, October*
17 *17, 2016 at 6:30 p.m.***
18